

Statute Revision, Addition or Proposed Constitutional Amendment Form

Date: 5, 22, 13

Senate Bill 60

Sponsor(s) JORST



Purpose & Description (Use back if more space is needed)

*A revision to the Student Body
Statutes Chapter 1002 the
Asian American Student Union*

Approved for First Reading _____

Statute Number	Strike	Statute Number	Insert
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Senate Judiciary Chairperson
Passed / Failed (Circle One)
Date ___/___/___

Senate Action
Passed / Failed (Circle One)
Date ___/___/___

Chapter 1002 The Asian-American Student Union

History: Revised by the 49th Senate Bill 14. Revised by the 51st Senate Bill 130. Revised by 59th Senate Bill 81. Revised by the 64th Senate Bill 72.

1002.1 Creation and Purpose

A. Creation

This act shall create an agency of the Student Government Association known as the Asian American Student Union (AASU).

B. Purpose

The AASU shall represent the Asian American community at the Florida State University and promote the spread of awareness pertaining to Asian American heritage and culture. AASU will serve to encourage and promote for the civic engagement of the Asian and Asian-American community, as well as the student body at the Florida State University. It shall function as an educational and cultural learning instrument for the FSU community, by providing cultural programs and materials, which promote awareness of and appreciation for the various and distinct Asian cultures. AASU shall serve as the nucleus of a network to improve the opportunities and living conditions of the Asian community. To this end, AASU shall represent all registered Asian and Asian-American student organizations on campus, coordinate available resources, and serve as a catalyst in protecting the rights and representation of the Asian and Asian-American student body.

1002.2 Membership

A. No hazing or discrimination will be used as a condition of membership in this organization. Membership shall include all students interested in preserving the rights of Asians; furthering the cultural and ethnic experience within the Asian and Asian-American community; and participating in the activities of AASU. This organization agrees to adhere to the University non-discrimination statement: No University student may be denied membership on the basis of race, creed, color, sex, religion, national origin, age, disability, veterans or marital status, sexual orientation, gender identity, gender expression, or any other protected group status.

B. Affiliate Membership

1. Affiliate Membership is available to all Recognized Student Organizations (RSOs) that promote and have an interest in contributing to the APIA community on campus.

2. Qualifications

RSOs seeking Affiliate Membership must fulfill the following requirements:

- i. Copy of organization's Constitution
- ii. Copy of RSO (re)recognition process approval

3. Approval

Once a RSO applicant is approved by a majority vote of the Executive Board and a majority of all existing Affiliate Member Presidents, they will become an Affiliate Member subject to membership requirements.

4. Denial

If a RSO applicant is denied Affiliate membership, they shall wait a full semester before re-applying. Basis for denial constitute failure to meet the qualifications as state in Article 1002.2, Section B.5.

5. Membership Requirements

Approved Affiliate member organizations are subject to the following requirements:

- i. Attendance at all Affiliate meetings, conducted once every month on a date to be set a week in advance.
- ii. Submission of semesterly reports, which must include the following information:
 - a. AASU events attended
 - b. Co-sponsorships sought and/or approved
 - c. Financial transactions made with the AASU
 - d. Any additional comments, questions or concerns

6. Membership Renewal

In order to maintain Affiliate membership, each organization must sign a Memorandum of Understanding at the beginning of the fall semester or when a new Affiliate President is elected/appointed during the academic year.

7. Revoked Membership

Revoked membership constitute to any Affiliate Member who is no longer in good standing and has failed to comply with the AASU Affiliated requirements stated in Article 1002.2, Section B.5. A three-strike system

will be implemented with the following course of action.

- i. After the first infraction: Verbal warning with internal AASU documentation.
- ii. After the second infraction: Written notice and meeting with AASU director and Assistant director.
- iii. After the third infraction: Meeting with the AASU Director, Assistant Director, AASU Advisor, Affiliate President and Affiliate Advisor. If another infraction is committed, the organization will be revoked of its Affiliate membership.

8. Resignation

The Affiliate Member no longer wishing to be affiliated with AASU must submit a letter to the Assistant Director with any relevant information as well as schedule an Exit Interview with the Director, Assistant Director and the AASU Advisor.

9. Reinstatement

If an Affiliate Member has resigned or has been revoked, they must meet the qualifications stated in Article 1002.2, Section B.5. If approved, the RSO in question will remain on probation for a full semester thereafter.

10. Meetings

Meetings will be held on a monthly basis with the Assistant Director and the President of each Affiliate organization. If the President is unable to attend, he/she may appoint an officer with their organization to attend in their absence.

1002.3 Executive Board

A. Membership

1. The Executive Board of AASU, hereinafter referred to as the "Board", shall consist of ~~ten (10)~~ six (6) student members and shall include the Director, Assistant Director, Treasurer, Secretary, ~~Activities Coordinator, Public Relations Coordinator Officer, Ambassador, Scholarship Chair, Historian and Student Advisor~~ and Programming Coordinator. All members of the Board shall be voting members, with the exception of the Director.

