

TWENTY SEVENTH CONGRESS OF GRADUATE STUDENTS



Assembly Meeting
COGS Assembly Room
HCB 103, 109 Collegiate Loop
November 19th, 2018
6:30 p.m.
Agenda



Call to Order:

Pledge of Allegiance:

Roll Call:

Reading and Approval of Minutes:

Swearing in of New Members not at Inauguration:

Petitions into the Assembly: Christina Chiodi (Medicine), Melissa Shahbandeh (Arts & Sciences)

Special Introductions and Student Comments: NONE

Messages from Student Government:

Report of Officers:

- The Report of the Speaker
- The Report of the Deputy Speaker for Finance
- The Report of the Deputy Speaker of Judicial Affairs
- The Report of the Deputy Speaker of Communications

Committee Report:

- C-SAC:
- Internal Affairs:
- Student Affairs:
- Student Advocacy:

Funding Requests:

- Bill 1: *Allocation to Graduate Literature Organization*

Unfinished Business: NONE

New Business:

- Bill 3 Sponsored by Deputy Speaker Uttermark: *Transferring funds from Presentation Grant Account*

Round Table:

Adjournment:

Next Meeting: December 3, 2018

COGS Financial Report Fiscal Year 2018-2019

ACCOUNT	ALLOCATION AMOUNT	DESCRIPTION	BALANCE
COGS ADMIN	\$28,000	Includes Speakers Request, Food, Wages, Maintenance Fees, Overhead and Office phone services	\$24,240.39
UNALLOCATED	\$39,521	For RSO funding requests at COGS meetings	\$26,009.78
ORGANIZATIONAL (C-SAC)	\$4,000	RSO funding for allocations less than \$1000 for the fiscal year	\$2,385.17
PRESENTATION GRANTS (Nov-Feb)	\$60,000	Presentation Grant balance for the November-February funding period	\$22,502
ATTENDANCE GRANTS (Nov-Feb)	\$6,000	Attendance Grant balance for the November –February funding period	\$1,500

Recent Allocations:

- Bill 13 Allocation to Public Administration Graduate Association; Clothing/Awards: \$900
- Bill 14 Allocation to Neuroscience Graduate Student Association; Contractual Services: \$500, Food: \$1,500
- Bill 16 Allocation to ChemiNoles; General Expense: \$520.48, Food: \$100
- Bill 17 Allocation to Art History Association; Clothing/Awards: \$850
- Bill 18 Allocation to Philosophy Graduate Student Association; Contractual Service: \$1500, General Expense: \$100, Food: \$340
- Bill 19 Allocation to Physics Graduate Student Association; Food: \$1,650
- Bill 22 Allocation to Music Theory Society; Contractual Services: \$1,500
- Bill 23 Allocation to Graduate Women in Science; Clothing/Awards: \$250, Contractual Service: \$250, General Expense: \$500, Food: \$1000
- Bill 24 Allocation to School of Teacher Education Graduate Student Association Food: \$462
- Bill 26 Allocation to Public Health Student Association; Food: \$992.17, General Expense: \$310.57
- Bill 28 Allocation to Turkish Student Association; Food: \$286
- Bill 31 Allocation to Ecology and Evolution Research Team Food: 850 Clothing/Awards \$400 and General Expense \$510
- Resolution 5 Allocation to Material Research Society FAMU-FSU Chapter CSAC: \$634.83

27th Congress

- Bill 2: Allocation to INSAT; Food: \$980

TWENTY SEVENTH CONGRESS OF GRADUATE STUDENTS



MINUTES OF THE SPECIAL SESSION
HCB 103, 109 Collegiate Loop
November 5th, 2018
6:34 p.m.
Agenda



Call to Order: Student Body Vice President, Brandon Brown presided over the meeting until Speaker is elected.

Pledge of Allegiance: Stewart

REPRESENTATIVES PRESENT: Stewart

REPRESENTATIVES LEFT EARLY, EXCUSED: NONE

REPRESENTATIVES LEFT EARLY, UNEXCUSED: NONE

REPRESENTATIVES ABSENT, EXCUSED: NONE

REPRESENTATIVES ABSENT, UNEXCUSED: NONE

REPRESENTATIVE LATE, EXCUSED: NONE

REPRESENTATIVES LATE, UNEXCUSED: NONE

Swearing in of Members not at Inauguration: Blake-Hedges, Burns, Collopy, Engelbrecht, Lange O'Neil, Morgan, Scriven, Solano, Sorribes, Uttermark

Petitions into the Assembly: Abby Brinkman, Michael Morgan

Reading and Approval of Minutes: Engelbrecht Approved. Second.

