

TWENTY SIXTH CONGRESS OF GRADUATE STUDENTS



Assembly Budget Meeting
COGS Assembly Room
Senate Chambers Room, 316 Oglesby Union
February 19th, 2018
6:30 p.m.
Agenda



Call to Order:-

Pledge of Allegiance:

Roll Call:

Reading and Approval of Minutes:

Special Introductions and Student Comments:

Messages from Student Government:

Funding Requests: NONE

Report of the Budget Committee:

Consideration of the Annual Budget: Bill 10: *The Annual Budget for the 2018-2019 Fiscal Year*

Round Table:

Adjournment:

Next Meeting: March 6th, 2018

COGS Financial Report Fiscal Year 2017-2018

ACCOUNT	ALLOCATION AMOUNT	DESCRIPTION	BALANCE
COGS ADMIN	\$26,200	Includes Speakers Request, Food, Wages, Maintenance Fees, Overhead and Office phone services	\$19,451.54
UNALLOCATED	\$20,286.00	For RSO funding requests at COGS meetings	\$1,100.01 +Sweepings allocation of \$4000; end of 2017
ORGANIZATIONAL (C-SAC)	\$2,000	RSO funding for allocations less than \$1000 for the fiscal year	\$30
PRESENTATION GRANTS (MAR-JUN)	\$49,200	Presentation Grant balance for the July-October funding period	\$8,00
ATTENDANCE GRANTS (MAR-JUN)	\$3000	Attendance Grant balance for the July-October funding period	\$0

Recent Allocations:

- 8/28-Allocation to Public Health Student Association: General Expense \$543.92, Clothing/Awards \$100, Food \$337.15
- 8/28-Allocation to the Society for Musicology: Contractual Service \$4,000
- 9/18-Allocation to College of Social Work Doctoral Student Organization-CSAC Food \$240
- 9/18-Allocation to the School of Teacher Education Graduate Student Association-CSAC Food \$500
- 10/2-Allocation to the Philosophy Graduate Student Association- Food \$300
- 10/16-Allocation to National Art Educators Association-CSAC Food \$250
- 10/16-Allocation to the Indian Students Association of Tallahassee-CSAC Food \$980
- 10/16-Allocation to Sport Psychology Organization and Research Team-Contractual Services \$500, Travel \$900, Food \$500
- 10/16-Allocation to Terra Incognita-Travel 1500, General Expense \$200, Food \$300
- 11/6-Allocation to Minorities & Philosophy: Food \$400
- 11/6-Allocaiton to Music Theory Society: Contractual Services \$1,500
- 11/6-Allocaiton to Political Science Graduate Student Association: Contractual Services \$3,000, Food \$1,000

- 11/20-Allocation to Applied Sport Psychology-FSU: Contractual Services \$2,184, Food \$150
- 12/4-Allocation to Art Therapy Association: Contractual Services: \$1300, General Expense: \$244, Food: \$525
- 12/4-Allocation to Materials Research Society (MRS) FSU Chapter: Food: \$179.18, Clothing/Awards: \$222.74
- 1/29-Allocation to PeaceJam: Food: \$3,000
- 2/5-Allocation to Music Teacher's national Association-FSU Chapter: Contractual Services: \$200, Food: \$100

TWENTY SIXTH CONGRESS OF GRADUATE STUDENTS



MINUTES OF THE SPECIAL SESSION
Senate Chambers Room, 316 Oglesby Union
February 5, 2018
6:50 p.m.
Agenda



Call to Order: 6:50 pm

Pledge of Allegiance: Batchelder

REPRESENTATIVES PRESENT: Asturizaga, Batchelder, Bhowmik, Blake-Hedges, Burns, Demirsoy, Engelbrecht, Gerardi, Oseguera, Reyna, Scriven, Sorribes, Uttermark, Zhang

REPRESENTATIVES LEFT EARLY, EXCUSED: Asturizaga, Oseguera

REPRESENTATIVES LEFT EARLY, UNEXCUSED: NONE

REPRESENTATIVES ABSENT, EXCUSED: Forsman, Hernandez, Khazem, Lange, Lehn, Lozano, Oloye, Polischuk, Sanogo

REPRESENTATIVES ABSENT, UNEXCUSED: Stewart

REPRESENTATIVE LATE, EXCUSED: NONE

REPRESENTATIVES LATE, UNEXCUSED: NONE

Reading and Approval of Minutes: Approved. Batchelder 2nd.

