

74th STUDENT SENATE LEGISLATION PACKET June 27, 2022

This legislation is up-to-date as of the publishing date. Any questions or concerns can be addressed to sgaspres@admin.fsu.edu.

Thank you,



Samuel Diaz
Student Senate Summer President
Florida State University

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- **Bill 57:** Providing comprehensive revisions to the governing statutes of the Hispanic/Latinx Student Union.
- **Bill 58:** Pursuant to Statute 807.6(B), this bill reflects a request to fund a Registered Student Organization out of Senate Projects due to PAC's inability to meet during the summer semesters. This transfer is to fund t-shirts for NAACP so they can further promote their organization to the Student Body and to advance their mission of active voter engagement and registration ahead of important midterm elections this year.
- **Bill 59:** This bill consolidates the various statements about Senators taking Leaves of Absence, simplifies and codifies the process, and makes it so that senators on a leave of absence are not counted toward quorum.

74th STUDENT SENATE

Statute Revision, Addition or Proposed Constitutional Amendment Form

Senate Bill #: 48

Primary Sponsor: Diaz, Russell

Co-Sponsor(s): Downing, Hautrive, Fronczak, Pardee, Anderson, Crocker, McMahon, Roogow

Date: April 18, 2022

Purpose & Description: Abolishing the Office of Student Sustainability (OSS) following the Internal Affairs committee's determination (with unanimous Senate concurrence) that the bureau does not add value to the student life of Florida State University. The full opinion of Internal Affairs regarding OSS is available via 74th Senate Resolution #25.

Statute Number(s): SBS § 900.7, Chapter 911

Statute/Amendment Text:

900.7 The Bureaus

The following is a list of all SGA bureaus and corresponding chapter numbers that appear in Title IX.

- A. Chapter 906 - Office of Center for Participant Education
- B. Chapter 907 - Office of Inter-Residence Hall Councils
- C. Chapter 908 - Office of Governmental Affairs
- D. Chapter 910 - Office of Student Council for Undergraduate Research and Creativity
- ~~E. Chapter 911 - Office of Student Sustainability~~
- ~~F. Chapter 913 - Office of Entrepreneurship and Innovation~~
- G. Chapter 914 - Student Council for Accessibility Advocacy
- H. Chapter 915 - Office of the Mental Health Council

CHAPTER 911 **Office of Student Sustainability**

History: Added by the 63rd Student Senate Bill 71. Revised by the 64th Student Senate Bill 32. Revised by the 65th Student Senate Bill 9. Revised by the 67th Student Senate Bill 5. Revised by the 69th Student Senate Bill 76. Deleted by 74th Student Senate Bill xx.

911.1 Purpose, Mission Statement and Services

A. The purpose of the Office Student Sustainability (OSS) will be to:

1. Coordinate and promote engagement sustainability within student-centered issues including, but not limited to conservation, social justice, and environmental service opportunities.
2. Educate students about pressing issues and current affairs related to sustainability through inclusive programming and reflection-based service experiences.
3. Recommend changes to the Student Government Association to promote a more sustainable Student Government Association and University.
4. The OSS shall serve as a collaborative organization, uniting several student groups around campus that maintain a focus on sustainability including conservation, social justice, environmental service opportunities, or any other fields that falls within these areas.

B. Mission

The mission of the OSS is to preserve and cultivate the sustainability efforts of the Florida State University by providing a forum for students to network and collaborate; offering support and encouragement to student organizations with similar missions; and organizing and implementing informative events that aim to enhance students' awareness of social issues.

C. Services

1. The OSS will connect FSU students with other student and community-based organizations that fit their interests, pertaining to sustainability, while encouraging collaborative efforts.
2. The OSS will promote and support the implementation and inquiry into sustainable living practices and resource conservation within the campus community.
3. It shall be the duty of the organization to unite the student leaders from organizations that have a focus pertaining to sustainability environmental services and social justice.
4. The OSS shall push education and advocacy efforts in tandem with the Office of Governmental Affairs in light of un-sustainable Florida State legislation.
3. The OSS shall host at least one major event each academic year that supports the goals of the Green Your Event Series.

6. ~~It shall be the duty of the OSS to create and maintain a calendar which contains all events occurring within the organizations included in OSS.~~
7. ~~The OSS shall build upon the Green Your Event Series, which strives to present student leaders with practical, sustainable solutions to be implemented at events cross campus. This Series should portray a new theme of sustainability at each event, and be conducted several times a year.~~

911.2 Director

A. ~~Selection and Term of Office~~

1. ~~The Director shall be nominated by a selection committee within the Office of Student Sustainability. This committee will be formed under the guidelines found in the OSS bylaws, and shall adhere to all regulations set forth here. The nomination of the committee will be submitted to the Student Body President for approval and, following approval, shall be subject to Student Senate confirmation as outlined in Chapter 304.5~~

B. ~~Powers and Duties~~

1. ~~The Director shall be responsible for the efficient and effective operation of the Bureau, while emphasizing the mission and services of the Bureau.~~
2. ~~The Director shall be responsible for the Management of the Bureau's budget with the assistance of the confirmed treasurer.~~
3. ~~The Director shall be responsible for organizing meetings with students, staff, and professors that the ability to advance the purpose, mission, and goals of the Bureau.~~
4. ~~The Director shall be responsible for seeing that the Bureau is in compliance with all guidelines outlines in Title VIII (Finance Code).~~
5. ~~The Director shall establish policies for the Bureau with the advice of the Student Body President and the Director of Campus Sustainability.~~
6. ~~The Director shall serve as a member of the Council of Executive Bureaus as defined in Chapter 901.~~
7. ~~The director is expected to meet with the Director of Campus Sustainability no less than once a month.~~
8. ~~The director is expected to stay aware of current local, state and national student sustainability related issues.~~

9. ~~The director shall ensure that the Office of Student Sustainability remains in line with the Bureau's established bylaws.~~

911.3 ~~Assistant Director~~

~~There shall be an Assistant Director who shall be selected by the Director of OSS through an application and interview process. This recommendation shall be sent to the Student Body President as outlined in Chapter 318.4, subject to Student Senate confirmation. The Assistant Director shall be responsible for aiding the Director and shall fulfill the duties of the Director in the Director's absence with the exception of the hiring and firing of staff.~~

911.4 ~~Treasurer~~

A. ~~Selection~~

1. ~~The Director of OSS shall select the Treasurer through an application and interview process.~~
2. ~~This recommendation shall be sent to the Student Body President as outlined in Chapter 318.4, subject to Student Senate confirmation.~~

B. ~~Powers and Duties~~

1. ~~The Treasurer shall be responsible for closely monitoring OSS's finances throughout their term.~~
2. ~~The Treasurer shall assist the Director and Assistant Director with filing purchase and funding requests.~~
3. ~~The Treasurer shall assist with the development of the fiscal year's budget.~~
4. ~~The Treasurer shall lead any fundraising initiatives developed by OSS.~~
5. ~~The Treasurer shall sign purchase requests in the event that the Director or Assistant Director is absent.~~

911.5 ~~Media Chair~~

A. ~~Selection~~

1. ~~The Director of OSS shall appoint the Media Chair.~~
2. ~~The Assistant Director must approve the appointed Media Chair.~~

B. ~~Powers and Duties~~

1. ~~The Media Chair shall promote the Office of Student Sustainability's programming and popularize the OSS brand. This includes:~~

- a. ~~Distributing events flyers.~~
- b. ~~Assisting the Director and Assistant Director with outreach to constituent organizations.~~
- c. ~~Enhancing OSS's social media presence.~~
- d. ~~Attending to any other media needs as determined by the Board of Directors.~~

911.6 ~~Programming~~

A. ~~Selection~~

- 1. ~~The Director of OSS shall appoint the Programming Chair.~~
- 2. ~~The Assistant Director must approve the Programming Chair.~~

B. ~~Powers and Duties~~

- 1. ~~The Programming chair shall lead the Office of Student Sustainability's programming initiatives and enhance the grass root support of the OSS. This includes:~~
 - a. ~~Spearheading the event planning process for the OSS, in line with the sustainability practices we promote.~~
 - b. ~~Assisting the Director and Assistant Director with outreach to constituent organizations.~~
 - c. ~~Enhancing the student body's familiarity with the OSS through the Green Your Event Series and tabling.~~
 - d. ~~Managing the promotional items purchased by the Bureau.~~
 - e. ~~Attending to any other outreach needs as determined by the Director and Assistant Director.~~

911.7 ~~Removal from Office~~

~~The director and assistant director may be removed by the Student Body President as outlined in Chapter 318.4 or by impeachment by the Student Senate.~~

911.8 ~~Advisors~~

~~There shall be an advisor for the OSS. The staff advisor of the OSS shall be the Director of Campus Sustainability.~~

911.9 ~~Ex-Officio Members~~

- A. ~~The following constitutes a list of students who may be included in the Green Leadership Circle as ex-officio members.~~
 - 1. ~~Student Body President or a designee~~
 - 2. ~~Student Senate President or a designee~~
 - 3. ~~COGS Speaker or a designee~~

74th STUDENT SENATE

Statute Revision, Addition or Proposed Constitutional Amendment Form

Senate Bill #: 49

Primary Sponsor: Diaz, Russell

Co-Sponsor(s): Hunter, Drackley, Hautrive, McMahon, Downing, Roogow, Fronczak, Anderson, Vollick, Crocker

Date: April 18, 2022

Purpose & Description: Providing clearer guidelines for the annual process of bureau review conducted by the Internal Affairs committee.

