

TWENTY SIXTH CONGRESS OF GRADUATE STUDENTS



Assembly Meeting
COGS Assembly Room
Senate Chambers Room, 316 Oglesby Union
November 6th, 2017
6:30 p.m.
Agenda



Call to Order- A member of the Executive Cabinet will preside over meeting until the Speaker is elected.

Pledge of Allegiance:

Roll Call:

Reading and Approval of Minutes:

Swearing in of New Members not at Inauguration:

Petitions into the Assembly: Matthew Dickman (Arts & Sciences), Debbie Gerardi (Education), Matthew Uttermark (LGBT+ Student Advocate)

Elections:

- Speaker
- Deputy Speaker for Finance
- Deputy Speaker of Communications
- Deputy Speaker of Judicial Affairs

Special Introductions and Student Comments:

Messages from Student Government:

Report of Officers:

- The Report of the Speaker
- The Report of the Deputy Speaker for Finance
- The Report of the Deputy Speaker of Judicial Affairs
- The Report of the Deputy Speaker of Communications

Committee Report:

- C-SAC:
- Internal Affairs:
- Academics & Student Life:
- Ways & Means:

Funding Requests:

- Bill 1: *Allocation to Minorities and Philosophy*
- Bill 2: *Allocation to the Music Theory Society*
- Bill 3: *Allocation to International Law Students Association*
- Bill 4: *Allocation to Political Science Graduate Student Association*

Unfinished Business: NONE

New Business:

- Resolution 1 Sponsored by COGS Speaker: *Establishing the Internal Rules of Procedure*

Round Table:

Adjournment:

Next Meeting: November 20th, 2017

COGS Financial Report Fiscal Year 2017-2018

ACCOUNT	ALLOCATION AMOUNT	DESCRIPTION	BALANCE
COGS ADMIN	\$26,200	Includes Speakers Request, Food, Maintenance Fees, Overhead and Office phone services	\$22,704.64
UNALLOCATED	\$20,286.00	For RSO funding requests at COGS meetings	\$11,104.93
ORGANIZATIONAL (C-SAC)	\$2,000	RSO funding for allocations less than \$1000 for the fiscal year	\$30
PRESENTATION GRANTS (NOV-FEB)	\$58,300	Presentation Grant balance for the July-October funding period	\$18,400
ATTENDANCE GRANTS (JULY-OCT)	\$4500	Attendance Grant balance for the July-October funding period	\$0

Recent Allocations:

8/28-Allocation to Public Health Student Association: General Expense \$543.92, Clothing/Awards \$100, Food \$337.15

8/28-Allocation to the Society for Musicology: Contractual Service \$4,000

9/18-Allocation to College of Social Work Doctoral Student Organization-CSAC Food \$240

9/18-Allocation to the School of Teacher Education Graduate Student Association-CSAC Food \$500

10/2-Allocation to the Philosophy Graduate Student Association- Food \$300

10/16-Allocation to National Art Educators Association-CSAC Food \$250

10/16-Allocation to the Indian Students Association of Tallahassee-CSAC Food \$980

10/16-Allocation to Sport Psychology Organization and Research Team-Contractual Services \$500, Travel \$900, Food \$500

10/16-Allocation to Terra Incognita-Travel 1500, General Expense \$200, Food \$300

TWENTY-FIFTH CONGRESS OF GRADUATE STUDENTS



MINUTES OF THE REGULAR SESSION
Student Government Chambers Room, 316 Oglesby Union
October 16th, 2017
6:35 p.m.



CALL TO ORDER: 6:35 p.m.

REPRESENTATIVES PRESENT: Asturizaga, Batchelder, Dickman, Forsman, Gao, Gerardi, Lange, Lehn, Mendez, Oloye, Payne, Polischuk, Sanogo, Scriven, Sorribes, Uttermark

QUORUM: YES

PLEDGE OF ALLEGIANCE: Forsman

REPRESENTATIVES LEFT EARLY, EXCUSED: NONE

REPRESENTATIVES LEFT EARLY, UNEXCUSED: NONE

REPRESENTATIVES ABSENT, EXCUSED: Engelbrecht, Pierce

REPRESENTATIVES ABSENT, UNEXCUSED: Arif, Hernandez, Indrakanti, Lozano, McDonough, Oseguera, Rathakrishnan

REPRESENTATIVES LATE, EXCUSED: NONE

REPRESENTATIVES LATE, UNEXCUSED: NONE

PETITIONS INTO THE ASSEMBLY: NONE

MINUTES APPROVED: Approved with amendments.

