



THE FLORIDA STATE UNIVERSITY
STUDENT GOVERNMENT ASSOCIATION

75th STUDENT SENATE LEGISLATION PACKET July 19, 2023

This legislation is up-to-date as of the publishing date. Any questions or concerns can be addressed to senateclerk.fsu@gmail.com.

In Unconquered Pride,

Joseph Cofer
75th Student Senate Summer President
Florida State University

CONTENTS:

- **Bill 66, Sponsored by Senator Bevis (P):** The Finance Code currently says that PAC and RTAC cannot fund events that are for executive boards only. However, an exception to this rule can be made by a 3/4 vote of either funding board. This bill will end that exception, banning PAC and RTAC money from being used for executive board only events.
- **Bill 67, Sponsored by Senators Gorelick, Randall (P) Arellano, Baez, Bevis, Cofer, Fredock, Gessner, Gomez, Hellman, Hirji, Mendez, Olsson, Pedraja, Richards, Schwartz, Shaver, Sparling, Waldie, Waller (Co):** This bill makes several changes to statutes concerning the Office of Governmental Affairs, making Board of Directors no longer a major office, updating the Board of Directors Selection Process, and overhauling the Legislative Agenda process.
- **Bill 68, Sponsored by Senator Fredock (P):** This bill provides a process for RSOs to receive money from the organizational fund, since any process is nonexistent in statutes. This bill also changes who may receive the organizational fund, making the fund serve as start-up funding for newly established RSOs that have previously not received money from SGA.
- **Bill 69, Sponsored by Senator Fredock (P):** This bill makes several tweaks to the funding board procedure to be fairer and more transparent for RSOs requesting funding. This bill also changes how spending limitations for each RSO are handled.
- **Bill 71, Sponsored by Senator Cofer (P) Hellman, Pedraja, Randall (Co):** Removal of the Student Council for Accessibility Advocacy (SCAA) from Student Body Statutes (SBS) as a result of Executive Order 7804's creation of the Student Accessibility Commission.
- **Bill 72, Sponsored by Senators Gorelick, Hellman (P) Arellano, Bevis, Chehaitli, Dennig, Gessner, Hirji, Kerley, Novotney, Pedraja, Randall, Shah, Sparling (Co):** This chapter shall create uniform guidelines and operating procedures for Student Government Association-sponsored entities known as "Agencies." The purpose of the Uniform Agency Act is to establish a common set of rules and roles for all agencies under the Student Government Association, ensuring a unified approach to serving the diverse student body. Each agency, while maintaining its unique identity and focus, will adhere to these uniform rules, promoting consistency, fairness, and transparency across all agencies.
- **Bill 73, Sponsored by Senators Chehaitli, Hine (P) Alvarez, Baez, Butrum, Fredock, Gorelick, Shaver (Co):** When an elected Senator is not inaugurated by the third Senate meeting following the respective election cycle's inauguration ceremony, the seat will first be offered to the Senator Elect's prior runner-up before being posted as a vacancy.

- **Bill 75, Sponsored by Senators Gorelick, Hine (P) Chehaitli (Co):** This bill provides revisions to attendance policies for Mandatory Candidate Seminars.
- **Resolution 51, Sponsored by Senator A. White, Baez (P):** This resolution aims to support and enhance accessibility to EBT terminal locations for students in need on the Florida State University campus through clear advertisement and website descriptions.
- **Resolution 55, Sponsored by Senator Pedraja (P) Arellano, Bevis, Hellman, Hirji, Kerley, Randall, Sparling (Co):** The resolution acknowledges the need for efficient and effective committee referral and consideration of legislation. It proposes amending the Rules of Procedure to allow bills to be referred to multiple committees without a specific sequential order, requiring approval from all relevant committees to proceed, and removing bills that fail in any assigned committee from the calendar.

75th STUDENT SENATE
Statute Revision, Addition or Proposed Constitutional
Amendment Form

Senate Bill #: 66

Primary Sponsor: Bevis
Co-Sponsor(s): Fredock, Olsson
Date: June 12, 2023

Purpose & Description: To ban PAC and RTAC money from being used for executive board-only events.

Statute Number(s): SBS §807.6

Statute/Amendment Text

807.6 RTAC and PAC Guidelines

- A. Organizations which received funds in Student Academic Programs or any other A&S Funding Board, Committee, or line item in the annual budget except for PAC, RTAC, or Senate Projects shall be ineligible to receive funding from PAC or RTAC the same fiscal year in which they receive other funding. This does not apply to RSOs that received money from the organizational fund.
- B. Fund Distribution Committees shall not meet during any summer semesters.
 - 1. RSOs requesting funds to be used in May or June may request before the end of the Spring semester.
 - 2. RSOs requesting funds to be used after July 1 shall go directly to the Student Senate to ask for money out of Senate Projects. At the conclusion of the summer semester, the funds distributed to the RSOs out of Senate Projects shall be reimbursed from the respective fund distribution committee via a transfer bill up to \$2,000 per Committee.

- C. All organizations requesting funding must be financially certified prior to making request. At least one financially certified officer must be present at the funding hearing.
- D. Committees will meet on Monday or Tuesday of each week, pending requests from RSOs.
 - 1. The Chair shall send out a notice of meeting time and location to RSOs via email. The notification must be sent out by the chair at least twenty-four (24) hours prior to the meeting time.
- E. All submissions must be made prior to 12:00 p.m. on the Friday before the hearing. Submissions must include three (3) supporting/competitive quotes from approved vendors for each category the RSO is requesting funds or, or must include sufficient evidence, at the discretion of the Chair, of a satisfactory attempt to find three (3) or more quotes. Requests in the category of contractual services may be exempted from this rule if deemed necessary by the committee.
 - 1. All requests must be submitted at least twenty-one (21) business days prior to event or activity to receive funding from PAC and at least thirty (30) business days prior to travel date to receive funding from RTAC. Any request submitted after the aforementioned dates may still be considered for funding at the discretion of the chair with the approval of the SGA Business Manager.
 - 2. All requests must be of a line item nature with quotes (clothing costs, performer costs, reservation costs, equipment rental, facility rental, airline ticket quotes, rental car quotes, hotel quotes, etc.), and a letter of explanation of need attached to the request packet, along with an explanation of the benefits to the student body in general.
 - 3. Any amount requested by a single organization over \$2,000 requires a two thirds (2/3) vote of the Fund Distribution Committee, a two-thirds (2/3) vote the Senate Finance Committee, and a two-thirds vote of the committee. 4. RSOs can only request for funds that will be used within ninety (90) business days. A two-thirds (2/3) vote of the Committee can override this rule.
- F. There are limitations to multiple requests made by the same RSO in the same fiscal year.
 - 1. An organization may not be allocated funds from PAC more than twice per fiscal year. This rule may be waived by a two-third (2/3) vote of the committee.
 - 2. An organization may not be allocated funds from RTAC more than twice per fiscal year. This rule may be waived by a two third (2/3) vote of the committee. 3. Organizations may only request clothing from PAC once per fiscal year. The clothing must be used to promote the organization which is requesting them.

- G. All events must be publicly advertised via either a flyer, social media, chalking on campus, etc. RSOs must submit an estimate of the number of FSU students that are likely to attend the event.
1. The Committee shall not fund for events which are likely to only have group members attend and have no general benefit to the student body.
 2. The Committee shall not fund for events which are exclusive to a club or organization's executive board. ~~This rule may be waived by a three-fourth (3/4) vote of the committee.~~
- H. Every organization must submit a post event evaluation form, along with their receipts from the event, to the SGA Accounting Office, within ten (10) business days following the event.
- I. The information obtained at the committee meeting will be compiled into a resolution by the committee Chair. This resolution will be presented at the next possible Senate Finance Committee meeting, and shall be discussed, debated, and voted on in compliance with the committee's rules of procedure. In order for an amendment to pass there must be a two-thirds (2/3) vote of the Senate Finance Committee. An amendment to the resolution may not be found friendly or unfriendly and must be debated with a period of questions and pro/con debate subject to the committee's rule of procedures. The resolution shall be forwarded to the Student Senate, and placed on the Consent Calendar.
1. It shall be the job of the Senate Finance Committee, RTAC, and PAC to keep a working knowledge of their budgets and they shall not pass any Resolutions exceeding the possible allottable amounts as determined by the publicly accessible SGA website.
- J. Once on the Consent Calendar, the Resolution shall be presented to the Student Senate. The Student Senate President must read aloud the RSO name, and amount to be allocated, as approved by the Senate Finance Committee. A motion to confirm the decision of the Senate Finance Committee must be made and seconded for the Resolution to pass.
1. Amendments to a Consent Resolution shall require a two-thirds (2/3) vote to pass.
- K. PAC and RTAC shall allocate up to 50% of their originally allocated budgets during the Fall semester. All unspent funds in the Fall can be spent in the Spring semester.

75th STUDENT SENATE
Statute Revision, Addition or Proposed Constitutional
Amendment Form

Senate Bill #: 67

Primary Sponsor(s): Gorelick, Randall

Co-Sponsor(s): Arellano, Baez, Bevis, Cofer, Fredock, Gessner, Gomez, Hellman, Hirji,
Mendez, Olsson, Pedraja, Richards, Schwartz, Shaver, Sparling, Waldie, Waller

A revision to the Student Body Statutes

BE IT ENACTED BY THE SEVENTY FIFTH STUDENT SENATE THAT:

A revision is made to the Student Body Statutes: 100.5, 908.2, 908.7 (See attached).

This bill makes several changes to statutes concerning the Office of Governmental Affairs, making Board of Directors no longer a major office, updating the Board of Directors Selection Process, and overhauling the Legislative Agenda process.

Read 1st Time: Do not fill.

Referred to Committee: Do not fill.

Read 2nd Time: Do not fill.

Committee Report: Passed In: Do not fill.

Senate Vote Do not fill.

OFFICIAL: _____
Student Senate President

PASSED: Do not fill.

CERTIFIED TO THE STUDENT BODY

President of the Student Body

Date

Director of the Student Governance & Advocacy

Date

Vice President of Student Affairs

Date

Statute/Amendment Text:

100.5 Major Offices

A. Definitions

1. Director - The chief executive of an entity.
2. Assistant Director - The individual who would assume the role of the chief executive of an entity in the absence of the chief executive.
3. Treasurer - The individual in charge of monitoring the finances of an entity.
4. Secretary - The individual in charge of taking minutes at board meetings of an entity.

B. The definitions listed in this statute shall include any positions which fit the criteria of the definition.

C. Within the Student Body the following elected or appointed offices shall be considered major offices:

1. Student Body President
2. Student Body Vice President
3. Student Body Treasurer
4. Student Body Attorney General
5. Members of the Executive Office of the President
6. Executive Cabinet Officers
7. Directors, Assistant Directors, Secretaries, Treasurers of Agencies and Bureaus
8. Student Senators
9. Congress of Graduate Students Representatives
10. ~~Members of the Office of Governmental Affairs Board of Directors~~
excluding elected positions. Office of Governmental Affairs Director, Deputy Director, and Internal Assistant Director
11. Union Board Members

12. Campus Recreation Board Members
13. Justices of the Student Supreme Court
14. University Defenders
15. SGA General Counsels
16. Clerk of the Court
17. Supervisor of Elections
18. Deputy Supervisors of Elections
19. President, Vice President, Treasurer, and Secretary of the Senior Class Council
20. Homecoming Director, Assistant Director, and Homecoming Live Director
21. Directors of the Executive Institutes.
22. Any elected or appointed office which receives OPS Wages from Student Government.

908.2 Board of Directors

There shall be a Board of Directors, hereinafter referred to as the Board, which shall be responsible for determining policies dealing with the programming and activities of the Office of Governmental Affairs.

A. Membership of the Board

1. The Board shall consist of fifteen (15) voting members.
2. The voting members will consist of the Student Body President or a designee, the Student Senate President or a designee, the Speaker of COGS or a designee, nine (9) members-at-large, the Director, the Deputy Director, Internal Assistant Director. The OGA Senate Liaison shall act as an ex-officio non-voting member.
3. Selection
 - a. The Director, Deputy Director, Internal Assistant Director, along with any other board members or individuals deemed fit, will select the nine (9) members-at-large to then be appointed by the Student Body President and confirmed by the Student Senate in accordance with Chapter 202.1 A.

908.7 The Student Body Legislative Agenda

A. Creation of the Legislative Agenda

The Office of Governmental Affairs shall have the authority to create a legislative agenda for any session in the Florida Legislature. This agenda shall include policy proposals intended for submission in the Florida Legislature and any other necessary efforts to accomplish the stated purpose of the Office of Governmental Affairs and the current administration's legislative goals.

B. Policy Proposal

The Office of Governmental Affairs may, where deemed appropriate, create a policy proposal to be submitted to the Florida Legislature. The process for the creation of this policy proposal shall occur in the following order:

1. The Executive Director of OGA shall work with FSU Administration and any additional relevant stakeholders to survey the Student Body in order to identify priorities from the students of FSU. This survey shall have an effort to be advertised to all FSU students, with no prejudice to lived experience, ideology, age, and any further factors, in order to be all-inclusive of the FSU Student Body.
 - a. The execution of this survey shall be at the discretion of the Executive Director, so long as the survey has the proper precautions to be inclusive of all FSU Students (which includes advertisement and time the survey is active, among other variables), and gives room for students to freely express their thoughts and concerns.
2. Following the closure of the survey, the OGA Board of Directors shall have a meeting properly advertised and open to the Student Body, in which they shall discuss the results from the survey and identify their specific legislative priorities for the incoming session.
 - a. While legislative efforts do not have to be solely based on the survey, they should take genuine consideration of student concerns and address them as best they are able, given other criteria laid out within statutes and the legislative ability of the OGA.
3. After legislative priorities are identified and chosen, the OGA Board of Directors shall meet in an official meeting and design an initial (Pre-Senate) draft of their policy proposal for the upcoming session. This can be contained in as few as a singular meeting to as many as the Board of Directors deems necessary.
4. The OGA Executive Director, Deputy Director, Assistant Director, and any interested members of the Board of Directors shall bring and present their Pre-Senate draft(s) of their policy proposal to the Student Senate, who shall enter legislative roundtable with

the present members of the OGA Board of Directors.

- a. The Student Senate shall have the opportunity to suggest amendments to the OGA Board of Directors, who shall consider all suggested amendments in a later meeting, as detailed in part five (5) of this process.
 - b. The policy proposal and subsequent legislative roundtable shall be heard in Special Introductions.
5. The OGA Board of Directors shall formally meet again, taking into consideration all recommendations given by the Student Senate. The Board of Directors shall make any changes deemed necessary, and shall take a vote on the finalized version of the policy proposal.
6. The OGA Executive Director, Deputy Director, Assistant Director, and any interested members of the Board of Directors shall bring the finalized draft of the policy proposal to the Student Senate, where the Senate will take a vote to approve or disapprove of the policy proposal.
- a. If the Senate chooses to approve the policy proposal, it shall serve as an indication that OGA can begin lobbying on the proposal as soon as possible, as well as any other necessary actions.
 - b. If the Senate chooses to disapprove the policy proposal, it shall be sent back to OGA to make amendments (step five of this process).
 - c. To be approved, a majority of the present Senate must vote in favor of approval. In the event of a tie, the presiding officer of the Senate shall serve as the tiebreaker.
 - d. This vote shall occur during Special Introductions, where the Executive Director (or, in their absence, the Deputy Director) shall present each piece of the policy proposal in the same manner that a bill would, except that no amendments shall be heard.
7. If approved, OGA shall work to submit and lobby on behalf of all applicable pieces of the policy proposal, including any necessary actions therein.

C. Legislative Stances

In addition to a policy proposal, OGA shall form a list of stances on legislation that it feels concerns the Student Body. It shall adhere to the following processes:

1. Following the close of the survey created for the OGA policy proposal, the OGA Board of Directors shall compile legislative stances (support or opposition to policies, specific bills, etc.) that it feels concerns the Student Body, especially in areas where a policy proposal was not created.
 - a. In the event that the OGA Board of Directors chooses, for whatever reason, to not create a policy proposal, they shall create a survey to the specifications detailed for the policy proposal, in order to facilitate this point.
 - b. Additional considerations beyond the survey may be taken into account, where deemed appropriate.
2. The Senate Liaison for the Office of Governmental Affairs shall compile these legislative stances into a resolution to be introduced to the Student Senate.
3. The resolution containing the legislative stances shall go through the proper processes as with any other legislation.
4. Upon the final vote for the resolution, legislative stances shall be finalized.
 - a. Should the resolution be adopted, the OGA may lobby for the items thereof at the discretion of the Board of Directors. The OGA shall not be bound to advocate for any of the stances laid out, but they have the official authority to do so if they wish to.
 - b. Should the resolution not be adopted, the resolution may be reintroduced at a later date, at the discretion of the OGA Executive Director and the OGA Senate Liaison.
5. Additional stances may be added to this resolution through submission of an additional resolution by the Student Senate, which shall go through the same process as the original resolution.

D. Time Sensitivity

1. The OGA Board of Directors shall take the utmost caution to perform all duties as it relates to the legislative agenda with enough time to achieve all necessary goals prior to any relevant deadlines.
 - a. Should any immediate actions concerning lobbying efforts need to be taken by the Student Senate, the OGA Executive Director shall inform the Student Senate of these actions.

2. In the event that the OGA Board of Directors has failed to maintain adequate time before any relevant deadlines, the following alterations to the processes may be taken, if agreed to by both the Student Senate President and the OGA Executive Director:
 - a. For policy proposals, the initial Pre-Senate draft may be immediately voted upon without additional time for consideration of Senate suggestions. In other words, steps four (4) and five (5) may be skipped.
 - b. For legislative stances, the resolution may be immediately brought to the floor to be voted upon.
3. Negligence leading to failure to host proper lobbying efforts by the OGA should be properly investigation in order to prevent future nonfeasance.

E. Post-Lobbying Report

1. Following the conclusion of OGA lobbying efforts, the OGA Executive Director (or, if necessary, the OGA Deputy Director) shall present a report detailing relevant statistics and details of their lobbying efforts for the session and/or year. This shall be heard during the relevant time for OGA Members to speak.
2. Following the passage of any policy proposals written by OGA and submitted, the Student Senate shall be notified by the OGA Board of Directors.

~~For the purposes of 908.7 the phrase "Time Sensitive" shall be defined as the need to pass during the next Student Senate Meeting~~

~~For the purposes of 908.7 the phrase "Legislative Agenda Caucus" shall be defined as a caucus within the Student Senate which will enable the OGA Executive Director to give a formal opinion on the amendment containing the proposed changes.~~

F. Adoption

- ~~1. This agenda shall be compiled and approved by the Board of Directors.~~
- ~~2. The agenda shall be forwarded to the Student Senate for adoption by means of resolution at the discretion of the Senate President in consultation with the Executive Director of the Office of Governmental Affairs.~~

a. Contingent on the Legislative Agenda being time sensitive if there is an amendment on the floor of the Student Senate there shall be a motion to enter the Legislative Agenda Caucus. All amendments should be filed before entering the Legislative Agenda Caucus. If the OGA Executive Director approves the changes the amendment shall require a majority vote by the Student Senate in order to pass. If the OGA Executive Director opposes the changes the amendment shall require a two thirds (2/3) vote of the Student Senate in order to pass. The OGA Director shall have no more than five (5) minutes to speak on each proposed amendment to give a formal opinion.

b. If the Legislative Agenda is not deemed time sensitive, amendments to change the Legislative Agenda must be submitted 24 hours prior to the Board of Directors meeting. The board shall give a formal opinion on the amendment containing the proposed changes. If the Board approves the changes the amendment shall require a majority vote in order to pass. If the Board opposes the changes the amendment shall require a two thirds (2/3) vote of the Student Senate in order to pass. Amendments will not be made on the floor of the Senate.

3. The Legislative Agenda shall be the official policy preferences endorsed by the student body.

G. Post Adoption Senate Action

1. Once the Legislative Agenda is approved by the Student Senate in the form of a resolution, all proposed changes to the Legislative Agenda by any member of the Student Senate shall be submitted in the form of resolution and placed on first reading with no committee referral. Each resolution shall only contain one potential agenda item. Within a week, the proposed changes shall be sent to the Board of Directors.

2. The Board shall give a formal opinion on the resolution containing the proposed changes. If the Board approves

~~the changes the resolution shall require a majority vote in order to pass. If the Board opposes the changes the resolution shall require a two thirds (2/3) vote of the Student Senate in order to pass.~~

H. ~~Post Adoption – Board of Directors Action~~

- ~~1. Once the Legislative Agenda is approved all proposed changes to the Legislative agenda by any member of the Board of Directors must be submitted to the Board in advance of the meeting. If the amendment to the Legislative Agenda is approved the Student Senate shall change the Legislative Agenda in the form of resolution and be placed on first reading with no committee referral.~~

75th STUDENT SENATE
Statute Revision, Addition or Proposed Constitutional
Amendment Form

Senate Bill #: 68

Primary Sponsor(s): Fredock
Co-Sponsor(s): Click or tap here to enter text.

A revision to the Student Body Statutes

BE IT ENACTED BY THE SEVENTY FIFTH STUDENT SENATE THAT:

A revision is made to the Student Body Statutes: § 807.7, 813 (See attached).

This Bill revamps the organizational fund by providing a mechanism to actually allocate the fund as well as defining exactly how the organizational fund shall be used to provide Start-up money for RSOs.

Read 1st Time: Do not fill.
Referred to Committee: Do not fill.
Read 2nd Time: Do not fill.
Committee Report: Passed In: Do not fill.
Senate Vote Do not fill.

OFFICIAL: _____
Student Senate President

PASSED: Do not fill.

