

## TWENTY SIXTH CONGRESS OF GRADUATE STUDENTS



Assembly Meeting  
COGS Assembly Room  
Senate Chambers Room, 316 Oglesby Union  
February 5<sup>th</sup>, 2018  
6:30 p.m.  
Agenda



Call to Order:

Pledge of Allegiance:

Roll Call:

Reading and Approval of Minutes:

Petitions into the Assembly: Erin Collopy (Fine Arts Seat 2), Megan Hirsch (Communication & Information Seat 1), Ji Hyun Kim (Arts & Sciences Seat 4)

Special Introductions and Student Comments:

Messages from Student Government:

Report of Officers:

- The Report of the Speaker
- The Report of the Deputy Speaker for Finance
- The Report of the Deputy Speaker of Judicial Affairs
- The Report of the Deputy Speaker of Communications

Committee Report:

- C-SAC:
- Internal Affairs:
- Academics & Student Life:
- Ways & Means:

Funding Requests:

- Bill 9: *Allocation to Music Teachers National Association-FSU Chapter*

Unfinished Business:

- Bill 7 Sponsored by Speaker Scriven: *Substantive Edits of the COGS Code, Reorganizing the Standing Committees of COGS*

New Business: NONE

Round Table:

Adjournment:

Next Meeting: February 19<sup>th</sup>, 2018 Budget Meeting

## COGS Financial Report Fiscal Year 2017-2018

<b>ACCOUNT</b>	<b>ALLOCATION AMOUNT</b>	<b>DESCRIPTION</b>	<b>BALANCE</b>
COGS ADMIN	\$26,200	Includes Speakers Request, Food, Wages, Maintenance Fees, Overhead and Office phone services	\$18,294.93
UNALLOCATED	\$20,286.00	For RSO funding requests at COGS meetings	\$1400.01 +Sweepings allocation of \$4000; end of 2017
ORGANIZATIONAL (C-SAC)	\$2,000	RSO funding for allocations less than \$1000 for the fiscal year	\$30
PRESENTATION GRANTS (MAR-JUN)	\$49,200	Presentation Grant balance for the July-October funding period	\$42,000
ATTENDANCE GRANTS (MAR-JUN)	\$3,000	Attendance Grant balance for the July-October funding period	\$0

Recent Allocations:

- 8/28-Allocation to Public Health Student Association: General Expense \$543.92, Clothing/Awards \$100, Food \$337.15
- 8/28-Allocation to the Society for Musicology: Contractual Service \$4,000
- 9/18-Allocation to College of Social Work Doctoral Student Organization-CSAC Food \$240
- 9/18-Allocation to the School of Teacher Education Graduate Student Association-CSAC Food \$500
- 10/2-Allocation to the Philosophy Graduate Student Association- Food \$300
- 10/16-Allocation to National Art Educators Association-CSAC Food \$250
- 10/16-Allocation to the Indian Students Association of Tallahassee-CSAC Food \$980
- 10/16-Allocation to Sport Psychology Organization and Research Team-Contractual Services \$500, Travel \$900, Food \$500
- 10/16-Allocation to Terra Incognita-Travel 1500, General Expense \$200, Food \$300
- 11/6-Allocation to Minorities & Philosophy: Food \$400
- 11/6-Allocaiton to Music Theory Society: Contractual Services \$1,500
- 11/6-Allocaiton to Political Science Graduate Student Association: Contractual Services \$3,000, Food \$1,000

- 11/20-Allocation to Applied Sport Psychology-FSU: Contractual Services \$2,184, Food \$150
- 12/4-Allocation to Art Therapy Association: Contractual Services: \$1300, General Expense: \$244, Food: \$525
- 12/4-Allocation to Materials Research Society (MRS) FSU Chapter: Food: \$179.18, Clothing/Awards: \$222.74
- 1/29-Allocation to PeaceJam: Food: \$3,000

# TWENTY SIXTH CONGRESS OF GRADUATE STUDENTS



MINUTES OF THE SPECIAL SESSION  
Senate Chambers Room, 316 Oglesby Union  
January 29<sup>th</sup>, 2017  
6:40 p.m.  
Agenda