~~who will vote only when a tie exists.~~

2. There shall be a staff or Administrative advisor of AASU. The advisor shall be a non-voting ex-officio member of the Board.

B. Selection and Term of Office

1. Selection

a. The Director and Assistant Director shall be selected as outlined in Title III.

b. The Director shall forward nominees for Treasurer, Secretary, and Public Relations ~~Officer~~ Coordinator, ~~Activities Coordinator~~, and ~~Historian~~ Programming Coordinator to the Senate for confirmation.

2. Term of Office

a. The Director and Assistant Director shall each serve a one year term, with the option of the summer session. The Director's term of office shall take effect one week after appointment, and end one week after the confirmation of the new Director the following year, notwithstanding extensions as may be required by the Student Body Constitution.

b. The Director may be re-nominated at the end of the term of office by the Board and may be reappointed by the Student Body President for a second term of office. The Director shall serve a maximum limit of two terms of office.

c. The term of office for the Board members shall be one year. Board members, including other than the Assistant Director, shall not be limited to the number of terms they may serve. After their year term, to be reappointed, they must go through the initial procedures.

C. Powers and Duties of the Executive Board

1. The Executive Board shall approve decisions on policy, procedure and activities as suggested by the Director.

2. The Director or the Assistant Executive Board's absence, shall preside over the Executive Board.

Responsibilities

The responsibilities of each respective officer shall

include, but not be limited to the following:

The Director shall:

1. Represent the interest of AASU on the campus of Florida State University in accordance with the Statement of Purpose.
2. Be responsible for the agency's daily operation.
3. Be the Executive head of all functions, meetings, or any related activities concerning the AASU, with the approval of the Board.
4. Create ad hoc and standing committees as needed to deal with specific needs.
5. Make and execute decisions on policy, procedure, programs and activities with the advice of the Board.
6. Preside over all Board, informational and general membership meetings and shall have the authority to call such meetings.
7. Have the authority to appoint and remove staff members.
8. Execute and be responsible for submitting in a timely manner, all budget requests and other forms, documents and reports as required.
9. Reserve the right to delegate responsibilities to other Board members, within their respected positions, necessary for the growth of the AASU.

The Assistant Director shall:

1. Exercise the authority and duties of the Director in the absence of the Director.
2. Oversee all ad hoc and standing committees.
3. Assist the Director with the agency's daily operation.
4. Update the Board with any new information and changes concerning AASU-related activities, functions and meetings.
5. Sign official documents along with the Director as required in his/her respective capacity.

6. Will work with affiliate leadership and conduct monthly meetings set at least a week in advance

7. Act as a liaison between all of the affiliates of AASU, and set up internal affairs meetings as needed.

The Secretary shall:

1. Write the minutes for all AASU meetings.

2. Maintain a collective set of minutes of AASU meetings to be turned in to the new Secretary following the election of officers.

3. Maintain a membership roll and record of the attendance at Board Meetings as well as the membership roll of each active AASU affiliate.

4. Call for correspondence of the AASU except when otherwise delegated.

~~5. Manage community service and volunteer hours for both executive board and members of the organization.~~

5. Exercise the authority and duties of the Director in the absence of the Director and Assistant Director.

The Treasurer shall:

1. Be responsible for all records and papers regarding the financial affairs of the AASU.

2. Be responsible for monitoring and reporting the financial status of the AASU to the Executive Board and Student Government Association.

The Public Relations ~~Officer~~ Coordinator shall:

1. Be in charge of gathering local, state and Student Government issues which concern the Asian and Asian-American community.

2. Deal with all ~~external~~ agency communication.

3. Be responsible for the advertisement and promotion of all AASU-related activities including but not limited to e-mails, mass mail-outs, chalking, tabling and any other form that they deem needed.

4. Keep a visual record documenting all AASU-related meetings, functions, and activities including, but

not limited to, documentaries, videos, scrapbooks, and any other means of documentation demonstrating creativity and uniqueness to AASU.

5. Update weekly the AASU Webpage with details of upcoming events and a review of past AASU sponsored activities.

The ~~Activities Coordinator~~ Programming Coodinator shall:

1. Plan all AASU-related activities, with the assistance of staff members.
2. Advise committees in the planning of AASU-related Activities (committees may include Homecoming, Lunar Banquet, Halloween Social, etc.).
3. Act as a liaison by communicating back and forth with the Board and contact heads.
4. Make recommendation to the public relations officer concerning the betterment of advertisement and promotion.