Petitions into the Assembly: Erin Collopy (Fine Arts Seat 2), Megan Hirsch (Communication & Information Seat1)

Special Introductions and Student Comments: NONE

Messages from Student Government: NONE

Funding Requests:

- **Bill 9: Allocation to Music Teachers National Association –FSU Chapter**
The organization explained their purpose which is to enhance student's studies by providing educational musical social and professional experiences to enhance leadership skills and professional involvement. The organization will be hosting a full day workshop on March 3. The keynote speaker will be Dr. Berensen, past president of the national organization. Dr. Berensen will speak about teaching contemporary music. Students will also have the opportunity to can teach a lesson and receive feedback from Dr. Berensen. The event is open to the public. The Tallahassee Teacher's Music Association will also be invited. The organization would like funding assistance for a \$200 honorarium and food. **FIRST PRO:** Deputy Speaker Asturizaga is happy about the workshop and funding request for \$300 and is interested in the event. Batchelder believes it is a quality event with great 1 on 1 benefits and is a good investment. **FIRST CON:** Engelbrecht believes this is a good event, but is not in favor of charging admission as stated in the budget proposal. Motion to call to question. 2nd. The organization is thankful for the allocation and believes it is good for the FSU community by bringing renowned speakers and pedagogues. Bill passes; 16-0-0; **Contractual Services: \$200, Food: \$100.**

Unfinished Business:

- Bill 7 Sponsored by Representative Sorribes (ASL Chair); Representative Forsman (IA Chair); and Speaker Scriven: *Substantives Edits of the COGS Code, Reorganizing the Standing Committees of COGS*

Chair Sorribes explains the revisions to the committees and the intention of addressing the concerns of all representatives in regards to the committee roles. Representatives inquire a further breakdown of section 108.9 and how many representatives will be allowed on one committee. **FIRST PRO:** Burns believes the edits are really helpful for organization. Batchelder is in support of the new proposal with new voices and admires how the sponsors did a great job in attempting to balance the committees. **FIRST CON:** Engelbrecht believes that the edits have good functions, but does not understand the purpose of changing the committees from the original bill. Blake-Hedges likes the changes, but is hesitant about the number of duties for the Internal Affairs Committee. **SECOND PRO:** Reyna is in favor of the new proposal. Motion to call to question. Second. **Bill passes 11-1-1.**

New Business: NONE

Round Table: Batchelder, Bhowmik, Blake-Hedges, Burns, Collopy, Demirsoy, Engelbrecht, Gerardi, Hirsch, Reyna, Scriven, Sorribes, Uttermark, Zhang

Adjournment: 7:53 pm

Next Meeting: February 19, 2018 (Budget Meeting)

Twenty – Sixth COGS Budget Committee Report

Matthew Uttermark, Chair

Jeanette Lehn, Vice-Chair

Jennifer Batchelder

Austin Engelbrecht

Lane Forsman

Maher Khazem

Abiola Oloye

Inmaculada Sorribes

Jiajing Zhang



Introduction

In this proposal, the Budget Committee of the Congress of Graduate Students is presenting the Assembly with a budget for the 2019 fiscal year. The intention of the Budget Committee is to support the mission of COGS, which is to both defend the interests of all post-baccalaureate students in graduate student life, services, and academics while also managing the funds within our purview in a fiscally responsible manner. To do so, the Committee has worked to balance increased funding for successful academic and professional programs with a desire to trim wasteful expenditures and unspent money.

Due to increases in the projected enrollment of post-bachelorette students on campus, the COGS budget increased for the upcoming fiscal year. The Budget is \$32,000 greater than the previous year's budget. An increase of 5.5 percent. Coupled with a large reduction in the requested budget from FSU Childcare, this allowed the Committee to provide greater financial support to many groups and organizations than previous years.

The Committee would like to recognize and thank the assistance of several people who helped make these deliberations possible. Director of Student Affairs, Danielle Morgan Acosta, Assistant Director, Carolyn Harris, and COGS Advisor, Joshua Kinchen for their input, and their assistance throughout the budget process. Speaker Joshua Scriven, was present to help the committee, and provided additional input. Additionally, the Committee wishes to thank COGS Program Associate, Whitney Brown for her aid in organizing committee documents and Ben Young and SGA Publications for the help in producing the COGS Budget Handbook.

The Committee was unanimous during final deliberations; discussion was enthusiastic and rigorous as this budget reflects a balanced allocation of COGS funds. The budget was approved on a vote of 9-0 with representatives Batchelder, Engelbreth, Forsman, Khazem, Lehn, Oloye, Sorribes, Uttermark, and Zhang voting in favor of the proposed budget. The proposed budget will now move on to the full Congress for deliberations and debate. It is in the opinion of the majority of the committee that representatives should vote in favor of the proposed distribution of funds.