**Call to Order:** 6:40 pm

**Pledge of Allegiance:** Gerardi

**REPRESENTATIVES PRESENT:** Asturizaga, Batchelder, Blake-Hedges, Burns, Engelbrecht, Forsman, Gerardi, Lange, Lehn, Lozano, Maher, Oloye, Polischuk, Sanogo, Scriven, Sorribes, Uttermark, Zhang

**REPRESENTATIVES LEFT EARLY, EXCUSED:** Lange, Sanogo

**REPRESENTATIVES LEFT EARLY, UNEXCUSED:** NONE

**REPRESENTATIVES ABSENT, EXCUSED:** NONE

**REPRESENTATIVES ABSENT, UNEXCUSED:** Pierce

**REPRESENTATIVE LATE, EXCUSED:** NONE

**REPRESENTATIVES LATE, UNEXCUSED:** NONE

**Reading and Approval of Minutes:** with amendments. Engelbrecht 2<sup>nd</sup>.

**Petitions into the Assembly:** Ericha Stewart (Social Sciences Seat 3), Saptarshi Bhowmik (Arts & Sciences Seat 2), Idris Demirsoy (Arts & Sciences Seat 3), Jorge Oseguera Gamba (Minority Student Advocate), Jorge Hernandez (Criminology Seat 1), Aaron Reyna (Education Seat 2)

**Special Introductions and Student Comments:**

- Representative Batchelder Graduate Student Survey

*Motion to reorder the agenda to hear funding requests first. 2<sup>nd</sup>. Motion Passes*

**Funding Requests:**

- Bill 8: Allocation to PeaceJam  
Rody Thompson, PeaceJam Coordinator for the Southeastern region explained to the congress that PeaceJam brings Nobel Peace Laureates to FSU for conferences. The event is open to the community. Visiting Nobel Peace Laureate, Kailash Satyarthi will be the guest speaker. The event will be held on April 6-8. They are requesting funding assistance for the dinner reception. Representatives ask how much is the dinner in total, how do you fundraise, is the dinner open to all students, and the difference between this year and last year's request. Representatives also inquire the relationship between PeaceJam and COGS, what are the benefits of sponsoring the weekend and what are the funding requirements to become a sponsor of the event. **FIRST PRO:** Torres is in favor of funding and would like COGS to be a part of the event. Khazem also supports the request and hopes that it appeals to everyone. **FIRST CON:** Stewart is hesitant about funding the full amount due to budget constraints. Deputy Speaker Uttermark would like for reps to be mindful of the budget. Deputy Speaker Asturizaga would prefer a detailed budget. Burns would like to support the event at a lesser amount. Motion to amend the bill to strike

General Expense from the bill. Second. Objection. **FIRST PRO:** Oloye believes it is a reasonable amount for the event. Motion to call to question. Second. Roll Call Vote. Asturizaga: Ay, Batchelder: Ay, Blake-Hedges: Ay, Burns: Ay, Engelbrecht: Ay, Forsman: Ay, Gerardi: Ay, Khazem: Ay, Lehn: Ay, Lozano: Ay, Oloye: AY, Polischuk: Ay, Sanogo: Ay, Sorribes: Ay. Uttermark: Ay, Zhang: Ay, Stewart: Ay, Bhowmik: Ay, Demirsoy: Ay, Oseguera: Ay, Hernandez: Ay, Reyna: AY. Motion Passes. Return to the bill as amended. Motion to call to question. Rody Thompson thanks the congress for funding. **Bill passes: 22-0-0 Food: 3000.**

**Messages from Student Government:** NONE

**Unfinished Business:** NONE

**Unfinished Business:**

*Speaker Scriven turns the chair over to Deputy Speaker Uttermark to Sponsor a Bill.*