SPECIAL INTRODUCTIONS AND STUDENT COMMENTS: NONE

MESSAGES FROM STUDENT GOVERNMENT: NONE

REPORT FROM THE OFFICE OF GOVERNMENTAL AFFAIRS: NONE

Funding Requests:

- **Bill 28 Sponsored by C-SAC:** *Allocation to the National Art Educators Association*
The organization is requesting funding for food for their monthly meetings. The organization aims to support students who are in the Art Education program as well as support local communities through a teen center, art program and a tutoring group for children. The organization plans to fundraise for their workshop in the summer. Representatives inquire what kind of refreshments will be served at the meetings, how many graduate students are members of the organization, how do people find out about the monthly meetings, and how the meetings benefit the graduate student body. Representatives also inquire what topics are discussed during the monthly meetings. **FIRST PRO:** Deputy Speaker Uttermark is in favor of fully funding the organization. Dickman would like to fund the organization and thinks that food would attract additional members. Deputy Speaker Lehn is in favor of their fundraising efforts. Gao believes that it is a

positive event. **FIRST CON:** Asturizaga is in favor of funding but is concerned as to why organizations cannot receive help from their departments. Motion to call to question. 2nd. Vote by hand raise. **Bill 28 passes 13-1-1; \$250 in Food.**

Motion to reorder the agenda to review Bill 30 before Bill 29. 2nd. Motion Passes.

- **Bill 30: Allocation to Sport Psychology Organization and Research Team (SPORT)**
The organization is requesting funding for their speaker series conference. The conference has been hosted by the organization since 2009. They are not holding speaker conference this year as done in the past. Representatives inquire if the organization has fundraised for their event, how much is the honorarium for the speaker, how many nights will the speaker be staying and a breakdown of expenses. Representatives also inquire how many years have they been holding the conference, could the traveling date be change, the average attendance of the conference and what type of food will be served. **FIRST PRO:** Uttermark is in favor of funding the full amount and notes that the organization has received funds in the past from the annual budget and they are requesting less funding. Mendez echoes Uttermark's sentiments and is in favor of fully funding. Polischuk is in favor of funding since they use their fundraising for grants. **FIRST CON:** Lange is not in favor of fully funding and believes that the organization could fundraise for their event. Batchelder would like to support the organization and hopes to see more fundraising completed in the future. Deputy Speaker Asturizaga does not believe that the organization should depend solely on COGS. Sorribes would like to partially fund the organization since they have not fundraised for their event. **SECOND PRO:** Mendez notes that the organization is requesting 33-50 percent less than last year. Dickman would like to fund the organization and notes that there is still additional funding available to fund other organizations. Motion to amend Contractual Services: \$500 Travel:500 Food: 150. 2nd. Objection. Deputy Speaker Asturizaga would like to provide some means for the speaker and traveling expenses. Asturizaga also believes that \$150 is sufficient for the snacks of the day. **FIRST PRO:** Lange is in favor of the amendments and notes that funding is not guaranteed year to year. **FIRST CON:** Forsman is not in favor of reducing funding an amount that might be detrimental to the success of their event. Deputy Speaker Uttermark explains that he is not in favor of the amendments and believes that the organization should not be penalized for not fundraising since other organization are not held to the same accountability measures. Motion to call to question. 2nd. Vote on the amendment. Amendment fails 3-10-2. Return to the original bill. Motion to call to question. 2nd. **Bill passes. 12-3-0; \$500 in Contractual Services, \$900 in Travel, \$500 in Food.**
- **Bill 29 Allocation to Indian Students Association of Tallahassee**
INSAT explains that they have joined two events together for one celebration this year; Diwali and the Fresher's Event. Diwali is a large festival of lights. The Fresher's Event is an invitation to incoming Indian students to meet other Indian students from various departments. Everyone is invited to learn about the Indian culture. Representatives inquire the actual date of the two combined events, did the organization receive funding last year and will multiple departments be invited. Representatives also ask about the expected attendance, justification for food expenses and if funding is not given by COGS, will they still be able to host their event, what vendors will they use to supply the food and how they plan to market the event to other areas. **FIRST PRO:** Lehn believes this is a great event that enriches the whole community and the specialty cuisine justifies the requested amount for food. Mendez is in favor of fully funding the event. Polischuk is also in favor of funding and notes that this event is aligned with the University's strategic plan. Motion to call to question. **Second. Bill 29 Passes 15-0-0; Food: \$980.**

