

Diversity and Inclusion Institute Executive Board Application



*“The mission of this program is to provide a space for Florida State University students to fully understand the range of diversity and multiculturalism, including but not limited to ability, socio-economic status, age, rural/urban, veterans, sexual orientation, ethnicity, race, gender identity & expression, religion, and faith structures through workshops that are focused on awareness, discussion, and collaborative learning activities. Through the **9-week program** held in the Spring Semester, participants are challenged to gain knowledge about how to support fellow students with various identities to create a more united campus. Weekly workshops and programming events ensure that this vision can be met.”*

Prior to beginning the application, please be aware of the following information:

Institute Sessions

Sessions Determined by Executive Board

Potential Activities Outside of Institute

These are supplemental trainings that are available to you.

Green Dot Bystander Trainings

Allies and Safe Zones Training

NCBI Training

Multicultural Leadership Summit

Background Information:

Name: _____

Pronouns: _____

Major and/or Minor: _____

Year in School: _____

What positions are you applying for?

- **Director**

Act as Institute liaison between executive officers and campus partners; setting weekly agendas; set deadlines for programming; primary budget signature

- **Assistant Director**

Help draft curriculum for weekly sessions; create and assess Capstone Project for participants; assist the Director in creating weekly meeting agendas

- **Facilitator of Operations**

Manage institute inventory; serve as treasurer & recording secretary, oversee room reservations for classes; manage materials and merch; report to Assistant Director

- **Facilitator of Outreach and Marketing**

Maintain proper marketing and publications for organization; guide recruitment process; liaison for institute to spread information to the public; oversee social media, including graphics, Instagram reels, etc.; report to Director

- **Facilitator of Internal Affairs**

Collect and process internal assessments for participants; communicate with participants; monitor attendance and participation; oversee the drafting of surveys, forms, and applications.

- **Facilitator of Programming**

Reaching out to collaborators for guest speakers; planning internal events, external events, and field trips; tabling and marketing events

Questions:

Have you been a participant of the Diversity and Inclusion Institute in the past cohorts?

Why are you interested in being a part of the Diversity and Inclusion Leadership Team? (Please limit your answer to 150 words.)

What skills do you have that will benefit you in your future position? (Please limit your answer to 150 words).

What are some ideas you have for your potential role? Please list specific examples. (Please limit your answer to 150 words).

What organizations are you in or plan on being involved in during this coming fall semester and spring? If none, put n/a. (Please limit your answer to 150 words.)

If you answered the last question, how do you plan on managing your time between classes and involvements? (Please limit your answer to 150 words.)

If you are not chosen for the position you applied for, would you be open to any other positions? If yes, please list other positions that you are interested in.

Please attach your resume.

Please feel free to reach out via email at **fsusga.inclusion@gmail** if you have any other questions or concerns. Thank you for applying!