Statute Number(s): SBS § 900.5

Statute/Amendment Text:

900.5 ~~Termination~~ Student Senate Oversight

- shall
- A. Bureaus shall be annually reviewed by the Internal Affairs Committee, which recommend to Student Senate if a Bureau shall continue to exist. provide recommendations to the bureaus as to how to improve their efficiency, and shall reserve the right to recommend the abolition of specific bureaus to the Student Senate and Executive Branch. The committee's recommendations shall be expressed in the form of individual resolutions for each bureau.
- B. Bureau Review shall be conducted each Spring semester and be completed by Spring Inauguration. The Internal Affairs Committee shall deliberate on and consider the following in its recommendations for each bureau:
- i. Compliance with Student Body Statutes
 - ii. Executive Board composition and forwarding process
 - iii. Satisfaction with the bureau's financial allocations and its requests for future funding
 - iv. The bureau's fulfillment of its mission statement
 - v. Effective execution of past and future programming
 - vi. Overall efficiency of the bureau's operations

74th STUDENT SENATE

Statute Revision, Addition or Proposed Constitutional Amendment Form

Senate Bill #: 51

Primary Sponsor: Folwell
Co-Sponsor(s): Kariher, Rivers
Date: May 31, 2022

Purpose & Description: To fix an error that stipulates two different thresholds for overruling the minimum time served to be considered into the Senate Hall of Fame, and increasing the standard for nominees who have served less than two years. Also, to fix several grammatical and formatting errors.

Statute Number(s): 413.8

Statute/Amendment Text:
413.8 The Senate Hall of Fame

Membership in the Senate Hall of Fame is the highest honor a student Senator can achieve. This honor shall be bestowed upon any Senator who has performed their duty as a member of the Senate with the highest standard of excellence, beyond that normally expected of a Senator at the Florida State University.

A. Prospective candidates for this award shall be nominated by the Student Senate in Resolution format. Included in the Resolution should be the name of the Senator to be nominated, the Senate(s) in which the individual served and reasons why the Senator is deserving of this honor. When this resolution is debated on the Senate Floor, two rounds of pro may be given, but no rounds of con will be permitted. If the Resolution is approved by the Senate, by two-thirds (2/3) vote, the Senator will be automatically considered a member of the Senate Hall of Fame.

1. The Senate shall determine the criterion for selecting the recipients of the award. The following exceptions to this apply:
 - a. Only the Senator's accomplishments in the Student Senate shall apply.
 - b. Holding a position of Senate leadership shall not be the sole basis for determining

- if a nominee is qualified.
- c. Only senators who have served two calendar years or two full terms of office or more in the Student Senate may be considered.
 - i. The length of the Senator's term beyond this threshold shall not count for or against the nominee.
 - ii. Time served shall count time served in Senate Officer positions such as Senate Clerk, Senate Press Secretary, and Senate Parliamentarian.
 - iii. This stipulation may be overruled by a three-fourths (3/4) ~~3/4~~ ~~2/3~~ vote of the senate before the resolution is presented placed on Second Reading opening statements occur in situations where the senate determines a nominee's work is exceptional (emphasis added) in a shorter amount of time.
 - d. ~~except~~ Excluding for the original members of the Senate Hall of Fame, no person shall be considered for membership following their graduation from Florida State University.
 - e. No more than four (4) Senators shall be inducted in the Hall of Fame per year.

EB. Once a nominee has been selected to be a member of the Senate Hall of Fame, they will be notified in a timely manner as to the award. The Senators placed in the Senate Hall of Fame shall have their names placed on a plaque that will be permanently displayed in the hall outside of the Senate Chamber.

74th STUDENT SENATE

Statute Revision, Addition or Proposed Constitutional Amendment Form

Senate Bill #: 52

Primary Sponsor: Rowan

Co-Sponsor(s): Click or tap here to enter text.

Date: Click or tap here to enter text.

Purpose & Description: A bill to formalize the processes for the opening, operation, and report of the Central Reserves Committee.

Statute Number(s): Chapter 412, New Chapter 421, Chapter 809

Statute/Amendment Text

Chapter 412 Sweepings Regulations Act of 1995

*History: Added by 47th Senate Bill 93. Revised by the 48th Senate Bill 167.
Revised by the 49th Senate Bills 14 and 54. Revised by the 52nd Senate Bill 19.
Revised by the 56th Senate Bill 10. Revised by 60th Senate Bill 69. Revised by
the 68th Senate Bill 61.*

412.1

Sweepings Allocation Process

- A. Monies from sweepings may not be allocated by Student Senate, except through one sweepings bill per year. It must be completed and passed by Student Senate no later than the end of the fall term.
1. In the event that a veto results in unallocated sweepings monies an additional sweepings bills may be done.
 2. In the event that the Vice President for Student Affairs holds sweepings funds in an A&S Fee Reserve and later returns that money to the Student Senate, the monies shall be allocated in a sweepings bill. This may result in an additional sweepings bill.
- B. Sweepings monies may not be attached as a rider to other bills.
- C. Committee Members

1. The Sweepings Committee shall be a special standing committee, and members shall enjoy all rights of committee members under Chapter 411, unless otherwise stated in this statute.
 2. Senators may serve on this committee as voting members while serving on other committees. The Committee shall consist of two (2) members from each standing committee (except Rules and Calendar) elected by their committee. The Chair and Vice Chair of the Sweepings Committee shall be elected by the Sweepings Committee upon its creation in the Fall.
- D. An estimated amount of the Budget shall be used to submit to the Senate President for First Reading by the Chair of the Sweepings Committee. After which Hearing shall be held and operated at the discretion of the Chair of the Sweepings Committee.
1. Each prospective recipient of monies from Sweepings shall make a request. The Sweepings Committee shall hold hearings during which requests are defended. Each prospective recipient of Sweepings shall have a separate hearing.
 2. The hearings shall be administered by the Chair of the Sweepings Committee and shall require a minimum of three (3) members to be present. The Sweepings Committee will in good faith obtain quorum.
 3. The Sweepings Committee shall have the authority to deliberate monies to requesting and non-requesting prospective recipients. The Sweepings Committee shall also be authorized to deliberate more or less than the amount requested.
- E. Any amendment that affects the proviso language or allocation amount in any line of any recipient shall require a two thirds (2/3) vote of the Student Senate. Each amendment shall require a separate two thirds (2/3) vote of the Student Senate.
1. An amendment must be made to a specific line and category.
- F. The completed and committee approved Sweepings Bill must be published and available to the student body no less than three (3) days prior to the hearing of the bill on Second Reading in the Senate.
- G. The Sweepings Bill shall be passed by a roll call vote.

~~412.2~~ In all cases where monies in the excess of five thousand dollars are released from the Central Reserves to Senate, excluding Sweepings, the same procedures described in 412.1, shall be used to determine how this money will be allocated, with the following exceptions.

- A. ~~The Student Body President shall not have a line item veto on such allocation. However, the Student Body President and Student Body Vice President shall be members on this committee.~~
- B. ~~The committee shall be permitted to meet as long as needed and may be called into existence at any time by the Student Senate President, or majority vote of the Student Senate.~~

Chapter 421 **Central Reserves**

- 421.1 There shall be a Central Reserves account under the auspices of the Student Government Association.
 - a This account shall be funded by the A&S fees collected in excess of the estimated Budget, as provided by Chapter 416.
 - b Should the excess exceed \$250,000 for a single fiscal year, the remaining excess shall be placed into the Sweepings account for distribution by the Sweepings Committee.
 - c The fund shall, if at all feasible, maintain a minimum balance of \$500,000.
- 421.2 The primary function of the Central Reserves account shall be to provide fiscal protection from enrollment shortfalls or budgetary emergencies.
 - a Any allocations made from Central Reserves, for the primary function, shall be passed by the Senate. The bill making the allocation shall be assigned to the Budget Committee and must pass the Senate by a two-thirds vote.
- 421.3 If, at any time, the Central Reserves account reaches a balance greater than or equal to \$600,000, a Central Reserves Committee shall be convened for the purpose of distributing the excess funds.
 - a The Committee may be called to order by the Vice President of Student Affairs, Student Senate President, or majority vote of the Senate.
 - 1. If the balance of the account is less than \$600,000, the Committee may not be called.
 - b The Committee shall be composed of:
 - 1. Two (2) senators elected from each standing committee (except the Rules Committee),
 - 2. Three (3) students selected by the Vice President for Student Affairs,