Elections:

Nominations from the Congress for the 27th Congress of Graduate Students Speaker:

- Representative Sorribes nominates Representative O'Neil. Second. O'Neil accepts.
- Representative Stewart is nominated. Second. Nomination accepted.
- Representative Solano nominated Representative Blake-Hedges. Blake-Hedges declines.

Election Results from the Congress for the newly elected Speaker for the 27th Congress:

- Representative Adam O'Neil

Brandon Brown swore Representative O'Neil in as Speaker for the 27th Congress and turns meeting over Chair.

Nominations from the Congress for the 27th Congress of Graduate Students Deputy Speaker for Finance:

- Representative Engelbrecht nominates Representative Matthew Uttermark for Deputy Speaker for Finance. Second. Uttermark accepts.

Election Results from the Congress for the newly elected Deputy Speaker for Finance for the 27th Congress:

- Matthew Uttermark

Nominations from the Congress for the 27th Congress of Graduate Students Deputy Speaker for Judicial Affairs:

- Representative Engelbrecht nominates Representative Lange. 2nd. Lange accepts.
- Deputy Speaker Uttermark nominates Representative Solano. Solano declines.
- Deputy Speaker Uttermark nominates Representative Burns. Burns declines.

Election Results from the Congress for the newly elected Deputy Speaker for Judicial Affairs for the 27th Congress:

- Lauren Lange

Nominations from the Congress for the 27th Congress of Graduate Students Deputy Speaker for Communications:

- Representative Sorribes nominates Representative Blake Hedges. Second. Blake-Hedges declines.
- Representative Solano nominates Representative Stewart Second. Stewart accepts.

Election Results from the Congress for the newly elected Deputy Speaker for Communications for the 27th Congress:

- Ericha Stewart

Special Introductions and Student Comments: NONE

Messages from Student Government: NONE

New Business:

- **Resolution 1 Sponsored by Speaker O'Neil: *Establishing the Internal Rules of Procedure***
Speaker O'Neil explains the need to approve the Rules of Procedure to establish order of business during meetings. Representatives ask if there were any substantive changes made to the Rules of Procedure. Motion to call to question. Second. Vote by hand raise. **Resolution passes unanimously.**

Unfinished Business: NONE

Funding Requests:

- **Bill 2 Allocation to INSAT**
The organization explains that they will be hosting their annual Diwali/Fresher's event; a celebration of lights and welcome to new FSU students. Traditional Indian cuisine and will be served and the organization expects over 70 guest to attend. The event is open to all FSU students. Representatives inquire how is the event advertised, what is the expected attendance at the event, will transportation be provided and how many students outside of the organization know about transportation options. Representatives also inquire how much did the organization spend last year and how is Diwali celebrated. **FIRST PRO:** Engelbrecht notes that this is a great

event and supports funding. Representative Scriven emphasizes that Indian food is more expensive than some traditional foods and the event should be funded. Sorribes is in favor of funding and notes that the cost of food is reasonable. Deputy Speaker Uttermark voices that INSAT are responsible stewards of funds and encourages representatives to fund. Motion to call to question. Second. Bill 2 Passes by acclamation with no abstentions;
Food: \$980.

Round Table: Blake-Hedges, Brinkman, Burns, Collopy, Demirsoy, Engelbrecht, Lange, O'Neil, Morgan, Scriven, Solano, Sorribes, Stewart, Uttermark

Adjournment: 8:15 pm

Next Meeting: November 19th, 2018

Congress of Graduate Students Florida State University

446 Thagard Building 109 Collegiate Loop Tallahassee, FL 32304 (850)644-6950

The 27th Congress of Graduate Students

BILL 1

ON PETITION

Allocation to Graduate Literature Organization

On November 19th, 2018, the body voted to move the following amount from the COGS 2018-2019 Unallocated Account (244003) to Graduate Literature Organization's Account:

General Expense:	\$1,500
Travel:	\$2,100
Food:	\$2,600

Purpose: Funds will be used to conduct a two-day academic symposium on Eco-theory and Media in literary studies as well as an honorarium for two keynote speakers.

Proviso: All COGS Funds not spent for this request shall be returned to the COGS Account.

