

## TWENTY FOURTH CONGRESS OF GRADUATE STUDENTS



Assembly Meeting  
COGS Assembly Room  
Senate Chambers Room, 316 Oglesby Union  
May 16<sup>th</sup>, 2016  
6:30 p.m.  
Agenda



Call to Order:

Pledge of Allegiance:

Roll Call:

Petitions into the Assembly: Zhiqiang Shu (Arts & Sciences)

Reading and Approval of Minutes:

Special Introductions and Student Comments:

- Jeanette Lehn (GAU)

Messages from Student Government:

Report from the Office of Governmental Affairs

Report of Officers:

- The Report of the Speaker
- The Report of the Deputy Speaker for Finance
- The Report of the Deputy Speaker for Judicial Affairs
- The Report of the Deputy Speaker for Communications

Committee Report:

- C-SAC:
- Internal Affairs:
- Academics & Student Life:
- Ways & Means:

Unfinished Business:

Funding Requests:

- Bill 26 Sponsored by Speaker Elwood: *Purchase of COGS Office Supplies*
- Bill 27 Sponsored by Speaker Elwood: *Purchase of COGS Promotional Items and Polo Shirts*
- Bill 28 Sponsored by Deputy Speaker Uttermark: *Transfer of COGS Funds*

New Business:

- Resolution 5 Sponsored by Deputy Speaker Uttermark: *COGS OPS Officer's Wages*

Round Table:

Adjournment:

Next Meeting: June 6<sup>th</sup>, 2016

## COGS FINANCIAL REPORT

May 13<sup>th</sup>, 2016

### COGS Administrative Account (244001)

(Includes)

- COGS Officers/OPS Accounting Assistant
- Food
- Contractual Services
- Speaker's Request
- Clothing & Awards

Balance: \$32,540.48
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### COGS Unallocated (244003)

(Includes)

- Organization Funding Support (Requests more than \$1000)
- Sweepings Bill 2015 Allocation \$3108
- Bill 19- Transfer of Travel Grant Funds (\$13,275.36)

Balance: \$11,775.25
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### COGS Organizational (244005)

(Includes)

- Organization Funding Support

Balance: \$2,853.05
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## ACADEMIC & PROFESSIONAL SUPPORT GRANTS ACCOUNTS

### Presentation Grants= \$155,000

### Attendance Grants= \$25,000

#### ❖ July-October

Total: \$71,800

Balance: \$0
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#### \* July-October

Total: \$12,400

Balance: \$0
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#### ❖ November-February

Total: \$38,800

Balance: \$0
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#### \*November-February

Total: \$6,600

Balance: \$0
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#### ❖ March-June

Total: \$50,300

Balance: \$157.00
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#### \*March-June

Total: \$6,000

Balance: \$0
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# TWENTY-FOURTH CONGRESS OF GRADUATE STUDENTS



MINUTES OF THE REGULAR SESSION  
Student Government Chambers Room, 316 Oglesby Union  
April 18<sup>th</sup>, 2016  
6:31 p.m.



*Deputy Speaker Uttermark presided over the meeting until a new Speaker was elected.*

**CALL TO ORDER:** 6:31 p.m.

**REPRESENTATIVES PRESENT:** Akinfaderin, Asturizaga, Aung-Din, Baker, Clark, Elwood, Garcia, Garson, Gupta, Luttrell, Miller, Sharifi-Raini, Solomon, Uttermark, Wang, Ward

**QUORUM:** YES

**PLEDGE OF ALLEGIANCE:** Luttrell

**REPRESENTATIVES LEFT EARLY, EXCUSED:** NONE

**REPRESENTATIVES LEFT EARLY, UNEXCUSED:** NONE

**REPRESENTATIVES ABSENT, EXCUSED:** Peruche, Sanogo, Scriven, Sulentic

**REPRESENTATIVES ABSENT, UNEXCUSED:** NONE

**REPRESENTATIVES LATE, EXCUSED:** NONE

**REPRESENTATIVES LATE, UNEXCUSED:** NONE

## **ELECTIONS FOR COGS SPEAKER**

- Representative Luttrell nominates Benjamin Elwood.
- Representative Elwood accepts the nomination.

**Election results from the congress for the newly appointed Speaker of COGS:**

- Benjamin Elwood

*Speaker Elwood now presides over the rest of the meeting.*

## **ELECTIONS FOR DEPUTY SPEAKER FOR COMMUNICATIONS:**

- Representative Garson nominates Representative Solomon.
- Solomon accepts the nomination.
- Representative Garcia nominates Representative Asturizaga.
- Asturizaga accepts the nomination.