- Bill 7 Sponsored by Speaker Scriven: *Substantive Edits of the COGS Code, Reorganizing the Standing Committees of COGS*  
Speaker Scriven explains that the purpose of the bill is to create organized committees that focuses on internal and external affairs. Speaker Scriven provided edits to the bill submitted in writing in regards to the comments and concerns from the representatives. Representatives inquire an explanation of the attendance requirements for video conferencing. **FIRST PRO:** Asturizaga celebrates the speaker for trying to establish order in the committees. Batchelder supports downsizing committees, which better allocates the duties. Engelbrecht is in support of the bill and believes it is very detailed. **FIRST CON:** Sorribes notes that larger committees are harder to coordinate. Motion to adopt amendments submitted in writing. Second. Motion Carries. Motion to call to question. Objection. Withdrawn. Return to **FIRST CON:** Sorribes is hesitant about how quorum will affect committees. **SECOND PRO:** Engelbrecht is in favor of the bill. Forsman believes that it would make more sense to put the committees together since they are working on similar things. Motion to table. Objection. **FIRST PRO:** Polischuk appreciates the time and effort the speaker and committee put into the bill but would like a chance to make amendments. **FIRST CON:** Khazem mentions the overlaps of the committee duties and believes that the bill is a good step forward since committees can be confusing to the new representatives. Forsman notes that the bill codifies the duties. **SECOND PRO:** Oloye is in favor of tabling to understand the concerns of the Academics and Student Life Committee. Motion to call to question. Second, Objection. Vote for voting 20-0-1. Motion to table. Second. Bill 7 tabled to Academics and Student Life Committee 13-8-0.

**New Business:**

Introduction of the 2018-2019 Annual Budget

Deputy Speaker Uttermark introduced the members of the budget committee and thanked everyone for their hard work. Deputy Speaker Uttermark broke down each section of the committee report and informed the congress that the voting on the annual budget will be on the February 19<sup>th</sup> meeting. Representatives are encouraged to review the budget in its entirety and voice their opinions.

**Round Table:** Asturizaga, Batchelder, Bhowmik, Blake-Hedges, Burns, Demirsoy, Engelbrecht, Forsman, Gerardi, Hernandez, Lehn, Lozano, Maher, Oloye, Oseguera, Polischuk, Reyna Scriven, Sorribes, Stewart, Uttermark, Zhang

**Adjournment:** 9:02 pm

**Next Meeting:** February 5, 2018

# Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

## The 26<sup>th</sup> Congress of Graduate Students

### BILL 9

### ON PETITION

#### Allocation to Music Teachers National Association-FSU Chapter

On February 5<sup>th</sup>, 2018, the body voted to move the following amount from the COGS 2017-2018 Unallocated Account (244003) to the Music Teachers National Association's Account:

Food: \$100

Contractual Services: \$200

**Purpose:** Funds will be used to cover the cost of an honorarium and food expenses for a full day workshop on March 3, 2018 featuring guest speaker Dr. Gail Berenson.

**Proviso:** All COGS Funds not spent for this request shall be returned to the COGS Account.

Joshua Scriven  
*Speaker*

Matthew Uttermark  
*Deputy Speaker for Finance*



February 5<sup>th</sup>, 2018

Danielle Morgan Acosta  
*Director of Student Affairs*

Dr. Amy Hecht  
*Vice President for Student Affairs*

**Response Summary:**

Organization Info

Requesting Organization: Music Teachers National Association - FSU Chapter  
Date Requested: 02/01/2018  
Budget Number: 000000 (Please let us know if this number is not correct.)  
Academic Term: Spring 2018  
President: Yuan Jiang  
President's Email: [yj16b@my.fsu.edu](mailto:yj16b@my.fsu.edu)  
President's Phone Number: 6822023514  
Treasurer: Julia Veit  
Treasurer's Email: [jmv13@my.fsu.edu](mailto:jmv13@my.fsu.edu)  
Treasurer's Phone Number: 8503262033

Funding Source:

COGS

Budget Categories and Amount Requested

Contractual Services 200  
Expense General 0  
Expense Travel 0  
Food 100  
Clothing/Awards 0  
OCO 0

Special Restrictions:

n/a

Organization's full name

Music Teachers National Association - FSU Chapter

Have your organization's president and treasurer taken and passed the financial certification qui...

Yes

Is your organization a recognized student organization (RSO) for this fiscal year?

Yes

Does your organization do fundraising?

Yes

What is the total amount of funds your club has raised for this event/item?

\$300

How did you raise the funds?

Collecting dues, share-it nights

How many active members are in your organization?

21

Does your organization charge dues?

Yes

If your organization charges dues, how much does it charge?