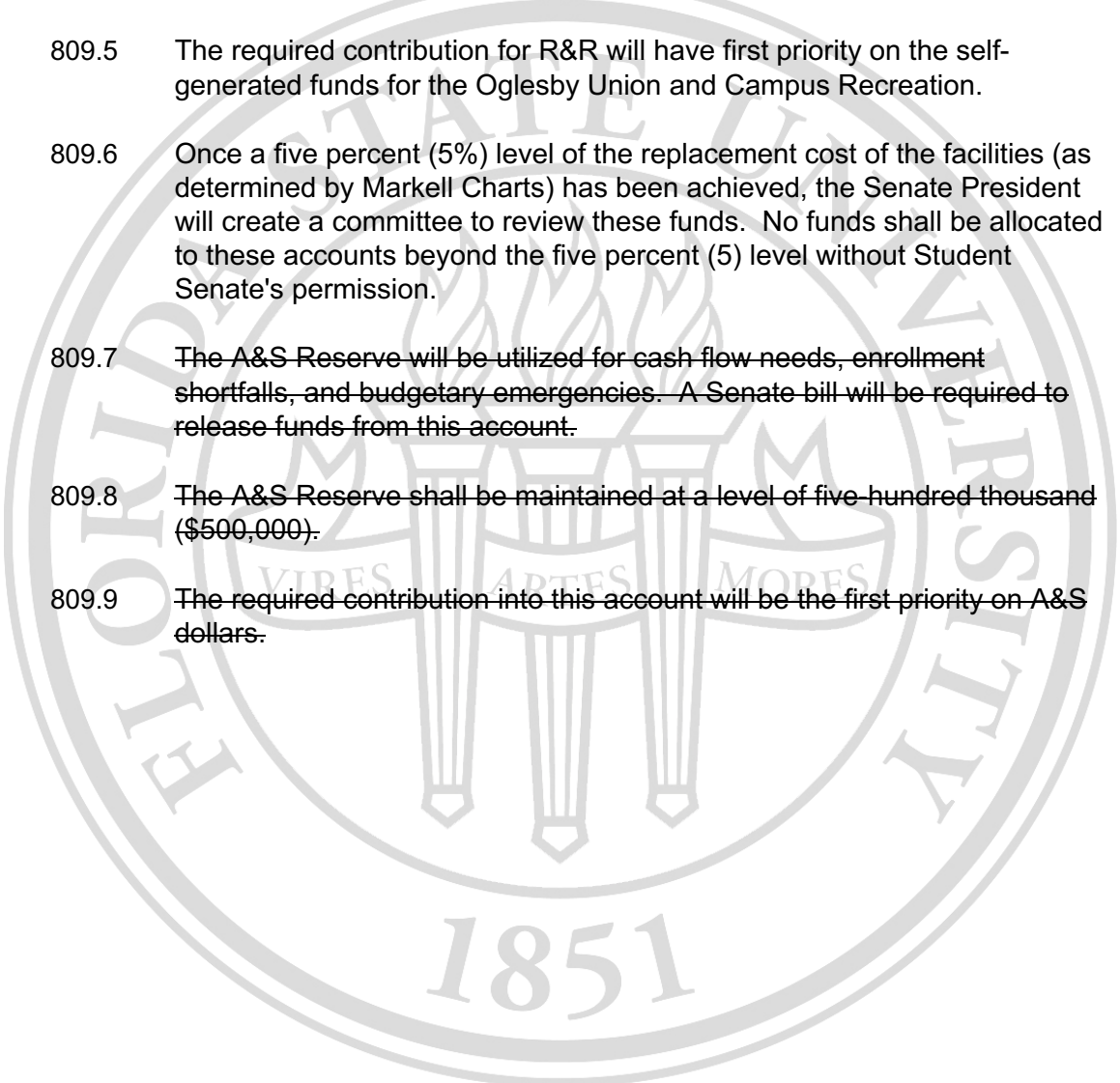
3. The Speaker of the Congress of Graduate Students, and
 4. The Deputy Speaker of Finance of the Congress of Graduate Students.
- c. At the first meeting of the Committee, which must occur within two (2) weeks of the Committee being called, a Chair and Vice Chair shall be elected, so long as eight (8) members of the Committee are present, and the meeting is properly noticed. The Chair must be a senator.
- d. Upon election of a Chair and Vice Chair, the Chair and Vice Chair shall publish a form on the SGA website in which entities may make requests for funding.
1. This form shall be open for five (5) business days.
 2. The form shall provide the entity a method by which they may schedule a time and date to present their request to the Committee.
 3. All requests for funding shall itemize the request by funding category and shall include at least three (3) quotes for each requested item, unless unfeasible.
 4. No entity may request more than fifty percent (50%) of the total funds available for distribution.
- e. Once the form is closed, the Committee shall meet to hear the requests. The Committee shall set aside no fewer than four (4) business days to hear these requests.
1. Each entity shall have no longer than fifteen (15) minutes to present their request, followed by a period of open questioning by members of the Committee, lasting no longer than fifteen (15) minutes.
 - i. The time limits may be waived by the Chair.
 2. Quorum, for the purpose of hearings, shall be four (4) members of the Committee.
- f. Once all requests have been heard, the Committee shall meet in open deliberations and determine the allocations provided from the account.
1. Quorum for deliberations shall be a majority of the Committee.

2. The Committee shall have the authority to deliberate monies to requesting and non-requesting prospective recipients. The Sweepings Committee shall also be authorized to deliberate more or less than the amount requested.
 3. Priority should be given to requests that lasts more than two (2) years.
 4. The proposed allocations, as a whole, must be approved by two-thirds vote of the Committee.
- g Upon approval of the allocations, a bill shall be introduced by the Chair of the Committee including all line items, as determined by the Committee. The bill shall be referred to the Budget Committee.
- h When the bill is heard on Second Reading, amendments may only be made by a two-thirds vote. Amendments may only change the funding amount of one category in one line item at a time.

Chapter 809 Policy on Reserve Accounts

History: Added by the 47th Senate Bill 161. Revised by the 49th Senate Bill 149. Revision by the 51st Senate Bill 62. Revised by the 54th Senate Bill 64. Revised by 58th Senate Bill 13. Revised by the 61st Student Senate. Revised by the 62nd Student Senate Bill 80. Revised by the 65th Senate Bill 28. Revised by the 71st Senate Bill 78.

- 809.1 The Oglesby Union and Campus Recreation will set aside 25 percent (a quarter of one percent) of the cost of the facilities (based on the Markell Chart as provided by the FSU Office of Environmental Health and Safety) for a replacement and renovation (R&R) account to be transferred no later than June 1 of each fiscal year. These funds will be used for depreciation of their respective facilities and budgetary emergencies as well as for repair and replacement of furniture and equipment. There will be two categories of R&R:
- A. Physical Plant (anything with a useful life over five (5) years as defined by the FSU University Controller's Office).
 - B. Furniture and Equipment Replacement (anything with a useful life less than or equal to five (5) years as defined by the FSU Controller's Office).
- 809.2 Any expenditure from the R&R account up to \$10,000.00 must be approved by the Facility Director and Facility Board with notification given to the Senate President, Student Body President and the Vice President for Student Affairs.

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- The seal of Fleming State University is a large, light gray watermark in the background. It features a central shield with three torches, surrounded by the text 'FLEMING STATE UNIVERSITY' and the year '1851'. The motto 'VIBES ARTES MODER' is also visible.
- 809.3 Any expenditures from the R&R account over \$10,000.00 must be approved by a majority of the group consisting of the Facility Director, Facility Board, Senate President, Student Body President, and Vice President for Student Affairs. The Facility Board shall have only one (1) vote.
- 809.4 In an emergency, and the absence of other individuals mentioned in 809.2 and 809.3, the Directors of Campus Recreation, and Oglesby Union may expend funds with the approval of the Vice President for Student Affairs.
- 809.5 The required contribution for R&R will have first priority on the self-generated funds for the Oglesby Union and Campus Recreation.
- 809.6 Once a five percent (5%) level of the replacement cost of the facilities (as determined by Markell Charts) has been achieved, the Senate President will create a committee to review these funds. No funds shall be allocated to these accounts beyond the five percent (5) level without Student Senate's permission.
- 809.7 ~~The A&S Reserve will be utilized for cash flow needs, enrollment shortfalls, and budgetary emergencies. A Senate bill will be required to release funds from this account.~~
- 809.8 ~~The A&S Reserve shall be maintained at a level of five hundred thousand (\$500,000).~~
- 809.9 The required contribution into this account will be the first priority on A&S dollars.

74th STUDENT SENATE
Statute Revision, Addition or Proposed Constitutional Amendment Form

Senate Bill #: 55

Primary Sponsor: Casiple
Co-Sponsor(s): Suarez B., Tucker
Date: June 9, 2022

Purpose & Description: To allow the Asian American Student Union (AASU) to adjust their non-Senate confirmation Executive Board according to the needs of their members and to allow AASU board members to have jurisdiction on the appointment of a new Assistant Director in case of Director vacancy.