CERTIFIED TO THE STUDENT BODY

President of the Student Body

Date

Director of the Student Governance & Advocacy

Date

Vice President of Student Affairs

Date

Statute/Amendment Text:

~~807.7 There shall be an account named "Organizational Fund" in which organizations may apply for initial funds at the beginning of each fall semester.~~

Chapter 813 The RSO Organizational Fund Act of 2023

813.1 There shall be an account known as the "Organizational Fund," which shall be administered by the Student Body Treasurer and be available for newly formed, returning, or otherwise revitalized RSOs to apply for start-up funds as they are established.

813.2 The Student Body Treasurer shall maintain an application on the SGA website where RSOs may apply for organizational funds and shall determine whether an RSO shall receive funding.

- A. The application shall open at the start of the new fiscal year and shall remain open until all of its funds are depleted.
- B. Upon receipt of an application for organizational funds, the Student Body Treasurer must, within one (1) week, schedule a hearing with representatives from the RSO to determine the fiscal responsibility of the request.
 - 1. In the event that the Student Body Treasurer has a conflict of interests with the applicant, pursuant to SBS 205.3, or is otherwise unable to schedule a hearing, the Deputy Treasurer shall hear the request. In the event that the Deputy Treasurer also has a conflict of interest or is unavailable to schedule the hearing, the Student Senate Finance committee shall hear the request.
- C. At the organizational fund request hearing, applicants must present a plan detailing how they intend to use the requested funding.
- D. The Student Body Treasurer must report their recommendation of funds to be allocated to the Chair of the Student Senate Finance Committee to draft a consent resolution detailing the disbursement of funds in alignment with the Student Body Treasurer's recommendation. This resolution shall be sent to the Student Senate Finance Committee placed on the Consent Calendar within twenty-four (24) hours of the receipt of said recommendation by the Finance Chair.

1. If the Deputy Treasurer hears the request, then they will forward their recommendation to the Chair of the Student Senate Finance Committee in accordance with this section.
2. If the Student Senate Finance Committee hears the request, they shall determine their recommendation and the Chair of the Student Senate Finance Committee shall draft a consent resolution to be placed on the Consent Calendar without first being heard in the Finance Committee.
3. Amendments to this consent resolution shall require a two-thirds (2/3) vote to pass.

813.3 Guidelines on Use of Organizational Funds

- A. The Organizational Fund shall be intended to finance materials integral to the success of a new, returning, or otherwise revitalized RSOs, including but not limited to: flyers, tablecloths, printing, nametags, or any items necessary for the RSOs mission.
- B. A single RSO may receive up to \$300 from the Organizational Fund each fiscal year.
- C. RSOs that received A&S fees in the previous fiscal year shall not be eligible to receive money from the Organizational Fund.

75th STUDENT SENATE
Statute Revision, Addition or Proposed Constitutional
Amendment Form

Senate Bill #: 69

Primary Sponsor(s): Fredock
Co-Sponsor(s): [Click or tap here to enter text.](#)

A revision to the Student Body Statutes

BE IT ENACTED BY THE SEVENTY FIFTH STUDENT SENATE THAT:

A revision is made to the Student Body Statutes: § 806.7 (See attached).

This bill makes several tweaks to the funding board procedure to be fairer and more transparent for RSOs requesting funding. This bill also changes how spending limitations for each RSO are handled.

Read 1st Time: Do not fill.
Referred to Committee: Do not fill.
Read 2nd Time: Do not fill.
Committee Report: Passed In: Do not fill.
Senate Vote Do not fill.

OFFICIAL: _____
Student Senate President

PASSED: Do not fill.

CERTIFIED TO THE STUDENT BODY

President of the Student Body Date

Director of the Student Governance & Advocacy Date

Vice President of Student Affairs Date

Statute/Amendment Text (please copy below from Word version on Statutes)

807.6 RTAC and PAC Guidelines

- A. Organizations which received funds in Student Academic Programs or any other A&S Funding Board, Committee, or line item in the annual budget except for PAC, RTAC, or Senate Projects shall be ineligible to receive funding from PAC or RTAC the same fiscal year in which they receive other funding. This does not apply to RSOs that received money from the organizational fund.
- B. Fund Distribution Committees shall not meet during any summer semesters.
 - 1. RSOs requesting funds to be used in May or June may request before the end of the Spring semester.
 - 2. RSOs requesting funds to be used after July 1 shall go directly to the Student Senate to ask for money out of Senate Projects. At the conclusion of the summer semester, the funds distributed to the RSOs out of Senate Projects shall be reimbursed from the respective fund distribution committee via a transfer bill up to \$2,000 per Committee.
- C. All organizations requesting funding must be financially certified prior to making the request. At least one financially certified officer must be present at the funding hearing.
- D. Committees will meet on Monday or Tuesday of each week, pending requests from RSOs.
 - 1. The Chair shall send out a notice of meeting time and location to RSOs via email. The notification must be sent out by the chair at least twenty-four ~~(24)~~ (48) hours prior to the meeting time.
 - 2. The meeting will be arranged such that each RSO to be heard is given a specific time slot where their request will be heard. The representative from the RSO will only be expected to attend for that time slot.
 - 3. In the event that the Funding Board might run out of money at that hearing, or if the balance might fall below 50% of its original budget in the fall, each RSO shall be heard at the hearing before any funds are allocated. If the amount of money to allocate exceeds the remaining funds, the funding board may opt to partially fund the requests or not fund some at all.

- a. When deciding which requests to partially fund, preference shall be given to RSOs that have not received SGA funds in the past.
 4. Each RSO shall be sent an email within twenty-four (24) hours after the hearing with a summary of the decision and the remaining steps of the funding process. This email must also inform the recipient on how to contact the accounting office to use the funds allocated or for any questions they may have.
- E. All submissions must be made prior to 12:00 p.m. on the Friday before the hearing. Submissions must include three (3) supporting/competitive quotes from approved vendors for each category the RSO is requesting funds or, or must include sufficient evidence, at the discretion of the Chair, of a satisfactory attempt to find three (3) or more quotes. Requests in the category of contractual services may be exempted from this rule if deemed necessary by the committee.
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 2. All requests must be of a line-item nature with quotes (clothing costs, performer costs, reservation costs, equipment rental, facility rental, airline ticket quotes, rental car quotes, hotel quotes, etc.), and a letter of explanation of need attached to the request packet, along with an explanation of the benefits to the student body in general.
 3. ~~Any amount requested by a single organization over \$2,000 requires a two-thirds (2/3) vote of the Fund Distribution Committee, a two-thirds (2/3) vote the Senate Finance Committee, and a two-thirds vote of the committee.~~
 4. RSOs can only request ~~for~~ funds that will be used within ninety (90) business days. A two-thirds (2/3) vote of the Committee can override this rule.
- F. ~~There are limitations to multiple requests made by the same RSO in the same fiscal year.~~
1. ~~An organization may not be allocated funds from PAC more than twice per fiscal year. This rule may be waived by a two-third (2/3) vote of the committee.~~

2. ~~An organization may not be allocated funds from RTAC more than twice per fiscal year. This rule may be waived by a two third (2/3) vote of the committee.~~
 3. ~~Organizations may only request clothing from PAC once per fiscal year. The clothing must be used to promote the organization which is requesting them.~~
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1. The Committee shall not fund ~~for~~ events which are likely to only have group members attend and have no general benefit to the student body.
 2. The Committee shall not fund ~~for~~ events which are exclusive to a club or organization's executive board. This rule may be waived by a three-fourth (3/4) vote of the committee.
- H. Every organization must submit a post event evaluation form, along with their receipts from the event, to the SGA Accounting Office, within ten (10) business days following the event.
- I. The information obtained at the committee meeting will be compiled into a resolution by the committee Chair. This resolution will be presented at the next possible Senate Finance Committee meeting, and shall be discussed, debated, and voted on in compliance with the committee's rules of procedure. In order for an amendment to pass there must be a two-thirds (2/3) vote of the Senate Finance Committee. An amendment to the resolution may not be found friendly or unfriendly and must be debated with a period of questions and pro/con debate subject to the committee's rule of procedures. The resolution shall be forwarded to the Student Senate, and placed on the Consent Calendar.
1. It shall be the job of the Senate Finance Committee, RTAC, and PAC to keep a working knowledge of their budgets and they shall not pass any Resolutions exceeding the possible allottable amounts as determined by the publicly accessible SGA website.
- J. Once on the Consent Calendar, the Resolution shall be presented to the Student Senate. The Student Senate President must read aloud the RSO name, and amount to be allocated, as approved by the Senate Finance Committee. A motion to confirm the decision of the Senate Finance Committee must be made and seconded for the Resolution to pass.

1. Amendments to a Consent Resolution shall require a two-thirds (2/3) vote to pass.
 2. The RSO shall be notified about the decision of the senate on the Resolution, including any amendments to it.
- K. PAC and RTAC shall allocate up to 50% of their originally allocated budgets during the Fall semester. All unspent funds in the Fall can be spent in the Spring semester.
- L. There shall be limitations on how much money Each RSO may receive from each Funding board per fiscal year.
1. Each funding board must maintain a record of the amount of funds distributed to each RSO during the fiscal year. Should a request increase the total for a single RSO to a value exceeding \$4000, a two-thirds (2/3) vote of the funding board committee and the Senate Finance Committee shall be required to approve the funding.
 2. PAC shall not hear requests from RSOs that have exceeded \$4000 in allocations from PAC.
 3. RTAC shall not hear requests from RSOs that have exceeded \$4000 in allocations from RTAC.
 4. Organizations may only request clothing from PAC once per fiscal year. The clothing must be used to promote the organization which is requesting them.

75th STUDENT SENATE
Statute Revision, Addition or Proposed Constitutional
Amendment Form

Senate Bill #: 71

Primary Sponsor(s): Cofer
Co-Sponsor(s): Hellman, Pedraja, Randall

A revision to the Student Body Statutes

BE IT ENACTED BY THE SEVENTY FIFTH STUDENT SENATE THAT:

A revision is made to the Student Body Statutes: Chapter 914 (See attached).

Removal of the Student Council for Accessibility Advocacy (SCAA) from Student Body Statutes (SBS) as a result of Executive Order 7804's creation of the Student Accessibility Commission.

Read 1st Time: 07/05

Referred to Committee: Judiciary 07/05

Read 2nd Time: 07/12

Committee Report: Passed In: Judiciary 07/12

Senate Vote PASSED BY UNANIMOUS CONSENT

OFFICIAL: _____
Student Senate President

PASSED: July 19th, 2023

CERTIFIED TO THE STUDENT BODY

President of the Student Body Date

Director of the Student Governance & Advocacy Date

Vice President of Student Affairs Date

Statute/Amendment Text (please copy below from Word version on Statutes)

Chapter 914 Student Council for Accessibility Advocacy

History: Created by 72nd Student Senate Bill 29.

914.1 Creation and Purpose

A. Creation

~~The act shall create a bureau of the Student Government Association known as the Student Council for Accessibility Advocacy (SCAA).~~

B. Purpose

- ~~1. Serve as a Student voice for accessibility and advocate for increased accessibility features on Florida State University's campus.~~
- ~~2. Collaborate with campus partners and offices responsible for accessibility.~~
- ~~3. Promoting both physical and mental accessibility measures within the Student Government Association.~~

914.2 Membership

~~Participation is open to students at Florida State University.~~

914.3 Board of Directors

A. Purpose

~~There shall be an executive board of SCAA to advise the Director on ways to enhance the operation and effectiveness of the Bureau.~~

B. Membership

- ~~1. The Board of Directors shall consist of six (6) members all of whom shall be students at the Florida State University.~~
- ~~2. The voting members will consist of the Director, Assistant Director, the Treasurer, and the six (6) Board members.~~

C. ~~Composition~~

~~The Board of Directors shall meet no less than once a month. The Board of Directors shall be composed of six (6) members in addition to the following members:~~

- ~~1. Director of SCAA~~
- ~~2. Assistant Director of SCAA~~
- ~~3. Treasurer~~

D. ~~Selection~~

~~The Director will select six (6) Board of Directors. Positions for Board of Directors must be advertised for at least two (2) weeks before filled.~~

E. ~~Powers and Duties~~ The Board shall:

- ~~1. Engage in programming that centers accessibility awareness.~~
- ~~2. Create advertisement for SCAA events and manage and update SCAA social media accounts.~~
- ~~3. Collaborate with other Florida State University organizations and departments.~~

914.4 ~~Meetings~~

A. ~~The Board of Directors members shall hold a minimum of one (1) meeting per month during the academic year.~~

- ~~1. Additional meetings shall be scheduled as needed.~~

B. ~~Those Board members directly responsible for outreach shall hold a minimum of one (1) meeting at the start of the Fall and Spring semesters.~~

- ~~1. Direct and frequent communications with the directors shall be maintained by these Board members throughout the semester to ensure efficiency and accountability.~~

914.5 ~~Director~~

A. ~~Selection and Term of Office~~

- ~~1. The Director's position shall be advertised for at least two~~

~~(2) weeks before interviews may be conducted. The applicants shall be interviewed and then appointed by the Student Body President and confirmed by the Student Senate in accordance with Chapter 202.1 A.~~

~~2. The Director's term shall end at the close of the Spring semester.~~

~~B. Powers and Duties~~

~~1. The Director shall conduct Board of Directors meetings on a regular basis.~~

~~2. The Director shall serve as a liaison between SGA and SCAA.~~

~~3. The Director shall oversee the application process for the Board of Directors and delegate their tasks and duties.~~

~~4. The Director shall be responsible for the overall efficiency, effectiveness, and operations of SCAA.~~

~~914.6 Assistant Director~~

~~A. Selection and Term of Office~~

~~1. The position of Assistant Director shall be advertised for at least two (2) weeks before interviews may be conducted. The applicants shall be interviewed and then appointed by the Student Body President and confirmed by the Student Senate in accordance with Chapter 202.1A.~~

~~2. The Assistant Director term shall end at the close of the Spring semester.~~

~~B. Powers and Duties~~

~~1. The Assistant Director shall be responsible for aiding the Director and shall fulfill the duties of the Director in the Director's absence with the exception of the hiring and firing of staff.~~

~~2. The Assistant Director should oversee internal operations of SCAA such as supervising the board of directors~~

~~914.7 Treasurer~~

~~A. Selection~~

~~1. The treasurer's position shall be advertised for at least two (2) weeks before interviews may be conducted. The applicants shall be interviewed and then appointed by the~~

Student Body President and confirmed by the Student Senate in accordance with Chapter 202.1 A.

2. The treasurer's term shall end at the end of the Springsemester.

B. Power and Duties

1. The treasurer shall:

- a. Be financially certified with the Student Government Association Accounting Office.
- b. Formulate, organize and effectively communicate a budget for SCAA through the Student Government Association.
- c. Review all undergraduate funding applications for conferences and grant approval upon qualification and availability of funds.
- d. Work with the advisor to approve or deny applications based on the qualification requirements, available funds, and adhere to the Finance Code.
- e. Be responsible for turning in all receipts and documentation to the SGA Accounting Offices within the time restraints.
- f. Work with the advisor to ensure fiscal responsibility with granting funds.
- g. Grant funds based on a first come, first serve basis.
- h. Make sure all funding adheres to the Finance Code

914.8 Removal from Office

The Board may recommend removal of any of its members or directors by a two thirds (2/3) vote. Removal of any bureau officer must comply with relevant Student Body Statutes or by impeachment from the Student Senate.

915.9 Vacancies

Vacancies shall be filled by the original process, and the person filling the vacancy shall serve the remainder of the term of office.

75th STUDENT SENATE
Statute Revision, Addition or Proposed Constitutional
Amendment Form

Senate Bill #: 72

Primary Sponsor(s): Gorelick, Hellman
Co-Sponsor(s): Arellano, Bevis, Chehaitli, Dennig, Gessner, Hirji, Kerley, Novotney, Pedraja,
Randall, Shah, Sparling

A revision to the Student Body Statutes

BE IT ENACTED BY THE SEVENTY FIFTH STUDENT SENATE THAT:

A revision is made to the Student Body Statutes: TITLE X (See attached).

This chapter shall create uniform guidelines and operating procedures for Student Government Association-sponsored entities known as "Agencies." The purpose of the Uniform Agency Act is to establish a common set of rules and roles for all agencies under the Student Government Association, ensuring a unified approach to serving the diverse student body. Each agency, while maintaining its unique identity and focus, will adhere to these uniform rules, promoting consistency, fairness, and transparency across all agencies.

Read 1st Time: Do not fill.
Referred to Committee: Do not fill.
Read 2nd Time: Do not fill.
Committee Report: Passed In: Do not fill.
Senate Vote Do not fill.

OFFICIAL: _____
Student Senate President

PASSED: Do not fill.

CERTIFIED TO THE STUDENT BODY

President of the Student Body

Date

Director of the Student Governance & Advocacy Date

Vice President of Student Affairs Date

Statute/Amendment Text (please copy below from Word version on Statutes)

A. Title

~~This act shall be called the "Student Government Association Executive Agency Act of 1991 2003, hereinafter referred to as the "Executive Agency Act."~~

B. Purpose

~~To clearly define and delineate the nature of the Student Government Association units known as agencies and to distinguish them from other entities within the Executive Branch.~~

C. Scope

~~The act shall become, upon its enactment, fully binding on all entities defined herein as Agencies.~~

1000.2 Definitions

~~A. AGENCY: An agency is a programmatic division of the Executive Branch created to provide support for and education on a particular select identity group of the Florida State University whether it be based on race, ethnicity, sex, sexual orientation, gender identity, gender expression, disability, or veteran status.~~

~~B. RECOGNIZED STUDENT ORGANIZATION: Each Recognized Student Organization is an entity separate and distinct from, but under the authority of the Student Government Association. An organization, as distinguished from an agency, is a group of students organized primarily to advance social, athletic, fraternal, and philanthropic like needs.~~

1000.3 Creation

~~A. In addition to a bill to create an agency by Senate, or by referendum, the Student Body President may request the creation of an agency upon identifying a need, pursuant to Title III, Chapter 300, Section 300.3, paragraphs C and D, of the Florida State University Student Body Statutes. This request must be submitted in writing to the Student Senate President, and must include the stated purpose of the proposed agency. Upon receipt of this request, the Senate President shall introduce a bill onto the Calendar, within two weeks, which shall propose the creation of the requested agency.~~

~~B. The proposed agency will be created upon the enactment of the Bill. The new agency will be incorporated into the organizational structure of the Student Government Executive Branch and shall be immediately subject to all privileges and responsibilities inherent with agency status.~~

~~C. If a Recognized Student Organization is transformed into an executive agency, the Recognized Student Organization will cease to exist, and the agency shall have no identity separate from the Student Government Association.~~

1000.4 Operation

- ~~A. Student Government Association agencies are required to be in compliance with the Student Body Statutes, Student Body Constitution, Florida State University regulations and policies, the State of Florida Constitution and Statutes, and the United States Constitution at all times while in operation. Non-compliance with these provisions shall call for remedial action. The Student Body President and Student Senate President shall be authorized to take whatever action is deemed necessary and proper as defined in the Student Body Statutes.~~
- ~~B. All agencies shall have a Board of Directors (Board) to oversee their activities.~~
- ~~1. The Board must be composed of a majority of student members. The number of student members cannot be smaller than five (5).~~
 - ~~2. The Board shall meet at least once a month. The meetings must be publicized, a quorum must be present to conduct business, and minutes must be taken.~~
 - ~~3. The Board may not remove the Director. A majority of the Board is required to recommend dismissal of the Director by the Student Body President or impeachment by the Student Senate.~~
 - ~~4. The responsibilities of the Board shall be defined in the agency's individual statutes.~~
- ~~C. All agencies shall have a Director.~~
- ~~1. The Director shall act within the provisions stated in 1000.5 (A) to achieve maximum execution of the statutory responsibilities of the agency.~~
 - ~~2. The Director shall be chosen in the manner specified in Chapter 304, unless otherwise specified by the agency's individual statutes.~~
 - ~~3. The Director shall be responsible and accountable for all actions of the agency and its personnel.~~
- ~~D. All agencies shall have an Assistant Director~~
- ~~1. The Assistant Director shall be chosen in the manner specified in Title III, unless otherwise dictated by the agency's individual statute.~~

2. ~~The Assistant Director's duties shall be defined in the agency's individual statute.~~
- E. ~~The supervision and regulation of the agencies is the responsibility of the Student Body Vice President.~~
- F. ~~Pursuant to the A&S Fee Guidelines, the Student Senate shall be the allocation and revisionary authority in all budgetary matters pertaining to agencies.~~
- G. ~~The Union Board shall be the authority in determining SGA Agency office space within the R.R. Oglesby Union Complex on a need and availability basis.~~
- H. ~~All Agency Directors, Assistant Directors and Board members are subject to impeachment by the Student Senate.~~
- I. ~~The Student Body Treasurer shall be responsible for the financial responsibility of Executive Agencies. All expenditures of agencies must be approved and have the signature of the agency Director, and the agency financial officer before the purchase requests are submitted to the SGA Accounting Office. After the SGA Accounting Office approves the expenditures, it must be sent to the Student Body Treasurer for approval or rejection.~~
- J. ~~In the event that a Director or Assistant Director of an agency should take temporary leave of two weeks (14 days) or more from the FSU environment, and thus be unable to directly contribute to, or oversee the agency, it shall be their responsibility to notify in writing the Chief of Staff and the Director of Student Affairs no less than two weeks (14 days) prior to such leave.~~
 1. ~~Said letter must include an officer of the agency appointed by the Director who will serve as chief contact, liaison, and administrator of the Agency, and who is duly authorized to serve in such capacity during such time as the Director/Assistant Director may be absent.~~
 2. ~~Failure to submit said letter will result in mandatory audit or management and fiscal controls of the agency consistent with Chapter 407 of the Student Body Statutes. Status and/or outcome of audit shall not constitute a waiver of other corrective actions consistent with statutes.~~
 3. ~~An extension of up to ten (10) school days can be permitted for good cause by proof of extenuating circumstances received by the Chief of Staff including, but not limited to, death of an immediate family member, medical reasons, or religious observance.~~

- a. ~~Leaves of absences do not include university recognized holidays including, but not limited to Spring Break or other regularly scheduled campus-wide holidays.~~

1000.5 Termination

- A. ~~Agencies will be eligible for termination when it is determined through Student Senate review, that the agency is no longer providing the services for which it was created.~~
- B. ~~Student Government Association Agencies shall be terminated upon enactment of a bill to delete the agency from the Student Body Statutes, Title X, and Student Government Association Executive Agencies. If an Agency is terminated, its budget is automatically transferred to the Senate Projects Account.~~

1000.6 Monetary Allocations

- A. ~~Agencies must notify in writing the SGA Accounting Office and the Student Body Treasurer to request additional funds at any point during the fiscal year from Senate.~~
- B. ~~Each year the budgets of the agencies shall be zero based and reviewed by the Senate Funding Committees who shall make appropriate recommendations to the Senate Budget Committee.~~

1000.7 The Agencies

The following is a list of all Student Government Association Agencies and corresponding chapter numbers that appear in Title X.