Adam O'Neil
Speaker

Matthew Uttermark
Deputy Speaker for Finance



November 19th, 2018

Dr. Danielle Morgan Acosta
Director of Student Affairs

Dr. Amy Hecht
Vice President for Student Affairs

Response Summary:

Organization Info

Requesting Organization: Graduate Literature Organization
Date Requested: 10/23/2018
Academic Term: Fall 2018
President: Rosalyn Stilling
President's Email: rms17b@my.fsu.edu
President's Phone Number: 985-414-0297
Treasurer: Molly Marotta
Treasurer's Email: mem16h@my.fsu.edu
Treasurer's Phone Number: 615-483-6375

Funding Source:
COGS

Budget Categories and Amount Requested

Contractual Services 0
Expense General 1500
Expense Travel 2100
Food 2600
Clothing/Awards 0
OCO 0

Organization's full name
Graduate Literature Organization

Have your organization's president and treasurer taken and passed the financial certification qui...
Yes

Is your organization a recognized student organization (RSO) for this fiscal year?
Yes

Does your organization do fundraising?
Yes

How did you raise the funds?
We plan to have an annual fundraiser with a cover charge, bake sale, silent auction, and t-shirt sale. We hope to raise \$1000 through our first fundraiser and donation drive.

How many active members are in your organization?
19

Does your organization charge dues?
No

Purpose for which the funds will be used

The purpose is to help fund a small two-day academic symposium on ecocriticism and media in literary studies, a topic of great interest for MA and PhD students of Literature-Media-Culture in the English Dept. In order to foster scholarly exchange and networking, we will be inviting graduate students from peer regional universities to participate as panelists (U of Florida, U Miami, U of Alabama, Tulane, Rice U, etc.) alongside a selection of our MA/PhDs. Our hope is to build regional networks in the Gulf States corridor for MA/PhD students with a rotating graduate conference and to build good will we wish to offer some funds to offset considerable costs for grad students associated with travel to Tallahassee. We will also anticipate inviting 2 or 3 distinguished professorial speakers to deliver keynotes and/or a roundtable at this event, which we will promote to greater FSU community. These speakers require honoraria, hotels, and travel expenses.

What is your organization doing to market the event/your organization?
Posters, outreach, social media

What is your organization's official Facebook/social media page?
FSU Graduate Literature Organization

What are the social media page/website links for your event (Facebook, Instagram, etc.)?
Not available yet

What is the email address of the person COGS should contact for photos of your event for our outr...
mem16h@my.fsu.edu

What is the date and time of the event in which the requested funds will be used?
April 12 and 13, 2019

By signing in the space provided below, I hereby certify that all the information contained in t...
Molly Elizabeth Marotta

GLO ITEMIZED BUDGET

Expense General	\$1,750	Honoraria for distinguished speakers
Expense Travel	\$3,386	
Food + Misc	\$3,864	
Non COGs funding source	(-2800)	
TOTAL	\$6,200	

external	keynotes	auditors	internal
12	3	21	12

EXPENSE TRAVEL

Hotel (for keynote + roundtable of 3), 2 nights x 4 people	\$1,032	\$129 per night
Travel for keynote speaker(s)	\$554	flights, r/t from Houston, oneway from Austin
honoraria for keynotes (3)	\$1,750	500+500+750 (\$\$ from other sources)
Incidentals for non-FSU participants	\$1,800	(\$150 x 12 participants, max)

FOOD + MISC

Meals (\$ x days)	Possible Vendors/Type of Purchase Order
breakfast: 5 x 2	\$476 Blanket Purchase Order, Publix on Ocala
lunch: 10 x 2	\$956 Line Item Purchase Order, Seminole Dining
dinner: 18 x 2	\$1,732 Line Item Purchase Order, Seminole Dining
reception x 2:	\$500 Line Item Purchase Order, Seminole Dining
coffee/water	\$100 Line Item Purchase Order, Seminole Dining
misc (posters, etc.)	\$100 Blanket Purchase Order, Office Depot

Congress of Graduate Students Florida State University

446Thagard Building 109 Collegiate Loop Tallahassee, FL 32304 Phone: (850) 644-6950

The 27th Congress of Graduate Students

BILL 3

Sponsored by Deputy Speaker Uttermark

Transferring funds from Presentation Grant Account

On November 19th, 2018, the body voted to transfer the following amount from the Presentation Grant Account's July-October funding period to:

Presentation Grant Account's November-February Funding period:

Travel: \$1000

Attendance Grant Account's November-February Funding Period:

Travel: \$500

Purpose: To fund additional students attending and presenting at academic and professional conferences from the months of December-February.

Proviso: All funds not expended for this request shall be transferred to the March through June funding periods in their respected accounts.

Adam O'Neil
Speaker

Matthew Uttermark
Deputy Speaker for Finance



November 19th, 2018

Dr. Danielle Morgan Acosta
Director of Student Affairs

Dr. Amy Hecht
Vice President for Student Affairs