Organizational Support

A number of new RSOs requested funding during the budget committee this year. The committee is pleased to see newly formed RSOs financing growing events to aid the post-baccalaureate student body on campus. The following organizations requesting funds are: Applied Sports Psychology (ASP), Black Graduate Student Association (BGSA), Hispanic Graduate Student Association (HiGSA), Political Science Graduate Student Association (PSGSA), Society for Musicology (SIM), and The Cell and Molecular Biology Student Association (TCGS).

Applied Sports Psychology

APS was funded at \$3,800 dollars: \$3,000 in expense and \$400 in food. The committee. The Committee is happy to see ASP again asking for funding during the annual budget process again. The group was funded in line with past COGS allocations from General Body meetings. The Committee is happy to provide funding for the two established speaking events, but felt the request for a third outside speaker event was too nebulous to warrant funding.

Black Graduate Student Association

The BGSA was funded at \$4,000 dollars: \$1,700 in expense, and \$2,000 in food, and \$300 in Clothing and Awards. The committee is interested in promoting diversity in the post- baccalaureate environment. The RSO requested no change in total amount of funding from the previous year. The committee thanks the RSO for their reasonable request and professional presentation at the Budget Hearings.

Hispanic Graduate Student Association

HiGSA was funded at \$4,915 dollars: \$3,500 in contractual services, \$300 in expense, \$1080 in food, and \$35 in clothing and awards. The committee is interested in promoting diversity in the post- baccalaureate environment. HiGSA is a model organization funded by COGS working diligently since its founding to make a large impact on campus. The RSO was recognized this year by FSU President Thrasher and has received external funds to aid in funding its film festival project. The RSO is looking to expand programming and bring in additional outside speakers, which explains the increase in requested funding for the upcoming fiscal year. The committee agreed to fully fund the request and thanks the RSO for their professional presentation at the Budget Hearings.

Political Science Graduate Student Association

PSGSA was funded at \$4,000 dollars: \$3,000 in contractual services, and \$1000 in food. The RSO for many years has come in front of the COGS General Body to seek funding for their week long statistical methods summer workshop. The Committee is encourage to see the RSO seek funding for the annual project during the budget process. The Committee felt the expense for two week long instructional courses was reasonable, and in line with previous allocations for the RSO, and fully funded the request.

Society for Musicology

SIM was funded \$4,200 dollars: \$4,000 in contractual services and \$200 in food. SIM has hosted their annual Musicology conference on campus for over a decade. The conference is well organized and well attended. The Committee was encouraged to see the RSO seek funding for the conference during the annual budget. The request was similar to previous allocations by COGS and was fully funded.

The Cell and Molecular Biology Graduate Student Association

TCGS was funded \$500 dollars in food. The Committee was happy to see the RSO seek funding from COGS for the first time in the annual budget. The RSO was seeking funding for food at weekly coffee hours and colloquia. The Committee is happy to support new RSOs that request funding from COGS. The Committee chose to fund the RSO in line with previous COGS allocations for food-only requests and supported the RSO at \$500.

Departmental & Affiliated Projects

FSU Childcare

FSU Childcare was funded at \$61,564 dollars in OPS wages. The Committee was happy to hear about the updates to Childcare at FSU as the program transitions to a new facility which can accommodate more children. The department requested a 57% reduction in funding due to restructuring of federal grants and increased support from FSU SGA. COGS would like to thank SGA for their commitment to affordable childcare on campus. The committee enthusiastically supports fulling funding the request.

The Center for Leadership and Social Change (PeaceJam)

PeaceJam was funded \$4,000 dollars: \$2,000 in expense and \$2,000 in food. PeaceJam has annual requested funding for annual conference. The conference brings in a Nobel laureate and COGS funds are used to help fund the opening talk. The

Committee was encouraged to see the department ask for funding during the annual budget process and voted to fully fund the request.

Graduate School

The Graduate School was funded at \$12,000: \$1,000 in expense and \$11,000 in food. The committee wishes funds were available to fund all events proposed by the graduate school. The committee was impressed by the inclusion of the Office of Graduate Fellowships and Awards (OGFA) and encourages the graduate school to allocate some funding to their events in the upcoming fiscal year. The Committee felt that the 20% increase to the Graduate School line item from the current fiscal year was reasonable given the overall changes to the COGS budget.