- A. ~~Chapter 1001 – American Indian Student Union~~
- B. ~~Chapter 1002 – Asian American Student Union~~
- C. ~~Chapter 1003 – Black Student Union~~
- D. ~~Chapter 1004 – Center for Participant Education~~
- E. ~~Chapter 1005 – Hispanic/Latinx Student Union~~
- F. ~~Chapter 1006 – Institute for Conservative Studies~~
- G. ~~Chapter 1007 – Inter-Residence Hall Council~~
- H. ~~Chapter 1008 – Jewish Student Union~~
- I. ~~Chapter 1009 – Pride Student Union~~
- J. ~~Chapter 1010 – Women Student Union~~

K.——Chapter 1011——Veterans Student Union

Chapter 1001 The American Indian Student Union

History: Added by the 53rd Senate Bill 23. Deleted by the 62nd Student Senate Bill 92.

Chapter 1002 The Asian American Student Union

History: Revised by the 49th Senate Bill 14. Revised by the 51st Senate Bill 130. Revised by 59th Senate Bill 81. Revised by the 64th Senate Bill 72. Revised by the 65th Senate Bill 60. Revised by the 68th Senate Bill 56. Revised by the 70th Senate Bill 8. Revised by 71st Senate Bill 31.

1002.1 Creation and Purpose

A.——Creation

This act shall create an agency of the Student Government Association known as the Asian American Student Union (AASU).

B.——Purpose

The AASU shall represent the Asian American community at the Florida State University and promote the spread of awareness pertaining to Asian American heritage and culture. AASU will serve to encourage and promote for the civic engagement of the Asian and Asian American community, as well as the student body at the Florida State University. It shall function as an educational and cultural learning instrument for the FSU community, by providing cultural programs and materials, which promote awareness of and appreciation for the various and distinct Asian cultures. AASU shall serve as the nucleus of a network to improve the opportunities and living conditions of the Asian community. To this end, AASU shall represent all registered Asian and Asian American student organizations on campus, coordinate available resources, and serve as a catalyst in protecting the rights and representation of the Asian and Asian American student body.

1002.2 Membership

A.——No hazing or discrimination will be used as a condition of membership in this organization. Membership shall include all students interested in preserving the rights of Asians; furthering the cultural and ethnic experience within the Asian and Asian American community; and participating in the activities of AASU. This organization agrees to adhere to the University non-discrimination statement: No University student may be denied membership on the basis of race, creed, color, sex, religion, national origin, age, disability, veteran status, marital status, sexual orientation, gender identity, gender expression, or any other protected group status.

B.——Affiliate Membership

1.——Qualifications

RSOs seeking Affiliate Membership must fulfill the following requirements:

a.——Affiliate Membership is available to all Recognized Student Organizations (RSOs) that promote and have an interest in contributing to the Asian Pacific Islander American (APIA) community on campus.

~~2.——Approval~~

~~Once a RSO applicant is approved by a majority vote of the Executive Board and a majority of all existing Affiliate Member Presidents, the applicant will become an Affiliate Member subject to membership requirements.~~

~~3.——Denial~~

~~If a RSO applicant is denied Affiliate membership, the applicant shall wait a full semester before re-applying. Basis for denial constitutes failure to meet the qualifications as stated in Article 1002.2, Section B.5.~~

~~4.——Membership Requirements~~

~~Approved Affiliate member organizations are subject to the following requirements:~~

- ~~a.——Attendance at all Affiliate meetings, conducted once every month on a date to be set a week in advance.~~

~~5.——Membership Renewal~~

~~In order to maintain Affiliate membership, each organization must sign a Memorandum of Understanding at the beginning of every new fall semester or when a new Affiliate President is elected/appointed during the academic year.~~

~~6.——Revoked Membership~~

~~Revoked membership constitutes any Affiliate Member who is no longer in good standing and has failed to comply with the AASU Affiliated requirements stated in Article 1002.2, Section B.5. A three-strike system will be implemented with the following course of action.~~

- ~~a.——After the first infraction: Verbal warning with internal AASU documentation.~~
- ~~b.——After the second infraction: Written notice and meeting with AASU Director and Assistant director.~~
- ~~c.——After the third infraction: Meeting with the AASU Director, Assistant Director, AASU Advisor, Affiliate President and Affiliate Advisor. If another infraction is committed, the organization will be revoked of its Affiliate membership.~~

~~7.——Resignation~~

~~The Affiliate Member no longer wishing to be affiliated with AASU must submit a letter to the Assistant Director with any relevant information as well as schedule an Exit Interview with the Director, Assistant Director, and the AASU Advisor.~~

~~8.——Reinstatement~~

~~If an Affiliate Member has resigned or has been revoked, that affiliate member must meet the qualifications stated in Article 1002.2, Section B.5.~~

~~9.——Meetings~~

~~Meetings will be held on a monthly basis with the Assistant Director and the President of each Affiliate organization. If the President is unable to attend, this individual may appoint an officer with their organization to attend in their absence.~~

~~1002.3 Executive Board~~

A. Membership

1. The Executive Board of AASU, hereinafter referred to as the "Board", shall consist of nine (9) student members and shall include the Director, Assistant Director, Treasurer, Secretary, Public Relations Coordinator, Programming Coordinator, Education Coordinator, Historian, and Outreach Coordinator.

All members of the Board shall be voting members, with the exception of the Director.

2. There shall be a staff or administrative advisor of AASU. The advisor shall be a non-voting ex-officio member of the Board.

B. Selection and Term of Office

1. Selection

- a. The Director and Assistant Director shall be selected as outlined in Title III, Article 304.6.
- b. The Director shall forward nominees for Treasurer for Student Senate confirmation.

2. Term of Office

- a. The Director and Assistant Director shall each serve a one year term, with the option of the summer session. The Director's term of office shall take effect one week after appointment, and end one week after confirmation of the new Director the following year, notwithstanding extensions as may be required by the Student Body Constitution.
- b. The Director may be re-nominated at the end of the term of office by the Board and may be reappointed by the Student Body President for a second term of office. The Director shall serve a maximum limit of two terms of office.
- c. The term of office for the Board members shall be one year. Board members, including the Assistant Director, shall not be limited to the number of terms they may serve. After their year term, to be reappointed, they must go through the initial procedures.

C. Powers and Duties of the Executive Board

1. The Executive Board shall approve decisions on policy, procedure and activities as suggested by the Director
2. In the absence of the Director, the Assistant Director shall preside over the Executive Board.

D. Responsibilities

The responsibilities of each respective officer shall include, but not be limited to the following:

The Director shall:

1. ~~Represent the interest of AASU on the campus of Florida State University in accordance with the Statement of Purpose.~~
2. ~~Be responsible for the agency's daily operation.~~
3. ~~Be the Executive head of all functions, meetings, or any related activities concerning the AASU, with the approval of the Board.~~
4. ~~Create ad hoc and standing committees as needed to deal with specific needs.~~
5. ~~Make and execute decisions on policy, procedure, programs and activities with the advice of the Board.~~
6. ~~Preside over all Board, informational and general membership meetings and shall have the authority to call such meetings.~~
7. ~~Have the authority to appoint and remove staff members.~~
8. ~~Execute and be responsible for submitting in a timely manner, all budget requests and other forms, documents and reports as required.~~
9. ~~Reserve the right to delegate responsibilities to other Board members, within their respected positions, necessary for the growth of the AASU.~~
10. ~~Shall serve as an ex-officio member of the Office of Governmental Affairs Agency Advisory Committee or appoint a designee.~~

The Assistant Director shall:

1. ~~Exercise the authority and duties of the Director in the absence of the Director.~~
2. ~~Oversee all ad hoc and standing committees.~~
3. ~~Assist the Director with the agency's daily operation.~~
4. ~~Update the Board with any new information and changes concerning AASU related activities, functions and meetings.~~
5. ~~Sign official documents along with the Director as required in their respective capacity.~~
6. ~~Work with affiliate leadership and conduct monthly meetings set at least a week in advance~~

- ~~7. Act as a liaison between all of the affiliates of AASU, and set up internal affairs meetings as needed.~~

The Secretary shall:

- ~~1. Write the minutes for all AASU meetings.~~
- ~~2. Maintain a collective set of minutes of AASU meetings to be turned in to the new Secretary following the election of officers.~~
- ~~3. Maintain a membership roll and record of the attendance at Board Meetings as well as the membership roll of each active AASU affiliate.~~
- ~~4. Call for correspondence of the AASU except when otherwise delegated.~~
- ~~5. Exercise the authority and duties of the Director in the absence of the Director and Assistant Director.~~

The Treasurer shall:

- ~~1. Maintain and submit all necessary requests regarding the funds of the AASU.~~
- ~~2. Monitor and report the financial status of the AASU to the Executive Board and the Student Government Association.~~

The Public Relations Coordinator shall:

- ~~1. Be responsible for all agency communication.~~
- ~~2. Advertise and promote all AASU-related activities including but not limited to emails, tabling and any other form that they deem needed.~~
- ~~3. Keep a visual record documenting of all AASU-related meetings, functions, and activities including, but not limited to, documentaries, videos, scrapbooks and any other means of documentation demonstration creativity and uniqueness to AASU.~~
- ~~4. Update as needed the AASU webpage and social media accounts as needed with details of upcoming events and a review of past AASU sponsored activities.~~

The Programming Coordinator shall:

- ~~1. Plan all AASU-related activities, with the assistance of executive board members.~~

- ~~2. Advise committees in the planning of AASU-related activities (committees may include Homecoming, Lunar Banquet, Halloween Social, etc.).~~
- ~~3. Make recommendations to the public relations officer concerning the betterment of advertisement and promotion.~~

~~The Education Coordinator shall:~~

- ~~1. Gather local, state and Student Government issues which concern the Asian and Asian American community.~~
- ~~2. Develop educational workshops at least once per semester~~
~~The Historian shall:~~
 - ~~1. Assist the Public Relations Coordinator in the execution of their duties.~~
 - ~~2. Initiate all video projects.~~
 - ~~3. Maintain AASU social media presence.~~
 - ~~4. Maintain information for AASU Archives.~~

~~The Outreach Coordinator shall:~~

- ~~1. Plan all external events and co-sponsorships with other RSOs, agencies, and bureaus.~~
- ~~2. Maintain relationships with all agencies.~~
- ~~3. Work closely with the Program Coordinator on collaborative projects.~~

~~1002.4 Removal from Office~~

~~A. Executive Board~~

~~All Board members are subject to removal at any time by two thirds (2/3) vote of all Board members.~~

~~B. Director~~

~~The Board may, by two-thirds (2/3) vote of its members, recommend the removal of the Director to the Student Body President after consultation with the Advisor. Only then will the Student Body President decide upon the dismissal of the Director.~~

~~1002.5 Vacancies~~

~~A. Executive Board~~

~~Any position made vacant shall be advertised for three (3) days. The applicants shall be interviewed by the remaining Board members and selected by a majority vote. If there should be a tie, the Director shall break the tie by voting, and appoint the individual to the vacant position. Should the Board fall below quorum, the Board may meet only for the purpose of selecting new members.~~

~~B.——Director~~

~~Upon vacancy of the Director's position, the Assistant Director shall assume the office and appoint a new Assistant Director.~~

~~1002.6 Meetings~~

~~A.——Board Meetings~~

- ~~1.——Board meetings shall be held at least twice a month.~~
- ~~2.——Meetings of the Board shall be called by the Director or upon written request of at least a majority of the Board members.~~
- ~~3.——Notification of all regularly scheduled AASU Board meetings shall be given at least forty-eight (48) hours in advance of the designated meeting time.~~
- ~~4.——The Board may take no official action unless a quorum is present.~~

~~B.——Regular Information and General Membership Meetings.~~

- ~~1.——Regular meetings shall be held once a month. The time and date shall be publicly advertised.~~
- ~~2.——Meetings are to be open to the general public and shall be publicly advertised.~~

~~1002.7 Finances~~

~~A.——Spending~~

~~For the protection of the organization and its officers it is required that two authorized signatures sign all purchase requests. Only the Director, Assistant Director, and Treasurer can be signers on the organization's account.~~

~~Organizational funds may be spent on items such as office supplies, events/activities, publicity, travel expenses, conference fees, etc., but will not be used for anything illegal under University, local, state, and federal laws.~~

~~B.——Certification~~

~~The Director, Assistant Director, and Treasurer must be financially certified through the Student Government Association.~~

~~1002.8 Publications~~

~~A.——Compliance~~

All advertisements of the organization must comply with the University Posting Policy (<http://posting.fsu.edu>).

B.——Approval

The Director and Assistant Director must approve all publications, shirts, flyers, etc. prior to duplication and distribution.

Chapter 1003 The Black Student Union

History: Revised by the 49th Senate Bill 14. Revised by the 50th Senate Bill 141. Revised by the 54th Senate Bill 122. Revised by the 55th Senate Bill 39. Revised by the 61st Senate Bill 44. Revised by the 63rd Senate Bill 62. Revised by the 64th Senate Bill 9. Revised by the 66th Senate Bill 6. Revised by the 70th Senate Bill 8. Revised by the 73rd Senate Bill 55.

1003.1 Creation and Purpose

A.——Creation

This act shall create an Agency of the Student Government Association known as the Black Student Union (BSU).

B.——Purpose

The BSU shall serve primarily to promote and provide for the social welfare of the Black Student Body at the Florida State University. The BSU shall be limited neither to the aforementioned objectives nor to the Florida State University in scope. The BSU shall also strive to provide and promote economic, political and academic enrichment through its activities, and it shall serve as a catalyst to the enlightenment of the Florida State University community to the distinct and proud cultural heritage of Black people in America as well as on the African continent. Finally, it shall be a source of edification of the Black experience at Florida State University.

1003.2 Membership

Membership shall include all students who take an active role in the furtherance of the cause of justice and equality for Blacks without regard to race, creed, color, religion, sex or national origin.

1003.3 Board of Directors

A.——Membership

The Board of Directors, hereinafter collectively referred to as “Board”, shall consist of chairs and co-chairs of respective BSU committees, of which four (4) shall be elected officers of the BSU, hereinafter referred to as “officers”, and shall consist of staff which includes the house manager, or any other positions created by the elected officials.

B.——Term of Office and Elections

1.——BSU elections shall be run in accordance with Title VII of the SGA Student Body Statutes with the exception of the rules of procedure outlined in 1003.3 B (3) and 1003.3 B (6).

a.——For the purpose of BSU elections, an academic week shall be defined as a calendar week during a semester in which classes are in session.

~~2. The BSU shall have four (4) elected officers. The elections shall take place the first Wednesday in April each year. Following the election, elected officers shall officially take office the first week of the summer A semester. The elected members of BSU (whose roles are defined in this chapter) are the Director (President), Vice President, Secretary, and Treasurer.~~

~~a. If the date of elections is a religious holiday, it shall be moved one (1) week by the Supervisor of Elections. This must be done prior to the filing deadline.~~

~~i. If the Elections are moved, the Supervisor of Elections shall inform the President of the Black Student Union, the Student Body President, the Senate President, and the Speaker of the Congress of Graduate Students no less than two weeks prior to the new date of the elections or the original date of elections, whichever is earliest.~~

~~b. The date of the election shall not be set in any manner other than described in this chapter.~~

~~c. This election shall be advertised as described in Chapter 702.~~

~~2. The Black Student Union election shall follow the rules and procedure as outlined in Title VII, with the exception of the declaration of candidacy and party registration, which are outlined in 1003.3 B (5).~~

~~3. Campaigning is prohibited before 12:00 a.m. on the Wednesday that is one week prior to the date of the elections.~~

~~4. BSU political parties must register with the Office of Elections as an SGA political party per Chapter 704. All candidates for office shall submit their declaration of candidacy with the Supervisor of Elections no later than 4:00 p.m. on Wednesday, two weeks before the election.~~

~~5. No Recognized Student Organization receiving A&S Fees shall support or endorse an independent candidate or political party.~~

~~6. The Supervisor of Elections shall organize a debate pursuant to Chapter 702 during the academic week of campaigning, where all candidates seeking office shall be given fair and equal time to debate and answer questions from the electorate. The Supervisor of Elections shall have the sole discretion to determine which questions will be asked.~~

~~7. The following shall constitute a Schedule 2 Violation, as outlined in Chapter 715.7, with penalties, as outlined in Chapter 716.3:~~

- a. ~~Campaigning prior to the academic week of campaigning.~~
- 8. ~~The BSU officers shall select the committee chairs and co chairs of the Board by three fourths (3/4) majority vote. The committee chairs and co chairs shall take office the first week of the summer session and shall serve a one (1) year term.~~

B. ~~Powers and Duties of the Officers~~

1. ~~The President shall:~~

- a. ~~Act as Chair of the Board of Directors.~~
- b. ~~Be responsible for the efficient and effective operation of the office.~~
- c. ~~Execute decisions on policy, procedure, and activities as prescribed by the Board.~~
- d. ~~Create ad hoc and standing committees as needed to deal with specific needs.~~
- e. ~~Provide a set of specific guidelines to each Board member with respect to their duties, and oversee the collective progress of the Board throughout its term.~~
- f. ~~Delegate responsibilities to other Board members within their respective positions that are necessary for the growth of the BSU.~~
- g. ~~Supervise the finances of the BSU.~~
- h. ~~Appoint and remove staff members at their discretion.~~
- i. ~~Shall serve as an ex officio member of the Office of Governmental Agency Advisory Committee or appoint a designee.~~

2. ~~The Vice President shall:~~

- a. ~~Exercise the authority and duties of the Director in the absence of the Director.~~
- b. ~~Oversee all ad hoc and standing committees.~~
- c. ~~Assist the Director with the agency's daily operation.~~
- d. ~~Update the Board with any new information and changes concerning BSU related activities, functions, and meetings.~~
- e. ~~Sign official documents along with the Director as required in their respective capacity.~~

3. ~~The Secretary shall:~~

- a. ~~Write the minutes for all BSU Board and General meetings.~~
- b. ~~Maintain a collective set of minutes of BSU meetings to be turned in to the new Secretary following the election of officers.~~
- c. ~~Maintain a membership roll and record of the attendance at Board meetings as well as the membership roll of each C.O.B.O.L. (Coalition of the Black Organization Leaders) organization.~~
- d. ~~Call for correspondence of the BSU except when otherwise delegated.~~
- e. ~~Execute and be responsible for submitting in a timely manner, forms, documents and reports as required for the operation of the office.~~

4. ~~The Treasurer shall:~~

- a. ~~Maintain all records and papers regarding the financial affairs of the BSU.~~
- b. ~~Monitor and report the financial status of the BSU to the Board of Directors on a periodic basis.~~
- c. ~~Manage the finances of the BSU.~~
- d. ~~Execute and be responsible for submitting in a timely manner all budget requests and be fiscally accountable.~~

5. ~~The Committee Chairs and Co-Chairs shall:~~

- a. ~~Lead the BSU in the realms of Academics and Education, Cultural Affairs, Community Affairs, Publicity, Membership, Fund-raising, Social Action, Political Education, Civic Service, and/or BSU History as determined necessary by the Director.~~
- b. ~~The Board (including elected officers) shall collectively approve decisions on policies, procedures, and activities and prescribed by the Director.~~

1003.4 Meetings

A. ~~Board Meetings~~

1. ~~The Board shall meet at least once a month.~~
 2. ~~Meetings of the Board shall be called by the Director or upon written request of at least a majority of the Board members.~~
 3. ~~Notification of all Board members shall be made at least forty-eight (48) hours in advance of the designated meeting time.~~
 4. ~~No official action may be taken unless a quorum is present.~~
 5. ~~The secretary shall ensure that minutes are taken at all Board and general meetings, with a copy sent to the Student Body President and the Advisor or the BSU. A file containing the minutes of all past meetings shall be maintained.~~
- B. ~~General Assembly Meetings~~
1. ~~General meetings, in which all FSU students may attend, shall be held at least once per month, with the date and time of each meeting advertised to the public.~~

1003.5 Director

A. ~~Selection/President~~

~~The student body shall elect a Director who shall take office in the first week of the summer session, and shall serve a one-year term.~~

B. ~~Powers and Duties~~

1. ~~The Director shall serve as the Executive Head of all functions, meetings, or any other related activity concerning the BSU, with the approval of the Board.~~
2. ~~Shall complete the duties as listed in Section 1003.3 C.~~

1003.6 Removal from Office

- A. ~~The removal of Officers or the Director may be recommended to the Student Senate for impeachment by a two-thirds (2/3) vote of a quorum of Board members.~~
- B. ~~Any committee chair and/or co-chair may be recommended to the Director for impeachment by a three-fourths (3/4) vote of quorum of the remainder of the Board.~~
- C. ~~The staff may be removed by the Director at their discretion.~~

1003.7 Vacancies

A. ~~Director~~

Upon vacancy of the Directorship, the Vice President shall serve as Acting Director. The vacancy of Director shall be advertised and filled by appointment by the Student Body President and subject to Student Senate confirmation.