\$3

How much A&S money did your organization spend last year?

n/a

Purpose for which the funds will be used

We are applying for funds to cover the cost of an honorarium and the food expenses for guest speaker Dr. Gail Berenson (Professor Emeritus, Ohio University; past president of MTNA National), who will come to give a full-day workshop on Saturday March 3, 2018 at FSU. Dr. Berenson will be giving an interactive workshop focusing on the important aspects of piano teaching. Due to her respected international status amongst pianists and pedagogues, we are confident that this event will be a success and attract many individuals. This event will be free and open to the public. We are reaching out to our FSU student population as well as other music teachers and educators in the Tallahassee community. We hold large events like this every year. Our goal is to continue fostering strong connections between pre-service music teachers and professionals in our community through professional development.

What is the date and time of the event in which the requested funds will be used?

March 3, 2018 10am-4pm

Is there anything else you would like us to consider?

We have taken the initiative to book a venue at the FSU College of Music. The event will take place in Lindsey Recital Hall located in the Kuersteiner Music Building. The cost for this venue would normally be \$300, but since we are a registered student organization, this fee is being waived. We have also booked a condo owned by the FSU College of Music so that we can provide Dr. Berenson with comfortable accommodations during her stay in Tallahassee. Again, the fee for renting this condo is waived since we are a registered student organization. Therefore, we have accrued approximately \$500 in in-kind donations to help alleviate our costs. The money that we have already raised will go towards our lunch and reception costs for the workshop participants.

By signing in the space provided below, I hereby certify that all the information contained in t...

Julia M Veit



# Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

## The 26<sup>th</sup> Congress of Graduate Students

### BILL 7

#### Sponsored by *Speaker Scriven*

*Substantive Edits of the COGS Code, Reorganizing the Standing Committees of COGS*

On February 5<sup>th</sup>, 2018, the body voted to amend the COGS Code in accordance with the attached document.

**Purpose:** This bill shall provide a clear and consistent language throughout the COGS Code.

Underlines indicate additions. **Bolds** indicate deletions.

104.5 The Deputy Speaker for Finance shall:  
A) Oversee the expenditure of the Annual Budget.  
B) Prepare budget request guidelines for the upcoming fiscal year for ratification by the Assembly.  
C) Issue reports on the balance and expenditures of COGS accounts.  
D) Oversee Travel Grant disbursement.  
E) Serve as a member of the Internal Affairs Committee.  
F) Assist the Speaker as needed with the administration of COGS.

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C) Issue reports on the balance and expenditures of COGS accounts.  
D) Oversee Travel Grant disbursement.  
E) **Serve as a member of the Ways & Means Committee.**  
F) Assist the Speaker as needed with the administration of COGS.

108.3 The following are the standing committees of COGS:

- A) The Student Affairs Committee
- B) The Student Advocacy Committee
- C) The Internal Affairs Committee
- D) The Budget Committee
- E) Committee leadership elections shall be held before February 19<sup>th</sup> 2018 for any COGS committee not existing prior to February 5<sup>th</sup> 2018.
- F) On February 5<sup>th</sup> 2018, the membership and leadership of the three COGS committees listed here, shall be dissolved, at which point this provision 108.3(E) shall be stricken from the COGS Code: Internal Affairs Committee, Academics & Student Life Committee, Ways & Means Committee.

108.5 Standing committees (with the exception of the Budget Committee) shall meet no less than once every two (2) months. The Chair will have the authority to set the meeting time and location on campus in consultation with the committee. Once a month the chairs of all standing committees (with the exception of the Budget Committee) shall meet with the Speaker to submit a written progress report, establish goals, and assign new members to committees.

108.8 The Student Affairs Committee shall focus on the following areas:

- A) Academics and Honor Policy
- B) Parking and Transportation
- C) Housing and Dining
- D) Library
- E) Health and Wellness
- F) Social and Community Programming
- G) All other areas in which the Chair and the Speaker agree the

108.3 The following are the standing committees of COGS:

- A) The Ways & Means Committee**
- B) The Academics & Student Life Committee**
- C) The Internal Affairs Committee
- D) The Budget Committee

108.5 Standing committees (with the exception of the Budget Committee) shall meet no less than once every two (2) months. The Chair will have the authority to set the meeting time and location on campus in consultation with the committee. **After each committee meeting, the Chair shall email the attendance records and minutes of the meeting to the Speaker.**

108.8 **The Ways & Means Committee shall focus on the following areas:**

- A) Oversight of the expenditure of the COGS Annual Budget**
- B) Amendments to the COGS Code**
- C) Relations with the State and Federal Governments**

committee should focus

108.9 The Student Advocacy Committee shall focus on the following areas:

- A) Graduate student pay and funding
- B) Childcare
- C) Relations with the Graduate Assistants Union
- D) Diversity on campus
- E) Health Insurance
- F) All other areas in which the Chair and the Speaker agree the committee should focus.