Unfinished Business

- **Bill 24: Allocation to Terra Incognita**

The organization is requesting funds for their annual graduate conference. Conference will be held on Saturday April 14, 2018 from 8-5 and the organization is hoping to provide breakfast and lunch pending approval. The expected attendance is 75-100. Portion of the funding will go to name tags, conference programs, marketing tools, and flyers. Representative request a breakdown of the travel and food expenses, to elaborate on how they plan to market the event, will FSU students be charged an abstract fee, and will they extend the invitation to other colleges. Other questions include if they are aware that no FSU student can be charged any fee if they are using A&S Fees, what was last year's attendance, how much will they be willing to reduce general expenses since they are aware that printing is free. **FIRST PRO:** Batchelder believes the organization did a good job organizing their budget and thinks they deserve funding. Gao is in full support of the bill for the research conference, as research is a part of graduate student life. **FIRST CON:** Deputy Speaker Asturizaga is in favor of funding their event and notes that organizations should be aware of the resources that are available to them. Oloye echoes Asturizaga's point of view and believes that the travel line can be reduced to cover the cost of the flights. Motion to amend Travel to \$1000 and \$200 General Expense. 2nd. Objection Oloye explains \$1000 is enough for incidentals and travel and \$200 for paper goods should suffice for the conference. Asturizaga agrees that the amendment is reasonable. Polischuk supports the general expense reduction. Mendez would like to amend travel, but not the general expense line. Gerardi would like to support the organization and recognizes that it is for a good cause. Motion to call to question. 2nd. 4-10-1. Motion Fails. Return to the original bill. Motion to amend to \$200 General Expense 1500 Travel 300 Food. 2nd. Objection Matthew Uttermark first conference, usually fund about \$200 for speakers and conference and would like to help them with their first conference. **FIRST CON:** Sanogo, is not in favor of reducing the food line due to the total of meals for the expected attendance. Motion to call to question. Vote on the amendment. 2nd Amendment passes 10-3-2. Vote by roll call Asturizaga: Abstain, Batchelder: Ay, Dickman: Ay, Forsman: Ay, Gao: Ay Gerardi: Abstain, Lange: Ay, Lehn: Ay, Mendez: Abstain, Oloye: Ay, Payne: Ay, Polischuk: Ay, Sanogo: Abstain, Sorribes: Ay, Uttermark: Ay. **Bill 24 Passes; 11-0-4, General Expense \$200, Travel \$1500, Food: \$300.**

New Business:

Roundtable: Asturizaga, Batchelder, Dickman, Forsman, Gao, Gerardi, Lange, Lehn, Oloye, Payne, Mendez, Polischuk, Sanogo, Scriven, Sorribes, Uttermark

Adjournment: 8:55 pm

Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

The 26th Congress of Graduate Students

BILL 1

ON PETITION

Allocation to Minorities and Philosophy

On November 7th, 2017, the body voted to move the following amount from the COGS 2017-2018 Unallocated Account (244003) to the Minorities and Philosophy Account:

Food: \$400

Purpose: Funds will be used to provide food for general monthly meetings.

Proviso: All COGS Funds not spent for this request shall be returned to the COGS Account.

Speaker

Deputy Speaker for Finance



November 6th, 2017

Danielle Morgan Acosta
Director of Student Affairs

Dr. Amy Hecht
Vice President for Student Affairs

Response Summary:

Organization Info

Requesting Organization: Minorities and Philosophy

Date Requested: October 2, 2017

Academic Term: 2017-2018

President: Mallory Medeiros

President's Email: mmedeiros@fsu.edu

President's Phone Number: 508-331-0511

Treasurer: Samantha Berthelette

Treasurer's Email: sberthelette@fsu.edu

Treasurer's Phone Number: 603-769-7388

Funding Source:

COGS

Budget Categories and Amount Requested

Contractual Services 0

Expense General 0

Expense Travel 0

Food 400

Clothing/Awards 0

OCO 0

Organization's full name

Minorities and Philosophy

Have your organization's president and treasurer taken the financial workshop?

Yes

Is your organization a recognized student organization (RSO) for this fiscal year?

Yes

Does your organization do fundraising?

Yes

What is the total amount of funds your club has raised for this event/item?

\$0

How many active members are in your

organization?

41

Does your organization charge dues?

No

How much A&S money did your organization spend last year?

\$0

Purpose for which the funds will be used

Food for our meetings. We are currently trying to grow and improve our organization, so providing food during meetings will help to bring in more members.

What is the date and time of the event in which the requested funds will be used?

General meetings are currently scheduled for every third Monday of the month at 11:00AM. Additional meetings will be scheduled as wanted or needed.

Is there anything else you would like us to consider?

-The Department of Philosophy at FSU has pledged a maximum of \$1,000 for our annual conference. This will cover the keynote's airfare, lodging, and honorarium.

-Last year, we were able to acquire \$250 to fund the food and supplies specifically for our annual conference. We plan to apply for these funds again this year.