~~B.——Other Elected Officers~~

~~The position shall be advertised for two weeks. Applicants shall be interviewed, and an applicant shall be selected to fill the vacancy by the Student Body President. The applicant shall also be confirmed by the Student Senate.~~

~~C.——Committee Chairs and Co-Chairs and Staff.~~

~~These vacancies shall be filled by two thirds (2/3) vote of the BSU Board of Directors.~~

~~D.——In all cases, the person filling the vacancy shall serve the remainder of the term of office.~~

~~1003.8 Temporary Vacancies~~

~~A.——Upon temporary vacancies of the Board of Directors (e.g. summer vacancy), the Director shall appoint a temporary Board member to fill the position until the original member returns to reassume their position.~~

Chapter 1004 Center for Participant Education

History: Revised by the 47th Senate Bill 30. Revised by the 49th Senate Bill 14. Moved to Chapter 906, Executive Bureaus by 62nd Student Senate Bill 60.

Chapter 1005 The Hispanic/Latinx Student Union

History: Added by the 47th Senate Bill 98. Revised by the 47th Senate Bills 39 and 126. Revised by the 49th Senate Bill 160. Revised by the 51st Senate Bill 57. Revised by the 54th Senate Bill 115.

Revised by the 56th Senate Bill 31. Revised by the 58th Senate Bill 12. Revised by the 63rd Senate Bill

80. Revised by the 64th Senate Bill 68. Revised by the 66th Senate Bill 15. Revised by 71st Senate Bill

87. Revised by the 72nd Senate Bill 22.

~~1005.1 Creation/Establishment and Purpose~~

~~A.——Creation/Establishment~~

~~This act shall create an agency of the Student Government Association known as the Hispanic/Latinx Student Union (HLSU) as of the 1995-96 academic year.~~

~~B.——Purpose~~

~~The HLSU shall serve as an institution dedicated to unifying, informing, and serving the Hispanic/Latinx community at the Florida State University (FSU) and Tallahassee community. The HLSU will function as an educational and cultural learning instrument for all students, faculty, and staff. It shall provide a centralized coordination of resources and service for Hispanic/Latinx community. The HLSU shall serve as a nucleus for a network with other national institutions and organizations to improve the opportunities and living conditions of the Hispanic/Latinx community. It shall be open and accessible to everyone thus providing a liaison between FSU and Tallahassee community.~~

1005.2 General Membership

A. Membership

Membership in the HLSU is open to all students attending FSU who are genuinely interested in the culture and progress of the Hispanic/Latinx community without regard to race, creed, religion, gender, age, sexual orientation, national origin, marital status, parental status or disability.

No hazing or discrimination will be used as a condition of membership in this agency.

1005.3 Affiliate Membership

A. Affiliate Membership is available to all Recognized Student Organizations (RSOs) that promote and have an interest in contributing to the Hispanic/Latinx culture and community on campus.

B. Qualifications

RSOs seeking Affiliate Membership must fulfill the following requirements:

1. Letter of Intent
2. Copy of organization's constitution
3. Letter of recommendation from organization's advisor
4. Copy of RSO re-recognition process approval
5. Presentation to the current HLSU Affiliate Members and Executive Board

C. Approval

Once a RSO applicant is approved by a majority (50% plus one) vote of the Executive Board and a majority (50% plus one) of all existing Affiliate Member Presidents, the applicant will become an Affiliate Member subject to membership requirements.

D. Denial

If a RSO's applicant is denied affiliated membership, they shall wait a full semester before re-applying. The basis for denial constitute failure to meet the qualifications as stated in Article 1005.3, Section A and Section B.

E. Membership Requirements

Approved affiliate members organizations are subject to the following requirements:

1. Attendance at all Affiliate meetings, conducted once every month on a date to be set at least a week in advance.
2. Submission of Monthly Reports, which must include the following information:
 - a. Meetings held
 - b. Meetings attended
 - c. All events hosted

- d. ~~HLSU events attended~~
- e. ~~Co-sponsorships sought and/or approved~~
- f. ~~Financial transactions made with the HLSU~~
- g. ~~Any additional comments, questions or concerns~~

F. ~~Membership Renewal~~

~~In order to maintain Affiliate membership, each organization must sign a Memorandum of Understanding at the beginning of the fall semester or when a new Affiliate President is elected/appointed during the academic year.~~

G. ~~Revoked Membership~~

~~Revoked membership constitute to any Affiliate Member who is no longer in good standing and has failed to comply with HLSU Affiliated requirements (See Article 1005.3, Section E). A three-strike system will be implemented with the following course of action:~~

- ~~1. After the first infraction: Verbal warning~~
- ~~2. After the second infraction: Written notice and meeting with the HLSU Director and Assistant Director~~
- ~~3. After the third infraction: Meeting with the HLSU Director, Assistant Director, HLSU Advisor, Affiliate President, and Affiliate Advisor. If another infraction is committed, the organizations will be revoked of its affiliate membership.~~

H. ~~Resignation~~

~~The Affiliate Member no longer wishing to be affiliated with the HLSU must submit a letter to the Assistant Director with any relevant information as well as schedule an Exit Interview with the Director, Assistant Director and the HLSU Advisor.~~

I. ~~Reinstatement~~

~~If an Affiliate Member has resigned or has been revoked, that affiliate member must meet the qualifications stated in Article 1005.3, Section A and Section B. If approved, the RSO in question will remain on probation for a full semester thereafter.~~

J. ~~Meetings~~

~~Meetings will be held on a monthly basis with the Assistant Director and the President of each Affiliate organization. If the President is unable to attend, the President may appoint an officer within their organization to attend in their absence.~~

~~1005.4 Executive Board~~

A. ~~Membership~~

~~The Executive Board shall consist of the Director, Assistant Director, Secretary, Treasurer, and Outreach Coordinator, Public Relations Coordinator, and Professional Development Coordinator.~~

B. ~~Qualifications~~

The qualifications are as follows:

1. Students in good standing at FSU with a minimum 2.0 GPA
2. Have an interest in promoting and contributing to the Hispanic/Latinx culture and community on campus
3. Have held at least one leadership position at a college level.

C. Selection and term of Office

All applications for all positions will be opened in the Spring semester and closed the last school day in February. Interviews will be set by the current Executive Board once all applications have been received.

1. Director and Assistant Director

The Director and Assistant Director shall be nominated with a majority (50 plus 1) vote by the previous Executive Board and appointed by the Student Body President. If a current Executive Board Member is running for a position on the following year's Board, that individual may not be present at any interviews for the position and shall not cast a vote.

2. Treasurer, Secretary, Outreach Coordinator, Public Relations Coordinator, and Professional Development Coordinator

The newly appointed Director and Assistant Director shall interview applicants and forward nominees for Treasurer and Secretary the Student Senate for confirmation by the last Senate of the Spring semester. The new officers will officially take office the first week of the first summer session for a full academic year thereafter.

3. Programming Board

The newly appointed Director and Assistant Director shall interview and select five (5) Programming Coordinators to establish a Programming Board. The new officers will officially take office the first week of the summer session for a full academic year.

4. Committee Chairs

The committee chairs will be appointed by the newly elected Executive Board and will officially take office the first week of the summer semester for a full academic year thereafter.

5. The Director and Assistant Director must be in Tallahassee for the majority of the summer.

D. Meetings

Meetings shall be held on a weekly basis. Notification shall be given at least forty-eight (48) hours in advance of the designated meeting time.

E. Powers and Duties of the Executive Board

The Executive Board shall work towards identifying, developing and monitoring programs that address the needs of the Hispanic/Latinx community, thereby increasing the awareness and sensitivity of issues among non-Hispanic/Latinx and Hispanic/Latinx students in accordance with but not limited to the Statement of Purpose as stated in Article 1005.1, Section (b).

1. The Director shall:

- a. Serve as the Executive Head of all functions, meetings or any related activities concerning the HLSU, with the approval of the Executive Board.
- b. Serve as the Executive Liaison for at least one (1) of the standing committees.
- c. Retain the rights to call an emergency meeting with the standing committee twenty four (24) hours prior notification.
- d. Have the power to implement ad hoc committees.
- e. Execute decisions on policy, procedure and activities as prescribed by the Executive Board.
- f. Appoint Board members at director's discretion, with the consultation of the Assistant Director and the Advisor.
- g. Be in constant communication with the Executive Branch and Legislative Branch of the Student Government Association.
- h. Reserve the right to make executive decisions.
- i. Collect monthly reports of each Executive Board Member from the Secretary.
- j. Appoint committee liaisons.
- k. Maintain a positive working relationship with the Florida Latinx Hispanic American Student Union, a state-wide student-led initiative.

2. The Assistant Director shall:

- a. Assist all Affiliate Members.
- b. Serve as the Executive liaison for at least one (1) of the standing committees.
- c. Retain the right to call an emergency meeting with the standing committee giving twenty four (24) hours prior notification.
- d. Have the power to implement ad hoc committees.
- e. Recruit and assist future Affiliate Members.
- f. Be responsible for collecting all monthly reports from Affiliate members. Reports as to be turned into the Secretary.
- g. Inform members on procedures of becoming an HLSU Affiliate Member.

3. The Secretary shall:

- a. Be in charge of all internal communication for the Agency
- b. Serve as the Executive Liaison for at least one (1) of the standing committees
- c. Retain the right to call an emergency meeting with their standing committee twenty four (24) hours prior notification.

- d. ~~Prepare and post the minutes for the Executive Board no later than forty eight(48) hours after the meeting.~~
- e. ~~Be responsible for the management of El Centro and its employees.~~
- f. ~~Maintain an updated HLSU active member roster.~~
- g. ~~Create and maintain a roster that contains the information of the Executive Board, committee Board and Affiliated Members~~
- h. ~~Be responsible for collecting all monthly reports and creating the monthly Report for the Agency. This is to be turned into the Director.~~
- i. ~~Create an Annual Report at the end of the fiscal year of all activities and expenditures of the Agency. Report will be turned in to the Director.~~
- j. ~~Be familiar with Robert's Rules of Order to conduct meetings~~
- k. ~~Maintain the HLSU Administrative Manual.~~
- i. ~~Collect and analyze feedback from the Student Body and submit executive board meeting minutes for publishing on the HLSU website~~

4. ~~The Treasurer shall:~~

- a. ~~Be in charge of all concerns dealing with finances.~~
- b. ~~Serve as the Executive Liaison for at least one (1) of the standing committees.~~
- c. ~~Retain the right to call an emergency meeting with the standing committee with twenty four (24) hours prior notification.~~
- d. ~~Be responsible for all traveling expenses and arrangements for the Agency.~~
- e. ~~Prepare and present any bills, or resolutions dealing with HLSU finance to the Student Senate~~
- f. ~~Complete a monthly Financial .Report to be included in the Agency Monthly Reports. This is to be turned into the Secretary.~~
- g. ~~Complete and Annual Report of all financial information at the end of the fiscal year. This report is to be turned into the Secretary.~~
- h. ~~Create a budget every academic year to be shared with the executive board.~~

5. ~~Outreach Coordinator~~

- a. ~~Communicate and establish relationships with campus partners and campus departments for co-sponsorships.~~
- b. ~~Create outreach tactics to maintain and increase membership retention.~~
- c. ~~Serve as a delegate to campus-wide events.~~
- d. ~~Maintain and establish Alumni relations.~~
- e. ~~Maintain and establish relationships with FSU Faculty/Staff and academic departments on behalf of HLSU.~~

6. ~~Public Relations Coordinator~~
 - a. ~~Maintain and update all agency social media accounts.~~
 - b. ~~Create social media and branding tactics for the academic year.~~
 - c. ~~Serve as a liaison between Student Publications and HLSU.~~
 - d. ~~Communicate with the FSU Student Body.~~
 - e. ~~Ensure publication of weekly newsletter sent to faculty, staff, and students.~~

7. ~~Professional Development Coordinator~~
 - a. ~~Ensure partnerships with professional organizations, the Career Center, and other professional areas on campus.~~
 - b. ~~Coordinate professional development days for the Student Body and affiliate organizations.~~
 - c. ~~Coordinate the Latinx Leadership Institute every spring semester.~~

F. ~~Revoked Membership and Removal from Office~~

- a. ~~Grounds for removal include any Executive Board Member found in violation of Article 1005.4, Section B.~~
- b. ~~Any Executive Board Member who does not fulfill their duties as described in Article 1005.4, Section E shall be removed from office with consultation of the Advisor by a majority (50 plus 1) vote of all other Executive Board Members.~~

G. ~~Resignation~~

1. ~~The Executive Board Members no longer wishing to serve on the Executive Board must submit their resignation to the Director at least two (2) weeks in advance along with any relevant information in the form of a letter. The Officer must await the decision of all other Executive Board Members regarding how long the process of resignation will take, usually until another can be found to fill the position. One (1) week prior to the Officer's final day, this individual shall submit all documents pertaining to the Agency and any information on current projects in their care in an organized binder. The resigning Executive Board Member must explain its contents to the Director and to the new officer filling the position.~~
2. ~~Any position made vacant shall be advertised for ten (10) business days. The applicants shall be interviewed by the remaining Executive Board and selected by a majority (50 plus 1) vote.~~
3. ~~Upon vacancy of the Director's position, the Assistant Director shall assume the position.~~

H.——Reinstatement

~~Depending upon circumstances, an interview will be set with the current Executive Board, the HLSU Advisor, and the officer in question. This individual shall be re-elected upon a unanimous (100%) vote among those present. There will be no proxy votes.~~

1005.5 Committee Board

A.——Membership

~~The Board of Committees Chairs shall consist of nine (9) appointed Chairs, each representing a specific committee. The Committees shall be:~~

~~Athletics Community Service Education Fundraising Historian Membership Political Action Press & Publicity Special Events~~

B.——Qualifications

~~The qualification to be a Committee Board Member is to be a student in good standing at the Florida State University.~~

C.——Selection and Term of Office

~~Applications for Committee Board will open in the Spring and remain open for at least ten (10) business days. Interviews will then be arranged and conducted with all applicants. The Committee Board shall be appointed by the Executive Board and will hold office for a full academic year. The Committee Chairs and Vice Chairs will officially take office after being appointed.~~

D.——Meetings

- ~~1.——Committee Board meetings shall be held on a bi-weekly basis with the Internal Relations Officer and the Secretary.~~
- ~~2.——The Committee Chairs and Co-Vice Chairs shall meet with their Executive Liaison on a bi-weekly basis. Chairs and Vice Chairs shall be notified at least forty-eight (48) hours prior to the meeting.~~
- ~~3.——Committee Board Members are expected to meet regularly aside from the Committee Board meetings and meetings with their respective Executive Liaison.~~

E.——Powers and Duties of the Committee Board

~~The Committee Board shall work towards their respective committee duties. Each Committee shall have a Chair and a Vice Chair but is not limited to that number of members.~~

- ~~1.——The Chair shall:
 - ~~a.——Preside over all committee meetings.~~
 - ~~b.——Create a typed agenda for every committee meeting.~~~~

c. Turn in a monthly report (See Appendix) regarding all events, meetings, and other activities the committee holds and/or participates in during each month. This report must be turned in to the HLSU Secretary by the third (3rd) day of the following month.

- d. Notify the Executive Liaison at least forty-eight (48) hours prior to any meeting that neither the Chair nor the Vice Chair may be able to attend.
- e. Retain the right to call emergency meetings when necessary by giving twenty-four (24) hours' notice to members and the Executive Liaison.
- f. Work actively with other committees to facilitate planning.

2. The Vice Chair shall:

- a. Preside over meetings and events in the Chair's absence.
 - b. Take minutes and attendance of all meetings and turn in a copy of both the agenda and minutes to the Executive Liaison within forty-eight (48) hours following the meeting.
 - c. Give copies of all minutes to all committee members and Chair within forty-eight (48) hours following the meeting.
 - d. Attend meetings with the Executive Liaison in case the Chair cannot attend, having been given notification at least forty-eight (48) hours prior to the meeting date.
 - e. Assist Chair in preparing the monthly report.
- f. Follow specific duties for their respective committee.
- g. Work actively with other Committees to facilitate planning.

F. Powers and Duties of the HLSU Committees

1. The Athletics Committee shall:

- a. Organize team(s) of HLSU members for intramural sports.

2. The Community Service Committee shall:

- a. Plan and execute community service projects.

3. The Education Committee shall:

- a. Have a working relationship with academic departments and the Hispanic/Latinx faculty, staff, and administration.

4. The Fundraising Committee shall:

- a. Plan and organize fundraising events.
- b. Work with the Hispanic/Latinx Student Union Treasurer to deposit the money generated from the fundraising events.
- c. Recruit volunteers to help in the planning and execution of the fundraising event.

- d. Attempt to receive donations from corporations and businesses for HLSU events and help establish corporate sponsors.

5. The Historian Committee shall:

- a. Take photographs at all HLSU events.
- b. Provide the Press and Publicity Committee with any photographs.
- c. Work with the Press and Publicity Committee in updating the website with pictures.
- d. Create a professional video and/or digital scrapbook of the current year including but not limited to the following five (5) sections:
 - i. General: Pictures of the HLSU board, committees, and affiliate members.
 - ii. Education: Pictures of all cultural and educational activities.
 - iii. Community Service: Pictures of all community service activities.
 - iv. Social: Pictures of all social events
 - v. Special Events: Pictures of all special events taken place

6. The Membership Committee shall:

- a. Have at least two (2) HLSU representatives at the HLSU table during every Market Wednesday at the Oglesby Union.
- b. Keep an updated list of members who are being honored/recognized for their achievements, to be included in the newsletter.
- c. Plan and execute all HLSU General Body Meetings.
- d. Assist the HLSU Secretary with maintaining an updated membership roster.

7. The Political Action Committee shall:

- a. Be informed of all Student Government Association (SGA) events and relay such information to the membership.
- b. Be informed of any and all Hispanic/Latinx issues in local, state and national government.
- c. Seek and train interested Hispanic/Latinx students for future SGA positions such as Senate, Union Board, Cabinet, etc.
- d. Create and maintain rapport with all SGA officials.

8. The Press & Publicity Committee shall:

- a. ~~Be responsible for all design, printing and distribution of flyers.~~
- b. ~~Follow University Posting Policies for all HLSU publications.~~
- c. ~~Have a working relationship with Student Publications.~~
- d. ~~Be informed of prominent events on-campus and relay them to Membership.~~
- e. ~~Maintain and update HLSU's social media networks, including (but not limited to) Twitter, Facebook, Student Groups, and the HLSU website.~~
- f. ~~Design, print, and distribute two (2) newsletters per semester, that inform and educate the general membership about the organization, events held, and any achievements made or issues faced by the Hispanic/Latinx community on a university, local, state, and national level.~~
- g. ~~Send frequent press releases to the FSView and/or local newspapers about major events.~~

9. ~~The Special Events Committee shall:~~

- a. ~~Be the official HLSU representative for prominent Florida State University events, such as Homecoming, and be responsible for all corresponding meetings.~~
- b. ~~Assist the Executive Board with Hispanic Heritage Month, and any other programming/events assigned by the Executive Board.~~
- c. ~~Plan and execute at least one (1) internal social events per semester.~~

G. ~~Revoked Membership~~

- 1. ~~Grounds for revocation include any Committee Board Member found in violation of Article 1005.5, Section B.~~
- 2. ~~Any Committee Board Member who does not fulfill their duties as described in Article 1005.5, Section E and Section F, shall be removed from office after being reviewed by an Impeachment Committee composed of the faculty/staff advisor and two (2) Executive Board members.~~

H. ~~Reinstatement~~

~~Depending upon circumstances, an interview will be set with the current Executive Liaison, the HLSU Advisor, and the Officer in question. This individual shall be re-elected upon a unanimous (100%) vote among the Executive Board members present at the next scheduled Executive Board meeting.~~

~~There will be no proxy votes.~~

I. ~~Resignation~~

1. ~~The Committee Board Members no longer wishing to serve on the Committee Board must submit their resignation to their Executive Liaison at least two (2) weeks in advance along with any relevant information in the form of a letter. The Officer must await the decision of all Executive Board Members regarding how long the process of resignation will take, usually until another can be found to fill the position. One (1) week prior to the officer's final day, this individual shall submit all documents pertaining to the agency and any information on current projects in progress in an organized binder. The resigning Committee Board member must explain its contents to the Executive Liaison and to the new officer filling the position as well as schedule an Exit Interview with the Executive Liaison, the Director, and the HLSU Advisor.~~

2. ~~Any position made vacant shall be advertised for three (3) business days. The applicants shall be interviewed by the remaining Executive Board and selected by a majority vote. (50 plus one (1))~~

F. ~~Amendments~~

1. ~~Proposals~~

~~Amendments to this Constitution must be proposed in writing to the Director. The amendment must then be presented to the rest of the Executive Board during a scheduled Executive Board meeting and should include a full explanation and/or rationale for it.~~

2. ~~Instatements~~

~~The amendment will be voted on at a scheduled Executive Board meeting after it has been proposed. It shall not take effect until approved by a majority (50%+1) vote of the Executive Board present after considering all members' needs.~~

~~Chapter 1006 Institute for Conservative Studies~~

~~History: Revised by the 47th Senate Bills 30 and 39. Revised by the 49th Senate Bill 14. Revised by the 51st Senate Bill 135. Revised by the 53rd Senate Bill 110. Revised by the 56th Senate Bill 71.~~

~~Deleted by the 62nd Senate Bill 92.~~

~~Chapter 1007 Inter-Residence Hall Council~~

~~History: Moved to Chapter 907 by the 62nd Student Senate Bill 60.~~

~~Chapter 1008 Jewish Student Union~~

~~History: Revised by the 47th Senate Bill 15. Revised by the 49th Senate Bill 14. Revised by the 51st Senate Bill 66. Deleted by the 62nd Senate Bill 92. Revised by the 73rd Senate Bill 13.~~

~~1008.1 — Creation/Establishment and Purpose~~

~~711.5 Creation/Establishment~~

~~This act shall create an agency of the Student Government Association known as the Jewish Student Union (JSU).~~

~~711.6 Purpose~~

JSU is an organization of university students who come together to discover and celebrate the unique culture of Judaism while educating the student body. JSU shall create a welcoming environment to enhance open dialogue relating to the Jewish identity and culture.