108.10 The Internal Affairs Committee shall focus on the following areas:

- A) Prepare and distribute the monthly COGS newsletter
- B) Keep website information updated
- C) Outreach to fill vacant seats in the Assembly
- D) Relations between COGS and the SGA, MSC, and LSC
- E) Oversight all COGS funding expenditure
- F) Train new COGS members
- G) Make/Propose amendments to the COGS Code
- H) Hear cases of impeachment and removal prior to the full Assembly
- I) Maintain attendance records, and initiate removal proceedings for members who are no longer in compliance with attendance requirements
- J) All other areas in which the Chair and the Speaker agree the committee should focus

**D) Relations between COGS and all other entities of Student Government**

**E) All other areas in which the Chair and the Speaker agree the committee should focus**

**108.9 The Academics & Student Life Committee shall focus on the following areas:**

- A) Healthcare and insurance**
- B) Graduate student pay and funding**
- C) Parking, transportation, and housing**
- D) Childcare**
- E) Academics**
- F) Relations with Florida State University administration and the Graduate Assistants Union**
- G) Social and community programming**
- H) All other areas in which the Chair and the Speaker agree the committee should focus.**

**108.10 The Internal Affairs Committee shall focus on the following areas:**

- A) Oversight and accountability for COGS programs**
- B) Hear cases of impeachment and removal prior to the full Assembly**
- C) Maintain attendance records, and initiate removal proceedings for members who are no longer in compliance with attendance requirements**
- D) Outreach to fill vacant seats in the Assembly**
- E) Organize, or select a group to organize, the annual Dialogues Conference,**
- F) Oversight of the MSC and LSC funding boards,**
- G) All other areas in which the Chair and the Speaker agree the committee should focus**

108.12 The following provisions shall govern selection, retention, and replacement of committee leadership:

- A) Each committee shall elect its own chair and vice-chair. The Vice Chair shall serve as secretary to the committee and shall also chair committee meetings in the Chair's absence.
- B) Each committee shall also be empowered to recall the Chair or Vice Chair at any time for any reason whatsoever by a two-thirds (2/3) majority vote of the committee.
- C) No election or recall of any Chair or Vice Chair shall take place without at least a two (2) school days' (forty-eight [48] hours) notice to the Assembly of intent to conduct an election.
- D) A Chair can be recall by a majority decision of the Executive Committee and the Chairs of all standing committees.

108.17 If the membership of the Student Affairs and the Student Advocacy committees are unbalanced (a difference of three or more members) the consent requirement in § 108.14 of this code shall be waived and it shall be the duty of the Speaker to reassign a sufficient number of Representatives so that the committees are balanced.

### **Chapter 117 Line of Succession of the Congress of Graduate Students**

*History: Added by the 18th Congress, Bill 2; Amended by the 20th Congress, Bill 16; 21st Congress, Bill 30.*

117.1 In the event of a vacancy in the Office of the Speaker for reason(s) of resignation, incapacitation, ineligibility under the Florida State Student Body Constitution, or for any other lawful reason, the Deputy Speaker for Finance shall act as Speaker until

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the next regularly scheduled meeting of the Assembly. At this time, a new Speaker shall be elected to serve until the expiration of the Congress in which the vacancy occurred. If the Assembly does not elect a new Speaker, the acting Speaker will continue until the Speaker returns or a new Speaker is elected.

A) If the Deputy Speaker for Finance is unavailable, then the order of succession, in descending order, shall be:

- 1) Deputy Speaker for Communication
- 2) Deputy Speaker for Judicial Affairs
- 3) Chair of Internal Affairs
- 4) Chair of Student Affairs
- 5) Chair of Student Advocacy
- 6) A COGS Representative selected by the Student Body President

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- 5) Chair of Academics & Student Life**
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Joshua Scriven  
*Speaker*

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Matthew Uttermark  
*Deputy Speaker for Finance*



February 5<sup>th</sup>, 2018

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Danielle Morgan Acosta  
*Director of Student Affairs*

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Dr. Amy Hecht  
*Vice President for Student Affairs*