**Election results from the congress for the newly appointed Deputy Speaker for Communications:**

- Vivianne Asturizaga

**PETITIONS INTO THE ASSEMBLY:** Jason Guilbeau (Education), Jorge Oseguera Gamba (Minority Student Advocate)

**MINUTES APPROVED:** Uttermark. Second Ward.

**SPECIAL INTRODUCTIONS AND ANNOUNCEMENTS:** NONE

**STUDENT COMMENTS:** NONE.

**MESSAGES FROM STUDENT GOVERNMENT:** NONE

**Unfinished Business:** NONE

**Funding Requests:**

- **Bill 24: Allocation to the University Libraries-Scholars Commons**  
Abby Scheel from University Libraries is requesting funds for 2 presentation kits. Graduate students will be able to check the kits out from the library and use the equipment at conferences or other presentation venues. The idea was suggested by the Graduate Student Advisory Council. The presentation kit will include a projector, wireless clicker, cables dongles and a Pelican case with the COGS logo for travel. Representatives inquire if the kits will be available to graduate students only, what is the life span of the technology, and the cost of technology fees at conferences. **FIRST PRO:** Garson is in favor of bill. Solomon is in favor of using funds to support funding. Luttrell likes the idea of the promotion COGS will get if they support the bill. Baker explains her experience with unsuspected technology fees and thinks that the kits are a great addition to University Libraries. Motion to call to question. Vote by voce. **Bill 24 passes: \$2210 in General Expense.**
- **Bill 25: Allocation to the Physics Graduate Student Association**  
The organization is requesting funds for the 2<sup>nd</sup> annual physics department barbecue. The picnic is an opportunity to say thank you to the faculty and staff of the physics department. This event will also bring the physics community together and allow them to network. Representatives inquire if the organization fundraises, what is their other source of funding if COGS does not fund the event, does the organization charge dues and the benefit to the student body. **FIRST PRO:** Deputy Speaker Ward reminds the congress that although the event is geared toward the graduate student community, COGS has funded similar events in the past. Akinfaderin applauds the organization for their hard work this year without the assistance of COGS and believes that the amount requested is reasonable. **FIRST CON:** Luttrell believes that the event is for members only and adds that the event has no academic benefit. Motion to fund at \$300 in food. Amendment passes. **SECOND PRO:** Deputy Speaker Asturizaga is in support of funding the organization and admires that they did not need the help of COGS to promote their organization. **SECOND CON:** Solomon does not believe that the event should be funded without any academic benefit or benefit to the student body. Miller agrees and believes that the organization should have come forward to request funds for past events. Motion to call to question. **Bill 25 failed: 7-9-1.**

**New Business:**

- **Resolution 4 Approval for History Graduate Student Association to Use Funds**  
The organization explains that COGS approved funding for the HGSA's conference in March. Due to mistakes in paperwork and a miscommunication within the organization, they were unable to pay Dr. Weinberg for his services. The organization will host a Webinar with the same speaker in hopes of using money that is already in their account to pay for his services and will not need extra funding assistance. The organization also tells the congress that the event was very successful. Representatives inquired if the organization has learned from this experience. Motion to accept by acclamation. Approved. **Resolution 4 passed.**

**ROUNDTABLE:** Akinfaderin, Asturizaga, Aung-Din, Baker, Clark, Elwood, Garcia, Garson, Guilbeau, Gupta, Luttrell, Miller, Oseguera, Sharifi-Raini, Solomon, Uttermark, Wang, Ward

**ADJOURNMENT:** 7:16 p.m.

# Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

## The 24<sup>th</sup> Congress of Graduate Students

### BILL 26

Sponsored by Speaker Elwood  
*Purchase of COGS Office Supplies*

On May 16<sup>th</sup>, 2016, the body voted to spend the following amount from the COGS Unallocated Account (244003):

General Expense:                 \$510.18

**Purpose:** To provide various office supplies for the COGS Executive office and COGS Program Associate.

**Proviso:** All COGS Funds not spent for this request shall be returned to the COGS Organizational Account.

\_\_\_\_\_  
Ben Elwood  
*Speaker*

\_\_\_\_\_  
Matthew Uttermark  
*Deputy Speaker for Finance*





May 16<sup>th</sup>, 2016


\_\_\_\_\_  
Danielle Morgan Acosta  
*Director of Student Affairs*


\_\_\_\_\_  
Dr. Mary Coburn  
*Vice President for Student Affairs*

Office Depot® Brand Table Of Contents Customizable Index With Preprinted Tabs, Assorted Colors, January-December  
Item # 478138 Entered Item # 478138 \$1.86 30 \$55.80 / each