-We do not currently have a way of paying for snacks during our monthly meetings, but I feel food would play a significant role in growing and strengthening our membership. This would help us to put on more and better-quality events that will benefit the FSU community.

By signing in the space provided below, I hereby certify that all the information contained in this...

Samantha Berthelette

Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

The 26th Congress of Graduate Students

BILL 2

ON PETITION

Allocation to Music Theory Society

On November 6th, 2017, the body voted to move the following amount from the COGS 2017-2018 Unallocated Account (244003) to the Music Theory Society's Account:

Contractual Services: \$1,500

Purpose: Funds will be used to provide an honorarium for the keynote speaker at the Music Theory Society Forum at FSU on January 13th, 2018.

Proviso: All COGS Funds not spent for this request shall be returned to the COGS Account.

Speaker

Deputy Speaker for Finance



November 6th, 2017

Danielle Morgan Acosta
Director of Student Affairs

Dr. Amy Hecht
Vice President for Student Affairs

Response Summary:

Organization Info

Requesting Organization: Music Theory Society
Date Requested: 19 October 2017
Budget Number: 247005
Academic Term: Fall 2017
President: Danielle Wulf
President's Email: dw14b@my.fsu.edu
President's Phone Number: 605-390-3155
Treasurer: Sara Everson
Treasurer's Email: sce15@my.fsu.edu
Treasurer's Phone Number: 850-405-7736

Funding Source:

COGS

Budget Categories and Amount Requested

Contractual Services 1500
Expense General 0
Expense Travel 0
Food 0
Clothing/Awards 0
OCO 0

Organization's full name

Music Theory Society

Have your organization's president and treasurer taken the financial workshop?

Yes

Is your organization a recognized student organization (RSO) for this fiscal year?

Yes

Does your organization do fundraising?

Yes

What is the total amount of funds your club has raised for this event/item?

0

How many active members are in your organization?

22

Does your organization charge dues?

No

How much A&S money did your organization spend last year?

\$1500.00

Purpose for which the funds will be used

We are holding our annual Music Theory Society Forum (a professional conference run by graduate students) at FSU on Saturday, January 13, 2017. The funds listed as "Contractual Services" are intended as honorarium and travel expenses for our keynote speaker.

What is the date and time of the event in which the requested funds will be used?

January 13, 2017, 9 a.m. to 6 p.m.

Is there anything else you would like us to consider?

We are grateful for the support that we have received from COGS over the last several years in hosting this annual event.

Also, we have planned some fundraising for the future; although the events have not happened yet.

By signing in the space provided below, I hereby certify that all the information contained in this...

Stanley Fink

Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

The 26th Congress of Graduate Students

BILL 3

ON PETITION

Allocation to International Law Students Association (ILSA)

On November 6th, 2017, the body voted to move the following amount from the COGS 2017-2018 Unallocated Account (244003) to ILSA's Account:

Food: \$200

Purpose: Funds will be used to purchase food during a presentation by Professor Marcella concerning different pathways for International Lawyers on November 13th from 12:30-1:30 pm.

Proviso: All COGS Funds not spent for this request shall be returned to the COGS Account.

Speaker

Deputy Speaker for Finance



November 6th, 2017

Danielle Morgan Acosta
Director of Student Affairs

Dr. Amy Hecht
Vice President for Student Affairs

Response Summary:

Organization Info

Requesting Organization: ILSA
Date Requested: October 29, 2017
Academic Term: 2017-2018
President: Eduardo Morles
President's Email: eam16@my.fsu.edu
President's Phone Number: (305) 776-2348
Treasurer: Johnny ElHachem
Treasurer's Email: jpe15@my.fsu.edu
Treasurer's Phone Number: (850) 567-3527

Funding Source:

COGS

Budget Categories and Amount Requested

Contractual Services 0
Expense General 0
Expense Travel 0
Food 200
Clothing/Awards 0
OCO 0

Organization's full name

International Law Students Association

Have your organization's president and treasurer taken and passed the financial certification qui...

Yes

Is your organization a recognized student organization (RSO) for this fiscal year?

Yes

Does your organization do fundraising?

No

How many active members are in your organization?

50

Does your organization charge dues?

Yes

If your organization charges dues, how much does it charge?

10

Purpose for which the funds will be used

Presentation by Professor Marcella David concerning Different Pathways for an International Lawyer.

Food and drinks. Have not decided which restaurant, but will be one of the authorized places.

What is the date and time of the event in which the requested funds will be used?

November 13, 2017

12:30 pm to 1:30 pm

By signing in the space provided below, I hereby certify that all the information contained in t...

