

## TWENTY FIFTH CONGRESS OF GRADUATE STUDENTS



Assembly Meeting  
COGS Assembly Room  
Senate Chambers Room, 316 Oglesby Union  
August 28<sup>th</sup>, 2017  
6:30 p.m.  
Agenda



Call to Order:

Pledge of Allegiance:

Roll Call:

Reading and Approval of Minutes:

Petitions into the Assembly: Tyler Payne (Law), Latanja Peoples (Education), Jennifer Batchelder (Education), Yancili Lozano Torres (International Student Advocate)

Special Introductions and Student Comments:

Messages from Student Government:

### COGS SPEAKER ELECTIONS

Report of Officers:

- The Report of the Speaker
- The Report of the Deputy Speaker for Finance
- The Report of the Deputy Speaker of Judicial Affairs
- The Report of the Deputy Speaker of Communications

Committee Report:

- C-SAC:
- Internal Affairs:
- Academics & Student Life:
- Ways & Means:

Funding Requests:

- Bill 19: *Allocation to Public Health Student Association*
- Bill 20 Sponsored by C-SAC: *Allocation to the School of Teacher Education Graduate Student Association*
- Bill 21: *Allocation to the Society for Musicology*

Unfinished Business: NONE

New Business: NONE

Round Table:

Adjournment:

Next Meeting: September 11, 2017

## COGS Financial Report Fiscal Year 2017-2018

<b>ACCOUNT</b>	<b>ALLOCATION AMOUNT</b>	<b>DESCRIPTION</b>	<b>BALANCE</b>
<b>COGS ADMIN</b>	\$26,200	Includes Speakers Request, Food, Maintenance Fees, Overhead and Office phone services	\$26,200
<b>UNALLOCATED</b>	\$20,286	For RSO funding requests at COGS meetings	\$20,286
<b>ORGANIZATIONAL (C-SAC)</b>	\$2,000	RSO funding for allocations less than \$1000 for the fiscal year	\$2000
<b>PRESENTATION GRANTS (JULY- OCT)</b>	\$45,800	Presentation Grant balance for the July-October funding period	\$13,632.36
<b>ATTENDANCE GRANTS (JULY- OCT)</b>	\$4,800	Attendance Grant balance for the July-October funding period	\$2,100

# TWENTY-FIFTH CONGRESS OF GRADUATE STUDENTS



MINUTES OF THE REGULAR SESSION  
Student Government Chambers Room, 316 Oglesby Union  
June 19th, 2017  
6:31p.m.



**CALL TO ORDER:** 6:31 p.m.

**REPRESENTATIVES PRESENT:** Allen, Asturizaga, Dickman, Forsman, Head, Lehn, Mendez, Oloye, Pierce, Scriven, Shu, Sorribes, Uttermark

**QUORUM:** YES

**PLEDGE OF ALLEGIANCE:** Allen

**REPRESENTATIVES LEFT EARLY, EXCUSED:** NONE

**REPRESENTATIVES LEFT EARLY, UNEXCUSED:** NONE

**REPRESENTATIVES ABSENT, EXCUSED:** Head

**REPRESENTATIVES ABSENT, UNEXCUSED:** Dickman

**REPRESENTATIVES LATE, EXCUSED:** NONE

**REPRESENTATIVES LATE, UNEXCUSED:** NONE

**PETITIONS INTO THE ASSEMBLY:** Caitlyn Blake-Hedges (Medicine), Luciana Polischuk (Social Sciences), Yancili Lozano-Torres (Minorities Advocate)

**MINUTES APPROVED:** Head. Lehn Second.

**SPECIAL INTRODUCTIONS AND STUDENT COMMENTS:** NONE

**MESSAGES FROM STUDENT GOVERNMENT:** NONE

## **COGS DEPUTY SPEAKER FOR COMMUNICATIONS ELECTIONS**

**Nominations from the Congress for the 25<sup>th</sup> Congress of Graduate Students Deputy Speaker for Communications:**

Deputy Speaker Uttermark nominates Representative Jeanette Lehn. Second. Lehn accepts.