1008.2 ~~General Membership~~

A. ~~Membership~~

Membership is open to any individual in the campus community interested in the Jewish identity, regardless of race, creed, sex, sexual orientation, age, national origin, physical challenge, mental ability, or religious background. No hazing or discrimination will be used as a condition of membership in the JSU. This organization agrees to adhere to the University non-discrimination statement: No university student may be denied membership on the basis of race, creed, color, sex, religion, national origin, age, disability, veterans' or marital status, sexual orientation, gender identity, gender expression, or any other protected group status.

B. ~~General Body Meetings~~

General Body Meetings shall be held at least once per month with the date and time of each meeting advertised to the public.

1008.3 ~~Executive Board~~

A. ~~Membership~~

1. ~~The Executive Board shall consist of a Director, Assistant Director, Treasurer, Secretary, Director of Outreach, Director of Programming, Director of Marketing.~~
2. ~~There shall be a staff or administrative advisor of JSU. The advisor shall be a non-voting ex-officio member of the Executive Board.~~

B. ~~Qualifications~~

The qualifications are as follows:

1. ~~Students in good standing at FSU with a minimum 2.0 GPA~~
2. ~~Have an interest in promoting and contributing to the Jewish culture and community on campus.~~
3. ~~Any other qualifications listed either within the Jewish Student Union constitution or indicated in Student Body Statues.~~

C. ~~Selection~~

The selection process is as follows:

1. ~~Within four weeks after the Student Government Spring Inauguration, the current Advisory Council of the Jewish Student Union will open applications for all Jewish Student Union Executive Board positions. After reviewing applications, conducting interviews, and any other selection process that the Advisory Council deems fit, the Advisory Council will vote to select the next Jewish Student Union Executive Board. The winner of each election will be the candidate who receives the majority of the votes.~~
2. ~~For the positions of Director, Assistant Director, Treasurer, Secretary and any other positions subject to forwarding by the Student Body President and confirmation by the Student Senate, their election shall be considered as an official recommendation to the Student Body President for forwarding.~~
3. ~~For all other elected Executive Board positions, their official term shall begin upon the senate's confirmation of the other positions on the Executive Board.~~

D. ~~Powers and Duties of the Executive Board~~

~~The Executive Board shall work towards identifying, developing, and monitoring programs and initiatives that address the needs of the Jewish community, thereby increasing the awareness of and sensitivity to issues among non-Jewish and Jewish students in accordance with but not limited to the Statement of Purpose as stated in Statute 1008.1, Section (b).~~

~~1. The Director shall:~~

- ~~a. Serve as the Chief Executive of all functions, meetings and any related activities concerning the JSU.~~
- ~~b. Assist the Treasurer in financial activities as needed.~~
- ~~c. Have the power to implement ad-hoc committees.~~
- ~~d. Oversee the appointment of all chairpersons and assign organizational duties as necessary.~~
- ~~e. Be in constant communication with the Executive Branch and Legislative Branch of the Student Government Association.~~
- ~~f. Act as an official representative of JSU to the campus community.~~
- ~~g. Serve as the Chair of the Advisory Council.~~
- ~~h. Be financially certified by SGA.~~

~~2. The Assistant Director shall:~~

- ~~a. Support the Director as needed.~~
- ~~b. Oversee educational programs and initiatives.~~
- ~~c. Become acting Director in situations where the Director is unable to serve.~~
- ~~d. Be financially certified by SGA.~~

~~3. The Treasurer shall:~~

- ~~a. Document and allocate money, keep accounts, deposit funds and make expenditures.~~
- ~~b. Oversee petty cash distributions and authorize disbursement of funds.~~
- ~~c. Make regular budget reports at executive board and general body meetings.~~
- ~~d. Represent the JSU to the SGA in all budget and funding concerns, allocations, or presentations.~~
- ~~e. Oversee the budget of the Jewish Student Union.~~
- ~~f. Be financially certified via SGA.~~

~~4. The Secretary shall:~~

- ~~a. Record all meeting minutes and distribute them as needed. This may include but is not limited to: Executive Board meetings, Advisory Council meetings, General Body meetings, and more.~~
- ~~b. Coordinate the transition of all Jewish Student Union Executive Board and Advisory Council appointments and elections.~~

~~5. The Director of Outreach shall:~~

- ~~a. Recruit new members.~~
- ~~b. Serve as the point of contact between JSU and any individual or organization on campus.~~
- ~~c. Collaborate with the Director of Programming on co-sponsorship events.~~
- ~~d. Oversee the internal growth and external campus relations of the JSU.~~

- e. — Maintain relationships with the Jewish Alumni Network.
- 6. — The Director of Programming shall:
 - a. — Plan all JSU events, travel, and programs.
- 7. — The Director of Marketing shall:
 - a. — Create all promotional and branding materials.
 - b. — Oversee all social media and advertising campaigns.
 - c. — Coordinate with the Student Government Association Webmaster to keep the Jewish Student Union website current.

E. — Board Meetings

- 1. — Board meetings shall be held at least twice a month.
- 2. — Board Meetings shall be called by the Director or upon written request by a majority of the Board.
- 3. — Notification of all board meetings shall be given at least forty-eight (48) hours in advance of the designated meeting time.
- 4. — The Board may take no official action unless quorum is met.

F. — Vacancies

Any position made vacant shall be advertised for at least ten (10) business days. The applicants shall be interviewed in accordance with Statute 1008.5 (c).

1008.4 — Committees

A. — Membership

Committees shall be open to all Jewish Student Union members. The Committees shall be formed at the discretion of the Jewish Student Union Executive Board, with Chairs appointed to lead a committee through an application process. Committees may include:

- The Cultural and Spiritual Experiences Committee
- The Service Committee
- The Social Committee
- The Education Committee
- The Outreach Committee
- The Political Action Committee
- Ad Hoc Committees created as needed

B. — Committee Chairs

- 1. — Qualifications
 - a. — All Committee Chairs must be currently enrolled students at the Florida State University.
 - b. — No member of the executive board may be Chairperson of a Committee.
- 2. — Powers and Duties
 - a. — Preside over committee meetings.
 - b. — Create a typed agenda for every committee meeting.
 - c. — Turn in a report monthly to the Secretary of JSU regarding all activities the committee discussed or participated in during the past month.
 - d. — Notify committee members at least forty-eight (48) hours in advance of the designated meeting time.
 - e. — Take minutes and attendance of all meetings and turn in a copy of both the agenda and minutes to the Secretary of JSU within forty-eight (48) hours following the meeting.

C. — Selection and Term of Office

Chairpersons shall be selected by the Executive Board at the beginning of the fall and spring semesters or as needed.

D. Meetings

Individual committees shall meet at least three times a semester. A record of attendance and committee business shall be kept at all committee meetings.

E. Powers and duties of Committees

1. The Cultural and Spiritual Experiences Committee
 - a. Explores the cultural side of Judaism and provides spiritual engagement for members.
2. The Service Committee
 - a. Seeks and organizes activities which serve the student community, the City of Tallahassee, and other groups as needed.
3. The Social Committee
 - a. Promotes and organizes social activities for students.
4. The Education Committee
 - a. Plans educational programs and initiatives to share the history and meaning of Judaism with the Student Body.
5. The Outreach Committee
 - a. Coordinates recruitment events throughout the year.
6. The Political Action Committee
 - a. Be informed of all Student Government Association (SGA) legislation, initiatives, and events, and relay such information to the Executive Board.
 - b. Be informed on any Jewish issues in local, state and national government.
7. Ad Hoc Committees
 - a. Shall be formed as needed to advance the purpose of the JSU as stated in Statute 1008.1, Section (b).

1008.5 The Advisory Council

A. Purpose

The Advisory Council's purpose is to ensure the success of and foster collaboration among all Jewish student organizations.

B. Composition:

1. The Advisory Council shall consist of all the Executive Board members of the Jewish Student Union and representatives from an RSO that are approved for membership.
2. The Director of the JSU shall serve as the Chair of the Advisory Council.
3. Any Recognized Student Organization (RSO) that has an interest in contributing to the Jewish culture and community on campus may submit a written request to the Director to become a member of the Advisory Council.
 - a. Approval: RSO applicants shall be approved by a majority (50% plus one) of all existing Advisory Council representatives. Upon approval, one member from the approved RSO will be appointed to the Advisory Council.
 - b. Denial: Denied RSO applicants shall wait a full semester before re-applying.

C. Membership Term Length

Members of the Advisory Council shall serve from when they are admitted on the Council to the end of the current JSU Executive Board's term, after which they can apply to renew their membership.

D. Membership Requirements

1. A representative of the member RSO must attend at all Advisory Council meetings. If they are unable to attend, they should notify the Chair of the Advisory Council 24 hours in advance.
2. Member RSOs must submit a report each semester that includes an update on their activities and any additional comments, questions or concerns relating to the JSU.

E. Membership Renewal, Revocation, and Resignation

1. Renewal

In order to maintain their seat on the Advisory Council, each RSO member must email the Director of the JSU within four weeks of the start of their term with their intent to remain a member of the Advisory Council.

2. Revocation

Any RSO member of the Advisory Council who has failed to comply with Statute 1008.5 (d) may have their membership revoked through a majority vote of the Council and in consultation with the JSU advisor.

3. Resignation

Any RSO no longer wishing to be a member of the Advisory Council must submit a letter to the Director of the JSU with any relevant information.

4. Reinstatement

If an RSO has resigned or had their membership revoked from the Advisory Council and wishes to be reinstated, the RSO may be reinstated per Statute 1008.5 (b) no less than one semester after leaving the Council.

F. Meetings

1. The Advisory Council shall meet at least once each semester on a date to be set at least a week in advance.

1008.6 Removal from Office

A. Non-Confirmed Executive Board Member

1. All Executive Board members not confirmed by the Student Senate are subject to removal at any time by a majority vote of all Executive Board members or a 2/3 vote of the Advisory Council.

B. Confirmed Executive Board Members

1. The Executive Board may, by a majority vote, recommend the removal of the Director, Assistant Director, Treasurer, Secretary, and any other confirmed member of the Executive Board to the Student Body President. The Advisory Council also may, by a 2/3 vote of its members, recommend the removal of the Director, Assistant Director, Treasurer, Secretary, and any other confirmed member of the Executive Board to the Student Body President.
2. The recommendation provided to the Student Body President for removal must be in writing and include reasons for the removal.

Chapter 1009 The Pride Student Union

History: Added by the 47th Senate Bill 76. Revised by the 48th Senate Bills 192 and 211. Revised by the 49th Senate Bill 14. Revised by the 51st Senate Bill 31. Revised by the 53rd Senate Bill 57. Revised by the 58th Senate Bill 61. Revised by the 59th Senate Bill 108. Revised by the 64th Senate Bills 30 and 74. Revised by the 65th Senate Bill 54. Revised by the 66th Senate Bill 20. Revised by the 68th Senate Bill 46. Revised by the 70th Senate Bills 8 and 87.

~~A. — Creation~~

~~This act shall create an Executive Agency of the Student Government Association known as The Pride Student Union (PSU).~~

~~B. — Purpose~~

~~To provide services and programs to address the needs of lesbian, gay, bisexual, transgender, queer, questioning, asexual, and intersex students and to increase the awareness of issues pertinent to them within the Florida State University community. Further, the Pride Student Union shall endeavor to create a supportive and healthy environment for the welfare of all students regardless of their sexual orientation or gender identity.~~

~~C. — Membership~~

~~Membership is open to all Florida State University students, faculty, and staff, as well as members of the Tallahassee community who take an active interest in the issues and concerns of lesbians, gay, bisexual, transgender, queer, questioning, asexual, and intersex individuals.~~

~~D. — Statute Revision Procedure~~

- ~~1. — Any revisions, amendments, additions or deletions to Chapter 1009 must be approved by at least a three fourths ($\frac{3}{4}$) majority vote of the Executive Board of PSU, before those changes are introduced before the Student Senate.~~
- ~~2. — To ensure this end; A statement of approval, signed by at least a three fourths ($\frac{3}{4}$) majority of the Members of the Executive Board, must accompany any revisions, amendments, or additions to this act when those changes are introduced before the Senate.~~
- ~~3. — In cases of spelling and grammatical errors passed into this act, the PSU Executive Director is authorized to make such changes, as is necessary to correct such mistakes, without the statement described in chapter 1009.1(C)(3). In all cases, the substantive intent of the article must be preserved and these changes are subject to approval by the Student Senate.~~
- ~~4. — Any attempt to circumvent these revision procedures; by any officer of the Pride Student Union shall be considered misfeasance under section 405.3(D) of the Student Body Statutes, and is grounds for impeachment.~~

~~-~~

~~1009.2 Executive Board~~

~~A. — Voting Membership of the Executive Board~~

~~The Executive Board of PSU, shall be composed of ten (10) or more voting members: the Executive Director, Assistant Director, Center Director, Treasurer, Secretary, Programming~~

Coordinator(s), Public Relations Coordinator(s), External Affairs Coordinator(s), Political Action Coordinator(s), and Membership Coordinator(s).

~~B. Non-voting Ex-Officio Membership of the Executive Board~~

- ~~1. There shall be a staff or Administrative Advisor for PSU. The advisor shall be a non-voting ex-officio member of the Executive Board~~
- ~~2. The President/Director of any Pride-affiliated student organization, as defined in Chapter 1009.3, may act as a non-voting ex-officio member of the Executive Board.~~

~~C. Selection and Term of Office~~

- ~~1. Applications for all Executive Board positions must be publicly released by the first school day in March. Completed applications must be received by the current Executive Board no later than 5 p.m. on the last Friday in the month of March. The deadline for applications may be postponed, for up to one (1) week, under extreme circumstances.~~
- ~~2. The term of office for all Board members shall begin on the last day of the Spring semester, after exam week, and last for one calendar year; unless the board members are removed from office, resign, or graduate.~~
- ~~3. If a current board member submits an application for any position in the upcoming year's board, the member may not be present for voting on the nomination for that position or any interview for that position, other than their own.~~
- ~~4. All applicants for a position must be interviewed before any vote is to be taken on the nomination for that position.~~
- ~~5. Selection of the Executive Director~~
 - ~~a. Once the application period has ended, interviews for the position of Executive Director will be scheduled by the current Executive Board.~~
 - ~~b. The current Executive Board and current Administrative Advisor shall interview all applicants for the position of Executive Director and shall forward one nominee to the Student Body President and the Chief of Staff for appointment, with confirmation by the Student Senate; no later than 10:00 am on the first business day of the second week of April.~~
 - ~~c. In the event that a new Executive Director is not appointed by the Student Body President before the second week of April, the nominee shall automatically be forwarded to the full Student Senate for confirmation at the next meeting.~~

~~6. Selection of Board Positions Subject to Senate Confirmation~~

- ~~a. Once the incoming Executive Director has been nominated by the current Executive Board, the nominee may, with the current Executive Director and current Administrative Advisor, begin conducting interviews for the positions of Assistant Director, Treasurer, and Center Director.~~
- ~~b. Once the incoming Executive Director has been confirmed by the Student Senate; the incoming Executive Director must, within three (2) business days, submit their nominations for the positions of Assistant Director, Treasurer, and Center Director; to the Student Body President and the Chief of Staff for appointment, with confirmation by the Student Senate.~~
- ~~c. In the event that these nominees have not been appointed by the Student Body President before the third week of April, the nominees shall automatically be forwarded to the full Student Senate for confirmation at the next meeting.~~

~~7. Selection of Board Positions Not Subject to Senate Confirmation~~

- ~~a. Once the incoming Executive Director has been confirmed by the Student Senate, and the incoming Assistant Director and Center Director have been nominated, they all, with the current Administrative Advisor, must begin conducting interviews for the remaining positions on the Executive Board Secretary, Programming Coordinator, Public Relations Coordinator, External Affairs Coordinator, Political Action Coordinator and Membership Coordinator.~~
- ~~b. Once the incoming Executive Director, Assistant Director, and Center Director have all been confirmed by the Student Senate. The incoming Executive Director shall appoint the incoming Secretary, Programming Coordinator, Public Relations Coordinator, External Affairs Coordinator, Political Action Coordinator and Membership Coordinator.~~
- ~~c. The appointees shall be sworn in by the incoming Executive Director at their earliest convenience.~~

~~D. Powers and Duties of the Executive Board~~

- ~~1. The Executive Board shall be the decision-making body within the PSU.~~
- ~~2. The Board shall establish and maintain a set of bylaws and operating procedures that will act as a guide for the day-to-day operation of the PSU.~~

3. All event co-sponsorship proposals must receive a majority vote (50 plus one) of the Executive Board prior to any expenditure of PSU money, resources, or use of the PSU logo or seal.
4. All contractual service agreements must receive a majority vote (50% plus one) of the Executive Board prior to any expenditure of PSU money, resources, or use of the PSU logo or seal.
5. For the sake of expediency, Board Voting may be conducted via electronic means, including, but not limited to: video conferencing, instant messaging, and group text messages. All electronic voting shall be recorded in the minutes of the next meeting of the Executive Board.

1009.3 Pride Student Union Affiliation Program

A. Purpose

The Pride Student Union shall establish and maintain a system of affiliation between itself and all other Recognized Student Organizations dedicated to provide services and programs to address the needs of lesbian, gay, bisexual, transgender, queer, questioning, asexual and intersex students and to increase awareness of issues pertinent to them within the Florida State University community.

B. Membership

1. Affiliate Membership is available to all Recognized Student Organizations (RSOs) that promote and have an interest in contributing to the LGBTQ+ community on campus.
2. Qualifications

RSOs seeking Affiliate Membership must fulfill the following requirement:

- a. Fill out form on Nole Central
3. Executive Board Approval
 - a. The motion for approval of the RSO applicant is subject to a majority (50% plus one) vote of the Executive Board.
 - b. If the approval motion succeeds, the applicant RSO will henceforth be referred to as an Affiliated Organization of The Pride Student Union.
 - c. If the approval motion is rejected, the applicant RSO must wait a full semester before re-applying.
 - d. Once an application is submitted, the approval motion may be tabled for a period of up to one (1) month pending specific requested changes to any document(s) listed in Chapter 1009.3 Section B.2.

C.——Membership Requirements

Approved affiliate member organizations are subject to the following requirements:

- 1.——A representative of the member organization must be in attendance at all affiliate meetings, conducted once every semester on a date to be set at least a week in advance.
- 2.——Submission of Organization Reports are upon request of the Pride Student Union Executive Board or when updated by the organization, which must include the following information:
 - a.——All events hosted
 - b.——Co-sponsorships sought and/or approved
 - c.——Any additional comments, questions or concerns
 - d.——Any request of the Pride Student Union

D.——Member Benefits

Affiliated Organizations are granted the following rights and benefits:

- 1.——The Director/President of the Affiliate may attend and speak at meetings of the Executive Board as a non-voting ex-officio member of the Executive Board.
- 2.——The affiliate may, with the prior approval of the Executive Director, utilize Pride office space and supplies, including the Pride paper reserves in Student Publications.
- 3.——The affiliate may, with the prior approval of the Center Director, hold meetings in the LGBTQ+ Resource Center.
- 4.——The affiliate may, with the prior approval of the Executive Board, use the Pride seal or logo for promotional purposes. Any publications that utilize PSU paper supplies must prominently display the PSU seal.

E.——Renewal or Loss of Membership

1.——Membership Renewal

In order to maintain affiliate membership, each organization must sign a memorandum of understanding at the beginning of the fall semester or when a new affiliate Director/President is chosen during the academic year.

2.——Revoked Membership

A revoked membership constitutes any affiliate member who is no longer in good standing and has failed to comply with PSU Affiliated requirements stated in Chapter 1009.3, Section A and Section B.1-2. A three-strike system will be implemented with the following course of action:

- a. After the first infraction: verbal warning with supporting documentation of warning to either PSU or the PSU Advisor.
- b. After the second infraction: written notice and meeting with the PSU Director and Assistant Director.
- c. After the third infraction: meeting with the PSU Director, Assistant Director, PSU Advisor, Affiliate President and Affiliate Advisor. If another infraction is committed, the organization will be revoked of its affiliate membership.

3. Organizational Resignation

The affiliate member no longer wishing to be affiliated with the PSU must submit a letter to the Assistant Director with any relevant information as well as schedule an exit interview with the Director, Assistant Director and the PSU Advisor.

4. Reinstatement of Membership

If an affiliate member has resigned or has been revoked, the member must meet the qualifications stated in Chapter 1009.3, Section A and Section B.1-

2. If approved, the RSO in question will remain on probation for a full semester thereafter.

A. Executive Board Meetings

1. The Executive Board shall meet at least twice a month during the academic year.
2. No official action may be taken by the Executive Board unless a quorum, half of all active voting members, is present.
3. The Executive Director shall preside over all meetings.
4. The Assistant Director shall preside over all meetings in the absence of the Director.

4. The Secretary shall take minutes during every board meeting. A file containing the minutes of all past meetings shall be maintained.

1009.4 Meeting Requirements

B. Affiliated Organization Meetings

1. The Presidents/Directors of every affiliate organization, or their designees, shall meet once per semester.
2. The Assistant Director, or the appointed representative, shall preside over all affiliate meetings.
3. The meeting's minutes must be recorded by the Assistant Director, or the appointed representative and submitted to the Executive Board Secretary within three (3) business days.