Johnny ElHachem

Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

The 26th Congress of Graduate Students

BILL 4

ON PETITION

Allocation to Political Science Graduate Student Association

On November 6th, 2017, the body voted to move the following amount from the COGS 2017-2018 Unallocated Account (244003) to Political Science Graduate Student Association:

Contractual Services: \$3,000

Food: \$1,000

Purpose: Funds will be used to cover the costs of an honorarium and food expenses for the PSGSA workshop on May 7-10, 2018.

Proviso: All COGS Funds not spent for this request shall be returned to the COGS Account.

Speaker

Deputy Speaker for Finance



November 6th, 2017

Danielle Morgan Acosta
Director of Student Affairs

Dr. Amy Hecht
Vice President for Student Affairs

Response Summary:

Organization Info

Requesting Organization: Political Science
Graduate Student Association
Date Requested: 11/2/2017
Academic Term: Fall 2017
President: Kimberly Fruge
President's Email: kfruge@fsu.edu
President's Phone Number: 337-254-9561
Treasurer: Richard Saunders
Treasurer's Email: rjs15d@my.fsu.edu
Treasurer's Phone Number: 3179465187

Funding Source:
COGS

Budget Categories and Amount Requested

Contractual Services 3000
Food 1000
Clothing/Awards 0
OCO 0

Special Restrictions:
Requesting 4,000

Organization's full name

Political Science Graduate Students
Association

Have your organization's president and
treasurer taken and passed the financial
certification qui...

Yes

Is your organization a recognized student
organization (RSO) for this fiscal year?

Yes

Does your organization do fundraising?

No

What is the total amount of funds your club has
raised for this event/item?

0

How did you raise the funds?

The department will help cover some cost, we
will request funds closer to the event.

How many active members are in your
organization?

40

Does your organization charge dues?

No

How much A&S money did your organization
spend last year?

0

Purpose for which the funds will be used

PSGSA requests that COGS provide \$4000 to
cover the cost of the honorarium and food
expenses for attendees and guest speakers. We
are providing per diem food for the guest
speakers and will have breakfast (coffee and
bagels) for all attendees and snacks for the
afternoon session (cookies and beverages). We
believe that with COGS' assistance we can
make this event as successful as those that
have occurred in previous years. We will
advertise the event aggressively this year as we
have in the past and reach out to other
departments to ensure that attendance is as
much a success as previous years.

What is the date and time of the event in which
the requested funds will be used?

The event will occur May 7-10 (the first week
after classes end). There will be two sessions
each day. One from 8-12 and one from 1-5.

By signing in the space provided below, I
hereby certify that all the information contained
in t...

Kimberly Fruge

I

Mission of PSGSA

PSGSA is the graduate student organization for political science graduate students. Our mission is to enrich the quality of FSU doctoral education and improve the job market prospects of our constituents. To that end we have sponsored weeklong workshops that provide students in the social sciences additional training in econometrics.

II Past Funding

This will be our fourth workshop. The first year's workshop (2013) covered Bayesian Statistics and Data Visualization and was attended by 43 students per day. Previous expenses have totaled approximately \$4,500 in 2013, \$2,800 in 2014, \$5,300 in 2015 and \$4,700 in 2016. In each of these previous years COGS funded PSGSA, as did in-department funding sources. This year we look forward to continued cooperation between COGS and PSGSA as we strive to make this workshop an enduring element of FSU.

III Summer 2018 Workshop

Each year the department of political science invites outside specialists to lead workshops in the use of research methodology that is not currently offered at FSU. This year we have two confirmed presenters scheduled to lead our workshop.

This year's presenters are Ryan Bakker and Clayton Webb. Both presenters are highly qualified and some of the top representatives of these methods within political science. Bakker and Webb are both instructors at Inter-University Consortium for Political and Social Research, a leading methodology conference across disciplines.

- Ryan Bakker is assistant professor of Political Science at the University of Georgia. He holds degrees from the University of North Carolina at

Chapel Hill as well as the University of Florida. In addition to his substantive interests in the study of American government, Bakker is a specialist in applications of Bayesian modeling techniques, which he will be demonstrating at the 2017 workshop. Bayesian statistics is a useful econometric tool used not only by political science but also by sociology, education, social work, and economics, to name a few.

- Clayton Webb is assistant professor of Political Science at the University of Kentucky, who holds a degree from Texas A&M. In addition to substantive research interests in foreign policy and international political economy, Webb specializes in the use of time series analysis techniques, which he will be demonstrating at this year's workshop. Specifically, he will be covering an intro to ARMA and GARCH models and focusing on ADL, unit root, and GECM—methods that can be applied across the social sciences, business, and economics.