Funding Boards

Law School Council

The LSC was funded at \$42,000; \$1,000 in contractual services \$28,000 in expenses, and \$12,000 in food, and \$1000 in clothing and awards. The Committee was impressed by LSC's funding request this year and continued attention to reduce annual sweepings amounts. The Committee voted to fully fund LSC's request and thanks the funding board for their well-planned budget proposal.

Medical School Council

MSC was funded at \$46,500; \$1,400 in contractual services \$33,450 in expenses, and \$11,650 in food. The committee chose funding levels by allocating the maximum percentage allowed by COGS code for Food expenditures. The remainder of the allocation was placed into the expenses category. The Committee is excited that the Medical school is continuing to implement the new Physician's Assistant program in the next school year. The majority of the committee felt that a 6.8% increase (\$3,000) was reasonable for the RSO given COGS's 5.5% increase in funding this year.

The original allocation was approved by a vote of 5-3 with members Engelbrecht, Khazem, and Zhang voting against adoption. Representative Oloye was absent for the vote.

The allocation of an additional \$500 into the food line item was approved on a vote of 8-1 with member Sorribes voting against adoption.

COGS GRANT PROGRAMS

COGS currently funds four grant lines: the Presentation Grants, the Academic & Professional Conference Attendance Grants, the Dissertation Research Grant, and the Organizational Support Grant. The increase in funding allowed COGS to committee the largest amount of funding to grant programs than it had in many previous fiscal years.

Presentation Grants

Many members of the Budget Committee believe that the Presentation Grants program is the most important program that COGS funds. It is certainly the most well-known COGS program on campus, and thousands of grants have been given to graduate students over the years. If funding permitted, COGS would be on track to process over 600 Presentation grants this year. Funding was recommended at \$160,000 for the fiscal year. This represents a \$9,000 increase from the previous year.

Academic & Professional Support Attendance Grants

The committee recommends funding the Academic & Professional Support Attendance Grants at \$17,000 for the upcoming fiscal year. This represents a \$4,000 increase in funding from the previous fiscal year.

Dissertation Research Grants

The committee recommends that Dissertation Research Grant funding be funded at \$10,000 dollars for the next fiscal year. This represents a \$5,000 increase from the previous year. Members on the committee felt that the Dissertation Research Grants provide a vital means of research support on campus. This is the first time since fiscal year 14-15 that COGS has been able to fully fund this grant.

Organizational Support Grants

The committee recommends funding Organizational Support Grants at \$4,000 dollars. This is a \$2,000 increase from the previous year. Members felt that a increase allowed COGS to provide more support to new RSOs on campus. This increase brings C-SAC back to fiscal year 16-17 amounts. C-SAC is out of funds for the current fiscal year.

COGS ADMINISTRATION

The COGS Administrative account is composed of all the direct allocations which are not line items or funding boards. All of the were approved en bloc by the committee.

Salary and Insurance

Salary and Insurance are a mandatory expense. \$120,000 were allocated for the item in the next fiscal year. Projections were compiled by the SA&O office. The funds compensate the COGS Administrator, Whitney Brown, as well as other an Accountant position affiliated with COGS day-to-day operations.

COGS Officers

COGS Officers were recommended funding at \$15,000 dollars. These funds are used to compensate the work of members of the executive board in COGS. The funds are based off of contracted hourly rates developed by FSU payroll.

OPS Office Staff

OPS Office Staff was recommended funding at \$3,500. It is used to fund hourly SGA/COGS accounting office staff.

Food

Food was recommended funding at \$2000 dollars. The line allocates funding for food during COGS meetings. The food is available to all students who attend the meeting. This allocation represents a \$500 increase from the previous fiscal year's budget and brings the line item back to fiscal year 16-17 levels.

Office Supplies

Office Supplies was recommended funding at \$500 dollars. The line is used to fund necessary office supplies for the COGS office and affiliates.

Telephone

Telephone was recommended funding at \$1,500 dollars. This represents flat funding from the previous fiscal year. Funds go towards paying for computer maintenance, internet connections, and phone lines for the COGS office and COGS support staff.

Maintenance & Repair

Maintenance & Repair was recommended funding at \$500 dollars.

Speaker's Request

Speaker's Request was recommended funding at \$5,000 dollars. The speakers request is used to as a means of funding COGS graduate student orientation events. The recommended funding is an increase of \$1,300 from the previous fiscal year. The money is expected to be used to fund the Madison Social new graduate student social, ice cream for the COGS tabling at orientation. Additional have been placed in the account to help cover unexpected moving costs and defray university-mandated updates to COGS computers.