~~The Ambassador shall:~~

- ~~1. Act as a liaison between all of the affiliates of AASU, and set up internal affairs meetings as needed.~~
- ~~2. Act as a representative of AASU for other agencies and RSOs.~~

~~The Scholarship Chair shall:~~

- ~~1. Raise funds for AASU scholarship foundation.~~
- ~~2. Organize an educational benefit event in order to award the winning scholarship recipient.~~
- ~~3. Work with FSU and the community of Tallahassee through fund raising and community service to raise awareness of the Asian American identity.~~

~~The Historian shall:~~

- ~~1. Keep a visual record documenting all AASU related meetings, functions, and activities including, but not limited to, documentaries, videos, scrapbooks, and any other means of documentation demonstrating creativity and uniqueness to AASU.~~

~~2. Update weekly the AASU Webpage with details of upcoming events and a review of past AASU sponsored activities.~~

~~The Student Advisor shall:~~

~~1. Assist in mentoring the officers of the AASU Executive Board, if needed.~~

~~3. Advise event planning, if needed.~~

1002.4 Removal from Office

A. Executive Board

All Board members are subject to ~~impeachment~~ removal at any time by ~~three fourths (3/4)~~ two thirds (2/3) vote of all Board members.

B. Director

The Board may, by a two-thirds (2/3) vote of its members, recommend the removal of the Director to the Student Body President after consultation with the Advisor. ~~and~~ ~~Only then will the Student Body President decide upon the dismissal of the Director.~~

1002.5 Vacancies

A. Executive Board

Any position made vacant shall be advertised for three (3) days. The applicants shall be interviewed by the remaining Board members and selected by a majority vote. If there should be a tie, the Director shall break the tie with his/her vote and appoint the individual to the vacant position. Should the Board fall below quorum, the Board may meet for the purpose of selecting new members only.

B. Director

Upon vacancy of the Director's position, the Assistant Director shall assume the office and appoint a new Assistant Director.

1002.6 Meetings

A. Board Meetings

1. Board meetings shall be held a minimum of twice a month.

2. Meetings of the Board shall be called by the Director or upon written request of at least a majority of the Board members.

3. Notification of all regularly scheduled AASU Board meetings shall be given at least forty-eight (48) hours in advance of the designated meeting time.

4. The Board may take no official action unless a quorum is present.

B. Regular Information and General Membership Meetings.

1. Regular meetings shall be held once a month, the time and date shall be publicly advertised.

2. Meetings are to be open to the general public and shall be publicly advertised.

1002.7 Finances

A. Spending

For the protection of the organization and its officers it is required that two authorized signatures sign all purchase requests. Only the Director, Assistant Director, and Treasurer can be signers on the organization's account. Organizational funds may be spent on items such as office supplies, events/activities, publicity, travel expenses, conference fees, etc., but will not be used for anything illegal under University, local, state, and federal laws.

B. Certification

Director, Assistant Director and Treasurer must be financially certified through the Student Government Association.

1002.8 Publications

A. Compliance

All advertisements of the organization must comply with the University Posting Policy (<http://posting.fsu.edu>).

B. Approval

The Director and Assistant Director must approve all publications, shirts, flyers, etc. prior to duplication and distribution.

Allocation, Revision or Transfer Form

Amount: \$ 8,025.00 Date: 5 / 21 / 13

Senate Bill 63

Sponsor(s)
Wood



From _____
Account Name - Category

To _____
Account Name - Category

or

Within SGA Salary -
Organizations Name

From Salary
Account / Category

To OPS Wages
Account / Category

Purpose & Description (Use back of form if more space is needed)

Transfer funds for student worker + all OPS positions for the summer due to an increase in minimum wage.

Organization Director Vicki Dobiyancki Phone Number 644-0939

Itemized Expenditures: Only use this area if ALL expenditures can be listed. If ALL do not fit then use Part 2 for expenditures.

Quantity	Description	Unit Price
Total		<u>8,025.00</u>

Senate Finance Committee Chairman
Passed / Failed (Circle) Date _____
Other _____

Senate Action:
Passed / Failed (Circle) Date _____
Other _____

Allocation, Revision or Transfer Form

Amount: \$127.12 Date: 5/21/13

Senate Bill 65

Sponsor(s) Wood



From RTAC
Account Name - Category

To Senate Projects
Account Name - Category

or

Within _____
Organizations Name

From _____ To _____
Account / Category Account / Category

Purpose & Description (Use back of form if more space is needed)
To move remaining RTAC money to Senate Projects. RTAC does not meet in Summer.

Organization Director _____ Phone Number _____

Itemized Expenditures: Only use this area if ALL expenditures can be listed. If ALL do not fit then use Part 2 for expenditures.

Quantity	Description	Unit Price
Total		

Senate Finance Committee Chairman
 Passed / Failed (Circle) Date _____
 Other _____

Senate Action:
 Passed / Failed (Circle) Date _____
 Other _____