The workshop will run from Monday, May 7th, 2018 to Thursday, May 10th during first full week after classes end in the Spring of 2018. As noted above, topics covered this year will be Bayesian statistic and time series analysis. Both are useful research techniques and are highly sought after research skills for which little training is currently offered at FSU.

The workshop will consist of a morning session from 8:00am-12:00pm and an afternoon session from 1:00pm-5:00pm each day in the DeVoe Moore Center in Bellamy building, which can fit 60 to 70 attendees. As is standard for this summer workshop, the 2018 PSGSA workshop will be advertised to all departments. Any faculty, graduate students, or

undergraduate students interested in advanced econometric training are welcome to attend. For past workshops, we have had tremendous success with getting participants from other departments by sending out emails to department coordinators and posting flyers. This is particular true for the Bayesian methods, given the broad applicability across multiple fields.

PSGSA. We have used school-approved vendors efficiently and cheaply in the past – we intend to use those same vendors this year. Speakers will be awarded an honorarium, which includes their cost for travel that they are responsible for, and PSGSA will also cover their lodging and food. We will ask attendees to attend lunch and dinner with the speakers as an opportunity to network and discuss methods further.

For each session light snacks and beverages will be provided to attendees by

IV Estimated Budget Request

Item	Description	Quantity	Price	Total Cost
Contract	An honorarium is provided to each speaker equal to \$1500.	2	\$3000	\$3000
Lodging	Lodging for each speaker at a hotel near campus.	2x5 nights	\$110/night per person	\$1100
Per Diem	Each speaker is provided a per diem for meals and other expenses.	2x5 days	\$36/day per person	\$360
Breakfast/ Snacks	Light refreshments and coffee are provided for all attendees.	4	\$150 per day	\$600
Lunch	3-4 attendees are asked to accompany the speakers to lunch.	4/day x 4 days	\$50/day	\$200
Dinner	3-4 attendees are asked to accompany the speakers to dinner.	4/day x 4 days	\$75/day	\$300
Total				\$5560

V Summary of Intentions

PSGSA requests that COGS provide \$4000 to cover the cost of the honorarium and food expenses for attendees and guest speakers. We are providing per diem food for the guest speakers and will have breakfast (coffee and bagels) for all attendees and snacks for the afternoon session (cookies and beverages). We believe that with COGS' assistance we can make this event as successful as those that have occurred in previous years. We will advertise the event aggressively this year as we have in the past and reach out to other

departments to ensure that attendance is as much a success as previous years.

Contact Information:

President: Kim Fruge, kfruge@fsu.edu
 Vice President: Jordan Holsinger, jah14h@my.fsu.edu
 Treasurer: Richard Saunders, rjs15d@my.fsu.edu
 Secretary: Marielena Diaz, md16x@my.fsu.edu

Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

**The 26th Congress of Graduate Students
Resolution 1
Sponsored by COGS Speaker
Establishing the Internal Rules of Procedure**

WHEREAS, the Congress of Graduate Students is empowered to adopt its own Internal Rules of Procedure,

THEREFORE, BE IT RESOLVED that the attached document is adopted as the Internal Rules of Procedure.

Speaker



Deputy Speaker for Finance

November 6th, 2017



TWENTY-SIXTH CONGRESS OF GRADUATE STUDENTS



INTERNAL RULES OF PROCEDURE

1. These Rules shall be adopted, amended, or waived by a two-thirds vote of the Assembly present at a meeting when there is quorum, unless otherwise specified in a rule.
2. The Speaker, or a designee, shall chair all meetings of the Assembly. The Speaker or chair may temporarily name another representative to chair the meeting while the Speaker is sponsoring legislation, or participating in debate of measures. The Speaker or chair may only return to the chair after the measure has concluded.
3. In all procedural matters not governed by these Rules, the COGS Code, or the Student Body Constitution and Statutes, the Speaker, or Chair, shall have authority to decide upon the matter. The Congress may overturn such a decision of the Chair by majority vote.
4. Any decision of the Chair may be overturned by a majority vote of the Assembly present at a meeting when there is quorum.
5. The COGS Assembly shall meet in regular session on the first and third Monday of each month at 6:30 PM in the SGA Chambers room 316 in the Oglesby Student Union, unless the time or place of the meeting is otherwise specified by the Speaker no less than twenty-four (24) hours before the meeting.
6. The Speaker may at his or her discretion call a special session of COGS with the endorsement of two-thirds of the remainder of the Executive Board, so long as twenty-four (24) hours' notice is provided to all members.
7. Any member of the Congress may petition for a special session of COGS. Such petition must specify the date, time, and location for the meeting, and the subject matter to be considered. Such a special session will be held if endorsed by two-thirds of the COGS membership, and then twenty-four (24) hours' notice is provided to all members.
8. The Agenda for COGS meetings shall be as follows:
 - a) Opening Ceremonies
 - i. Call to Order
 - ii. Pledge of Allegiance
 - iii. Roll Call