Statute Number(s): 1002.3 A.1, 1002.5

Statute/Amendment Text (please copy below from Word version on Statutes)

1002.3 Executive Board

A. Membership

1. The Executive Board of AASU, hereinafter referred to as the "Board", shall consist of nine (9) or more student members and shall include the Director, Assistant Director, Treasurer, Secretary, Public Relations Coordinator(s), Programming Coordinator(s), Education Coordinator(s), Historian(s), and Outreach Coordinator(s). All members of the Board shall be voting members, with the exception of the Director.
2. There shall be a staff or administrative advisor of AASU. The advisor shall be a non-voting ex-officio member of the Board.

B. Selection and Term of Office

1. Selection

- a. The Director and Assistant Director shall be selected as outlined in Title III, Article 304.6.
- b. The Director shall forward nominees for Treasurer for Student Senate confirmation.

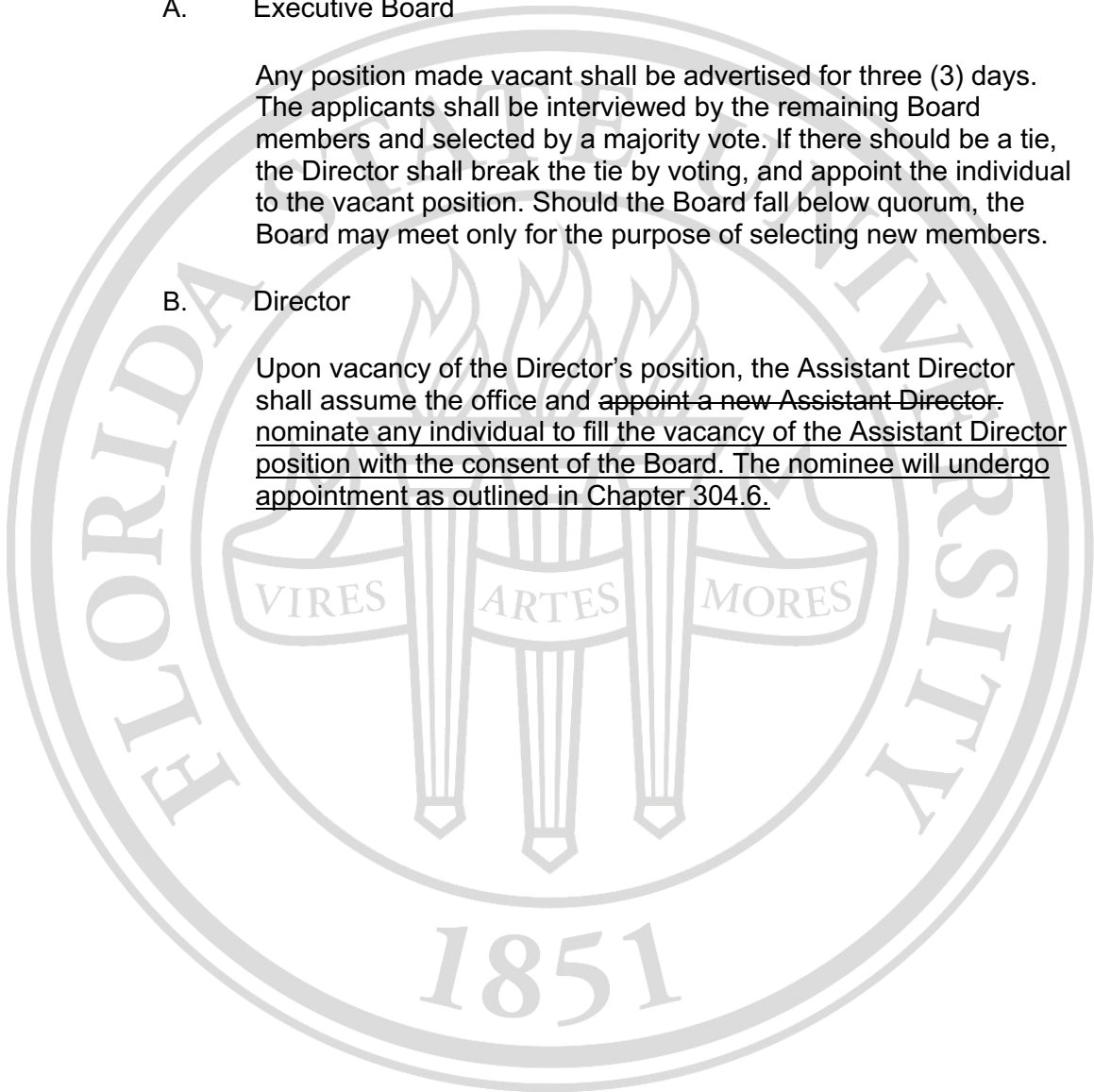
1002.5 Vacancies

A. Executive Board

Any position made vacant shall be advertised for three (3) days. The applicants shall be interviewed by the remaining Board members and selected by a majority vote. If there should be a tie, the Director shall break the tie by voting, and appoint the individual to the vacant position. Should the Board fall below quorum, the Board may meet only for the purpose of selecting new members.

B. Director

Upon vacancy of the Director's position, the Assistant Director shall assume the office and ~~appoint a new Assistant Director.~~ nominate any individual to fill the vacancy of the Assistant Director position with the consent of the Board. The nominee will undergo appointment as outlined in Chapter 304.6.



74th STUDENT SENATE
Statute Revision, Addition or Proposed Constitutional
Amendment Form

Senate Bill #: 57

Primary Sponsor: Diaz

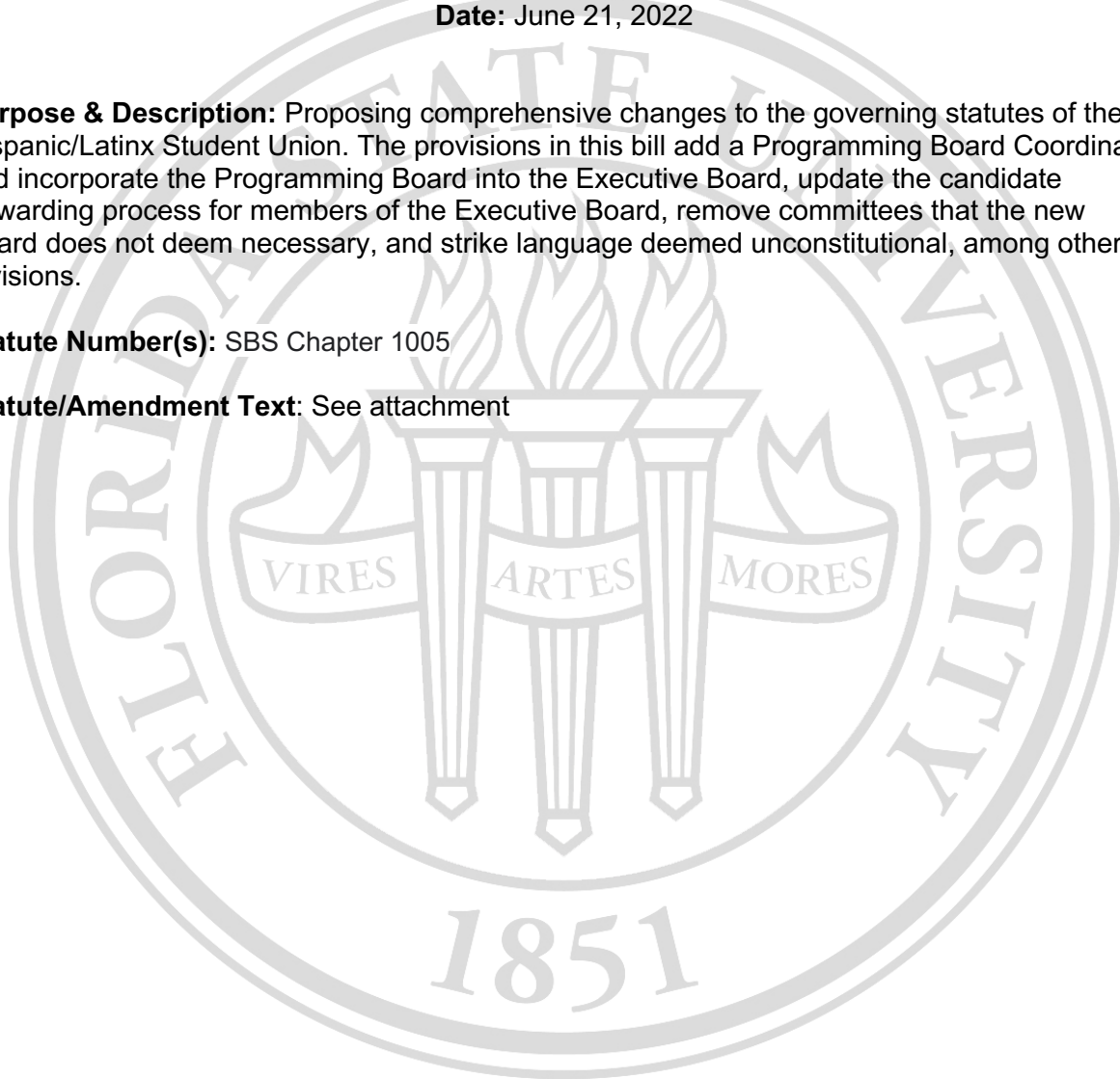
Co-Sponsor(s): Garner, P. Rodriguez, Suarez

Date: June 21, 2022

Purpose & Description: Proposing comprehensive changes to the governing statutes of the Hispanic/Latinx Student Union. The provisions in this bill add a Programming Board Coordinator and incorporate the Programming Board into the Executive Board, update the candidate forwarding process for members of the Executive Board, remove committees that the new Board does not deem necessary, and strike language deemed unconstitutional, among other revisions.

