## COGS Steps for Reviewing Conference Grant Application Status & Downloading

1. Log-In to the Survey Monkey Application Portal: https://fsu-sgacogs.smapply.us/

You should be immediately logged into the "My Applications" page and be able to view your applications, but if not see the **screenshot below**, you will need to click on the **"My\_Applications"** link to get to that page.

Congress of Graduate Students		💂 Programs	Applications	i 🗕 Sus
All Applications -				: =
••• Conference Presentation Support Grant - July 2023 to October 2023 000000051	Conference Presentation Support Grant - July 2023 to October 2023 000000054	Conference 2023 to Octu 0000000	Presentation Support Gran ober 2023 <b>063</b>	•••
SUBMITTED	SUBMITTED	STATUS: A	oproved	
VIEW Submitted on: Jul 10 2023 04:29 PM (UTC)	VIEW Submitted on: Jul 11 2023 08:19 PM (UTC)	Submitte	<b>VIEW</b> ed on: Aug 10 2023 05:05 F	PM (UTC)

2. From there you should be able to see your "Status: Approved" on the application.

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All Applications 🗸		# =
Conference Presentation Support Grant - July 2023 to October 2023 000000051	Conference Presentation Support Grant - July 2023 to October 2023 000000054	Conference Presentation Support Grant - July 2023 to October 2023 000000063
	SUBMITTED	STATUS: Approved
VIEW	VIEW	VIEW
Submitted on: Jul 10 2023 04:29 PM (UTC)	Submitted on: Jul 11 2023 08:19 PM (UTC)	Submitted on: Aug 10 2023 05:05 PM (UTC)

3. You can click on the 3 dots in the top right corner and hit "Preview"

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All Applications -		: =	
••• Conference Presentation Support Grant - July 2023 to October 2023 000000051	Conference Presentation Support Grant - July 2023 to October 2023 000000054	Conference Presentation 2023 to October 2023 0000000063 Preview	
SUBMITTED	SUBMITTED	STATUS: Approved	
VIEW Submitted on: Jul 10 2023 04:29 PM (UTC)	VIEW Submitted on: Jul 11 2023 08:19 PM (UTC)	VIEW Submitted on: Aug 10 2023 05:05 PM (UTC)	

4. Then, on this new page, they can click on "Download".

Congress of Graduate Students	🐥 Programs 🏫 My Applications 🛭 👻 Sus
Sack to application	
Conference Presentation Support Grant - July 2023 to October 0000000063	ப் <u>Download</u>
ID: 0000000063 Status: Approved Last edited: Aug 10 2023 05:06 PM (UTC)	
Your tasks	
COGS Conference Presentation Grant Support Application	100.0% complete
◎ Instructions	
Presentation Grant Application	Completed: Aug 10 2023
Applicant Information	