- b) Reading and Approval of the Minutes
 - c) Petitions to the Assembly
 - d) Special Introductions and Student Comments
 - e) Messages from Student Government
 - f) Report of Officers
 - i. Speaker
 - ii. Deputy Speaker of Finance
 - iii. Deputy Speaker of Judicial Affairs
 - iv. Deputy Speaker of Communications
 - g) Committee Reports
 - i. C-SAC
 - ii. Internal Affairs
 - iii. Academics & Student Life
 - iv. Ways & Means
 - h) Funding Requests
 - i) Unfinished Business
 - j) New Business
 - k) Round Table/Final Roll Call
 - l) Adjournment
9. The agenda for the meeting at which the annual budget is considered shall consist solely of the following:
- a) Opening Ceremonies
 - i. Call to Order
 - ii. Pledge of Allegiance
 - iii. Roll Call
 - b) Reading and Approval of the Minutes
 - c) Special Introductions and Student Comments
 - d) Messages from Student Government
 - e) Funding Requests
 - f) Report of the Budget Committee
 - g) Consideration of the Annual Budget
 - h) Round Table/Final Roll Call
 - i) Adjournment
10. The Speaker shall have the authority to reorder the Agenda at his or her discretion, or to insert special items other than business.
11. The Speaker may waive items on the agenda or postpone them to a later meeting subject to a majority (50% plus 1) vote of the Assembly present at a meeting where there is quorum.
12. Proper decorum and demeanor shall be maintained in the chambers at all times.
13. Each bill or resolution shall include a sponsor(s), as well as a declaration of purpose. Bills for RSO funding may have "On Petition" in lieu of a sponsor, in

such instances the requesting organization will serve as the sponsor of the bill for debate of measures as described in Rule 15.

14. All motions shall require a movant, and a second. The Program Associate shall record both. If the motion is not objected to it shall be considered adopted.

15. Debate of Measures shall be conducted as follows:

- a) The sponsor(s) of a bill, resolution, or motion shall explain its purpose to the Assembly for up to three (3) minutes.
- b) The sponsor(s) shall take technical and non-debatable questions on the measure from members of the Assembly for up to three (3) minutes.
- c) Formal debate shall begin.
 - i. A three (3) minute round of speakers in favor of the measure shall be conducted.
 - ii. A three (3) minute round of speakers opposed to the measure shall be conducted.
 - iii. Two (2) further rounds of alternating debate shall be conducted. Motions to amend the measure may only be heard during these rounds of debate.
 - iv. A Representative may only speak twice during a round. The Chair shall give first preference to Representatives that have not spoken at all during debate.
 - v. Further rounds of alternating debate may be conducted at the discretion of the Speaker.
 - vi. All amendments to proposed legislation which are more than three words in length and include more than an amendment to strike language must be provided in writing or typed with date and reference, to the Program Associate prior to a vote of the Assembly.
- d) The sponsor(s) may make a three (3) minute closing statement.
- e) A vote shall be taken in accordance with the procedures in Rule 16.

16. Voting

- a) The Assembly shall end debate and vote on a measure when the end of debate has been reached under Rule 15(e) or when calling the question succeeds.
- b) Calling the question may only be done after the first round of speakers in favor of the measure has been concluded during debate under Rule 15(c)
- c) Calling the question is a technical, non-debatable motion, requiring a second; if objected to, a Rule 16(d) vote shall immediately be taken as to whether or not to vote on the question.
- d) If the question is successfully called, debate shall be ended and the sponsor(s) of the measure on the floor shall proceed to his or her closing under Rule 15(d).
- e) Once the conditions of Rule 16(a) have been met, but before the vote is taken, any member of the Assembly may move for a vote by secret ballot.