Statute Number(s): SBS Chapter 1005

Statute/Amendment Text: See attachment



Chapter 1005 The Hispanic/Latinx Student Union

History: Added by the 47th Senate Bill 98. Revised by the 47th Senate Bills 39 and 126. Revised by the 49th Senate Bill 160. Revised by the 51st Senate Bill 57. Revised by the 54th Senate Bill 115. Revised by the 56th Senate Bill 31. Revised by the 58th Senate Bill 12. Revised by the 63rd Senate Bill 80. Revised by the 64th Senate Bill 68. Revised by the 66th Senate Bill 15. Revised by 71st Senate Bill 87. Revised by the 72nd Senate Bill 22.

1005.1 Creation/Establishment and Purpose

A. Creation/Establishment

This act shall create an agency of the Student Government Association known as the Hispanic/Latinx Student Union (HLSU) as of the 1995-96 academic year.

B. Purpose

The HLSU shall serve as an institution dedicated to unifying, informing, and serving the Hispanic/Latinx community at the Florida State University (FSU) and Tallahassee community. The HLSU will function as an educational and cultural learning instrument for all students, faculty, and staff. It shall provide a centralized coordination of resources and service for Hispanic/Latinx community. The HLSU shall serve as a nucleus for a network with other national institutions and organizations to improve the opportunities and living conditions of the Hispanic/Latinx community. It shall be open and accessible to everyone thus providing a liaison between FSU and the Tallahassee community.

1005.2 General Membership

A. Membership

Membership in the HLSU is open to all students attending FSU who are genuinely interested in the culture and progress of the Hispanic/Latinx community without regard to race, creed, religion, gender, age, sexual orientation, national origin, marital status, parental status, or disability, or other protected class status outlined in Chapter 206 of Student Body Statutes.

No hazing or discrimination will be used as a condition of membership in this agency.

1005.4 Executive Board

A. Membership

The Executive Board shall consist of the Director, Assistant Director, Secretary, Treasurer, ~~and~~ Outreach Coordinator, Public Relations Coordinator, ~~and~~ Professional Development Coordinator, and six (6) Programming Coordinators.

B. Qualifications

The qualifications are as follows:

1. Students in good standing at FSU with a minimum 2.0 GPA

2. Have an interest in promoting and contributing to the Hispanic/Latinx culture and community on campus
3. Have held at least one leadership position at a college level.

C. Selection and Term of Office

All applications for all positions will be opened in the Spring semester and closed the last school day in February. Interviews will be set by the current Executive Board once all applications have been received.

1. Director and Assistant Director

The Director and Assistant Director shall be nominated with a majority (50 percent plus 1) vote by the previous Executive Board and appointed by the Student Body President. If a current Executive Board Member is running for a position on the following year's Board, that individual may not be present at any interviews for the position and shall not cast a vote.

2. Treasurer, Secretary, Outreach Coordinator, Public Relations Coordinator, and Professional Development Coordinator and Positions Subject to Student Senate Confirmation

The newly ~~appointed~~ confirmed Director and Assistant Director shall interview applicants and forward nominees for Treasurer and Secretary to the Student Senate for confirmation ~~by the last Senate of the Spring semester within two (2) weeks of the assumption of their respective offices.~~ These new officers will officially take office the first week of the first summer session upon Senate confirmation and serve for a full academic year thereafter.

3. Positions Not Subject to Student Senate Confirmation

The newly confirmed Director and Assistant Director shall interview all applicants and appoint an Outreach Coordinator, Public Relations Coordinator, Professional Development Coordinator, and six (6) Programming Coordinators who shall be selected to establish a Programming Board. These new officers shall officially take office upon their appointment by the newly confirmed Director and Assistant Director and serve for a full academic year thereafter.

4. ~~Programming Board~~

~~The newly appointed Director and Assistant Director shall interview and select five(5) Programming Coordinators to establish a Programming Board. The new officers will officially take office the first week of the summer session for a full academic year.~~

4. Committee Chairs

The committee chairs will be appointed by a majority vote of the newly confirmed elected Executive Board and will officially take office the first week of the summer semester for and serve for a full academic year thereafter.

5. The Director ~~and~~ or Assistant Director must be in Tallahassee for the majority of the summer.

D. Meetings

Meetings shall be held on a weekly basis. Notification shall be given at least ~~fortyeight (48)~~ twenty-four (24) hours in advance of the designated meeting time.

E. Powers and Duties of the Executive Board

The Executive Board shall work towards identifying, developing and monitoring programs that address the needs of the Hispanic/Latinx community, thereby increasing the awareness and sensitivity of issues among non-Hispanic/Latinx and Hispanic/Latinx students in accordance with but not limited to the Statement of Purpose as stated in Article 1005.1, Section (b).

1. The Director shall:

- a. Serve as the Executive Head of all functions, meetings or any related activities concerning the HLSU, with the approval of the Executive Board.
- b. Serve as the Executive Liaison for at least one (1) of the standing committees.
- c. Retain the rights to call an emergency meeting with the standing committee twenty-four (24) hours prior notification.
- d. Have the power to implement ad-hoc committees.
- e. Execute decisions on policy, procedure and activities as prescribed by the Executive Board.
- ~~f. Appoint Board members at director's discretion, with the consultation of the Assistant Director and the Advisor.~~
- f. Be financially certified pursuant to Section 801.3.
- g. Be in constant communication with the Executive Branch and Legislative Branch of the Student Government Association.
- h. Reserve the right to make executive decisions in line with the Student Body Constitution and Statutes.
- i. Collect monthly reports of each Executive Board Member from the Secretary.
- j. Appoint committee liaisons.
- ~~k. Maintain a positive working relationship with the Florida Latinx Hispanic American Student Union, a state-wide student-led initiative.~~

2. The Assistant Director shall:

- a. Assist all Affiliate Members.
- b. Serve as the Executive liaison for at least one (1) of the standing committees.

