Minutes for COGS Student Affairs Meeting for 03/10/2021

Roll Call:

Chair: Kayla Sizemore (College of Law) – Present
Vice Chair: Hannah Smith (College of Fine Arts) – Present
Member: Abby Brinkman (College of Law) – Excused
Member: Jean Francois-Cheuwa (College of Arts and Sciences) - Excused
Member: Chris Hagemeyer – Present
Member: Tiffani Mendez – Unexcused

Discussion:

Responsibilities of tent: Setting it up, taking it down, making sure it does not get messed up.
Reach out to SGA to distribute items for Orientation days and what interface to use.
Law school having priority registration for the tent. Sweepings committee decides who uses it first. However, it was chosen for COGS to have it and distribute it.
Policy of having 5 reservations and booking a week in advance. This gives a week notice to fit into schedule and gives ample time for COGS to prepare.
Speaking to Facilities for storage. Not aware of how much space we need to store the tent yet.
We would manage the interface of sign ups and forward information to Facilities to set up for the area and take away when needed. This would be ideal, but not sure if it will actually happen.
Start with SGA to see if they communicate with facilities or not. Create a list of questions that we would like to have answered by the end of the month. Want to make sure every student in RSO has equal access to it. Calendar will only be accessible with our approval. Once approved, have a system of renting equipment if needed.

Next Meeting:

Representative Sizemore will send out Doodle poll to schedule next meeting!