



**The Black Student Union**  
Florida State University  
[fsublackstudentunion@gmail.com](mailto:fsublackstudentunion@gmail.com)

## Executive Board Application

The BSU Executive Board offers a variety of positions for prospective student leaders to help build necessary leadership skills, all while giving back to the Black community and our student body at Florida State University. We look forward to reviewing your application. Please fill out the overall SGA application and attach this completed document to the end of the Qualtrics form. Applications will not be considered without both documents completed.

*\*Please note that positions are tentative, and you will be contacted if any changes to your selected position are made.*

### Applicant Information

Full Name:

Classification:

Email:

Phone:

### Position Applying for:

Please select two positions in order of rank. 1 should be the priority and 2 should be a backup that you would be interested in. **For more details on the duties and responsibilities of each position, see page 4.**

#### Board Positions:

1. \_\_\_ Membership Coordinator
2. \_\_\_ Outreach Coordinator
3. \_\_\_ Coalition of Black Organizational Leaders (COBOL) Coordinator
4. \_\_\_ Political Education Coordinator
5. \_\_\_ Programming Coordinator
6. \_\_\_ Social & Events Coordinator
7. \_\_\_ Marketing Coordinator
8. \_\_\_ Professional Development Coordinator
9. \_\_\_ Wellness & Athletics Coordinator
10. \_\_\_ Graduate Liaison
11. \_\_\_ Adjunct

#### Qualifications:

- All applicants must have a cumulative GPA of 2.0 at the time of the application deadline
- Candidates for positions #1-11 must be enrolled at Florida State University for at least one (1) semester prior to the semester of applying and have served on a committee or have proof of other campus leadership and/or involvement prior to assuming the role.

### Additional Questions

Please answer the following questions in less than 300 words



## Disclaimer & Signature

*I understand by signing and submitting this application that I will be expected to submit necessary documents, and attend an interview in order to be selected to serve on the Board.*

*I understand that serving on the Board is a commitment, and that, if selected for the position, I will be expected to be available for communication on a regular basis via email and phone, to include various group chats, and to dedicate time in my schedule to participating in meetings and events for The Black Student Union.*

*I also understand that if I am selected for the position, that I must uphold the duties and responsibilities of my position, and that I can be removed from the position at any given time if deemed necessary by the Black Student Union Director, Executive Board, and/or the Student Body President of Florida State University.*

**Signature:**

**Date:**

Thank you for your interest in the Black Student Union Executive Board. Accepted applicants will receive an email to coordinate an interview. If you have any further questions, comments or concerns, please do not hesitate to contact us at [fsublackstudentunion@gmail.com](mailto:fsublackstudentunion@gmail.com).

**Position Responsibilities**

<p>1. <b>Membership Coordinators</b> are the head of all functions, meetings, or any related activities concerning recruitment, membership, enrollment, and ambassadorship to include but not limited to Market Wednesday, General Body Meetings, and the BSU Royal Court.</p>	<p>2. <b>Outreach Coordinators</b> assists all BSU programming efforts by fostering and maintaining relationships with alumni, campus, and community partners and stakeholders as cosponsors. They are the head of all things concerning those partner and alumni relations to include but not limited to homecoming, community service, and campus tours.</p>
<p>3. <b>C.O.B.O.L. Coordinators</b> represent the BSU affiliate organizations on the Board and work with the BSU Assistant Director to facilitate all things concerning collaborative programming, scheduling, and partnerships.</p>	<p>4. <b>Political Education Coordinators</b> are responsible for facilitating educational programming regarding civic engagement, student leadership, and community awareness. Also responsible for facilitating the BSU Political Cohort.</p>
<p>5. <b>Programming Coordinators</b> are responsible for the production and execution of all major traditional programs, to include but not limited to the Bobby E. Leach Scholarship Program and Black History Month. They also oversee and advise committees in the planning of BSU programs and coordinate with necessary Board members.</p>	<p>6. <b>Social &amp; Events Coordinators</b> are responsible for the production and execution of all culturally enriching social events, to include but not limited to the Pageant, Bridge the Gap Pep Rally, and Afro Funk Fest. They also oversee and advise committees in the planning of these social events and coordinate with necessary Board members.</p>
<p>7. <b>Marketing Coordinators</b> serve as Chief Historian and are responsible for collecting and managing archives from the past while also documenting the current works of Black FSU. They are the head of all things concerning the BSU's public and digital persona and presence, and oversee public relations, social media management, and graphic design and content creation for the BSU on all media outlets.</p>	<p>8. <b>Professional Development Coordinators</b> responsible for facilitating professional development events and mentorship opportunities including conducting the Seminole Minority Leadership Institute and BSU PALs.</p>
<p>9. <b>Wellness &amp; Athletics Coordinators</b> are responsible for facilitating interactive programming, and promotions of health, wellness, and athletics including but not limited to annual olympic and powder puff games and BSU Run Club.</p>	<p>10. <b>Graduate Liaison</b> is responsible for planning and hosting programs tailored to black graduate students, facilitating connections with alumni and professional networks, and coordinating mentorship opportunities. This role also works to integrate graduate student participation into BSU initiatives and maintain consistent communication between graduate members and the organization</p>
<p>11. <b>Adjunct</b> supports the organization's operations by managing administrative tasks including meeting minutes, attendance, calendars, and ensuring all event proposals and budget requests are completed and submitted on time. This role also serves as a liaison between Cabinet and the Executive Board while helping maintain a professional and collaborative environment through communication and conflict mediation.</p>	