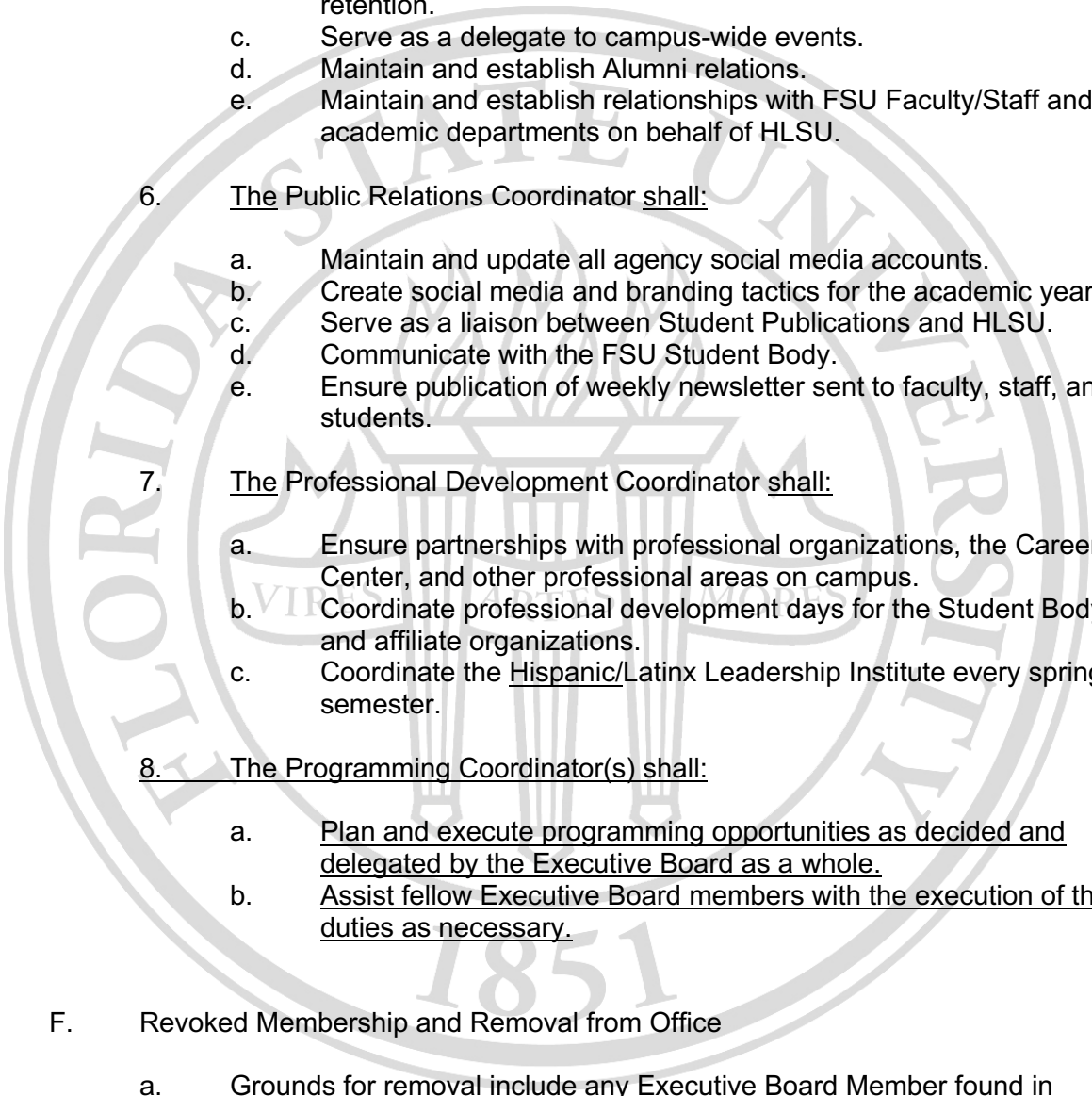
- c. Retain the right to call an emergency meeting with the standing committee giving twenty-four (24) hours prior notification.
- d. Have the power to implement ad hoc committees.
- e. Recruit and assist future Affiliate Members.
- f. Be responsible for collecting all monthly reports from Affiliate members. Reports as to be turned into the Secretary.
- g. Inform members on procedures of becoming an HLSU Affiliate Member.

3. The Secretary shall:

- a. Be in charge of all internal communication for the Agency
- b. Serve as the Executive Liaison for at least one (1) of the standing committees
- c. Retain the right to call an emergency meeting with their standing committee twenty-four (24) hours prior notification.
- d. Prepare and post the minutes for the Executive Board no later than forty-eight (48) hours after the meeting.
- e. Be responsible for the management of El Centro and its employees.
- f. Maintain an updated HLSU active member roster.
- g. Create and maintain a roster that contains the information of the Executive Board, committee Board and Affiliated Members
- h. Be responsible for collecting all monthly reports and creating the monthly Report for the Agency. This is to be turned into the Director.
- i. Create an Annual Report at the end of the fiscal year of all activities and expenditures of the Agency. Report will be turned in to the Director.
- j. Be familiar with Robert's Rules of Order to conduct meetings
- k. Maintain the HLSU Administrative Manual.
- i. Collect and analyze feedback from the Student Body and submit executive board meeting minutes for publishing on the HLSU website.

4. The Treasurer shall:

- a. Be in charge of all concerns dealing with finances and be financially certified pursuant to Section 801.3.
- b. Serve as the Executive Liaison for at least one (1) of the standing committees.
- c. Retain the right to call an emergency meeting with the standing committee with twenty-four (24) hours prior notification.
- d. Be responsible for all traveling expenses and arrangements for the Agency.
- e. Prepare and present any bills, or resolutions dealing with HLSU finance to the Student Senate
- f. Complete a monthly Financial Report to be included in the Agency Monthly Reports. This is to be turned into the Secretary.
- g. Complete and Annual Report of all financial information at the end of the fiscal year. This report is to be turned into the Secretary.

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- h. Create a budget every academic year to be shared with the executive board.
5. The Outreach Coordinator shall:
- a. Communicate and establish relationships with campus partners and campus departments for co-sponsorships.
 - b. Create outreach tactics to maintain and increase membership retention.
 - c. Serve as a delegate to campus-wide events.
 - d. Maintain and establish Alumni relations.
 - e. Maintain and establish relationships with FSU Faculty/Staff and academic departments on behalf of HLSU.
6. The Public Relations Coordinator shall:
- a. Maintain and update all agency social media accounts.
 - b. Create social media and branding tactics for the academic year.
 - c. Serve as a liaison between Student Publications and HLSU.
 - d. Communicate with the FSU Student Body.
 - e. Ensure publication of weekly newsletter sent to faculty, staff, and students.
7. The Professional Development Coordinator shall:
- a. Ensure partnerships with professional organizations, the Career Center, and other professional areas on campus.
 - b. Coordinate professional development days for the Student Body and affiliate organizations.
 - c. Coordinate the Hispanic/Latinx Leadership Institute every spring semester.
8. The Programming Coordinator(s) shall:
- a. Plan and execute programming opportunities as decided and delegated by the Executive Board as a whole.
 - b. Assist fellow Executive Board members with the execution of their duties as necessary.
- F. Revoked Membership and Removal from Office
- a. Grounds for removal include any Executive Board Member found in violation of Article 1005.4, Section B.
 - b. Any Executive Board Member who does not fulfill their duties as described in Article 1005.4, Section E shall be removed from office with consultation of the Advisor by a majority (50 plus 1) vote of all other Executive Board Members.

c. These provisions shall not preclude officers subject to impeachment from being forwarded to the Senate Judiciary committee for impeachment proceedings pursuant to Chapter 405 of Student Body Statutes.

G. Resignation

1. The Executive Board Members no longer wishing to serve on the Executive Board must submit their resignation to the Director at least two (2) weeks in advance along with any relevant information in the form of a letter. The Officer must await the decision of all other Executive Board Members regarding how long the process of resignation will take, usually until another can be found to fill the position. One (1) week prior to the Officer's final day, this individual shall submit all documents pertaining to the Agency and any information on current projects in their care in an organized binder. The resigning Executive Board Member must explain its contents to the Director and to the new officer filling the position.
2. Any position made vacant shall be advertised for ten (10) business days. The applicants shall be interviewed by the remaining Executive Board and selected by a majority (50 plus 1) vote and forwarded for Student Senate confirmation if necessary.
3. Upon vacancy of the Director's position, the Assistant Director shall assume the position for the remainder of the term to which the outgoing Director was appointed.

H. Reinstatement

Depending upon circumstances, an interview will be set with the current Executive Board, the HLSU Advisor, and the officer in question. This individual shall be reelected upon a unanimous (100%) vote among those present. There will be no proxy votes.

1005.5 Committee Board

- A. Membership
The Board of Committees Chairs shall consist of ~~five (5) nine (9)~~ appointed Chairs, each representing a specific committee. The Committees shall be:

Athletics
Community Service
Education
Fundraising
Historian
Membership
Political Action Social Advocacy
Press & Publicity
Special Events

B. Qualifications

The qualification to be a Committee Board Member is to be a student in good standing at the Florida State University.

C. Selection and Term of Office

Applications for Committee Board will open in the Spring and remain open for at least ten (10) business days. Interviews will then be arranged and conducted with all applicants. The Committee Board shall be appointed by the Executive Board and will hold office for a full academic year. The Committee Chairs and Vice Chairs will officially take office after being appointed.

D. Meetings

1. Committee Board meetings shall be held on a bi-weekly basis with the Internal Relations Officer and the Secretary.
2. The Committee Chairs and Co-Vice Chairs shall meet with their Executive Liaison on a bi-weekly basis. Chairs and Vice-Chairs shall be notified at least forty-eight (48) hours prior to the meeting.
3. Committee Board Members are expected to meet regularly aside from the Committee Board meetings and meetings with their respective Executive Liaison.

E. Powers and Duties of the Committee Board

The Committee Board shall work towards their respective committee duties. Each Committee shall have a Chair and a Vice Chair but is not limited to that number of members.

1. The Chair shall:
 - a. Preside over all committee meetings.
 - b. Create a typed agenda for every committee meeting.
 - c. Turn in a monthly report (~~See Appendix~~) regarding all events, meetings, and other activities the committee holds and/or participates in during each month. This report must be turned in to the HLSU Secretary by the third (3rd) day of the following month.
 - d. Notify the Executive Liaison at least forty-eight (48) hours prior to any meeting that neither the Chair nor the Vice Chair may be able to attend.
 - e. Retain the right to call emergency meetings when necessary by giving twenty-four (24) hours' notice to members and the Executive Liaison.
 - f. Work actively with other committees to facilitate planning.
2. The Vice Chair shall:

- a. Preside over meetings and events in the Chair's absence.
- b. Take minutes and attendance of all meetings and turn in a copy of both the agenda and minutes to the Executive Liaison within forty-eight (48) hours following the meeting.
- c. Give copies of all minutes to all committee members and Chair within forty-eight (48) hours following the meeting.
- d. Attend meetings with the Executive Liaison in case the Chair cannot attend, having been given notification at least forty-eight (48) hours prior to the meeting date.
- e. Assist Chair in preparing the monthly report.
- f. Follow specific duties for their respective committee.
- g. Work actively with other Committees to facilitate planning.