**Election Results from the Congress for the newly elected Deputy Speaker for Communications for the 25<sup>th</sup> Congress:**

- Representative Jeanette Lehn

**REPORT FROM THE OFFICE OF GOVERNMENTAL AFFAIRS:** NONE

**REPORT OF OFFICERS:**

- Speaker: Speaker Asturizaga spoke on the meeting with President Thrasher. Announced that Dean Marcous of the Graduate School will be stepping down from her position. Upcoming meeting with the SGA Senate President.
- Deputy Speaker for Finance: Deputy Speaker Uttermark informed the congress of the new COGS budget beginning on July 1<sup>st</sup> and informs the congress that all members should be financially recertified.
- Deputy Speaker for Judicial Affairs- Fill out the contact sheet. New handouts coming soon.

**Funding Requests:** NONE

**Unfinished Business:** NONE

**New Business:** NONE

**Roundtable:** Allen, Asturizaga, Head, Lehn, Mendez, Oloye, Pierce, Scriven, Shu, Sorribes, Uttermark

**ADJOURNMENT:** 7:48 p.m.

# Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

## The 25<sup>th</sup> Congress of Graduate Students

### BILL 19

### ON PETITION

### Allocation to Public Health Student Association (PHSA)

On August 28<sup>th</sup>, 2017, the body voted to move the following amount from the COGS 2017-2018 Unallocated Account (244003) to Public Health Student Association:

General Expense:	\$564
Clothing/Awards:	\$1,880
Food:	\$1,278.46
Travel:	\$2,760.18

**Purpose:** Funds will be used for various items including food for seminars, socials orientation, a 5k run, and Big Bend Dinner and travel funds for the American Public Health Association Annual Convention attendance.

**Proviso:** All COGS Funds not spend for this request shall be returned to the COGS Account.

\_\_\_\_\_  
Vivianne Asturizaga  
*Speaker*

\_\_\_\_\_  
Matthew Uttermark  
*Deputy Speaker for Finance*



August 28<sup>th</sup>, 2017

\_\_\_\_\_  
Danielle Morgan Acosta  
*Director of Student Affairs*

\_\_\_\_\_  
Dr. Amy Hecht  
*Vice President for Student Affairs*

## Response Summary:

### Organization Info

Requesting Organization: PHSA  
Date Requested: 8/16/2017  
Academic Term: Fall, Spring  
President: Michelle White  
President's Email: [mcw12d@my.fsu.edu](mailto:mcw12d@my.fsu.edu)  
President's Phone Number: 5613548904  
Treasurer: Ernesto Diaz  
Treasurer's Email: [ead12c@my.fsu.edu](mailto:ead12c@my.fsu.edu)  
Treasurer's Phone Number: 772678-2616

### Funding Source:

COGS

### Budget Categories and Amount Requested

Contractual Services 0  
Expense General 564  
Expense Travel 2760.18  
Food 1278.46  
Clothing/Awards 1880.00  
OCO 0

### Organization's full name

Public Health Student Association

Have your organization's president and treasurer taken the financial workshop?

Yes

Is your organization a recognized student organization (RSO) for this fiscal year?

Yes

Does your organization do fundraising?

Yes

What is the total amount of funds your club has raised for this event/item?

0

How did you raise the funds?

How many active members are in your organization?

30

Does your organization charge dues?

Yes

If your organization charges dues, how much does it charge?

\$20

How much A&S money did your organization spend last year?

\$7,300.75

Purpose for which the funds will be used

The funds will be used to organize food 8 Seminars with public health specialist about the current and future state of health. The funds will be used to provide food for socials and orientation of new public health students as well as prospective students. The PHSA will be organizing a 5k for the public in order to promote healthy living and a Big Bend Dinner. The American Public Health Association Annual Convention is in Atlanta this year and the budget accommodates travel for the leadership board to attend.

What is the date and time of the event in which the requested funds will be used?

8/25/2017 10 A.M-12 P.M

8 Seminar Dates at 6:30

8/31/2017

10/5/2017

11/9/2017

11/30/2017

1/18/2017

2/16/2017

3/22/2017

4/12/2017

American Public Health Association Annual Convention: 11/4-8/2017

Fall 5K: 10/22/2017 8-10 A.M

Spring Social&Orientation Time and Date has not yet been determined

Big Bend Dinner Date has not yet been determined

By signing in the space provided below, I hereby certify that all the information contained in this...

