Date: 11/28/2017  
Call to order: 9:30am

University Libraries:  
Attendance: Sabrina Bousbar, Joy Wright, John McQuillan, Evan Rapee

Applied for Sweepings for a total amount of $5,715

Questions:
1. How many staff members, at minimum, does it take to operate Strozier and Dirac?
   • 3 Staff members, 2 Security Guards, and 2-3 people for Facility Staff
   • We pay for the staff members and security guards and they are switched out every 4-5 hours
2. Is the funding you asked for, for both Strozier and Dirac?
   • Yes
3. Has Dirac been open for 24 hrs before?
   • Yes
4. Have you had any issue in the past getting staff guaranteed to work at the Library in order to be able to operate for 24 hrs?
   • There has been no issues recently
   • As long as the funding happens we guarantee we would make it happen one way or the other.

Meeting Adjourned @ 9:50am

Date: 11/28/2017  
Call to Order: 12pm

Academic Center for Excellence (ACE):
Attendance: Sabrina Bousbar, Joy Wright, Jason Arthmann
Guest: Daniel McBurney

Applied for Sweepings for a total amount of $3,130

Questions:
1. What are your priorities for this funding?
   • First, would be providing food/healthy snacks for the last two weeks of school. Second, would be getting promotional material such as pens and highlighters. Thirdly, would be shirts.
2. How much do you usually spend on food?
   • $500
3. Will the shirts be for everyone?
   • Yes
   • Note: SGA can only pay for shirts for students not for staff
4. Do you have an idea what you want to be on the shirts?
   • Not yet however if the money is awarded for shirts we would only use that money to pay for shirts given out to students and we will pay the difference to get shirts that specifically say tutor or student assistant.
5. Do you plan on having two different shirts?
   • Yes, some shirts will say tutor and others will not.
6. How many tutors do you have?
   • 35 tutors typically for a Fall/Spring period
   • 6 PASS tutors
   • 10 tutors during Summer
   • 17/18 Student Assistants
7. How many shirts will you buy if you are awarded for clothing ($975)?
   • 130

Center for Health Advocacy and Wellness (CHAW):
Attendance: Sabrina Bousbar, Joy Wright, John McQuillian

Applied for Sweepings for a total amount of $6,125.

Questions:
1. Did you receive money from this year’s current budget or next year’s budget?
   • No
2. Do you have student organizations already committed to the (co-sponsored) Healthy Campus Spring event?
   • Yes
3. What are the party smart guides?
   • Small folding cards that provide students with alcohol education, safe ride home information, phone numbers and other campus safety information.
4. How many students do you think you will attract at this event?
   • Over 600
   • Note: The way they count attendance is by someone eyeballing it (using a clicker) and by counting signatures at the tables. You have to visit at least two different tables before you can get in line for food.
5. Have you had DJs at this event in the past?
   • Yes
6. Have you purchased wallets before?
   • Yes, we have previously purchased 1500 wallets
7. How much money is CHAW putting towards this event without SGA’s help?
   • They have previously spent $6,000 total but the majority is for food and they are not allowed to buy food with their budget. They can buy swag items, pay for printing, and pay for the DJ.
8. Have you purchased the key ring and wallets before?
   • Yes, but we purchased them with a different logo.
9. How long did it take you to distribute the wallets?
   • Usually 600 wallets go at the event and then the rest are gone by the end of the academic year.
10. Is this the first time you have requested money from SGA?
    • No, we requested money last year but SGA did not have enough funding.
11. What are your priorities for funding?
   - 1. Food, 2. DJ, 3. Wallets, 4. Smart Guides
12. Could you purchase the swag items?
   - Yes
13. What is your budget for the event for swag items?
   - Around $1,000 per academic year

Meeting Adjourned @ 1:25pm

Date: 11/28/2017
Call to Order: 2:15pm

Asian American Student Union
Attendance: Evan Rapee, Quentin Knight-Baker, John McQuillan
Applied for Sweepings for a total amount of $3,000.

Questions:
1. How do you choose who gets to go to conferences?
   - They open applications to the public and a board will select individuals
2. How long has ASU been involved in the annual conference?
   - At least 2 years
3. How did you fund attending the conference in previous years?
   - Through SGA, ASU’s budget, or by paying out of pocket
4. If you were fully funded, would that take away the need for students to pay out of pocket?
   - Yes (this includes, lodging, travel, registration)
5. How many students generally apply?
   - Last year 22 people applied and they brought 9 and 7 paid out of pocket
Note: They only choose individuals who have not been before

6. If you receive all the funding how many people can you bring to the conference?
   • 7

7. How did you advertise the application?
   • On social media and at events.

The Undergraduate Mock Trial Program:
Attendance: Quentin Knight-Baker, John McQuillan, Evan Rapee

Applied for Sweeping for a total amount of $2,073.26

Questions:
1. How common is it to send more then one team to compete?
   • Very common

2. How many other tournaments would you attend in the spring if you were provided funding?
   • 4 potentially (assuming they win and move up in the competition

3. How are the teams organized?
   • At least two experienced members on each of the five teams
   • Team A is the team most likely to go to nationals and Team B and C can go to tournaments and get experience.

4. How do you advertise for tryouts?
   • Recruitment through social media, word of mouth, orientation during summer, speaking at events, their website, and at their programs.

5. How many members do you have in your organization?
   • 42 people currently
   • Note: People are generally recruited annually

Meeting Adjourned at 3:10pm