



## Minutes

### INTERNAL AFFAIRS COMMITTEE

**Regular scheduled meeting**  
**Monday, October 9, 2017 at 7:16 PM**  
**Micco Room**

#### Attendance

**Present:** Vice-Chair Christopher Acevedo, Senator Sapicher Gonzalez, Senator David Iniguez, Senator David Mihi, Chair Andrew Reiter

**Late:** Senator Kateland Ellis

**Absent:** Senator Michael Blowers, Senator Juan Paz, Senator Norman Tabora

**Invited guests:** President Wilkerson Joseph (present), Matthew Spinney (present), Michael Sussman (present), Christian Vogt (present)

#### Meeting documents

- Internal Affairs Rules of Procedure

#### Agenda

### 1. Call to Order

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#### 1.1. Roll Call

Senate President Joseph was present, therefore allowing the committee to meet quorum. Two committee members were removed from the committee (as named in new business), lowering the threshold to meet quorum from six members to five.

**Status:** Completed

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#### 1.2. Approval of Last Meeting's Minutes

**Status:** Completed

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#### 1.3. Approval of Agenda

**Status:** Completed

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### 2. Announcements, Messages, and Student Comments

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#### 2.1. Chair Announcements

**Status:** Completed

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#### 2.2. Vice-Chair Announcements

**Status:** Completed



### 2.3. Student Comments

**Status:** Completed

## 3. Executive Branch Forwardings

### 3.1. Hearing for Center for Participant Education Director

Christian Vogt

**Status:** Completed

#### 3.1.a. Questions

What year are you in?

What is the role of the Center for Participant Education?

Tell us about your goals.

How will you increase attention to classes CPE offers?

Tell us some things you have accomplished as CPE Assistant Director?

What goals will you seek out in the position of Director?

What is your biggest failure and how did you come back from that?

How will you accomplish your goals as director?

**Status:** Completed

#### 3.1.b. Deliberations/Voting

Deliberations

Vote on whether Christian Vogt, to be CPE Director, shall be forwarded to the Senate:

Yea	Nay	Abstain
Acevedo		
Gonzalez		
	Iniguez	
	Mihu	
Reiter		

Vote Reads: 3 Yea - 2 Nay - 0 Abstain



Christian Vogt is confirmed for the position.

Due to a tie vote, Chair Reiter casted a vote in accordance with Senate Rules of Procedure and Robert's Rules.

**Status:** Completed

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### 3.2. Hearing for Veterans Student Union Secretary

Matthew Spinney

**Status:** Completed

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#### 3.2.a. Questions

What was your biggest accomplishment in your position during your tenure with TCC's VSU?

What goals do you have for this position?

What experience do you bring to your position?

Do you consider yourself to be a team player?

**Status:** Completed

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#### 3.2.b. Deliberations/Voting

Deliberations

Vote on whether Matthew Spinney, to be the VSU Secretary, shall be forwarded to the Senate:

Yea	Nay	Abstain
Acevedo		
Ellis		
Gonzalez		
Iniguez		
Mihu		

Vote Reads: 5 Yea - 0 Nay - 0 Abstain

Matthew Spinney is confirmed for the position.

**Status:** Completed

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### 3.3. Hearing for Veterans Student Union External Coordinator

Michael Sussman



Status: Completed

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### 3.3.a. Questions

Tell us about the responsibilities about your role.

What is something the Veterans Center can do better?

How will you reach out to students outside of VSU?

Why do you think your the best fit for this position?

What does being a leader mean to you?

How do you feel your failures will help you in this position?

Status: Completed

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### 3.3.b. Deliberations/Voting

Deliberations

Vote on whether Michael Sussman, to be the VSU External Coordinator, shall be forwarded to the Senate:

Yea	Nay	Abstain
Acevedo		
Gonzalez		
Iniguez		
Mihu		
Ellis		

Vote Reads: 5 Yea - 0 Nay - 0 Abstain

Michael Sussman is confirmed for the position.

Status: Completed

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## 4. Old Business

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## 5. New Business

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### 5.1. Creation of an Appointee Rubric

Senator Ellis has recommended that Internal Affairs create a rubric to assist committee members in making an



informed decision when hearing appointees seeking confirmation and to ensure a consistent process for everyone going through the process.

The committee members had a productive conversation about the benefits and drawbacks of having a standardized rubric when evaluating appointees. It was decided that a personal reference sheet for committee members would be more beneficial outlining some of the characteristics to look for when having appointee hearings.

**Due date:** 10/16/2017

**Status:** Deferred: 10/16/2017

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## 5.2. Removal of Senator Blowers and Tabora from Committee

Senator Blowers and Senator Tabora have each accumulated three (3) unexcused absences, and in accordance with Student Body Statutes Chapter 411.D:

Committee members will be allowed three (3) unexcused absences, after which point, the chair must call for a motion to remove the Senator from the committee. Such a motion will require a majority-vote of the committee that they served on. Only those who have served on the committee for a minimum of one (1) calendar month shall be eligible to vote on this motion. At least five (5) committee members eligible to vote on the matter must be present to vote. If the motion passes the Student Senate President must be immediately notified at the conclusion of the meeting where the motion takes place.

### **Resolution #:**

**Moved:** Chair Andrew Reiter

**Seconded:** Vice-Chair Christopher Acevedo

**Status:** Carried

**Vote:** Passed by unanimous consent

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## 6. Closing Announcements

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### 6.1. Weekly Debrief

During this time the committee will participate in a short group dialogue discussing ways to better Internal Affairs and the whole Senate, how to best represent and advocate for our constituents, any issues encountered on campus, any projects members are working on, and anything else members would like to bring up.

**Status:** Completed

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### 6.2. Committee Member of the Week

Each week the most proactive member of the committee will be recognized by the Chair and Vice-Chair as the Committee Member of the Week.

Senator Mihi was selected as committee member of the week!



**Status:** Completed

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## 7. Adjournment

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### 7.1. Next meeting

Next regularly scheduled meeting shall be on Monday, October 16, 2017 at 7:00 PM in Askew Student Life Center Room 101C.

**Status:** Completed

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DocuSigned by:

*Andrew Reiter*

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Andrew D. Reiter  
Internal Affairs Chairman

Recorded by: Vice-Chair Christopher Acevedo