Ernesto Diaz



## PHSA Budget 2016-2017

Type of Event	Product Breakdown	Cost	Total Cost	Proposed Vendor
<b>Orientation Breakfast (Fall)</b>	Coffee	\$ 15.99		Publix
Date and Time: 08/25/2017 10am-12pm	Orange Juice	\$ 4.00		
Proposed # of attendees: 40	Bagel/Croissant Platter	\$ 23.99		
	Mini Muffin Platter	\$ 32.99		
	Cups	\$ 4.98		
	Sugar	\$ 2.08		
	Creamer	\$ 3.12	\$ -	
<b>Orientation Breakfast (Spring)</b>	Coffee	\$ 15.99		Publix
Date and Time: TBD	Orange Juice	\$ 4.00		
Proposed # of attendees: 25	Bagel/Croissant Platter	\$ 23.99		
	Mini Muffin Platter	\$ 32.99		
	Cups	\$ 4.98		
	Sugar	\$ 2.08		
	Creamer	\$ 3.12	\$ <b>87.15</b>	
<b>Spring Social</b>	Public Chicken Platter	\$ 27.99		Publix
<b>"Picnic on the Green"</b>	Publix Sandwich Platter	\$ 26.99		
Date and Time: Tentatively in March	2x Gal Sweet Tea	\$ 9.00		
Proposed # of Attendees: TBD (30-40)	2x Gal Lemonade	\$ 19.00		
	Cookie Tray (24)	\$ 28.50	\$ <b>111.48</b>	
<b>Spring Social</b>	120 piece nugget	\$ 54.00		Chic-fil-a
	Cool wrap sandwiches (x14 halves)	\$ 46.50		
<b>"Picnic on the Green"</b>	2x Gal Sweet Tea	\$ 9.00		
Date and Time: Tentatively in March	2x Gal Lemonade	\$ 19.00		
Proposed # of Attendees: TBD (30-40)	Cookie Tray (24)	\$ 28.50	\$ <b>157.00</b>	
	2x Publix deli sandwich platters (7)	\$ 41.48	\$ 290.36	Publix
	Deli Fresh Fruit Platter Small			
8/31/2017 (7)		\$ 23.99	\$ 167.93	
10/5/2017	Case of water (7)	\$4.00	\$ 28.00	
11/9/2017				
11/30/2017				
1/18/2017				

2/16/2017  
3/22/2017  
4/12/2017

Proposed # of attendees:  
approx. 20

**\$ 486.29**

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<b>T-shirts</b>	Embroidery (quote included)	\$	1,880.00	\$	<b>1,880.00</b>	Clothesline
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<b>American Public Health Association Annual Convention</b>	Student Registration by 08/11 after this date price goes up to \$270 (per person)	\$	235.00	\$	940.00	
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Dates: 11/4-8/2017	Hotel (Holiday Inn Express)	\$	199.00	\$	1,592.00	Hilton Atlanta
# of Attendees: 4	Driving to Atlanta, Ga	\$	203.18	\$	203.18	Enterprise
Location: Atlanta, Ga	Parking	\$	25.00	\$	25.00	
fall 5K Family Fun Run				\$	<b>2,760.18</b>	

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<b>Fall 5K Family Fun Run</b>	Race Clocks	\$	180.00			
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Date and Time: 10/22/2016 8am - 10am	Water Bottle (giveaways): 100	\$	260.00			
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# of attendees: approx. 100	Road ID Race Kit - 1000 Bibs, safety pins, 100 goodie bags 0 safety tape	\$	24.00			
	Water (7) @ \$4 a case	\$	28.00			

	Gatorade (4) & \$12.98 a case of the small ones (28 ct.)	\$	51.92			
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Food  
FSU PD (Safety

	Medals (50) @ \$2 each	\$	100.00			Expressmedals.com
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**\$ 643.92**

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Big Bend Dinner	Food/Cooking Supplies	\$	200.00	\$	200.00	
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**Grand Total of Budget \$ 6,326.02**

**Spring "Raise Awareness  
for Children's Diabetes"**

**Kickball Tournament**      Gatorade Cooler                      \$            87.00    \$        174.00

Date and Time: tentatively

March still TBD                      Gatorade Powder                      \$            9.00    \$        36.00

# of participants: 36                  Score Board (4)                      \$            40.00    \$        160.00

4 teams of 9                              Kickballs (2x)                      \$            9.00    \$        18.00