 HP 35A, Black Original Toner Cartridge (CB435A)  
Item # 636648 Entered Item # 636648 \$59.33 2 \$118.66 / each  
BEST VALUE

 HP LaserJet Paper, Smooth, 8 1/2" x 11", 24 Lb, Ream Of 500 Sheets  
Item # 808219 Entered Item # 808219 \$5.09 11 \$55.99 / ream

 Post-it® 3" x 3" Super Sticky Notes, Rio De Janeiro Collection, 90 Sheets Per Pad, Pack Of 12 Pads  
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 BIC® SoftFeel Retractable Ballpoint Pens, Medium Point, 1.0 mm, Assorted Barrels, Assorted Ink Colors, Box Of 36  
Item # 663778 Entered Item # 663778 \$8.35 1 \$8.35 / box

Your Price includes Instant Savings: \$5.00  
Prices effective through 05/14/2016

 HP 05A, Black Original Toner Cartridges (CE505A), Pack Of 2  
Item # 766077 Entered Item # 766077 \$140.26 1 \$140.26 / pack  
BEST VALUE

You will save \$5.00 on this order!

**Order summary**

Subtotal \$510.18  
Total (7 items) \$510.18  
You've Saved: \$5.00



Shopping Cart



Office Depot® Brand Durable View Start-Ring Binder, 1 1/2" Rings, 30% Recycled, White  
Item # 1325048 Entered Item # 5325048

04.21.14.008

Price	Qty	Total
\$3.97 / each	50	\$119.10



# Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

## The 24<sup>th</sup> Congress of Graduate Students

### BILL 27

Sponsored by Speaker Elwood

*Purchase of COGS Promotional Items and Polo Shirts*

On May 16<sup>th</sup>, 2016, the body voted to spend the following amount from the COGS Unallocated Account (244003):

General Expense:                    \$4108.43

**Purpose:** To purchase promotional items (mugs, pens, flag books) for distribution to graduate students at the Fall 2016 Orientation, as well as Polo shirts for COGS members.

**Proviso:** All COGS Funds not spent for this request shall be returned to the COGS Organizational Account.

\_\_\_\_\_  
Ben Elwood  
*Speaker*

\_\_\_\_\_  
Matthew Uttermark  
*Deputy Speaker for Finance*



May 16<sup>th</sup>, 2016

\_\_\_\_\_  
Danielle Morgan Acosta  
*Director of Student Affairs*

\_\_\_\_\_  
Dr. Mary Coburn  
*Vice President for Student Affairs*

# ClothesLine

## CUSTOM PRINTED APPAREL

1369 East Lafayette St. Tallahassee, FL 32301  
(850) 877-9171 • FAX (850) 656-3399

# Quote: 42965

Date Quote: 5/11/16

Completion Date:

Name	Salesperson	Email
Ben Elwood	Dawn Earl	cogsspeaker@admin.fsu.edu

Florida State University  
UCA 5607 University Center  
Tallahassee, Fl. 32306-2391

Phone	Fax
630-200-3833	

Qty	Part#	Color	Description	Unit Price	Total Price
500	a7102		11oz white ceramic mug with one color imprint	1.45	725.00
1	setup		Setup Charge	49.00	49.00
0.5	art		Artwork and separations	50.00	25.00
1			PMS color match	25.00	25.00

Subtotal	824.00
Sales Tax	
Shipping	286.93
Total	1,110.93

Note:

Standard production time 2 weeks, 50% deposit or approved purchase order  
Total is for set up only. Garment Totals depend on Quantity Ordered.

Price on Quote is good for 30 days from date on quote Price DOES NOT include sales if tax applicable

Authorized By: Signature

Printed Name

Title

Date

# ClothesLine

## CUSTOM PRINTED APPAREL

1369 East Lafayette St. Tallahassee, FL 32301  
(850) 877-9171 • FAX (850) 656-3399

# Quote: 42967

Date Quote: 5/11/16

Completion Date:

Name	Salesperson	Email
Ben Elwood	Dawn Earl	cogsspeaker@admin.fsu.edu

Florida State University  
UCA 5607 University Center  
Tallahassee, Fl. 32306-2391

Phone	Fax
630-200-3833	

Qty	Part#	Color	Description	Unit Price	Total Price
500	9206	White	Compact Sticky Note/Flag Book with one color imprint	1.00	500.00
1	setup		Setup Charge	50.00	50.00

\*\*\*waiving art and color match charges for repeat order\*\*\*

Subtotal	550.00
Sales Tax	
Shipping	87.50
Total	637.50

Note:

Standard production time 2 weeks, 50% deposit or approved purchase order

Total is for set up only. Garment Totals depend on Quantity Ordered.