F. Powers and Duties of the HLSU Committees

1. The Athletics Committee shall:
 - a. Organize team(s) of HLSU members for intramural sports.
2. The Community Service Committee shall:
 - a. Plan and execute community service projects.
- ~~3. The Education Committee shall:
 - a. Have a working relationship with academic departments and the Hispanic/Latinx faculty, staff, and administration.~~
4. ~~3.~~ The Fundraising Committee shall:
 - a. Plan and organize fundraising events.
 - b. Work with the Hispanic/Latinx Student Union Treasurer to deposit the money generated from the fundraising events.
 - c. Recruit volunteers to help in the planning and execution of the fundraising event.
 - d. Attempt to receive donations from corporations and businesses for HLSU events and help establish corporate sponsors.
5. ~~4.~~ The Historian Committee shall:
 - a. Take photographs at all HLSU events.
 - b. Provide the Press and Publicity Committee with any photographs.
 - c. Work with the Press and Publicity Committee in updating the website with pictures.
 - d. Create a professional video and/or digital scrapbook of the current year including but not limited to the following five (5) sections.
 - i. General: Pictures of the HLSU board, committees, and affiliate members.
 - ii. Education: Pictures of all cultural and educational activities.
 - iii. Community Service: Pictures of all community service activities.
 - iv. Social: Pictures of all social events
 - v. Special Events: Pictures of all special events taken place

6. ~~The Membership Committee shall:~~
 - a. ~~Have at least two (2) HLSU representatives at the HLSU table during every Market Wednesday at the Oglesby Union.~~
 - b. ~~Keep an updated list of members who are being honored/recognized for their achievements, to be included in the newsletter.~~
 - c. ~~Plan and execute all HLSU General Body Meetings.~~
 - d. ~~Assist the HLSU Secretary with maintaining an updated membership roster.~~

7. 5. ~~The Political Action Social Advocacy Committee shall:~~
 - a. ~~Be informed of all Student Government Association (SGA) events and relay such information to the membership.~~
 - b. ~~Be informed of any and all Hispanic/Latinx issues in local, state and national government.~~
 - c. ~~Seek and train interested Hispanic/Latinx students for future SGA positions such as Senate, Union Board, Cabinet, etc.~~
 - d. ~~Create and maintain rapport with all SGA officials, including the designated Senate Liaison.~~

8. ~~The Press & Publicity Committee shall:~~
 - a. ~~Be responsible for all design, printing and distribution of flyers.~~
 - b. ~~Follow University Posting Policies for all HLSU publications.~~
 - c. ~~Have a working relationship with Student Publications.~~
 - d. ~~Be informed of prominent events on campus and relay them to Membership.~~
 - e. ~~Maintain and update HLSU's social media networks, including (but not limited to) Instagram, Twitter, Facebook, Student Groups, and the HLSU website.~~
 - f. ~~Design, print, and distribute two (2) newsletters per semester, that inform and educate the general membership about the organization, events held, and any achievements made or issues faced by the Hispanic/Latinx community on a university, local, state, and national level.~~
 - g. ~~Send frequent press releases to the FSView and/or local newspapers about major events.~~

9. ~~The Special Events Committee shall:~~
 - a. ~~Be the official HLSU representative for prominent Florida State University events, such as Homecoming, and be responsible for all corresponding meetings.~~
 - b. ~~Assist the Executive Board with Hispanic Heritage Month, and any other programming/events assigned by the Executive Board.~~
 - c. ~~Plan and execute at least one (1) internal social events per semester.~~

G. ~~Revoked Membership~~

1. ~~Grounds for revocation include any Committee Board Member found in violation of Article 1005.5, Section B.~~

2. Any Committee Board Member who does not fulfill their duties as described in Article 1005.5, Section E and Section F, shall be removed from office after being reviewed by an Impeachment Committee composed of the faculty/staff advisor and two (2) Executive Board members.

H. Reinstatement

Depending upon circumstances, an interview will be set with the current Executive Liaison, the HLSU Advisor, and the Officer in question. This individual shall be reelected upon a unanimous (100%) vote among the Executive Board members present at the next scheduled Executive Board meeting. There will be no proxy votes.

I. Resignation

1. The Committee Board Members no longer wishing to serve on the Committee Board must submit their resignation to their Executive Liaison at least two (2) weeks in advance along with any relevant information in the form of a letter. The Officer must await the decision of all Executive Board Members regarding how long the process of resignation will take, usually until another can be found to fill the position. One (1) week prior to the officer's final day, this individual shall submit all documents pertaining to the agency and any information on current projects in progress in an organized binder. The resigning Committee Board member must explain its contents to the Executive Liaison and to the new officer filling the position as well as schedule an Exit Interview with the Executive Liaison, the Director, and the HLSU Advisor.
2. Any position made vacant shall be advertised for ~~three (3)~~ ten (10) business days. The applicants shall be interviewed by the remaining Executive Board and selected by a majority vote. (50 percent plus one (1))

~~F. Amendments~~

~~1. Proposals~~

~~Amendments to this Constitution must be proposed in writing to the Director. The amendment must then be presented to the rest of the Executive Board during a scheduled Executive Board meeting and should include a full explanation and/or rationale for it.~~

~~2. Instatements~~

~~The amendment will be voted on at a scheduled Executive Board meeting after it has been proposed. It shall not take effect until approved by a majority (50%+1) vote of the Executive Board present after considering all members' needs.~~

F. Statute Revision Procedure

In case of any revisions made to HLSU statutes, the HLSU Senate Liaison must inform the HLSU Board within forty-eight (48) hours of the bill's first reading and within forty-eight (48) of its passage by the Student Senate.



74th STUDENT SENATE Allocation, Revision or Transfer Form

Bill #: 58

Primary Sponsor: Folwell

Co-Sponsor(s): Diaz

Date: June 21, 2022

Amount: \$978

From (account name): Senate Projects

To (account name): FSU Chapter of NAACP

Purpose & Description: Pursuant to Statute 807.6(B), this bill reflects a request to fund a Registered Student Organization out of Senate Projects due to PAC's inability to meet during the summer semesters. This request was submitted in compliance with PAC's requirements of having three quotes per request. This transfer is to fund t-shirts for NAACP so they can further promote their organization to the Student Body and to advance their mission of active voter engagement and registration ahead of important midterm elections this year.

Itemized Expenditures:

Quantity	Description	Unit Price
144	T-shirts from T-Formation for the FSU Chapter of the NAACP	\$6.79

Total: \$978

74th STUDENT SENATE

Statute Revision, Addition or Proposed Constitutional Amendment Form

Senate Bill #: 59

Primary Sponsor: Folwell

Co-Sponsor(s): Diaz

Date: June 21, 2022

Purpose & Description: This bill consolidates the various statements about Senators taking Leaves of Absence, simplifies and codifies the process, and makes it so that senators on a leave of absence are not counted toward quorum.

PROVISO: This bill shall go into effect upon the first Senate meeting of the Fall 2022 Semester.

Statute Number(s): 100.6, 100.8, 400.1, 404, 405.6

Statute/Amendment Text

100.6 Major offices may only be held by FSU students registered for at least six (6) hours in both the fall and spring semesters, respectively, and at least three (3) hours during the summer session. ~~Senators not taking three (3) hours in the summer session may go on a leave of absence rather than being removed from their office. Additionally, a Senator who is taking at least three (3) hours in the summer semester but intends to conduct the class online may also take a leave of absence.~~

100.8 Student Government Association officers may take a leave of absence in the summer term according to the procedures outlined in the applicable chapter of statutes. At other times they must have approval of the Student Body President (for the Executive Branch) or the Chief Justice of the Student Supreme Court (for the Judicial Branch). ~~The Senate Rules of Procedure shall govern members and related officers of the Senate when it comes to taking leaves of absence during any term.~~ All other officers of the Student Government Association may take a leave of absence during the summer session or at other times by notifying the Student Body President of their intentions in writing before they take a leave of absence, unless otherwise prohibited by Statute, or by individual bylaws.