Paper Cups                              \$            20.00    \$        20.00

Trophies                                  \$            40.00    \$        40.00

Assorted Gift Cards (Prizes)      \$            200.00    \$        200.00

Plastic Fencing (8x)                  \$            176.00    \$        176.00

Foul Line Chalk (5x)                 \$            10.00    \$        50.00

Plastic Fence Posts (16x)            \$            1.69    \$        27.04

**\$        901.04**

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Elite Sporting Goods  
1770 Thomasville Rd  
Tallahassee, FL 32303  
(850) 385-2255  
info@eliteteammail.com



## ESTIMATE

### ADDRESS

Florida State University  
Public Health Student  
Association

ESTIMATE # 1200

DATE 06/20/2017

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### P.O. NUMBER

Sydney Lyda

ACTIVITY	QTY	RATE	AMOUNT
<b>APPAREL</b> Dri Fit Polo with embroidery	70	20.00	1,400.00

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TOTAL **\$1,400.00**

Accepted By

Accepted Date

# Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

## The 25<sup>th</sup> Congress of Graduate Students

### BILL 20

### Sponsored by C-SAC

### Allocation to the School of Teacher Education Graduate Student Association

On August 28<sup>th</sup>, 2017, the body voted to move the following amount from the COGS 2017-2018 C-SAC Account (244006) to School of Teacher Education Graduate Student Association:

Travel:	\$300
Food:	\$500

**Purpose:** Funds will be used for food for 4 panel discussions, 2 coffee hours a dinner for new graduate students and two parties. Funds will also be used for registration or lodging for the American Educational Research Association Conference in April.

**Proviso:** All COGS Funds not spend for this request shall be returned to the COGS Account

\_\_\_\_\_  
Vivianne Asturizaga  
*Speaker*

\_\_\_\_\_  
Matthew Uttermark  
*Deputy Speaker for Finance*



August 28<sup>th</sup>, 2017

\_\_\_\_\_  
Danielle Morgan Acosta  
*Director of Student Affairs*

\_\_\_\_\_  
Dr. Amy Hecht  
*Vice President for Student Affairs*

## Response Summary:

### Organization Info

Requesting Organization: School of Teacher Education Graduate Student Association

Date Requested: 7/31/17

Budget Number: N/A

Academic Term: 2017-2018

President: Burcu Izci

President's Email: [bi11b@my.fsu.edu](mailto:bi11b@my.fsu.edu)

President's Phone Number: 850-980-1051

Treasurer: Kelly Findley

Treasurer's Email: [kfindley@fsu.edu](mailto:kfindley@fsu.edu)

Treasurer's Phone Number: 850-339-4545

### Funding Source:

COGS

### Budget Categories and Amount Requested

Contractual Services 0

Expense General 0

Expense Travel 300

Food 500

Clothing/Awards 0

OCO 0

### Organization's full name

School of Teacher Education Graduate Student Association

Have your organization's president and treasurer taken the financial workshop?

Yes

Is your organization a recognized student organization (RSO) for this fiscal year?

Yes

Does your organization do fundraising?

No

What is the total amount of funds your club has raised for this event/item?

0

How did you raise the funds?

N/A

How many active members are in your organization?

25

Does your organization charge dues?

No

If your organization charges dues, how much does it charge?

N/A

How much A&S money did your organization spend last year?

\$350

Purpose for which the funds will be used

This is our event plan for 2017-2018

- 4 Panel Discussions: We will have older grad students and faculty come prepared to talk about various topics of interest, such as expectations for research and publication among grad students, volunteer work and getting involved in your community schools, hurdles for dissertation, and creating a conference plan. (\$50 each for coffee and light refreshments, \$200 total)

- 2 Faculty/Grad student coffee hours: Each semester, we'll reserve the conference room in the STE faculty suite for an hour and have complementary coffee, tea, donuts, and bagels. Faculty and grad students can drop in for casual conversation, allowing grad students to meet faculty they may not have had a class with. (\$50 each, \$100 total).

- 1 Dinner for new students: We would like to host an informal dinner for the new STE grad students (approximately 12) at the beginning of the year before their first "doctoral seminar" class they are all required to take that takes place at 7pm. Expected attendance of 18-20 (including students, officers, and course professors. (\$100)

- 2 parties (Holiday party and end-of-year party): Provide sandwiches and basic refreshments for end of semester parties. We might organize various games (e.g., gift exchange, 2 truths and a lie) as well as create space for grad students to simply unwind and relax. (\$50 each, \$100 total)

What is the date and time of the event in which the requested funds will be used?