Price on Quote is good for 30 days from date on quote Price DOES NOT include sales if tax applicable

Authorized By: Signature

Printed Name

Title

Date

# ClothesLine

## CUSTOM PRINTED APPAREL

1369 East Lafayette St. Tallahassee, FL 32301  
(850) 877-9171 • FAX (850) 656-3399

# Quote: 42987

Date Quote: 5/12/16

Completion Date:

Name	Salesperson	Email
Ben Elwood	Dawn Earl	cogsspeaker@admin.fsu.edu

Florida State University  
UCA 5607 University Center  
Tallahassee, Fl. 32306-2391

Phone	Fax
630-200-3833	

Qty	Part#	Color	Description	Unit Price	Total Price
500	tempopn	White/Black	Tempo Pen with one color imprint	0.32	160.00
1	setup		Setup Charge	45.00	45.00
0.5	art		Artwork and separations	50.00	25.00

Subtotal	230.00
Sales Tax	
Shipping	25.00
Total	255.00

Note:

Standard production time 2 weeks, 50% deposit or approved purchase order

Total is for set up only. Garment Totals depend on Quantity Ordered.

Price on Quote is good for 30 days from date on quote Price DOES NOT include sales if tax applicable

Authorized By: Signature

Printed Name

Title

Date

# ClothesLine

## CUSTOM PRINTED APPAREL

1369 East Lafayette St. Tallahassee, FL 32301  
(850) 877-9171 • FAX (850) 656-3399

# Quote: 42988

Date Quote: 5/12/16

Completion Date:

Name	Salesperson	Email
Ben Elwood	Dawn Earl	cogsspeaker@admin.fsu.edu

Florida State University  
UCA 5607 University Center  
Tallahassee, Fl. 32306-2391

Phone	Fax
630-200-3833	

Qty	Part#	Color	Description	Unit Price	Total Price
100	M315	Maroon	Harriton Men's 4 oz. Polytech Polo LEFT CHEST, 13000 Stitches ADULT SIZES S-XL ONLY	21.05	2,105.00

Subtotal	2,105.00
Sales Tax	
Shipping	
Total	2,105.00

Note:

Standard production time 2 weeks, 50% deposit or approved purchase order  
Total is for set up only. Garment Totals depend on Quantity Ordered.  
Price on Quote is good for 30 days from date on quote Price DOES NOT include sales if tax applicable

Authorized By: Signature

Printed Name

Title

Date

# Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

## The 24<sup>th</sup> Congress of Graduate Students

### BILL 28

*Sponsored by Deputy Speaker Uttermark  
Approval to Transfer Funds*

On May 16<sup>th</sup>, 2016, the body voted to move the following amount from the COGS 2015-2016 Unallocated Account and C-SAC Organizational Account to the March-June Academic & Professional Support Grants Accounts and March-June Presentation Grant Accounts:

**Sweep From:**

COGS 2015-2016 Unallocated Account: \$ 6,656.64

COGS 2015-2016 C-SAC Organizational Account: \$ 2, 853.05

**Sweep To:**

March - June Presentation Grants Account: \$(remaining funds)

March - June Attendance Grants Account: \$1000.00

**Purpose:** To provide additional funding for graduate and professional students to attend conferences through the months of March through June.

**Proviso:** All COGS Funds not spent for this request shall be returned to the COGS Unallocated Account.

Tristan Hall  
*Speaker*

Matthew Uttermark  
Deputy Speaker for Finance



May 16, 2016

Danielle Acosta  
*Director of Student Affairs*

Dr. Mary Coburn  
Vice President for Student Affairs

# Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

The 24<sup>th</sup> Congress of Graduate Students

## RESOLUTION 5

Sponsored by Deputy Speaker Uttermark  
*COGS OPS Officer's Wages*

On May 16<sup>th</sup>, 2016, the body voted to amend the COGS budget line item OPS Wages to compensate the position of COGS speaker at \$11.00 an hour at the rate of 10 hours a week and to compensate the position of COGS Deputy Speaker for Finance at the rate of \$10.00 an hour at the rate of 10 hours per week.

**Purpose:** In order to meet the compliance with Florida State University Human Resources and the contract standards negotiated by Graduate Assistants United, the following changes to COGS officer's compensation is recommended to allow post-baccalaureate students to serve in these positions.

**Proviso:** This resolution will go into effect as of July 1, 2016. All COGS Funds not spent for this request shall be returned to the COGS Unallocated Account.

Ben Elwood  
*Speaker*



Matthew Uttermark  
*Deputy Speaker for Finance*

May 16<sup>th</sup>, 2016