400.1 Senate Session

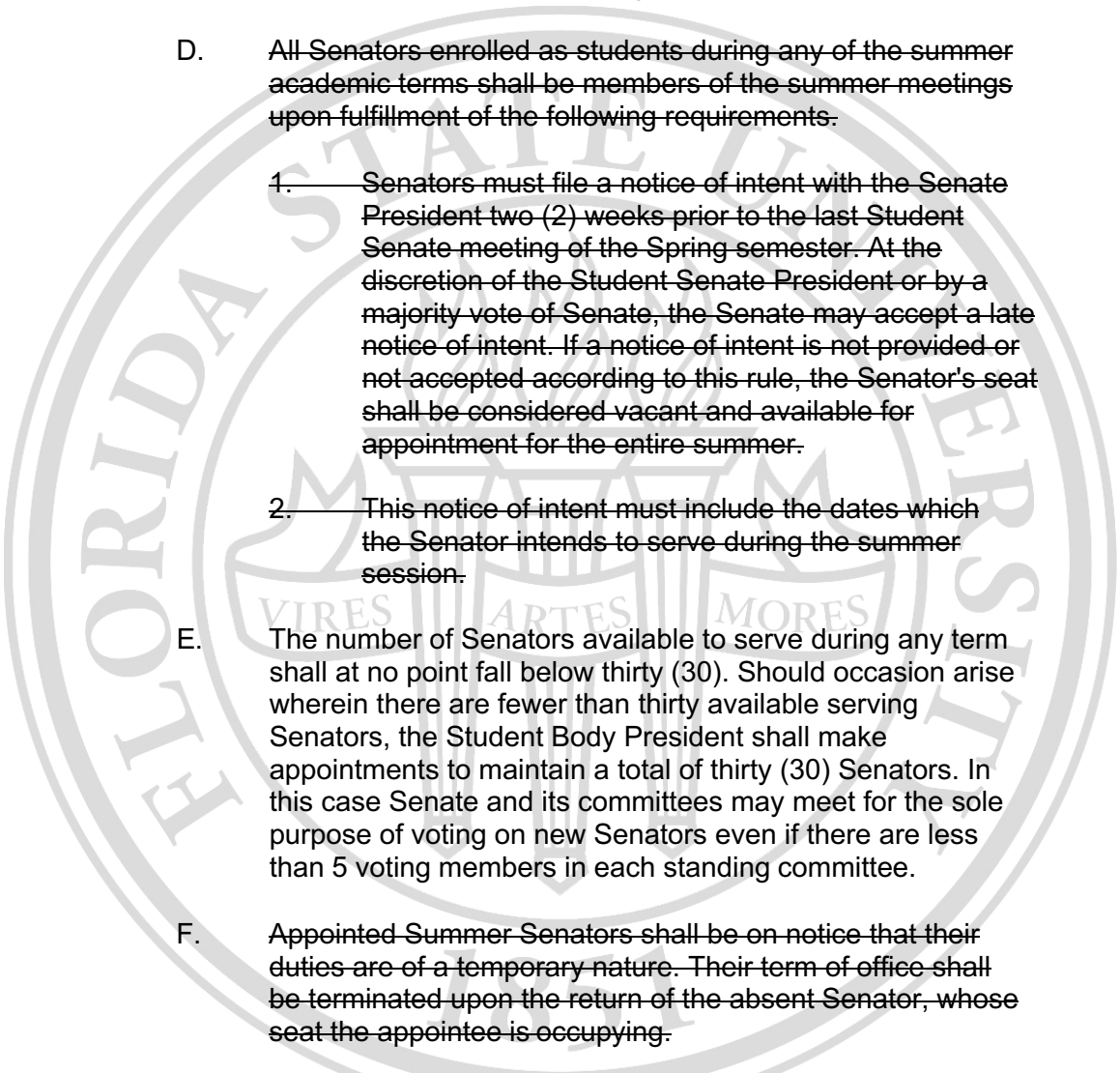
A. Fall, Spring, and Summer Meetings

The fall, spring, and summer meetings of the Student Senate shall begin on the second Wednesday in the respective semester and shall terminate on the Wednesday prior to finals week of the three semesters.

- B. Each Student Senate shall adopt its own Rules of Procedure in accordance with the Student Body Constitution and Statutes.
- C. ~~Except for summer leave of absences, no leave of absence may exceed one week. No Senator may take more than three (3) leaves of absences in one semester. Further, absences accrued during any further leaves shall be considered unexcused absences. Special exceptions may be granted by the Rules and Calendar Committee by a two-thirds (2/3) vote.~~

Chapter 404 Terms of Office

- A. Senate members shall take office upon inauguration.
- B. Senators shall terminate office when one of the following circumstances occurs:
 - 1. At the inauguration of their successors.
 - 2. If occupying an upper-division seat, and changing their major, or field of study, would change their division classification.
 - 3. Upon their graduation, be it at either the undergraduate or graduate classification, unless they are taking a summer leave of absence, pursuant to Section 405.6.
 - a. ~~An exception to this applies when the Senator graduating with their undergraduate degree will be enrolled as a graduate student in the same academic division, and will be permitted a "Leave of Absence" for any Summer or Winter break between their graduation as an undergraduate and enrollment as a graduate student.~~
 - 4. If they are no longer an enrolled student at Florida State University, unless they are taking a summer leave of absence, pursuant to Section 405.6.

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- The seal of the Florida State Student Body is a large, faint watermark in the background. It features a central shield with a book and a torch, surrounded by the text "FLORIDA STATE STUDENT BODY" and the motto "VIREM IN ARTIBUS, MORES IN LEGIBUS".
- ~~a. An exception to this applies where an official "Leave of Absence" has been granted for the summer session, pursuant to Chapter 100.6.~~
- C. Installation of Senators shall occur at the inauguration ceremony for the term that they are elected. Any Senators not formally sworn in at inauguration shall be sworn in at the next available Senate meeting.
- D. ~~All Senators enrolled as students during any of the summer academic terms shall be members of the summer meetings upon fulfillment of the following requirements:~~
- ~~1. Senators must file a notice of intent with the Senate President two (2) weeks prior to the last Student Senate meeting of the Spring semester. At the discretion of the Student Senate President or by a majority vote of Senate, the Senate may accept a late notice of intent. If a notice of intent is not provided or not accepted according to this rule, the Senator's seat shall be considered vacant and available for appointment for the entire summer.~~
 - ~~2. This notice of intent must include the dates which the Senator intends to serve during the summer session.~~
- E. The number of Senators available to serve during any term shall at no point fall below thirty (30). Should occasion arise wherein there are fewer than thirty available serving Senators, the Student Body President shall make appointments to maintain a total of thirty (30) Senators. In this case Senate and its committees may meet for the sole purpose of voting on new Senators even if there are less than 5 voting members in each standing committee.
- F. ~~Appointed Summer Senators shall be on notice that their duties are of a temporary nature. Their term of office shall be terminated upon the return of the absent Senator, whose seat the appointee is occupying.~~
- G. Senators, by virtue of their office and the public trust, may not apply to be appointed to any vacated Seat within the Student Senate. Additionally, upon resignation or removal from their Seat, no former Senator may apply to be appointed to any vacated Seat within the Student Senate apportioned for the opposite semester from the seat which they originally held until after the said opposite semesters elections are completed and certified, but shall always be permitted to run in said election.

405.6 Leaves of Absence

- A. Senators, under certain circumstances, may take a Leave of Absence, during which time any absences will not count toward their record.
- B. There shall be three different kinds of Leaves of Absence: a Normal Leave of Absence, a Special Leave of Absence, and a Summer Leave of Absence.
1. A Normal Leave of Absence is a Leave of Absence that may be taken for up to one week. In order to take a Normal Leave of Absence, a Senator must provide notice to the Pro Tempore and at the next Rules and Calendar committee meeting, the committee shall vote, by majority, to approve the Leave of Absence. A Senator shall be allowed more than three (3) Normal Leaves of Absence.
 2. A Special Leave of Absence is a Leave of Absence given special extenuating circumstances that may rise on a case-by-case basis. In order to take a Special Leave of Absence, a Senator must provide notice to the Pro Tempore and at the next Rules and Calendar committee meeting, the committee shall vote, by two-thirds (2/3), to approve the Leave of Absence.
 3. A Summer Leave of Absence may occur during the summer session, with specific circumstances listed below. During and only during a Summer Leave of Absence, a Senator's seat may be temporarily reassigned for the extent of that Senator's Summer Leave of Absence.
 - a. During the summer session, Senators may take a leave of absence. In order to serve, Senators must file a notice of intent with the SGA Advisor two (2) weeks prior to the last Student Senate meeting of the Spring Semester. At the discretion of the SGA Advisor or by a majority vote of Senate, the Senate may accept a late notice of intent. If this notice of intent is not submitted, the Senator shall go on a Summer Leave of Absence for the Summer Session, and will return to office upon the first day of the Fall Semester.
 - b. When a Senator graduates with their undergraduate degree in the Spring Semester, and will be enrolled as a graduate student in the same academic division the following Fall Semester, they may take a Summer Leave of Absence. In order for a Senator who qualifies to take a Summer Leave of Absence upon their graduation, they must provide notice to the SGA Advisor two (2) weeks prior to the last Student Senate meeting of the Spring Semester. At the discretion of the SGA Advisor or by a majority vote of Senate, the Senate

may accept a late notice.

- C. When a Senator is on a Leave of Absence, their presence will not be counted towards or against quorum of Senate or any committees.