Official dates not set:

Panel discussions will be a Friday in October, November, February, and March

Coffee hour will be a Friday morning in October and February

Informal dinner will be Wednesday August 31st from 6-7pm

End of year parties will be either the week before finals or week of finals for each semester.

Is there anything else you would like us to consider?

I set \$300 in travel expenses because we'd like to provide some funds for registration or lodging for the American Educational Research Association Conference (AERA) in April. I'm not sure how much we can reasonably request, or if this is even where I should input that.

By signing in the space provided below, I hereby certify that all the information contained in this...

Kelly Findley

# Congress of Graduate Students Florida State University

A207 Oglesby Union Tallahassee, FL 32306-4027 Phone: (850) 644-6950

## The 25<sup>th</sup> Congress of Graduate Students

### BILL 21

### ON PETITION

### Allocation to the Society for Musicology

On August 28<sup>th</sup>, 2017, the body voted to move the following amount from the COGS 2017-2018 Unallocated Account (244003) to the Society for Musicology:

Contractual Services:        \$4000

Food:                                \$200

**Purpose:** Funds will be used to bring two distinguished scholars to FSU and for four receptions to be held for the two visiting scholars and two guest scholars (from FSU).

**Proviso:** All COGS Funds not spend for this request shall be returned to the COGS Account

\_\_\_\_\_  
Vivianne Asturizaga  
*Speaker*

\_\_\_\_\_  
Matthew Uttermark  
*Deputy Speaker for Finance*



August 28<sup>th</sup>, 2017

\_\_\_\_\_  
Danielle Morgan Acosta  
*Director of Student Affairs*

\_\_\_\_\_  
Dr. Amy Hecht  
*Vice President for Student Affairs*



## Response Summary:

### Organization Info

Requesting Organization: Society for Musicology

Date Requested: 8/24/2017

Academic Term: 2017-2018

President: Carrie Danielson

President's Email: [cad14c@my.fsu.edu](mailto:cad14c@my.fsu.edu)

President's Phone Number: 6518558139

Treasurer: Jason Mitchell

Treasurer's Email: [jam15t@my.fsu.edu](mailto:jam15t@my.fsu.edu)

Treasurer's Phone Number: 3047300630

### Funding Source:

COGS

### Budget Categories and Amount Requested

Contractual Services 4000

Expense General 0

Expense Travel 0

Food 200

Clothing/Awards 0

OCO 0

### Organization's full name

Florida State University Society for Musicology

Have your organization's president and treasurer taken the financial workshop?

Yes

Is your organization a recognized student organization (RSO) for this fiscal year?

Yes

Does your organization do fundraising?

Yes

What is the total amount of funds your club has raised for this event/item?

0

How many active members are in your organization?

35

Does your organization charge dues?

Yes

If your organization charges dues, how much does it charge?

10

How much A&S money did your organization spend last year?

4000

Purpose for which the funds will be used

The requested funds will be used to bring two distinguished visiting scholars to speak to Florida State University and for four receptions to be held for the two visiting scholars and two guest scholars (from across FSU).

What is the date and time of the event in which the requested funds will be used?

Visiting Scholar 1: Patricia Shehan Campbell November 16th 4pm

Visiting Scholar 2: Stephan Pennington March 22nd 4pm

Guest Scholar Receptions: Dates have not been finalized, but one in the fall and one in the spring

Is there anything else you would like us to consider?

Musicology relies on interdisciplinarity by necessity. The Society for Musicology introduces the student body to scholars who represent interdisciplinary interests across the humanities. The requested funds will be used to finance honorariums for two visiting scholars throughout the school year, as well as receptions following these scholars' presentations and the presentations of two other guest scholars from within the FSU community.

Guest scholars are not paid honorariums, but the benefit of a less formal reception wherein students and faculty can speak personally and candidly with the scholar is of paramount importance to our educations and careers. These receptions are spaces for socializing and networking with the presenters or performers.

The Society for Musicology makes consistent efforts to generate as much of our own funding as possible. Last year we were awarded \$4,000 and used this money to bring two senior scholars to campus. For each lecture and subsequent reception, the average attendance was between 50 and 70, including students, faculty, and community members.

In addition to our receptions and visiting scholar presentations, we host a yearly undergraduate music research symposium to encourage research in the music humanities. The related expenses of this conference are covered by our organization's self-generated funds.

By signing in the space provided below, I hereby certify that all the information contained in this...

Jason Andrew Mitchell