~~1009.5~~ ~~Executive Board Positions Subject to Senate Confirmation~~

~~A. The Executive Director~~

~~1. Selection and Term of Office~~

- ~~a. The Executive Director of PSU shall be identified as the "Director" for the purposes outlined in Chapter 1000.~~
- ~~b. The Executive Director shall be appointed by the method outlined in Title III Chapter 1009.2 (C) 4.~~
- ~~c. The Executive Director's term of office shall take effect one week after appointment, and after the end of one (1) week, the confirmation of the new director the following year and shall begin on the final day of the spring semester and last for one calendar year, notwithstanding extensions as may be required by the Student Body Constitution.~~
- ~~d. Immediately after appointment, there is to be no less than one week of transitional training before the summer term and must conclude by the end of the spring semester with the current Executive Director.~~

~~2. Powers and Duties~~

- ~~a. The Executive Director shall be responsible for the efficient and effective operation of the PSU office, projects and programs.~~
- ~~b. The Executive Director shall carry out the administrative decisions of the Executive Board which are not expressly delegated to another Officer.~~
- ~~c. The Executive Director shall have the authority to appoint and remove all PSU volunteer members except those volunteers whose sole function is within the operational parameters of the Resource Center, after consultation with the PSU Advisor.~~
- ~~d. The Executive Director shall ensure that minutes are taken at all Board meetings, and that a copy of the minutes are available to the Student Body President upon request. In addition, a file containing the minutes of all past meetings shall be maintained and made available upon request of any member of the Student Body.~~
- ~~e. The Executive Director shall perform all other duties and responsibilities as may be required by law.~~
- ~~f. In cases requiring expedient decision-making, the Executive Director may issue executive decisions as long as they do not violate Chapter 1009.2 D.~~
- ~~g. Shall serve as an ex-officio member of the Office of Governmental Affairs Agency Committee or appoint a designee.~~

~~B. The Center Director~~

1. Selection and Term of Office

- a. The Center Director of the PSU shall be appointed by the method outlined in Chapter 1009.2 C (5).
- b. The Center Director's term of office shall begin on the final day of the Spring semester and shall remain in effect for one year.
- c. Immediately after appointment, there is to be no less than one week of transitional training before the summer semester and must conclude by the end of the spring semester with the current Center Director.

2. Powers and Duties

- a. The Center Director shall be responsible for the efficient and effective operation of the Pride Student Union LGBTQ+ Resource Center as well as directly related projects and programs.
- b. The Center Director shall carry out the administrative decisions of the Executive Board regarding the Pride Student Union LGBTQ+ Resource Center.

3. The Center Director shall have the authority to appoint and remove all Resource Center volunteers. All removals are subject to consultation with the Executive Director.

4. The Center Director shall perform all other duties and responsibilities as may be required of them by law.

5. The Center Director shall train and manage the Resource Center volunteers.

6. The Center Director shall conduct at least one volunteer training session per semester.

C. The Assistant Director

1. Selection and Term of Office

- a. The Assistant Director shall be appointed through the method outlined Chapter 1009.2 C (5).
- b. The Assistant Director's term of office shall begin on the final day of the spring semester and last for one calendar year.
- c. Immediately after appointment, there is to be no less than one week of transitional training before the summer semester and must conclude by the end of the spring semester with the current Assistant Director.

2. Powers and Duties

- a. The Assistant Director shall assume the duties of either the Executive Director or the Center Director in their absence.
- b. In the event of a permanent vacancy of the positions of Executive or Center Director, the Assistant Director shall be appointed as their replacement.
- c. Assist the Director with the agency's daily operation.
- d. Update the Executive Board with any new information and changes concerning PSU-related activities, functions and meetings.
- e. Sign official documents along with the Director as required in their respective capacity.
- f. The Assistant Director shall preside over the monthly meetings of the Directors/Presidents of Pride's Affiliated Organizations.
- g. The Assistant Director shall oversee the Pride Fellowship Program.

D. The Treasurer

1. Selection and Term of Office

- a. The Treasurer of the PSU shall be appointed by the method outlined in Chapter 1009.2 (C) 5.
- b. The Treasurer's term of office shall begin on the final day of the spring semester and last for one calendar year.
- c. Immediately after appointment, there is to be no less than one week of transitional training before the summer semester and must conclude by the end of the spring semester with the current Treasurer.

2. Powers and Duties

- a. Maintain all records and papers regarding the financial affairs of the PSU.
- b. Monitor and report the financial status of the PSU to the Executive Board at every meeting.
- c. Develop an operating budget for each semester.
- d. Execute and be responsible for submitting, in a timely manner, all budget requests and be fiscally accountable.
- e. Present the annual budget and sweepings requests to the appropriate committee of the Student Senate.

1009.6. Removal from Office

A. Removals

- 1. Senate confirmed board members are subject to either method of removal stated in Chapter 405.
- 2. Removal of Board Members Not Subject to Senate Confirmation

- a. ~~The Executive Director, with consultation of the Staff or Administrative Advisor, may dismiss any Board Member who was not subject to senate confirmation.~~
- b. ~~The Executive Director must be able to demonstrate just cause for the Executive Board Member's removal, and may be required to do so at the request of the Executive Board.~~
 - i. ~~"Just Cause" is defined as a pattern of malfeasance, misfeasance, or nonfeasance; consistent with chapter 405.3(D).~~
- c. ~~Should a three-fourths (¾) majority of the Executive Board disagree with the Executive Director's determination of just cause for dismissal, the Executive Board may vote to overrule the Director and reinstate the Executive Board Member.~~
 - i. ~~Neither the Executive Director, nor the Executive Board Member in question may be present for the vote described above.~~

B. ~~Resignations~~

- 1. ~~The resigning Executive Board Member must submit a resignation to the Director at least two (2) weeks in advance, along with any relevant information in the form of a letter.~~
- 2. ~~One (1) week prior to the officer's final day, the officer shall submit all documents pertaining to their position and shall facilitate a proper transition for the new officer.~~

1009.9 Vacancies and Leave of Absences

A. ~~Board Members Vacancies~~

- 1. ~~Vacancies on the Executive Board, that occur before the beginning of the spring semester, must be filled by the original process outlined in Chapter 1009.2, Section C, and the person filling the vacancy shall serve the remainder of the term of office.~~
- 2. ~~If a vacancy occurs after the beginning of the spring semester, the Executive Director, with the consent of the Executive Board, may directly nominate any individual to fill the vacancy without releasing a public application. After nomination, the appointment procedures will proceed as outlined in Chapter 1009.2, Section C.~~

B. ~~Executive Director Vacancies~~

~~In the event that the position of Executive Director is vacated, the Assistant Director shall assume the position of Executive Director, as outlined in Chapter 304.7.~~

C.——Leaves of Absence

- 1.——All Board positions that are subject to Student Senate confirmation (Executive Director, Assistant Director, Center Director, and Treasurer) are also subject to the requirements of Chapter 1000.4 (J) and Chapter 308.
- 2.——Board positions that are not subject to Student Senate confirmation may take leaves of absence, with the permission of the Executive Director, of up to fourteen days (14) days without requiring an interim replacement.

1009.8 University and SGA Compliance

A.——Fiscal Responsibility

- 1.——For the protection of the organization and its officers it is required that two authorized signatures are needed for all purchase requests.
- 2.——Only the Director, Assistant Director, and/or Treasurer can be signers on the organization's account.
- 3.——Organizational funds may be spent on items such as office supplies, events/activities, publicity, travel expenses, conference fees, etc., but will not be used for anything illegal under University, local, state and federal laws.

B.——Advertising

- 1.——All advertisements of the organization must comply with the University Posting Policy (<http://posting.fsu.edu>).
- 2.——The Director and Assistant Director must approve all publications, shirts, flyers, etc., prior to duplication and distribution.

Chapter 1010 The Women Student Union

History: Amended by the 44th Senate Bill 183. Revised by the 47th Senate Bill 30. Revised by the 48th Senate Bill 32. Revised by the 49th Senate Bill 14. Revised by the 51st Senate Bill 10. Revised by the 55th Senate Bill 95. Revised by the 63rd Senate Bills 1 and 32. Revised by the 64th Senate Bill 76. Revised by the 65th Senate Bill 49.

1010.1 Creation and Purpose

A.——Creation

This act shall create a Student Government Association Agency to be known as "The Women Student Union."

B.——Purpose

The purpose of the Women Student Union (WSU) shall serve to develop a greater awareness in the Florida State University community of women's rights and issues and their relationship to the

economic, social, and political nature of society. The Women Student Union of the Florida State University values struggles of the past, asserts rights in the present, and celebrates aspirations for the future. The Women Student Union fosters the growth of women personally, professionally, and politically. The WSU will celebrate the power existing within every woman to promote self-autonomy, denounce all limitations, educate on systems of oppression and advocate inclusivity within a diverse community. WSU facilitates a network among organizations, departments, and services to embrace, engage and empower. The Women Student Union shall be limited neither to the aforementioned objectives nor to the Florida State University in scope. It shall serve to promote a positive approach towards women's concerns in the Florida State University community. The Women Student Union will develop programs, services, and activities that will reach out to women and will connect students to administration, faculty, and staff to create a feeling of strength and solidarity within the Florida State University community. It shall empower women in the Florida State University community by actively confronting sexual discrimination, teaching leadership skills, encouraging involvement and promoting advocacy. The agency will function as an educational and cultural learning instrument for students, administration, faculty and staff. It shall serve as a nucleus for a network with other women-centered organizations to improve the opportunities and conditions of women on campus and in the community. The agency shall provide a centralized coordination of resources and services for women. It shall be open and accessible to everyone, and will strengthen the connection between Florida State University and the Tallahassee community.

1010.2 Membership

The Women Student Union is open to the Florida State University community and the Tallahassee area. No university student may be denied membership on the basis of race, creed, color, religion, national origin, age, ability, veteran's or marital status, sexual orientation, gender identity, gender expression, or any other protection group status.

1010.3 The Executive Board

A. Membership and Selection of the Board

1. The Executive Board, hereinafter collectively referred to as "Board" shall consist of at least eleven (11) student members: Director, Assistant Director, Director of Administration and Director of Finance, Public Relations Coordinator, Membership Coordinator, Community Service Coordinator, OWL Coordinator, Political Action Coordinator, External Affairs Coordinator and Historian. All except Director, who will act as a non-voting chair, shall serve as voting members. In the instance of a tie vote, the Director will be allowed to vote. In the Director's absence, the Assistant Director shall temporarily assume the position as chair. The Director may choose to expand the Executive Board of the appointed term, if deemed necessary, through appropriate discretion and after the approval of the Women Student Union advisor.
2. The Director and Assistant Director shall be selected as outlined in Title III.

~~3. The Director shall forward nominees for Director of Administration and Director of Finance to the Student Body President and Student Senate for confirmation. All Executive Board members' terms shall expire when the Director's term ends.~~

~~4. The Women Student Union shall have a staff or administrative advisor who will serve as a non-voting ex-officio board member.~~

~~B. Powers and Duties of the Board~~

~~1. The Board shall assist the Director in approving the budget.~~

~~2. The Board may approve procedural bylaws governing internal operations.~~

~~3. The Board shall approve programs and services to be offered by the Women Student Union, and shall approve expenditures for these purposes.~~

~~C. Responsibilities~~

~~The responsibilities of each respective Executive Board member shall include, but not be limited to the following:~~

~~Director~~

~~a. The Director shall perform duties outlined in 1010.5.~~

~~Assistant Director~~

~~a. Exercise the authority and duties of the Director in the absence of the Director.~~

~~b. Assist the Director with the agency's daily operation.~~

~~c. Sign official documents along with the Director as required in their respective capacity.~~

~~d. Maintain a record of scheduled office hours and their completion.~~

~~e. maintain an attendance record and roster of Board members and their meetings.~~

~~f. Create weekly agendas for executive board meetings.~~

~~Director of Administration~~

~~a. Take minutes for all Women Student Union Board and General Body meetings.~~

~~b. Maintain a collective set of minutes to be turned over to the next Director of Administration following the appointment of new officers. Give copies of the Board meeting minutes to the Student Body Vice President, Women Student Union advisor, and Student Government Association advisor.~~

- e. ~~Be in charge of communication within the agency.~~
- d. ~~Handle necessary permits and contracts for events and programs.~~
- e. ~~Manage the WSU calendar and OWL calendar. Work with the Public Relations Coordinator to make sure the most accurate calendars are posted on the official website and in the Center.~~
- f. ~~Handle room reservations for programming events scheduled throughout the year.~~

Director of Finance

- a. ~~Be in charge of all financial records and concerns.~~
- b. ~~Submit a monthly expenditure report to the Student Body President.~~
- e. ~~Assist the Director in creating the annual budget proposal.~~
- d. ~~Organize fundraising events within the Tallahassee community.~~

Public Relations Coordinator

- a. ~~Maintain and update the Women Student Union social media presence.~~
- b. ~~Coordinate with the Student Government Association Webmaster and Director of Administration to keep the Women Student Union website current.~~
- e. ~~Serve as the head of advertising for events.~~
- d. ~~Oversee weekly information tables in the Union, chalking, flyering, mass emails, and any other form of promotion deemed necessary.~~
- e. ~~Work to publish the WSU newsletter, "The Voice," at least twice a semester.~~

Membership Coordinator

- a. ~~Maintain a current membership roster.~~
- b. ~~Manage a committee of students to plan General Body Meetings that will occur at least once a month.~~
- e. ~~Manager Women Student Union outreach functions, such as but not limited to tabling.~~
- d. ~~Plan social events each semester for members and students at Florida State University.~~

OWL Coordinator

- a. ~~Oversee the affiliation process of the Organization of Women Leaders.~~
- b. ~~Manager the Organization of Women Leaders.~~
- e. ~~Maintain a database with contact information for on-campus organizations devoted to issues relating to women.~~

- d. ~~Attend various events or meetings of other women's organizations to create relationships with women-centered Recognized Student Organizations.~~

Political Action Coordinator

- a. ~~Publicize political involvement opportunities for students' participation.~~
- b. ~~Hold events that pertain to, and advocate for, women's concerns.~~

External Affairs Coordinator

- a. ~~Organize the WSU involvement in Florida State University events, such as, but not limited to, Homecoming, Relay for Life, The BIG Event, and Light the Night.~~
- b. ~~Organize monthly community service events and develop relationships with service organizations in the Tallahassee community.~~

Historian

- a. ~~Document all WSU events.~~
- b. ~~Assist the Public Relations Coordinator to maintain the WSU social media presence.~~
- c. ~~Help create marketing materials.~~
- d. ~~Create a scrapbook at the end of the Executive Board's term to document the progress throughout the year.~~

Women's History Month Coordinator

- a. ~~Develop programming for Women's History Month to take place during the month of March.~~
- b. ~~Find co-sponsorships for programming events with women-centered organizations and departments.~~
- c. ~~Attend various events or meetings of other women's centered organizations and campus departments to develop relationships.~~
- d. ~~Serve as the chair of the Women's History Month planning committee.~~

4010.4 Meetings

A. ~~The Executive Board~~

- 1. ~~The Board shall meet at least twice a month.~~
- 2. ~~Meetings of the Board shall be called by the Director or upon written request of a majority of the Executive Board members.~~

3. ~~Notification of all Executive Board members shall be made forty-eight (48) hours in advance of the designated meeting date.~~
4. ~~The Board is required to submit weekly progression reports every Friday to the Director of Administration, Assistant Director and Director.~~
5. ~~No official action may be taken unless a quorum is present.~~
6. ~~All absences are required to be documented in accordance with the FSU attendance policy.~~
7. ~~The Director shall ensure that minutes are taken at all meetings and that a copy of said minutes are sent to the Student Body President. A file containing the minutes of all past meetings shall be maintained.~~
8. ~~Each board member is expected to meet with the Director and/or Assistant Director once a month, at a mutually agreed upon time, to give a general report and receive a performance evaluation.~~
9. ~~Each board member will be responsible for holding at least four (4) consistent office hours each week school is in session. In the case that the board member is unable to attend said office hours, it is their responsibility to acquire another board member as their replacement.~~

~~B. General Body Meetings~~

1. ~~General Body Meetings shall be held at least once per month with the date and time of each meeting advertised to the public.~~
2. ~~The Director of Administration shall be responsible for keeping minutes of General Body Meetings.~~

~~4010.5 The Director~~

~~A. Selection and Term of Office~~

1. ~~The Director shall be chosen by the method outlined in Title III.~~
2. ~~Openings for the position of Director shall be advertised for three (3) consecutive days before the Commission can consider any applications for the Directorship.~~
3. ~~The Director's term shall end with the term of the Student Body President that chaired the Appointment Commission as defined in Title III. At the conclusion of this term, this individual may reapply and may be reappointed.~~

~~B. Powers and Duties~~

1. ~~The Director shall be responsible for the efficient and effective operation of the Women Student Union.~~
2. ~~The Director shall execute decisions on policy, procedure, and activities assigned by a majority vote of the Executive Board.~~
3. ~~The Director shall have the authority to appoint and remove all personnel of the Women Student Union.~~
4. ~~The Director shall create ad hoc committees as needed to deal with specific needs.~~
5. ~~The Director shall provide a set of specific guidelines to each Executive Board member with respect to their duties and oversee the collective progress of the Board throughout its term.~~
6. ~~The Director shall delegate responsibilities to other Executive Board members within their respected positions that is necessary for the growth of the WSU.~~
7. ~~The Director shall supervise the finances of the WSU.~~
8. ~~The Director shall preside over and have the authority to call all Board, and General Body Meetings.~~
9. ~~The Director shall have the right to make executive decisions.~~
10. ~~Shall serve as an ex-officio member of the Office of Governmental Affairs Agency Advisor Committee or appoint a designee.~~

4010.6 Removal from Office

~~All appointed Board members and Agency officers may be removed only by Student Body impeachment procedures or by the Student Body President, as outlined in Chapter 405 of the Student Body Statutes.~~

4010.7 Vacancies

A. ~~Upon vacancy of the Directorship, the Assistant Director shall serve as Acting Director. The vacancy of Director shall be advertised and filled by appointment by the Student Body President and subject to Student Senate confirmation.~~

B. ~~Other Elected Officers~~

~~The position shall be advertised for two (2) weeks. Applicants shall be interviewed, and an applicant shall be selected to fill the vacancy by the Student Body President. The applicant shall also be confirmed by the Student Senate.~~

4010.8 Temporary Vacancies

Upon temporary vacancies of the Board of Directors (e.g. summer vacancy), the Director shall appoint a temporary Executive Board member to fill the position until the original member returns to reassume their position.

4010.9 Finances

A.——Spending

For the protection of the organization and its officers it is required that two authorized signatures sign off on all purchase requests. Only the Director, Assistant Director, and Treasurer can be signers on the organization's account.

Organizational funds may be spent on items such as office supplies, events/activities, publicity, travel expenses, conference fees, etc., but will not be used for anything illegal under University, local, state, and federal laws.

4010.10——Publications

A.——Compliance

All advertisements of the organization must comply with the University Posting Policy (<http://posting.fsu.edu>).

B.——Approval

The Director and Assistant Director must approve all publications, shirts, flyers, etc. prior to duplication and distribution.

Chapter 1011 The Veterans Student Union

History: Added by the 65th Senate Bill 67. Revised by the 70th Senate Bill 8. Revised by the 73rd Senate Bill 44.

1011.1 Creation and Purpose

A.——Creation

This act shall create an agency of the Student Government Association known as the Veterans Student Union (VSU).

B.——Purpose

The VSU shall be committed to the collective interests of all student veterans of the armed forces and those who support them. The primary goal of the VSU is to ensure good academic standing and successful employment and/or postgraduate education acceptance for all VSU members. Inherent in this mission is our effort to promote and support the bonding of student veterans so that a spirit of academic and professional accountability is fostered within the ranks of VSU members. The VSU will aid the administration of the Florida State University in the achievement of the goal of becoming "the most veteran friendly public university in the nation." The VSU shall be limited neither to the aforementioned objectives nor to the Florida State University in scope. The VSU shall also strive to provide and promote economic, political, and academic enrichment through its activities, and promote awareness of and appreciation for those who have served in the armed forces and the military culture.