COGS UNALLOCATED

The remaining funds that have not been dispersed will be held in the COGS unallocated account. These are the funds the COGS Congress will use to allocate to RSOs in FY19. Presently, the account is allocated \$39,521. This represents a 94.8 percent increase in the Unallocated account form the current fiscal year. The increase can be attributed to both the increase in the total COGS Budget and the decrease in RSOs requesting allocations during the annual budget process. A number of RSOs

that have requested funds in the past (History Graduate Student Association, Philosophy Graduate Student Association, Graduate Women in Sciences, etc.) chose not to submit budget this year. Many of these groups will invariably seek funding from the General Body in the upcoming fiscal year where the Unallocated funds will be needed. Funding Boards are also encouraged to seek additional funding from the Unallocated Account if they need additional financial support throughout the next fiscal year. Additionally, the COGS Unallocated Account has already been spent for the current fiscal year. Without the recent allocation of Sweepings funds from SGA, COGS would be unable to support any RSOs for the current semester. The increase in Unallocated funding will allow the General Body to support funding post-bachelorette students on campus for the entire upcoming fiscal year and direct funding to the groups and organizations with the greatest fiscal needs.

Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

The 26th Congress of Graduate Students

BILL 10

Sponsored by the Budget Committee

The Annual Budget for the 2018-2019 Fiscal Year

February 19th, 2018, the body voted to adopt the attached budget for the 2018/2019 fiscal year.

Purpose: To provide funding for organizations and programs for 1 July 2018 through 30 June 2019.

Joshua Scriven
Speaker

Matthew Uttermark
Deputy Speaker for Finance



February 19th, 2018

Danielle Morgan Acosta
Director of Student Affairs

Dr. Amy Hecht
Vice President for Student Affairs

COGS Proposed Budget 2018/2019 Public Comment is Welcomed

Organizational Support	Salary	OPS Wages	Contract Serv	Expense	Food	Clothing and Awards	Total
Applied Sport Psychology			\$3,400.00		\$400.00		\$3,800.00
Black Graduate Student Association				\$1,700.00	\$2,000.00	\$300.00	\$4,000.00
Hispanic GSA (HiGSA)			\$3,500.00	\$300.00	\$1,080.00	\$35.00	\$4,915.00
Political Science Graduate Student Association (PSGSA)			\$3,000.00		\$1,000.00		\$4,000.00
Society for Musicology			\$4,000.00		\$200.00		\$4,200.00
Molecular Biology Graduate Student Association (TCGS)					\$500.00		\$500.00
Departments & Affiliated Projects							
FSU Childcare		\$61,564.00					\$61,564.00
The Center for Leadership and Social Change (PeaceJam)			\$2,000.00		\$2,000.00		\$4,000.00
The Graduate School				\$1,000.00	\$11,000.00		\$12,000.00
Funding Boards							
LSC (Expense)			\$1,000.00	\$28,000.00	\$12,000.00	\$1,000.00	\$42,000.00
MSC (Expense)			\$1,400.00	\$33,450.00	\$11,650.00	\$0.00	\$46,500.00
COGS Grant Programs							
Conf. Presentation Grants* - 244002				\$160,000.00			\$160,000.00
Conf. Attendance Grants* - 244031				\$17,000.00			\$17,000.00
Dissertation Research - 244004						\$10,000.00	\$10,000.00
Org. Support Grant (C-SAC) - 244006				\$4,000.00			\$4,000.00
COGS Admin - 244001							
Salary (+Insurance)	\$120,000.00						\$120,000.00
COGS Officers		\$15,000.00					\$15,000.00
OPS Office Staff*		\$3,500.00					\$3,500.00
Food					\$2,000.00		\$2,000.00
Clothing Awards							
Facility Rental							
Printing & Postage							
Advertising							
Office Supplies				\$500.00			\$500.00
NAGPS Membership*							
Telephone*		\$1,500.00					\$1,500.00
Maintenance & Repair				\$500.00			\$500.00
Insurance							
Contractual Services							
Travel							
Speaker's Request				\$5,000.00			\$5,000.00
Overhead							
* Denotes Proviso Limitation							
COGS Unallocated - 244003							
							\$39,521.00
Summaries:							
	Salary	OPS Wages	Contract Serv	Expense	Food	Clothing and Awards	Total
	\$120,000.00	\$81,564.00	\$18,300.00	\$251,450.00	\$43,830.00	\$11,335.00	\$566,000.00