- i. In such vote the Program Associate shall distribute ballots to members; members will record their vote without their names, and submit them to the Program Associate.
 - ii. Invoking a secret-ballot vote shall require a majority vote (50% plus 1) of the assembly.
 - iii. A successful motion to vote by secret ballot shall supersede any other method of voting.
 - f) Once the conditions of Rule 16(a) have been met, but before the vote is taken, any member of the Assembly may move for a vote by roll call.
 - i. In such a vote the Program Associate will ask each member for their vote. The member will vote “aye” if they are in favor, “nay” if they are opposed, or “present” or “abstain” if they wish to abstain.
 - g) All voting shall be conducted by either show of hands or voice (at the discretion of the Chair) unless otherwise called for.
 - i. In a show of hands vote, the Chair will ask for those in favor of calling the question. All those in favor will raise their hands. The Chair will then ask for those in opposition. All those in opposition will raise their hands. The Chair will then ask for all those not voting. All those not voting will raise their hands. The Chair and Program Associate will conduct a count of each vote and confirm each other’s count.
 - ii. In a voice vote, the Chair will ask for those voting in favor to respond, “aye.” The Chair shall then ask for those voting in opposition to respond, “nay.” The Chair shall then ask for any representatives abstaining to raise their hands. The Chair shall determine whether the measure passes by the ayes and nays. If the Chair cannot determine whether the measure passed, another voice vote or a show of hands vote may be used.
 - h) Only members present on the floor (the area designated for members of the Assembly) shall have the ability to cast a vote. The Chair shall only be able to cast a vote in the event that his or her vote could change the outcome.

17. Any member of the Assembly who is not serving as Chair during the consideration of a measure may move to adopt the measure by acclamation; if there is no objection to the motion, the measure shall be considered adopted.

18. Any Representative may submit a written statement of no more than 500 words explaining his or her vote on any measure. This statement shall be submitted to the Program Associate and shall be included in the minutes.

19. Substituting the words “Chair” for “Speaker” and “Committee” for “COGS” or “Assembly”, all of the rules contained herein excepting rules 5, 7, 8, and 9, shall be applicable against committees.

20. All Bills, Resolutions, and funding petitions must be filed with the COGS Program Associate no later than 4:00 PM the Thursday immediately preceding a regularly scheduled session of the Assembly. All Bills and Resolutions must be filed with a digital copy. The Speaker may at his/her discretion waive this rule if a measure is important and time sensitive.
21. The COGS Program Associate shall e-mail any legislation filed in accordance with Rule 20 to all COGS Representatives by 5:00 PM the Friday before a regularly scheduled session of the assembly.
22. Where the COGS Internal Rules of Procedures is silent on a matter, the Chair may follow the latest edition of Robert's Rules of Order.
23. Any actions taken not consistent with the COGS Internal Rules of Procedure or with the Chair's interpretation of Robert's Rules of Order may be objected to as a Point of Order. Such an objection must be made immediately after the infraction. The Chair will then correct the action if it was in error.
24. Proper Motions
 - a) Technical, non-debatable motions which are out of order if made without Chair's acknowledgement, must be properly seconded and are subject to the 16(d) vote if properly objected to and not withdrawn.
 - i. "Motion for a "n" minute Recess" is a motion made when a Representative wants to move that the entire Assembly take a "n" minute break, where "n" is a positive integer no greater than 20.
 - ii. "Call the Question" is a motion made when a Representative wants to move that the Assembly close debate and vote on the matter at hand.
 - b) Technical, non-debatable interjections, which are out of order if made without the Chair's acknowledgement, but do not need a second or to be voted on.
 - i. "Point of Privilege" is made when a Representative would like for the Speaker or Chair to address something that affects the Assembly such as personal comfort, amplification of speaker, noise of outside environment, or safety.
 - ii. "Point of Order" is made when a Representative would like for the Speaker or Chair to enforce the COGS Internal Rules of Procedure or the Chair's interpretation of the latest edition of Robert's Rules of Order.
 - iii. "Point of Parliamentary Inquiry" is made when a Representative would like for the Speaker or Chair to state the phrasing of a correct motion in order to accomplish a desired result, or to explain procedural issues. The Chair or his or her designee may then address the inquiry.
 - iv. "Point of Information" is made when a Representative would like for the Chair or his or her designee to give pertinent information on the

matter at hand. The Chair or his or her designee may then address the inquiry.

- c) Debatable motions, which are out of order if made without Speaker's or Chair's acknowledgement, must be properly seconded and may be subject to debate under Rule 15: Debate of Measures, and then vote under Rule 16: Voting, if properly objected and not withdrawn.
 - i. "Motion to Table" is a motion made when a Representative wants to move that the Assembly suspend discussion on a matter for the entire meeting.
 - ii. "Motion to Amend" is a motion made when a Representative wants to strike and/or add language to a pending matter.
 - iii. "Motion to Refer to a Committee" is a motion made when a Representative wants to move that the Assembly refer the matter-at-hand to a particular committee.
 - 1. Any matter referred to a committee must be reported on by said committee at the next sitting of the Assembly. In the event that the committee has failed to meet, the sponsor may request that the bill be revisited during the next general Assembly meeting after the matter has been referred to that committee.
- d) Other motions may be made and heard, consistent with Robert's Rules of Order.

25. The Executive Editor and Program Associate shall be empowered to correct clerical or technical errors in the minutes, bills and resolutions.