1011.2 Membership

A. ~~No hazing or discrimination will be used as a condition for membership in this organization. Membership shall include all students interested in the promotion of appropriate political actions and connections with Veteran Service Organizations (VSOs), the Student Veterans of America (SVA), and participating in VSU activities. This organization agrees to adhere to the University non-discrimination statement: No University student may be denied membership on the basis of race, creed, color, sex, religion, national origin, age, disability, veterans or marital status, sexual orientation, gender identity, gender expression, or any other protected group status.~~

B. ~~Revocation of Membership~~

1. ~~Membership may be revoked without mutual agreement for misconduct or violations of any provisions of the Statutes herein, the Florida State University Student Code of Conduct, local law, state law, federal law, or failure to meet the minimum membership requirements of being a registered student of the Florida State University.~~
2. ~~Membership shall be revoked upon a two thirds (2/3) majority vote of the general members at a VSU General Body Meeting. Revocation of membership will be valid for a period of time no less than three (3) semesters.~~
3. ~~The member will be notified in writing of the possible revocation at least seventy-two (72) hours prior to the vote and will be allowed to address the organization in order to offer relevant defense prior to the vote of membership revocation.~~
4. ~~If a student's membership has been revoked, the student is considered a member not in good standing. That individual may not vote or run for office until proof of student status is provided, approved by a two thirds (2/3) majority vote of the Executive Board of VSU, and a letter is signed and submitted by the faculty/staff advisor.~~
5. ~~Any student whose membership is revoked will have seven (7) class days to appeal the revocation. The appeal must be submitted in writing to the Director and Secretary. Appeals must include any and all relevant information that has not already been presented and must be approved and signed by the faculty advisor. The Director will then create and submit the appeal to an Ad-Hoc Appeal Committee.~~
 - a. ~~Ad Hoc Appeal Committees shall consist of three (3) executive board members and four (4) general members. The committee will meet within five (5) class days of being formed and then render a written decision based upon a preponderance of the evidence at the next general body meeting or in seven (7) class days, whichever occurs first.~~

1011.3 Affiliate Membership

A. ~~Affiliate Membership is available to all Florida State University Recognized Student Organizations (RSOs) that have an interest in contributing to the improvement of the quality of life of active military members, veterans of the armed forces, and their families; working to bring awareness to veteran or military focused issues on and off campus; or encompassing core military values, as perceived by the current Executive Board of VSU, as a part of their own statement of purpose.~~

B. ~~Qualifications~~

~~RSOs seeking Affiliate Membership must fulfill the following requirements:~~

- ~~1. Letter of Intent~~
- ~~2. Copy of organization's Constitution~~
- ~~3. Letter of recommendation from organization's Advisor~~
- ~~4. Copy of RSO re-recognition process approval~~
- ~~5. Presentation to the current VSU Affiliate Members and Executive Board~~

C. ~~Approval~~

~~Once a RSO applicant is approved by a majority (50% plus one) vote of the Executive Board of VSU and all existing Affiliate Member Presidents, they will become an Affiliate Member subject to membership requirements.~~

D. ~~Denial~~

~~If a RSO applicant is denied Affiliate membership, the RSO shall wait a full semester before re-applying. Basis for denial constitutes failure to meet the qualifications as stated in Article 1011.3, Section A and Section B.~~

E. ~~Membership Requirements~~

~~Approved Affiliate member organizations are subject to the following requirements:~~

- ~~1. Attendance at all Affiliate meetings, conducted once every month on a date to be determined by the External Coordinator.~~
- ~~2. Submission of Monthly Reports, which must include the following information:~~
 - ~~a. Meetings held~~
 - ~~b. Meetings attended~~
 - ~~c. All events hosted~~
 - ~~d. VSU events attended~~
 - ~~e. Co-sponsorships sought and/or approved~~
 - ~~f. Financial transactions made with the VSU~~
 - ~~g. Any additional comments, questions or concerns~~

~~F.——Membership Renewal~~

~~In order to maintain Affiliate membership, each organization must sign a Memorandum of Understanding at the beginning of the fall semester or when a new Affiliate President is elected/appointed during the academic year.~~

~~G.——Revocation of Affiliate Membership~~

~~Revoked membership constitutes any Affiliate Member who is no longer in good standing and has failed to comply with VSU Affiliated requirements (See Article 1011.3, Section E). A three-strike system will be implemented with the following course of action:~~

- ~~1.——First infraction: Verbal warning.~~
- ~~2.——Second infraction: Written notice and meeting the VSU Director and External Coordinator.~~
- ~~3.——Third infraction: Meeting with the VSU Director, External Coordinator, Affiliate President, and Affiliate Advisor. If another infraction is committed, the organizations will be revoked of its Affiliate membership.~~

~~H.——Resignation~~

~~Affiliate Members no longer wishing to be affiliated with the VSU must submit a letter to the External Coordinator with any relevant information as well as schedule an Exit Interview with the VSU Director and External Coordinator.~~

~~I.——Reinstatement~~

~~If an Affiliate Member has resigned or has had their membership revoked, the affiliate member must meet the qualifications stated in Article 1011.3, Section A and Section B. If approved, the RSO in question will be granted Probationary Affiliate Membership for one (1) full semester thereafter.~~

~~J.——Probationary Affiliate Membership~~

~~Probationary Affiliate Membership shall be considered a period of time, to be determined either by the statutes herein or by the Executive Board of VSU, where if there is a failure to comply with VSU Affiliated requirements (See Article 1011.3, Section E) the three-strike system of Revocation of Affiliate Membership will be bypassed and the RSO in question will be immediately revoked of its Affiliate Membership.~~

~~K.——Meetings~~

~~Meetings will be held on a monthly basis with the External Coordinator and the Presidents of each Affiliate organization. If a President is unable to attend, he/she may appoint an officer within their organization to attend in their absence.~~

1011.4 Executive Board

A.——Membership

- 1.——The Executive Board of VSU, hereinafter referred to as the “Board”, shall consist of seven (7) student members and shall include the Director, Assistant Director, Internal Coordinator, External Coordinator, Chief Financial Officer, Secretary, and

~~Public Relations and Marketing Officer. All members of the Board shall be voting members, with the exception of the Director, who will vote only when a tie exists.~~

- ~~2. There shall be a staff or Administrative advisor of VSU. The advisor shall be a non-voting ex-officio member of the Board.~~

~~B. Qualifications~~

- ~~1. Students in good standing at the Florida State University with a minimum 2.0 GPA.
 - ~~a. The minimum GPA qualification for Executive Board applicants may be waived by the current Executive Board by a majority (50% plus one) vote.~~~~
- ~~2. Have a deep-seated interest in promoting and contributing to the Veteran community on campus.~~

~~C. Selection and Term of Office~~

~~1. Selection~~

~~All applications for all positions will be opened the Monday before Spring Break and will be received by the current Executive Board no later than the second week following Spring Break. Interviews will be set by the current Executive Board once all applications have been received.~~

~~a. Director and Assistant Director~~

~~The Director and Assistant Director shall be nominated with a majority (50% plus one) vote by the previous Executive Board and appointed by the Student Body President. If a current Executive Board Member is running for a position on the following year's Board, that individual may not be present at any interviews for the position that individual is running for and shall not cast a vote.~~

- ~~b. The newly appointed Director and Assistant Director shall interview applicants and forward nominees for Internal Coordinator, External Coordinator, Chief Financial Officer, and Secretary to the Student Senate for confirmation.~~

~~2. Term of Office~~

- ~~a. The Director shall serve a one (1) year term, with the option of the summer session. The Director may be re-nominated at the end of the term of office by the Board and may be reappointed by the Student Body President for a second term of office. The Director shall serve a limit of two (2) terms of office.~~
- ~~b. The term of office for the Board members shall be one year. Board members other than the Director shall not be limited to a number of terms they may serve. After a term has been served, to be reappointed, members must reapply for the Board position in accordance with the initial procedures.~~

~~c. The Director and Assistant Director must reside in Tallahassee, Florida for the majority of the summer or forfeit their office to the terms of Article 1011.6 Vacancies.~~

~~D. Powers and Duties of the Executive Board~~

~~1. The Executive Board shall approve decisions on policy, procedure and activities as suggested by the Director.~~

~~2. The Director shall preside over the Executive Board.~~

~~a. In the Director's absence, the Assistant Director shall preside over the Executive Board.~~

~~E. Responsibilities~~

~~The responsibilities of each respective officer shall include, but not be limited to the following:~~

~~The Director shall:~~

~~1. Represent the interests of VSU on the campus of the Florida State University in accordance with the Statement of Purpose.~~

~~2. Be responsible for the agency's daily operation.~~

~~3. Be the Executive head of all functions, meetings, or any related activities concerning the VSU, with the approval of the Board.~~

~~4. Create ad hoc and standing committees as needed to deal with specific needs.~~

~~5. Make and execute decisions on policy, procedure, programs, and activities with the advice of the Board.~~

~~6. Preside over all Board, informational, and general membership meetings and shall have the authority to call such meetings.~~

~~7. Have the authority to appoint and remove staff members.~~

~~8. Execute and be responsible for submitting in a timely manner, all budget requests and other forms, documents, and reports as required.~~

~~9. Reserve the right to delegate responsibilities to other Board members, within their respected positions, necessary for the growth of the VSU.~~

~~10. Have veto powers in matters of Article 1011.11 Amendments.~~

~~The Assistant Director shall:~~

1. — Exercise the authority and duties of the Director in the absence of the Director.
2. — Assist the Director with the agency's daily operation.
3. — Update the Board with any new information and changes concerning VSU-related activities, functions, and meetings.
4. — Sign official documents along with the Director as required in their respective capacity.
5. — Perform an audit of all VSU financial transactions twice a year.

The Internal Coordinator shall:

1. — Plan all VSU-related activities, with the assistance of members.
2. — Act as Chair for all ad hoc and standing committees.
3. — Advise committees in the planning of VSU-related activities.
4. — Be responsible for the advertisement and promotion of all VSU-related activities including but not limited to emails, mass mail-outs, chalking, tabling and any other form that the internal coordinator deems needed.
5. — Set up internal affairs meetings as needed.
6. — Ensure proper communication inside of the organization.
7. — Maintain an accurate events calendar.
8. — Oversee appointed positions.

The External Coordinator shall:

1. — Actively seek out additional leadership positions on the Florida State University's campus and in the community at large.
2. — Coordinate activities with all Affiliate Members.
3. — Recruit and assist future Affiliate Members.
4. — Be responsible for collecting all monthly reports from Affiliate members. These are to be turned over to the Secretary for record keeping purposes.
5. — Inform the Board of all local, state, and Student Government Association issues which concern the Veteran community.
6. — Deal with all external agency communication.

- ~~7. Act as a liaison to the VFW and other VSOs. The Chief Financial Officer shall:~~
- ~~1. Keep up to date records regarding the financial affairs of the VSU.~~
- ~~2. Monitor and report the financial status of the VSU to the Board.~~
- ~~3. Create budget reports at the beginning of each Fall and Spring semester and as requested by the Director, Assistant Director, and/or Florida State University faculty/staff advisor.~~
- ~~4. Prepare and present any bills, resolutions, or requests dealing with VSU finances approved by the Board to the Student Senate.~~
- ~~5. Complete a monthly Financial Report to be included in the Agency Monthly Reports. This is to be turned in to the Secretary.~~
- ~~6. Complete an Annual Report of all financial information at the end of the fiscal year. This is to be turned in to the Secretary.~~

The Secretary shall:

- ~~1. Record the meeting minutes for all VSU meetings.~~
- ~~2. Maintain a collective set of minutes of VSU meetings to be turned over to the new Secretary following the appointment of officers.~~
- ~~3. Maintain a membership roll and record of the attendance at Board Meetings as well as the membership roll of each active VSU affiliate.~~
- ~~4. Manage community service and volunteer hours for both the Board and members of the VSU.~~
- ~~5. Keep a visual record documenting all VSU-related meetings, functions, and activities including, but not limited to photographs, documentaries, videos, scrapbooks, and any other means of documentation.~~
- ~~6. Update weekly the VSU Webpage with details of upcoming events and a review of past VSU sponsored activities~~

~~The Public Relations and Marketing Officer shall:~~

- ~~1. Manage the social media accounts and presence of the VSU~~
- ~~2. Communicate with the veteran community, campus community, and all other relevant communities about issues and announcements relating to the VSU~~
- ~~3. Connect with potential members of the VSU~~
- ~~4. Connect with alumni of the VSU~~
- ~~5. Take charge of any community outreach projects set forth by the VSU or those in which the VSU is participating~~

6. ~~Ensure that the reputation and image of the VSU and the University is upheld through all social media posts, public correspondences, etc.~~

4011.5 Removal from Office

A. ~~Executive Board~~

~~All Board members are subject to impeachment at any time by three fourths (3/4) vote of all Board members.~~

B. ~~Director~~

~~The Board may, by a two thirds (2/3) vote of its members, recommend the removal of the Director to the Student Body President and only then will the Student Body President decide upon the dismissal of the Director.~~

4011.6 Vacancies

A. ~~Executive Board~~

~~Any position made vacant shall be advertised for no less than three (3) class days. The applicants shall be interviewed by the remaining Board members and selected by a majority vote. If there should be a tie, the Director shall break the tie with their vote and forward the individual(s) to the Student Senate for confirmation. Should the Board fall below quorum, the Board may meet for the purpose of selecting new members only.~~

B. ~~Director~~

~~Upon vacancy of the Director's position, the Assistant Director shall assume the office. The Assistant Director position will then be advertised for no less than two (2) weeks where the applicants shall be interviewed by the new Director and Board and upon approval forward the individual to the Senate for confirmation.~~

4011.7 Temporary Vacancies

~~Upon temporary vacancies of the Board (e.g. summer vacancy), the Director shall appoint a temporary Executive Board member to serve in the position until the original member returns to reassume the position.~~

4011.8 Meetings

A. ~~Board Meetings~~

1. ~~Board meetings shall be held at least twice a month.~~
2. ~~Meetings of the Board shall be called by the Director or upon written request of at least a majority of the Board members.~~
3. ~~Notification of all VSU Board meetings shall be given at least forty eight (48) hours in advance of the designated meeting time.~~
4. ~~The Board may take no official action unless a quorum is present.~~

~~B. Regular Information and General Body Meetings.~~

~~1. Regular meetings shall be held once a month, to be determined by the Board.~~

~~2. Meetings are to be open to the general public and the time and date shall be publicly advertised.~~

~~1011.9 Finances~~

~~A. Spending~~

~~For the protection of the organization and its officers it is required that two authorized signatures sign all purchase requests. Only the Director, Assistant Director, and Chief Financial Officer can be signers on the organization's account. Organizational funds may be spent on items such as office supplies, events/activities, publicity, travel expenses, conference fees, etc., but will not be used for anything illegal under University, local, state, and federal laws.~~

~~B. Certification~~

~~The Director, Assistant Director, and Chief Financial Officer must be financially certified through the Student Government Association.~~

~~1011.10 Publications~~

~~A. Compliance~~

~~All advertisements of the organization must comply with the University Posting Policy (<http://posting.fsu.edu>).~~

~~B. Approval~~

~~The Director and Assistant Director must approve all publications, shirts, flyers, etc. prior to duplication and distribution.~~

~~1011.11 Amendments~~

~~A. Proposals~~

~~Amendments to the statutes governing the activities of the VSU must be proposed in writing to the Director. The amendment must then be presented to the Executive Board during a scheduled Executive Board meeting and should include a full explanation and/or rationale for it.~~

~~B. Instatements~~

~~Any amendment to the statutes in accordance with Article 1011.11 (A) will be voted on at a scheduled Executive Board meeting after it has been proposed. It shall not take effect until approved by a by a two-thirds (2/3) vote of the current Board after considering all the needs of the General Membership.~~

~~C. Veto~~

~~Any amendment to the statutes in accordance with Article 1011.11 (A) and Article 1011.11 (B) may be vetoed by the Director if they believe the amendment to not be in the best interest of the General Membership and the future governorship of the VSU. This Veto must be accompanied by a written explanation and/or rationale addressed to the Board.~~

Chapter 1000 The Uniform Agency Act of 2023

History: Amended June 2023

1000.1 Purpose

A. Title

This act shall be called the “Student Government Association Executive Agency Act of 2023, hereinafter referred to as the “Executive Agency Act.”

B. Purpose

This chapter shall create uniform guidelines and operating procedures for Student Government Association sponsored entities known as “Agencies.” The purpose of the Executive Agency Act is to establish a common set of rules for all agencies under the Student Government Association, ensuring a unified approach to serving the diverse student body. Each agency, while maintaining its unique identity and focus, will adhere to these general rules, promoting consistency, fairness, and transparency across all agencies.

C. Membership

Membership in each agency is open to all members of the Florida State University Student Body. No university student may be denied membership on the basis of race, creed, color, religion, national origin, age, ability, veteran’s or marital status, sexual orientation, gender identity, gender expression, or any other protected group status as established in Chapter 206. Each agency is committed to fostering an inclusive environment that respects and celebrates diversity. All students, regardless of their background or identity, are encouraged to participate in the activities of the agencies, contribute to their objectives, and benefit from their resources.

D. Scope

The act shall become, upon its enactment, fully binding on all entities defined herein as “Agencies.”

1000.2 Definitions

A. AGENCY: An “Agency” is defined as a programmatic division of the Executive Branch created to provide support for and education on a particular identity group of the Florida State University Student Body.

- B. RECOGNIZED STUDENT ORGANIZATION (RSO): Each Recognized Student Organization is an entity separate and distinct from, but under the authority of the Student Government Association as recognized by The Office of Student Organizations and Involvement. An organization, as distinguished from an Agency, is a group of students organized primarily to advance social, athletic, fraternal, and philanthropic needs.
- C. RULES OF PROCEDURE: Each Agency shall adopt its own internal "Rules of Procedure" in compliance with the Student Body Constitution and Statutes to further enumerate its organization, administration, and general operating procedures.

1000.3 Creation

- A. In addition to a bill to create an agency by Senate, or by referendum, the Student Body President may request the creation of an Agency upon identifying a need, pursuant to Title III, Chapter 300, Section 300.3, paragraphs C and D, of the Florida State University Student Body Statutes. This request must be submitted in writing to the Student Senate President, and must include the stated purpose of the proposed agency. Upon receipt of this request, the Senate President shall introduce a bill onto the Calendar, within three (3) weeks, which shall propose the creation of the requested Agency.
- B. The proposed Agency will be created upon the enactment of the Bill. The new Agency will be incorporated into the organizational structure of the Student Government Association Executive Branch and shall be immediately subject to all privileges and responsibilities intrinsic to agency status.
- C. If a Recognized Student Organization is converted to an Agency, the Recognized Student Organization will cease to exist, and the Agency shall have no identity separate from the Student Government Association.

1000.4 Operation

- A. The supervision and regulation of the agencies is the responsibility of the Student Body Vice President.
- B. Agencies are required to be in compliance with their individual Rules of Procedure, Student Body Statutes, Student Body Constitution, Florida State University regulations and policies, the State of Florida Constitution and Statutes, and the United States Constitution at all times while in operation. Non-compliance with these provisions shall call for remedial action. The Student Body President and Student Senate President shall be authorized to take whatever action is deemed necessary and proper as defined in the Student Body Statutes.
- B. Amendments to an Agency's Rules of Procedure must be submitted in writing to the Agency Director and voted on at the next Executive Board meeting.

a. Amendments to an Agency's Rules of Procedure require a two-thirds ($\frac{2}{3}$) vote of the Executive Board to become formally adopted.

1000.5 Agency Executive Boards

All agencies shall be governed by an Executive Board composed of a majority of student members to oversee their activities. There shall be no fewer than five (5) student members on an agency Executive Board.

Each Agency shall, at minimum, have the following Executive Board members who shall be appointed in the manner specified in Chapter 304.6, unless otherwise delineated by the Agency's Rules of Procedure.

A. The Director shall:

1. Serve as Chair of their Agency's Executive Board.
2. Execute decisions on policy, procedure, and activities voted on by the Executive Board.
3. Establish ad hoc committees as necessary for the express purpose of managing specialized initiatives.
4. Delegate responsibilities to other Executive Board members within their respective positions that are necessary for the growth of their agency.
5. Supervise and assist the Agency Treasurer in managing the financial needs of the agency.
6. Preside over and have the authority to call Executive Board, General Body, and ad hoc committee meetings.
7. Hold overarching responsibility and maintain accountability for all actions undertaken by the Agency and its ~~affiliated personnel~~ **board members within the organization.**
8. Serve as an ex-officio member of the Office of Governmental Affairs Agency Committee or appoint a designee.
9. Create additional Executive Board positions deemed necessary and proper that are not otherwise delineated within Statutes in line with the Agency's respective Rules of Procedure.

10. Communicate regularly with the Executive Branch and Legislative Branch of the Student Government Association.

B. The Assistant Director shall:

1. Support the Director in overseeing the daily operations of the agency.
2. Exercise the authority and duties of the Director in their absence.
3. Cosign official documents along with the Director as required in their respective capacity.
4. Manage affiliate organizations as laid out in 1000.10 and the Agency's individual Rules of Procedure.
5. Perform additional duties related to the administrative aspects of the Agency as assigned by the Director.

C. The Treasurer shall:

1. Record fiscal spending, uphold the integrity of financial records, and oversee the deposit of Agency funds.
2. Submit all budget requests in a timely manner and promote fiscal accountability.
3. Properly maintain all records and documentation regarding the financial affairs of the agency.
4. Develop a report on the financial status of the Agency to the Executive Board upon request.
5. Communicate regularly with the Student Body Treasurer on the financial needs of the agency.
6. Perform additional duties related to the administrative aspects of the Agency as assigned by the Director.

D. The Secretary shall:

1. Record minutes for all of their respective Agency's meetings and ensure their Agency maintains compliance with all state regulations regarding public meetings and documents, and Student Body Statutes requirements as laid out in Chapter 203 and 204.
2. Maintain a contact list of active members and record of the attendance at Agency meetings.
3. Maintain a membership roster of each affiliate organization.
4. Execute and be responsible for submitting in a timely manner, forms, documents and reports as required for the operation of the office.
5. Perform additional duties related to the administrative aspects of the Agency as assigned by the Director.

1000.6 Agency Meetings

A. All meetings of Executive Agencies, and events held thereof, shall be open to all members of the Florida State University Student Body and remain compliant with Chapter 203 of the Florida State University Student Body Statutes.

B. Executive Board Meetings

1. The Executive Board of each Agency shall meet at least once per month. The meetings must be publicized, a quorum must be present to conduct business, and minutes must be taken.
 - a. A majority of the Executive Board shall constitute quorum for Agency meetings unless otherwise specified by the Agency's individual Rules of Procedure.
2. Executive Board meetings shall be called upon by the Agency's Director or by written request of a majority of the Agency's Executive Board.
3. Notification of all board meetings shall be made at least forty-eight (48) hours in advance of the designated meeting time.
4. No official acts may take place unless a quorum is present.

C. General Body Meetings

1. General body meetings shall be held at least once per semester, with the date and time of each meeting advertised to the public at least forty-eight (48) hours in advance of the designated meeting time.

1000.7 Removal from Office

- A. All Agency Directors, Assistant Directors and Board members are subject to impeachment by the Student Senate.
- B. Each Agency's Board may, by two-thirds ($\frac{2}{3}$) vote of a quorum of Board members, recommend their Director, Assistant Director, Treasurer, or Secretary for removal to the Student Body President in accordance with Chapter 304.6.
- C. All Executive Board members not confirmed by the Student Senate are subject to removal at any time by a two-thirds ($\frac{2}{3}$) vote of the Agency's Executive Board.

1000.8 Vacancies

- A. In the event that a Director or Assistant Director of an agency should take temporary leave of two weeks (14 days) or more from the FSU environment, and thus be unable to directly contribute to, or oversee the agency, it shall be their responsibility to notify in writing the Chief of Staff and the Director of Student Affairs no less than two weeks (14 days) prior to such leave.
 1. Said letter must include an officer of the agency appointed by the Director who will serve as chief contact, liaison, and administrator of the Agency, and who is duly authorized to serve in such capacity during such time as the Director/Assistant Director may be absent.
 2. Failure to submit said letter will result in mandatory audit or management and fiscal controls of the agency consistent with Chapter 407 of the Student Body Statutes. Status and/or outcome of audit shall not constitute a waiver of other corrective actions consistent with statutes.
 3. An extension of up to ten (10) school days can be permitted for good cause by proof of extenuating circumstances received by the Chief of Staff including, but not limited to, death of an immediate family member, medical reasons, religious observance, and any other excused absences as provided by the University.
 - a. Leaves of absences do not include university recognized holidays including, but not limited to Spring Break or other regularly scheduled campus-wide holidays.

- B. Any Executive Board Members other than the Director who no longer wish to serve on the Executive Board must submit a resignation to the Director at least two (2) weeks in advance, along with any relevant information in the form of a letter.
- 1. In the event an Agency Director resigns from office, refer to the procedure described in Chapter 304.6 of the Student Body Statutes.
- C. The resigning officer shall submit all documents pertaining to their position and shall facilitate a proper transition for the new officer at least one (1) week prior to the officer's final day in their position.

1000.9 Termination

- A. Agencies will be eligible for termination when it is determined through Student Senate review, that the agency is no longer providing the services for which it was created.
- B. Student Government Association Agencies shall be terminated upon enactment of a bill to delete the agency from the Student Body Statutes, Title X, and Student Government Association Executive Agencies. If an Agency is terminated, its budget shall be allocated via the Sweepings process the following fiscal year.

1000.10 Affiliate Organizations

- A. Affiliate Membership is available to all Recognized Student Organizations (RSOs) that have an interest in contributing to an Agency's mission statement.
- B. Qualifications
RSOs seeking Affiliate Membership must submit the following to the Agency Director to initiate the Affiliate Membership process:

- 1. Letter of Intent
- 2. Copy of organization's Constitution
- 3. Copy of RSO re-recognition process approval
- C. Each Agency's Rules of Procedure shall govern all additional aspects regarding their Affiliate Membership process including, but not limited to, additional membership

qualifications, approval, denial, general meetings, as well as their Affiliate's roles and responsibilities.

1000.11 Monetary Allocations

- A. Pursuant to the A&S Fee Guidelines, the Student Senate shall be the allocation and revisionary authority in all budgetary matters pertaining to agencies.

- B. The Student Body Treasurer shall be responsible for the financial responsibility of Executive Agencies. All expenditures of agencies must be approved and have the signature of Agency's Director and Treasurer before all purchase requests are submitted to the SGA Accounting Office. After the SGA Accounting Office approves the expenditures, it must be sent to the Student Body Treasurer for approval or rejection.

- C. The Director, Assistant Director, and Treasurer of each Agency must be financially certified through the Student Government Association.

- D. Agencies must notify the SGA Accounting Office and the Student Body Treasurer in writing to request additional funds at any point during the fiscal year from the Student Senate.

- E. Each year the budgets of the agencies shall be zero based and reviewed by the Senate Funding Committees who shall make appropriate recommendations to the Senate Budget Committee.

1000.12 Publications

- A. Compliance
All advertisements must comply with the University Posting Policy (<http://posting.fsu.edu>).

- B. Approval
The Agency Director must approve all publications, shirts, flyers, etc. prior to duplication and distribution.

1000.13 The Agencies

Presented below is a comprehensive list of all Student Government Association Executive Agencies, each accompanied by its respective mission statement.

- A. Asian American Student Union (AASU)

1. The AASU shall represent the Asian American community at the Florida State University and promote the spread of awareness pertaining to Asian American heritage and culture. AASU will serve to encourage and promote for the civic engagement of the Asian and Asian American community, as well as the student body at the Florida State University. It shall function as an educational and cultural learning instrument for the FSU community, by providing cultural programs and materials, which promote awareness of and appreciation for the various and distinct Asian cultures. AASU shall serve as the nucleus of a network to improve the opportunities and living conditions of the Asian community. To this end, AASU shall represent all registered Asian and Asian American student organizations on campus, coordinate available resources, and serve as a catalyst in protecting the rights and representation of the Asian and Asian American student body.

B. Black Student Union (BSU)

1. The BSU shall serve primarily to promote and provide for the social welfare of the Black Student Body at the Florida State University. The BSU shall be limited neither to the aforementioned objectives nor to the Florida State University in scope. The BSU shall also strive to provide and promote economic, political and academic enrichment through its activities, and it shall serve as a catalyst to the enlightenment of the Florida State University community to the distinct and proud cultural heritage of Black people in America as well as on the African continent. Finally, it shall be a source of edification of the Black experience at Florida State University.

C. Hispanic/Latinx Student Union (HLSU)

1. The HLSU shall serve as an institution dedicated to unifying, informing, and serving the Hispanic/Latinx community at the Florida State University (FSU) and Tallahassee community. The HLSU will function as an educational and cultural learning instrument for all students, faculty, and staff. It shall provide a centralized coordination of resources and service for Hispanic/Latinx community. The HLSU shall serve as a nucleus for a network with other national institutions and organizations to improve the opportunities and living conditions of the Hispanic/Latinx community. It shall be open and accessible to everyone thus providing a liaison between FSU and Tallahassee community.

D. Jewish Student Union (JSU)

1. The Jewish Student Union (JSU) is a Student Government Agency belonging to Florida State University. The Jewish Student Union at Florida State University is committed to creating an environment for students to learn, embrace, and celebrate Jewish culture. The Jewish Student Union shall serve the Jewish community as a unifying organization through its Advisory Council, which is made up of other Registered Student Organizations. The JSU will represent the Jewish community to the Student Government Association, Administration, and Tallahassee community. We aspire to foster an inclusive community to engage the student body in meaningful programming. Through educational

initiatives, cultural celebrations, and social events, the JSU strives to cultivate a vibrant space that empowers individuals to deepen their understanding of Judaism.

E. Pride Student Union (PSU)

1. To provide services and programs to address the needs of lesbian, gay, bisexual, transgender, queer, questioning, asexual, and intersex students and to increase the awareness of issues pertinent to them within the Florida State University community. Further, the Pride Student Union shall endeavor to create a supportive and healthy environment for the welfare of all students regardless of their sexual orientation or gender identity.

F. Women Student Union (WSU)

1. The purpose of the Women Student Union (WSU) shall serve to develop a greater awareness in the Florida State University community of women's rights and issues and their relationship to the economic, social, and political nature of society. The Women Student Union of the Florida State University values struggles of the past, asserts rights in the present, and celebrates aspirations for the future. The Women Student Union fosters the growth of women personally, professionally, and politically. The WSU will celebrate the power existing within every woman to promote self-autonomy, denounce all limitations, educate on systems of oppression and advocate inclusivity within a diverse community. WSU facilitates a network among organizations, departments, and services to embrace, engage and empower. The Women Student Union shall be limited neither to the aforementioned objectives nor to the Florida State University in scope. It shall serve to promote a positive approach towards women's concerns in the Florida State University community. The Women Student Union will develop programs, services, and activities that will reach out to women and will connect students to administration, faculty, and staff to create a feeling of strength and solidarity within the Florida State University community. It shall empower women in the Florida State University community by actively confronting sexual discrimination, teaching leadership skills, encouraging involvement and promoting advocacy. The agency will function as an educational and cultural learning instrument for students, administration, faculty and staff. It shall serve as a nucleus for a network with other women-centered organizations to improve the opportunities and conditions of women on campus and in the community. The agency shall provide a centralized coordination of resources and services for women. It shall be open and accessible to everyone, and will strengthen the connection between Florida State University and the Tallahassee community.

G. Veterans Student Union (VSU)

1. The VSU shall be committed to the collective interests of all student veterans of the armed forces and those who support them. The primary goal of the VSU is to ensure good academic standing and successful employment and/or postgraduate education acceptance for all VSU members. Inherent in this mission is our effort to promote and

support the bonding of student veterans so that a spirit of academic and professional accountability is fostered within the ranks of VSU members. The VSU will aid the administration of the Florida State University in the achievement of the goal of becoming "the most veteran friendly public university in the nation." The VSU shall be limited neither to the aforementioned objectives nor to the Florida State University in scope. The VSU shall also strive to provide and promote economic, political, and academic enrichment through its activities, and promote awareness of and appreciation for those who have served in the armed forces and the military culture.

304.6 Executive Agency Positions

A. Appointed Positions

1. Director, Assistant Director, Treasurer, and Secretary.

B. Agency Directors

1. The Directors of the agencies shall be chosen in accordance with Chapter 304.3, unless otherwise stipulated in their individual **Rules of Procedure** chapter in Title X.

- ##### C. In all cases other than elected Directors, The **outgoing Executive Board** Board of Directors of each respective agency **may** shall choose one (1) nomination by a majority vote for Agency Director and forward said applicant to the Student Body President. The Student Body President will then choose a candidate from the applications forwarded from the Agency **Executive Board** Board of Directors and forward said candidate to the Student Senate within ten (10) school days for confirmation.

- ##### D. In the event that the Student Body President feels that any of the candidates are unqualified, an additional candidate search period may be conducted.

- ##### E. Within two (2) weeks of the Director's confirmation, that Director will appoint any non-elected Assistant Director. This appointment shall be ratified by majority vote of the Board and then forwarded to the Student Senate.

1. In the event that the Agency Directorship is vacated, the Assistant Director shall assume the Directorship and proceed with filling the Assistant Directorship as outlined in Chapter 304.6.

2. Agency Directors and Assistant Directors who are appointed shall remain in office until they are dismissed, impeached, or upon the installation of their successors.

F. Agency Assistant Directors

1. The Assistant Directors shall be chosen in accordance with the method described in Chapter 304.6, unless otherwise stipulated in the agency's individual **Rules of Procedure** chapter in Title X.
2. The Student Body President may dismiss the Assistant Director. The dismissal may be appealed through the same process as the agency director's termination.

G. Agency Personnel

1. Staff appointments shall be made in the manner mandated by the agency's individual **Rules of Procedure** statute.
2. The Student Body President may not dismiss any agency staff person below the Assistant Directors that the President have not directly appointed.

H. Agency **Executive Boards** Board of Directors

1. Members of the **Executive Board** Board of Directors, not including the Treasurer and Secretary, shall be appointed following the process outlined in each agency's respective **Rules of Procedure** statutes.
2. The terms of all **Executive** Board members shall last one (1) year.

In accordance with Article III, Section 3 (H) of the Student Body Constitution, the Student Body President may dismiss any **Agency Executive** Board member, at the President's discretion, that the President directly appointed.

75th STUDENT SENATE

Statute Revision, Addition or Proposed Constitutional Amendment Form

Senate Bill #: 73

Primary Sponsor: Chehaitli, Hine
Co-Sponsor(s): Alvarez, Baez, Butrum, Fredock, Gorelick, Shaver
Date: June 29, 2023

Purpose & Description: When an elected Senator is not inaugurated by the third Senate meeting following the respective election cycle's inauguration ceremony, the seat will first be offered to the Senator Elect's prior runner-up before being posted as a vacancy.

Statute Number(s): SBS 404

Statute/Amendment Text

Chapter 404 Terms of Office

History: Revised by the 47th Senate Bill 60. Revised by the 48th Senate Bill 17. Revised by the 49th Senate Bill 14. Revised by the 50th Senate Bill 76. Revised by the 54th Senate Bill 113. Revised 56th Senate Bill 57. Revised by the 60th Senate Bill 69. Revised by the 71st Student Senate Bill 105.

- A. Senate members shall take office upon inauguration.
- B. Senators shall terminate office when one of the following circumstances occurs:
 1. At the inauguration of their successors.
 2. If occupying an upper-division seat, and changing their major, or field of study, would change their division classification.
 3. Upon their graduation, be it at either the undergraduate or graduate classification.
 - a. An exception to this applies when the Senator graduating with their undergraduate degree will be enrolled as a graduate student in the same academic division, and will be permitted a "Leave of Absence" for any Summer or Winter break between their graduation as an undergraduate and enrollment as a graduate student.
 4. If they are no longer an enrolled student at Florida State University.

- a. An exception to this applies where an official “Leave of Absence” has been granted for the summer session, pursuant to Chapter 100.6.
- C. Installation of Senators shall occur at the inauguration ceremony for the term that they are elected. Any Senators not formally sworn in at inauguration shall be sworn in at the next available Senate meeting. Should a senator not be sworn in by the third Senate meeting after inauguration, not including meetings of the Summer Senate session if the Senator is not serving within that session, the seat shall be offered to their runner-up in the respective election cycle. If said runner-up does not accept within 10 school days of being notified, the seat shall become vacant and available for appointment.
1. An exception to this applies if a Senator has a valid excuse deemed acceptable by Senate Program Advisors. The advisor shall notify the Senate President and Pro-Tempore if this exception is to be applied.

75th STUDENT SENATE
Statute Revision, Addition or Proposed Constitutional
Amendment Form

Senate Bill #: 75

Primary Sponsor(s): Gorelick, Hine
Co-Sponsor(s): Chehaitli

A revision to the Student Body Statutes

BE IT ENACTED BY THE SEVENTY FIFTH STUDENT SENATE THAT:

A revision is made to the Student Body Statutes: §704.2 (See attached).

Revisions to attendance policies for Mandatory Candidate Seminars.

Read 1st Time: Do not fill.

Referred to Committee: Do not fill.

Read 2nd Time: Do not fill.

Committee Report: Passed In: Do not fill.

Senate Vote Do not fill.

OFFICIAL: _____
Student Senate President

PASSED: Do not fill.

CERTIFIED TO THE STUDENT BODY

President of the Student Body Date

Director of the Student Governance & Advocacy Date

Vice President of Student Affairs Date

Statute/Amendment Text

704.2 Declaration of Candidacy

1. No candidate shall be placed on the Official Ballot who has not filed declaration of candidacy or who has not met the specific qualifications for the office.
2. The Supervisor of Elections shall provide the Declaration of Candidacy Form which shall be signed by the SGA Director of Student Affairs or SGA Assistant Director, to confirm the candidate's qualifications for office.
3. A political party may remove its affiliation with any candidate with the consent of the party's officers. Otherwise, only a candidate for office may change their declaration.
4. Only the candidate may withdraw their Declaration of Candidacy twenty-four(24) hours before the starting time of the election day.
5. No student shall declare candidacy for more than one (1) major office at a given time.
6. Each candidate shall show understanding and acceptance of all filing procedures, campaign restrictions, and the elections and ethics codes prior to filing. This will be shown by signing an affidavit provided by the Supervisor of Elections. In addition, candidates will also sign a statement that they shall be liable for all actions undertaken by their party.
 1. The Supervisor of Elections or the SGA Director of Student Affairs shall make all information pertaining to filing available at least one (1) week prior to the filing dates. At that time the Election Code shall be considered binding for the elections in question and shall not be changed by the Student Senate.
7. There shall be Mandatory Candidate Seminars on Monday and Tuesday after the deadline of the declaration of candidacy organized by the Supervisor of Elections that will ~~inform candidates~~ provide information about election rules and procedures. Independent candidates and ~~political party candidates~~ political party leadership are only required to attend one of the mandatory candidate seminars. Political Parties must send their ~~candidates along with their Party Chair~~, Campaign Manager or Treasurer who falls under Chapter 710.3 A of the Student Body Statutes who will pass information on to candidates who choose to run with their respective party. The Supervisor of Elections shall have the sole discretion to hold additional seminars. Candidates or parties who fail to attend one of the seminars held by the Supervisor of Elections shall lose their eligibility for office unless they show proof of class conflict or illness. This shall not apply to candidates seeking only seats in the Congress of Graduate Students.
 1. If the Party Chair is unable to attend, the Vice Chair may go in their place.
8. All candidates for office will sign a memorandum of understanding provided by the Supervisor of Elections discussing the penalties associated with, and specified by, Chapter 711 of the Student Body Statutes.
 1. For candidates running with a political party, the memorandum must be provided to candidates by party leadership.
9. Candidates for Oglesby Union board must also attend an Orientation Session to be held immediately after the Mandatory Candidate Seminars. Current members of the Oglesby Union Board shall organize the meeting.
 1. Candidates for the Oglesby Union Board who fail to attend one of the sessions and fail to schedule makeup appointment shall lose their eligibility for office, unless they show proof of class conflict or illness

75th STUDENT SENATE

Senate Resolution

Resolution #: 51

Primary Sponsor: A. White, Baez

Co-Sponsor(s): Alvarez, Bevis, Shaver, Sparling, Waller

Date: 13 June 2023

Whereas: SNAP (Supplemental Nutrition Assistance Program) is the nation's most important anti-hunger program that qualifying individuals can apply for to receive assistance in the purchase of food, and

Whereas: In Florida, 13% of the population utilized SNAP benefits or roughly 2,847,100 people in the fiscal year of 2022. That is 1 out of 8 people which is higher than the national average of 1 out of 9 people, and

Whereas: In Leon County, 67% of the residential population's annual income is below SNAP and Other Nutrition Programs threshold requirements of 200% poverty, and,

Whereas: 1 out of 3 college students face food insecurity nationally as many college students faced food insecurity for the first time, and

Whereas: 489,472 undergraduate students received a need-based Pell Grant in the 2022-academic year. Many of these students are EBT recipients or are qualifying, and,

Whereas: The Florida State University Department of Student Support and Transitions website teaches students about Snap Benefits/Assistance programs included, but not limited to, how to apply, and,

Whereas: There is currently only one EBT terminal locations on the Florida State University campus at Provisions on Demand and one in process of being implemented at The Trading Post, and,

Whereas: The Seminole Dining Website does not list SNAP or EBT as an accepted form of payment at the EBT terminal on Florida State University campus, and,

Whereas: There are no online resources to find an EBT terminal on the Florida State University campus, and,

Whereas: This lack of advertising directly leads to a lack of accessibility of the EBT terminals for students in need, and,

Whereas: An EBT terminal location map, similar to the Center of Health and Wellness' Condom Map, could exponentially impact students in need. Most students on Florida State University campus could not tell you where an EBT terminal is located, and,

Be it resolved by the Seventy-fifth Student Senate at Florida State University that: the Senate collaborate with Seminole Dining to perform an accurate assessment of EBT terminal locations and collaborates with Student Publications' Graphic Designers to put forth an honest and eager effort to create an accessible and legible list of dining locations that accept EBT on Florida State University's campus, and,

Be it further resolved that: the Senate Press Secretary collaborates with Student Publications to print physical copies of this EBT Terminal Location List and post nearby EBT terminal locations, and,

Be it further resolved that: the Senate collaborates with Seminole Dining to add EBT to the list of accepted forms of payment listed on the official website (seminoledining.campusdish.com) for Seminole Dining's Provisions on Demand and The Trading Post and any other qualifying locations on Florida State University campus, and,

Be it further resolved that: the Senate send the list of EBT Terminal Locations to the Department of Student Support and Transitions with a request for the Department to add EBT terminal locations on Florida State University Campus to their SNAP/Accepted Benefits article on the Department's website.

Be it further resolved that: the Senate Press Secretary makes a social media graphic advertising the EBT Terminals on campus and advertise the graphic on SGA senate social media.

Be it further resolved that: a copy of this resolution is sent to:
Kyle Clark, Vice President of Finance and Administration
Dr. Amy Hecht, Vice President of Student Affairs
Dr. Bowden, Associate Vice President of Student Affairs
John Meyer, Director of Operations of Seminole Dining
Dr. Shelley Ducatt, Director of Student Support and Transition
Jack Hitchcock, Student Body President
Nina Chong, Student Body Vice President

OFFICIAL: _____
Student Senate President

**SENATE VOTE:
PASSED:**

75th STUDENT SENATE Senate Resolution

Resolution #: 55

Primary Sponsor(s): Pedraja

Co-Sponsor(s): Arellano, Bevis, Hellman, Hirji, Kerley, Randall, Sparling

Date: July 19, 2023

Whereas: the Student Senate recognizes the need to ensure efficient and effective procedures for committee referral and consideration of legislations; and,

Be it resolved by the Seventy-fifth Student Senate at Florida State University that: the Rules of Procedure be amended as follows:

Section 5.9 Committee Referral shall be revised as:

“The Student Senate President shall refer all bills and constitutional amendments to the appropriate standing committee for consideration and action, and the Student Senate President may refer any resolution to committee or directly to the calendar for second reading. ~~In the occurrence of a bill being referred to multiple committees, the committee assignments shall be considered a sequential order. The bill must be passed in sequence by all the relevant committees to be placed on Second Reading.~~ In the case of a bill being referred to multiple committees, the committee assignments shall not be bound by a specific sequential order. The bill must receive approval from all relevant committees, regardless of the order, to be placed on Second Reading. Each committee shall review the most recently passed version of the bill. Once a bill passes an individual committee, it shall proceed, along with any amendments, to the next committee for consideration. Failure of a bill in any assigned committee shall result in its defeat, and it shall be removed from the Calendar.”

Be it further resolved that: this amendment to the Rules of Procedure shall take effect immediately upon approval.

OFFICIAL: _____
Student Senate President

SENATE VOTE:
PASSED: