

Allocation, Revision or Transfer Form

Amount: 4,000.00 Date: 09/26/12

Senate Bill 71

Sponsor(s) Senator Washington
Senator Law



From Senate Projects
Account Name - Category

To Senate Fund
Account Name - Category

or

Within _____
Organizations Name

From _____ To _____
Account / Category Account / Category

Purpose & Description (Use back of form if more space is needed)
To fund food for Fall 2012 Inauguration and
Other Senate events

Organization Director _____ Phone Number _____

Itemized Expenditures: Only use this area if ALL expenditures can be listed.
If ALL do not fit then use Part 2 for expenditures.

Quantity	Description	Unit Price
Total		

Senate Finance Committee Chairman
Passed / Failed (Circle) Date _____
Other _____

Senate Action:
Passed / Failed (Circle) Date _____
Other _____

Statute Revision, Addition or Proposed Constitutional Amendment Form

Date: 09/21/12

Senate Bill 72

Sponsor(s) Forst, Mridha



Purpose & Description (Use back if more space is needed)

To Revise Asian American Student
Union Statutes Chapter 1002

Approved for First Reading _____

Statute		Statute	
Number	Strike	Number	Insert
_____	_____	_____	_____

Senate Judiciary Chairperson

Passed / Failed (Circle One)

Date ___/___/___

Senate Action

Passed / Failed (Circle One)

Date ___/___/___

Chapter 1002 The Asian American Student Union

History: Revised by the 49th Senate Bill 14. Revised by the 51st Senate Bill 130. Revised by 59th Senate Bill 81.

1002.1 Creation and Purpose

A. Creation

This act shall create an agency of the Student Government Association known as the Asian(~~→~~)American Student Union (AASU).

B. Purpose

The AASU Asian American Student Union shall serve to promote and provide for the social welfare of the Asian and Asian-American student body at Florida State University. represent the Asian American community at The Florida State University and promote the spread of awareness pertaining to Asian American heritage and culture. AASU will serve to encourage and promote for the civic engagement of the Asian and Asian-American community, as well as the student body at The Florida State University. It shall function as an educational and cultural learning instrument for the FSU community, by providing cultural programs and materials, which promote awareness of and appreciation for the various and distinct Asian cultures. The AASU shall serve as the nucleus of a network to improve the opportunities and living conditions of the Asian community. To this end, the AASU shall represent all registered Asian and Asian-American student organizations on campus, coordinate available resources, and serve as a catalyst in protecting the rights and representation of the Asian and Asian-American student body.

1002.2 Membership

No hazing or discrimination will be used as a condition of membership in this organization.

Membership shall include all students interested in preserving the rights of Asians; furthering the cultural and ethnic experience within the Asian and Asian-American community; and participating in the activities of AASU.

~~Membership will be granted without regard to race, age, creed, color, religion, sex, national origin, disability, or sexual orientation.~~ This organization agrees to adhere to the University non-discrimination statement: No university student may be denied membership on the basis of race, creed, color, sex, religion, national origin, age, disability, veterans' or marital status, sexual orientation, gender identity, gender expression, or any other protected group status.

1002.3 ~~Board of Directors~~ Executive Board

A. Membership of the Board

1. ~~The Board of Directors~~ Executive Board of the AASU, hereinafter referred to as the "Board", shall consist of ~~seven (7)~~ ten (10) student members and shall include the Director, Assistant Director, Treasurer, Secretary, Activities Coordinator, Public Relations Officer, Ambassador, Scholarship Chair, and Historian and Student Advisor. All members of the Board shall be voting members, with the exception of the Director, who will vote only when a tie exists.

2. There shall be a ~~faculty~~ Staff or Administrative Advisor of the AASU. The advisor shall be a non-voting ex-officio member of the Board.

B. Selection and Term of Office

1. Selection

a. The Director and Assistant Director shall be selected as outlined in Title III.

b. The Director shall forward nominees for Treasurer, Secretary, and Public Relations Officer, Activities Coordinator, and Historian to the Senate for confirmation.

~~e. The Faculty Advisor Staff or Administrative Advisor shall be selected by the Director and approved by the majority of the Board.~~

2. Term of Office

a. The Director shall serve a one year term, with the option of the summer session. The Director may be renominated at the end of the term of office by the Board and may be reappointed by the Student Body President for a second term of office. The Director shall serve a limit of two terms of office.

b. The term of office for the Board members shall be one year. Board members other than the Director, shall not be limited to the number of terms they may serve. After their year term, to be reappointed, they must go through the initial procedures.

C. Powers and Duties of the ~~Board of Directors~~ Executive Board

1. The ~~Board of Directors~~ Executive Board shall approve decisions on policy, procedure and activities as suggested by the Director.

2. The Director or the Assistant ~~Board of Directors~~ Executive Board's absence, shall preside over the ~~Board of Directors~~ Executive Board.

3. Responsibilities

The responsibilities of each respective officer shall include, but ~~not be~~ limited to the following:

a. The Director shall:

- i. ~~Shall~~ Represent the ~~AASU's~~ interest of AASU on the campus of The Florida State University in accordance with the Statement of Purpose.
- ii. Will be responsible for the agency's daily operation.
- iii. ~~Shall~~ Be the Executive head of all functions, meetings, or any related activities concerning ~~the~~ AASU, with the approval of the Board.
- iv. ~~Shall~~ Create ad hoc and standing committees as needed to deal with specific needs.
- v. ~~Shall~~ Make and execute decisions on policy, procedure, programs and activities with the advice of the Board.
- vi. ~~Shall~~ Preside over all Board, informational and general membership meetings and shall have the authority to call such meetings.
- vii. ~~Shall~~ Have the authority to appoint and remove staff members.
- viii. ~~Shall~~ Execute and be responsible for submitting in a timely manner, all budget requests and

other forms, documents and reports as required.

- ix. ~~Shall~~ Reserve the right to delegate responsibilities to other Board members, within their respected positions, necessary for the growth of the AASU.

b. The Assistant Director shall:

- i. ~~Shall~~ Exercise the authority and duties of the Director in the absence of the Director.
- ii. ~~Shall~~ Oversee all ad hoc and standing committees.
- iii. ~~Shall~~ Assist the Director with the agency's daily operation.
- iv. ~~Shall~~ Update the Board with any new information and changes concerning AASU-related activities, functions and meetings.
- v. ~~Shall~~ Sign official documents along with the Director as required in his/her respective capacity.

c. The Secretary shall:

- i. ~~Shall~~ Write the minutes for all AASU meetings.
- ii. ~~Shall~~ Maintain a collective set of minutes of AASU meetings to be turned in to the new Secretary following the election of officers.
- iii. ~~Shall~~ Maintain a membership roll and record of the attendance at Board Meetings as well as the membership roll of each active ~~Asian Association~~ AASU affiliate.
- iv. ~~Shall~~ Call for correspondence of the AASU except when otherwise delegated.

V. Manage community service and volunteer hours for both executive board and members of the organization.

d. The Treasurer shall:

i. ~~Shall~~ Be responsible for all records and papers regarding the financial affairs of the AASU.

ii. ~~Shall~~ Be responsible for monitoring and reporting the financial status of the AASU to the ~~Board of Directors~~ Executive Board.

e. The Public Relations Officer shall:

i. ~~Shall~~ Be in charge of gathering local, state and Student Government issues which concern the Asian and Asian-American community.

ii. ~~Shall~~ Deal with all external agency communication.

iii. ~~Shall~~ Be responsible for the advertisement and promotion of all AASU-related activities including but not limited to e-mails, mass mail-outs, chalking, tabling and any other form that they deem needed.

f. The Activities Coordinator shall:

i. ~~Shall~~ Plan all AASU-related activities, with the assistance of staff members.

ii. ~~Shall~~ Advise committees in the planning of AASU-related activities

iii. ~~Shall~~ Act as a liaison by communicating back and forth with the Board and contact heads.

iv. ~~Shall~~ Make recommendation to the public relations officer

concerning the betterment of advertisement and promotion.

g. The Ambassador shall:

- i. Act as a liaison between all of the affiliates of AASU, and set up internal affairs meetings as needed.
- ii. Act as a representative of AASU for other agencies and RSOs.

h. The Scholarship Chair shall:

- i. Raise funds for AASU scholarship foundation.
- ii. Organize an educational benefit event in order to award the winning scholarship recipient.
- iii. Work with FSU and the community of Tallahassee through fund-raising and community service to raise awareness of the Asian-American identity.

i. The Historian shall:

- i. ~~Shall~~ Keep a visual record documenting all AASU-related meetings, functions, and activities including, but not limited to, documentaries, videos, scrapbooks, and any other means of documentation demonstrating creativity and uniqueness to AASU.
- ii. ~~Shall~~ Update weekly the AASU Webpage with details of upcoming events and a review of past AASU sponsored activities.

j. The Student Advisor shall:

- i. Assist in mentoring the officers of the AASU executive board, if needed.
- ii. Advise event planning, if needed.

A. Board Meetings

1. Board meetings shall be held a minimum of twice a month.
2. Meetings of the Board shall be called by the Director or upon written request of at least a majority of the Board members.
3. Notification of all regular schedule AASU Board meetings shall be given at least forty-eight (48) hours in advance of the designated meeting time.
4. The Board may take no official action unless a quorum is present.

B. Regular Information and General Membership Meetings.

1. Regular meetings shall be held once a month, the time and date shall be publicly advertised.
2. Meetings are to be open to the general public and shall be publicly advertised.

1002.5 Removal from Office

A. ~~Board of Directors~~ Executive Board

All Board members are subject to impeachment at any time by three fourths (3/4) vote of all Board members.

B. Director

The Board may, by a two-thirds (2/3) vote of its members, recommend the removal of the Director to the Student Body President and only then will the Student Body President decide upon the dismissal of the Director.

C. ~~Staff~~

~~The Director shall have the authority to dismiss staff members at his/her discretion.~~

1002.6 Vacancies

A. ~~Board of Directors~~ Executive Board

Any position made vacant shall be advertised for three (3) days. The applicants shall be

interviewed by the remaining Board members and selected by a majority vote. If there should be a tie, the Director shall break the tie with his/her vote and appoint the individual to the vacant position. Should the Board fall below quorum, the Board may meet for the purpose of selecting new members only.

B. Director

Upon vacancy of the Director's position, the Assistant Director shall assume the office and appoint a new Assistant Director.

~~C. Staff~~

~~Upon vacancy, the Director shall have the authority to appoint all staff members.~~

1002.7 Finances

A. Spending

For the protection of the organization and its officers it is required that two authorized signatures sign all purchase requests. Only the Director, Assistant Director, and Treasurer can be signers on the organization's account. Organizational funds may be spent on items such as office supplies, events/activities, publicity, travel expenses, conference fees, etc., but will not be used for anything illegal under University, local, state, and federal laws.

B. Certification

Director, Assistant Director and Treasurer must be financially certified through the Student Government Association.

1002.8 Publications

A. Compliance

All advertisements of the organization must
comply with the University Posting Policy
(<http://posting.fsu.edu>).

B. Approval

The Director and Assistant Director must
approve all publications, shirts, flyers, etc.
prior to duplication and distribution.

Statute Revision, Addition or Proposed Constitutional Amendment Form

Date: 09/24/12

Senate Bill 73

Sponsor(s) A. Rosenthal



Purpose & Description (Use back if more space is needed)

To update and revise the introductions to Title IX (Bureaus) and Title X (Agencies).

Approved for First Reading _____

Statute Number	Strike	Statute Number	Insert
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Ch. 900	→	SEE Attached	
Ch. 1000	→		

Senate Judiciary Chairperson

Passed / Failed (Circle One)

Date ___/___/___

Senate Action

Passed / Failed (Circle One)

Date ___/___/___

AGENCIES

TITLE X STUDENT GOVERNMENT ASSOCIATION EXECUTIVE AGENCIES

Chapter 1000 EXECUTIVE AGENCY ACT

History: Revised by the 47th Senate Bills 27 and 30. Revised by the 48th Senate Bill 7. Revised by the 49th Senate Bill 14. Revised by the 51st Senate Bills 28, 31 and 69. Revised by the 54th Senate Bill 10. Revised by the 58th Senate Bill 61. 233 Revised by the 58th Senate Bill 64. Revised by the 59th Senate Bills 81 and 102.

1000.1 ~~A. Title~~ Creation and Purpose

A. Title

This act shall be called the "Student Government Association Executive Agency Act of 1991, hereinafter referred to as the "Executive Agency Act."

B. Purpose

To clearly define and delineate the nature of the Student Government Association units known as agencies, and to distinguish them from other entities within the Executive Branch.

C. Scope

The act shall become, upon its enactment, fully binding on all entities defined herein as Agencies.

1000.2 Definitions

A. AGENCY+

An agency is an ~~administrative~~ programmatic division of the Executive Branch created to provide support for and education on a select ~~interest~~ identity group of the Florida State University whether it be based on ~~racial,~~ ethnic, ~~academic, or philosophical~~ race, ethnicity, sex, sexual orientation, gender identity, gender expression, disability, or veteran status ~~in nature~~.

B. ~~REGISTERED~~ RECOGNIZED STUDENT ORGANIZATION+

Each ~~registered~~ recognized student organization is an entity separate and distinct from but under the authority of the Student Government Association. An organization, as distinguished from an agency, is a group of students

organized primarily to advance social, athletic, fraternal, philanthropic and like needs.

~~C. Staff~~

- ~~1. Any member of an Executive Agency appointed by the Board of Directors of the Executive Agency.~~
- ~~2. This definition does not include members of an Executive Agency appointed by the Student Body President, excluding the Director of an agency.~~

~~1000.3 Legal Basis~~

- ~~A. An Agency is a construct of the Florida State University Student Government Association and has no authority or prerogative not granted to it through the Student Government Association.~~
- ~~B. An Agency is in no way authorized to represent the Florida State University or the Student Government Association in any matter or dealing. Nor is it allowed to sign binding contracts obligating materials or resources that have not been placed into the Agency's care for that specific purpose prior to the signing of the contract.~~

1000.3 Creation

- A. In addition to a bill to create an agency by Senate, or by referendum, the Student Body President may request the creation of an agency upon identifying a need, pursuant to Title III, Chapter 300, Section 300.3, paragraphs C and D, of the Florida State University Student Body Statutes. This request must be submitted in writing to the Student Senate President, and must include the stated purpose of the proposed agency. Upon receipt of this request, the Senate President shall introduce a bill onto the Calendar, within two weeks, which shall propose the creation of the requested agency.
- B. The proposed agency will be created upon the enactment

of the Bill. The new agency will be incorporated into the organizational structure of the Student Government Executive Branch and shall be immediately subject to all privileges and responsibilities inherent with agency status.

- C. If a ~~registered~~ recognized student organization is transformed into an executive agency, the ~~registered~~ recognized student organization will cease to exist, and the agency shall have no identity separate from, ~~or not granted to it by the~~ Student Government Association.

1000.4 Operation

- A. Student Government Association Agencies are required to be in compliance with the Student Body Statutes, Student Body Constitution, Florida State University regulations and policies, the State of Florida Constitution and Statutes, and the United States Constitution at all times while in operation. Non-compliance with these provisions shall call for remedial action. The Student Body President and Student Senate President shall be authorized ~~and~~ to take whatever action is deemed necessary and proper as defined in the Student Body Statutes.
- B. All agencies shall have a Board of Directors (Board) to oversee their activities.
1. The Board must be composed of a majority of student members. The number of student members cannot be smaller than five.
 - ~~2. At large student members of the Board must be appointed by the Student Body President and confirmed by the Senate as stipulated in Chapter 316.~~
 3. The Board shall meet at least once a month. The meetings must be publicized, a quorum must be present to conduct business, and minutes must be taken.
 - ~~4. A Board member who misses four meetings in a semester, having been notified of the meetings at~~

~~least forty eight hours in advance, shall be required to forfeit his/her seat.~~

- ~~5. The Board of Directors is bound by all relevant provisions in Chapter 317.~~
6. The Board may not remove the Director. A ~~two-thirds~~ $\{2/3\}$ majority of the Board is required to recommend dismissal by the Student Body President or impeachment by the Student Senate.
7. The responsibilities of the Board shall be defined in the Agency's individual statutes.
- ~~8. Any agency may not internally create (i.e. through by laws or rules of procedure) any voting position on its Board.~~

C. All Agencies shall have a Director.

1. The Director shall act within the provisions stated in 1000.5 (A) to achieve maximum execution of the statutory responsibilities of the agency.
2. The Director shall be chosen in the manner specified in Chapter 304, unless otherwise specified by the Agency's individual statute.
3. The Director shall be responsible and accountable for all actions of the Agency and its personnel.

D. All Agencies shall have an Assistant Director

1. The Assistant Director shall be chosen in the manner specified in Title III, unless otherwise dictated by the agency's individual statute.
2. The Assistant Director's duties shall be defined in the Agency's individual statute.

E. The supervision and regulation of the Agencies is the responsibility of the Student Body Vice President ~~who may delegate the responsibility to the Student Body Vice President.~~

~~F. The Student Body President may dismiss any agency officer as outlined in Chapter 318.~~

G. Pursuant to the A&S Fee Guidelines, the Senate shall be

the allocation and revisionary authority in all budgetary matters pertaining to Agencies.

- H. The Union Board shall be the authority in determining SGA Agency office space within the R.R. Oglesby Union Complex on a needs and availability basis.
- I. All Agency Directors, Assistant Directors and Board members are subject to impeachment by the Senate.
- J. The Student Body Treasurer shall be responsible for the financial responsibility of Executive Agencies. All expenditures of Agencies must be approved and have the signature of the Agency Director, and the Agency financial officer before they are submitted to the SGA ~~Business Manager of SA&O Accounting Office~~. After the SGA ~~Business Manager of SA&O Accounting Office~~ approves the expenditures, it must be sent to the Student Body Treasurer for approval or rejection ~~as prescribed in Chapter 314~~.
- K. In the event that a Director or Assistant Director of an agency should take temporary leave of two weeks (14 days) or more from the FSU University environment, and thus be unable to directly contribute to, or oversee the agency, it shall be their responsibility to notify, in writing, the Chief of Staff and the Director of Student Affairs no less than two weeks (14 days) prior to such leave.
 - 1. Said letter must include an officer of the Agency appointed by the Director who will serve as chief contact, liaison, and administrator of the Agency, and who is duly authorized to serve in such capacity during such time as the Director/Assistant Director may be absent.
 - 2. Failure to submit said letter will result in mandatory audit or management and fiscal controls of the agency consistent with Chapter 407 of the Student Body Statutes. Status and/or outcome of

audit shall not constitute a waiver of other corrective actions consistent with statutes.

3. An extension of up to ten (10) school days can be permitted for good cause by proof of extenuating circumstances received by the Chief of Staff including, but not limited to, death of an immediate family member, medical reasons, or religious observance.

a. ~~Notice as described herein shall not be required for~~ Leaves of absence do not include university recognized holidays including, but not limited to Spring Break or other regularly scheduled campus-wide holidays.

1000.5 Termination

- A. Agencies will be eligible for termination when it is determined through a Senate review, that the agency no longer is providing the services for which it was created.
- B. Student Government Association Agencies shall be terminated upon enactment of a bill to delete the Agency from the Student Body Statutes, Title X, Student Government Association Executive Agencies. If an Agency is terminated, its budget is automatically transferred to the Senate Projects Account.

1000.6 Monetary Allocations

- A. Agencies must notify in writing the SGA Accounting Office of Management and Budget and the Student Body Treasurer to request additional funds at any point during the fiscal year from Senate.
- B. Each year the budgets of the Agencies shall be zero based and reviewed by the Senate Funding Committees Office of Management and Budget who shall ~~report their findings and~~ make appropriate recommendations to the ~~SA&O Budget Subcommittee~~ SGA Budget Committee.

1000.7 The Agencies

The following is a list of all Student Government Association Agencies and the corresponding chapter numbers ~~that appear in Title X.~~

- A. Chapter 1001 - American Indian Student Union
(Deleted by the 62nd Senate Bill 92)
- B. Chapter 1002 - ~~American Asian~~ Asian American Student Union
- C. Chapter 1003 - Black Student Union
- D. Chapter 1004 - Center for Participant Education
(Moved to Chapter 906)
- E. Chapter 1005 - Hispanic/Latino Student Union
- F. Chapter 1006 - Institute for Conservative Studies
(Deleted by the 62nd Senate Bill 92)
- G. Chapter 1007 - Inter-Residence Hall Council
(~~this is now~~ Moved to Chapter 907)
- H. Chapter 1008 - Jewish Student Union
(Deleted by the 62nd Senate Bill 92)
- I. Chapter 1009 - ~~PRIDE~~ Pride Student Union
- J. Chapter 1010 - ~~Women's Center~~ Student Union

BUREAUS

TITLE IX STUDENT GOVERNMENT ASSOCIATION EXECUTIVE BUREAUS

Chapter 900 Executive Bureau Act

History: Revised by the 45th Senate Bill 50. Revised by the 47th Senate Bill 50. Revised by the 48th Senate Bills 7 and 187. Revised by the 49th Senate Bill 14. Revised by the 51st Senate Bill 28. Revised by the 55th Senate Bill 94. Revised by the 56th Senate Bill 107. Revised by the 58th Senate Bill 65. Revised by the 59th Senate Bills 61 and 65.

900.1 Title Creation and Purpose

A. Title

This act shall be called the "Student Government Association Executive Bureau Act of 1991," hereinafter referred to as the "Executive Bureau Act".

B. Purpose

To clearly define and delineate the nature of the student body support services known as Bbureaus and to distinguish them from other administrative units within the Student Government Association.

C. Scope

This act shall become, upon its enactment, fully binding. All entities discussed shall be subject to the provisions contained herein as well as all relevant legislation.

900.2 Definitions

A. Bureau+

A Bbureau is an administrative division of the Executive Branch created as a direct support service for the student body as a whole and is responsible for ~~enhancing the health, education, welfare, and/or safety of all students at Florida State University programming for~~ special interest groups.

~~900.3 Legal Basis~~

~~A. A Bureau is a construct of the Florida State University Student Government Association and has no authority or prerogative not granted to it through the Student~~

~~Government Association.~~

~~B. A Bureau is in no way authorized to represent the Florida State University or the Student Government Association in any matter or dealing. It is also not allowed to sign binding contracts obligating materials or resources that have been placed into the Bureau's care for that specific purpose prior to the signing of the contract.~~

900.3 Creation

- A. Student Government Association Bbureaus are created in bill form, as addition to the Student Body Statutes, Title IX Student Government Association Executive Bureaus. Each Bbureau shall have its own chapter within Title IX.
- B. The bill shall contain information of the Bbureau's title, purpose, internal organizational structure, and a clear outline of what the Bbureau's service or function is for the student body.
- C. The bill shall be referred to the Student Senate Finance Committee to determine financial feasibility, the Student Senate Judiciary Committee to review statutory compliance, and any other Senate standing committee pursuant to Senate Rules of Procedure.
- D. Upon creation, SGA Bbureaus shall be incorporated into the organizational structure of the Student Government Association Executive Branch and shall be immediately subject to all privileges and responsibilities inherent with Bbureau status.

900.4 Operation

- A. Student Government Association Bbureaus are required to be in compliance with the Student Body Constitution and Statutes, Florida State University policies and regulations, the State of Florida Statutes, the State of Florida Constitution, the United States Statutes and the United States Constitution at all times while in

operation. Noncompliance with these provisions shall call for remedial action. The Student Body President shall be authorized to take whatever action is deemed necessary and proper as defined by Student Body Constitution and Statutes.

- B. All Bbureaus shall have a Director who is appointed by the Student Body President subject to confirmation by the Student Senate.
- C. The Bbureau Director shall act within the restrictions stated in 900.4.A. to execute the statutory responsibilities of the Bbureau.
- D. The Bbureau Director shall be responsible for the appointment and supervision of all Bureau personnel except as otherwise stated in 900.4.E.
- E. All Bbureaus shall have an Assistant Director who shall be appointed by the Student Body President upon the recommendation of the appropriate Bbureau Director.
- F. The guidance, administration, and regulation of the Bbureaus is the responsibility of the Student Body Vice President. The Bbureau Director shall report directly to the Student Body Vice President, and but any action taken by a Bbureau Director may be countermanded by the Student Body President if he/she feels that it is in the best interest of the student body.
- G. Pursuant to the Activities and Service Fee Guidelines, the Student Senate shall be the allocation and revisionary authority in all budgetary matters pertaining to Bbureaus.
- H. All Bureau Directors and Assistant Directors may be dismissed at the discretion of the Student Body President or be impeached by the Senate pursuant to the Student Body Constitution.
- I. The Student Body Treasurer shall be responsible for the financial responsibility of Bbureaus. All expenditures of Bbureaus must be approved and have the signature of

including, but not limited to Spring Break or other regularly scheduled campus-wide holidays.

900.5 Termination

- A. Bureaus shall be annually reviewed by the Internal Affairs Committee, which shall recommend to Senate if a Bureau shall continue to exist or not.

900.6 Monetary Allocations

- A. Bureaus will be budgeted by category during the annual A&S fiscal budgeting process.
- B. Bureaus must notify, in writing, the ~~Office of Management and Budget~~ SGA Accounting Office and the Student Body Treasurer before requesting additional funds from the Senate.
- C. Each year the budgets of the ~~B~~bureaus shall be zero based and reviewed by the ~~Senate Funding Committees Office of Management and Budget~~ who shall ~~report their findings and make appropriate recommendations to the SA&O Budget Subcommittee~~ SGA Budget Committee.

900.7 The Bureaus

The following is a list of all SGA ~~B~~bureaus and corresponding chapter numbers that appear in Title IX.

- ~~A. Chapter 902 - FSU Service Corps~~
- ~~B. Chapter 903 - Off Campus Housing and Student Consumer Services~~
- ~~C. Chapter 904 - Student Legal Services~~
- ~~D. Chapter 905 - The Student Broadcast Center~~
- A. Chapter 906 - Center for Office of Participant Education
- B. Chapter 907 - Office of Inter Residence Halls Council
- C. Chapter 908 - Office of Governmental Affairs
- D. Chapter 909 - Office of Servant Leadership
- E. Chapter 910 - Office of Undergraduate Research and Creative Endeavors
- I. Chapter 911 - Office of Student Sustainability
- J. Chapter 912 - Office of Men Advocating Responsible Conduct

Statute Revision, Addition or Proposed Constitutional Amendment Form

Date: 9/26/12
74
Senate Bill _____

Sponsor(s) Carrero
Mridha



Purpose & Description (Use back if more space is needed)

Update Pride Student Union statutes
to clarify position responsibilities

Approved for First Reading _____

Statute Number	Strike	Statute Number	Insert
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Senate Judiciary Chairperson
Passed / Failed (Circle One)
Date ___/___/___

Senate Action
Passed / Failed (Circle One)
Date ___/___/___

1009.1 Creation and Purpose

A. Creation

This act shall create an Executive Agency of the Student Government Association known as The Pride Student Union.

B. Purpose

To provide services and programs to address the needs of lesbian, gay, bisexual, transgender, queer, questioning, asexual and intersex students and to increase the awareness of issues pertinent to them within the Florida State University community. Further, The Pride Student Union shall endeavor to create a supportive and healthy environment for the welfare of all students regardless of their sexual orientation or gender identity.

1009.2 Participation Membership

Participation Membership is open to all Florida State University students, faculty, and staff, as well as members of the Tallahassee community who take an active interest in the issues and concerns of lesbians, gay, bisexual, and transgender, queer, questioning, asexual and intersex individuals.

1009.3 ~~Board of Directors~~ Executive Board

A. Membership of the Board

The ~~Board of Directors~~ Executive Board of the PSU, hereinafter referred to as the "Board", shall be composed of ~~ten~~ eight members. One member shall be the Executive Director, another member shall be the Center Director, and one shall be the Assistant Director. The remaining ~~seven~~ five members of the Board shall hold positions which will be created as decided upon by the Executive Director, Center Director and Assistant Director on a term by term basis, based upon what they observe the needs of the PSU to be. These positions may include, but are not limited to Secretary, Historian, Programming Chair, Public Relations Chairs and Political Outreach.

B. Selection and Term of Office

1. ~~During~~ At the beginning of the fall term, the current Executive Director shall advertise the ~~seven~~ five seats of the ~~Board of Directors~~ Executive Board as decided on by the Director, Assistant Director and Center Director, pursuant to Chapter 304.
2. At the beginning of the fall term, the current Executive Director shall submit a list of suggested candidates to the Student Body President and the Chief of Staff for appointment, with confirmation by the Senate. In the event that a new ~~Board of Directors~~ Executive Board is not appointed by the Student Body President within four (4)

weeks of the time of submission of the suggested list, the list shall automatically be forwarded to the Senate for confirmation. In the event that the Student Body President or Senate fails to appoint or confirm an individual, the Director, Assistant Director and Center Director may submit a new person for appointment. If the Board is to meet prior to the confirmation of all members, the missing member(s) shall not be considered for quorum.

3. At the beginning of the ~~Fall~~ Summer semester the Director and Assistant Director, shall advertise the position of Center Director, who is to be appointed before the ~~seven~~ five (7 5) remaining ~~Board of Directors~~ Executive Board positions. After the Center Director is appointed following the same procedure as the Assistant Director for the purposes outlined in Titles III and X, the three (3) shall advertise the ~~seven~~ five (7 5) remaining board positions as decided on by them

4. The new Board members shall take office at the beginning of the fall term, and shall remain in office for one year, unless they are removed from office, resign or graduate.

C. Powers and Duties of the Board

1. The Board shall be the decision making body within PSU.

2. The Board shall establish and maintain a set of bylaws and operating procedures that will act as a guide for the day-to-day operation of the PSU.

3. At the end of the 13th week of classes of the spring semester, the Board shall advertise the position of Executive Director of the PSU, pursuant Chapter 304.

4. At the end of the 13th week of classes of the spring semester, the Board shall submit the names of two candidates for the position of agency director, to the Student Body President, pursuant to Title III, unless there is only one applicant.

1009.4 Meetings

A. The Board shall meet at least ~~once~~ twice a month during the academic year.

B. No official action may be taken by the Board unless a quorum is present.

C. The Executive Director shall preside over all meetings.

D. The ~~Center Director~~ Assistant Director shall preside over all meetings in the absence of the Director.

E. The Secretary shall take meeting minutes during every board meeting and a file containing the minutes of all past meetings shall be maintained.

1009.5 The Executive Director

A. Selection and Term of Office

1. Executive Director of the PSU shall be identified as the "Director" for the purposes outlined in chapter 1000.
2. The Executive Director shall be appointed by the method outlined in Title III.
3. The Executive Director's term of office shall take effect at the beginning of the Summer term, and end at the close of the Spring term, notwithstanding extensions as may be required by the Student Body Constitution.

B. Powers and Duties

1. The Executive Director shall be responsible for the efficient and effective operation of the PSU office, projects and programs.
2. The Executive Director shall carry out the administrative decisions of the Board which are not expressly delegated to another Officer.
3. The Executive Director shall have the authority to appoint and remove all PSU volunteer members except those staff members whose sole function is within the operational parameters of the Resource Center.
4. The Executive Director shall ensure that minutes are taken at all Board meetings, and that a copy of these minutes are available to the Student Body President upon request. In addition, a file containing the minutes of all past meetings shall be maintained and made available upon request of any member of the Student Body.
5. Upon confirmation by Senate, the Executive Director shall advertise the position of Center Director of the Pride Student Union Resource Center, pursuant to Chapter 304.
6. After advertising the position, the Executive Director shall appoint the Center Director and forward this appointment to the Senate for confirmation pursuant to Title III.
7. The Executive Director shall perform all other duties and responsibilities as may be required by law.

1009.6 The Center Director

A. Selection and Term of Office

1. Center Director of the PSU shall be subject to the same appointment procedure as the Assistant Director for the purposes outlined in Titles III and X.
2. The Center Director's term of office shall take effect at the beginning of ~~the fall term~~ the summer term and shall remain in effect for one year.

B. Powers and Duties

1. The Center Director shall be responsible for the efficient and effective operation of the Pride Student Union Resource Center as well as directly related projects and programs.
2. The Center Director shall carry out the administrative decisions of the Board as regards the Resource Center.
3. The Center Director shall have the authority to appoint and remove all Resource Center staff members.
4. The Center Director shall perform all other duties and responsibilities as may be required of them by law.
5. The Center Director shall train and manage the Resource Center volunteers.
6. The Center Director shall conduct at least one volunteer training session per semester.

1009.7 The Assistant Director

A. Selection and Term of Office

1. The Assistant Director shall be appointed through the method outlined in Title III.
2. The Assistant Director's term shall start at the beginning of the summer term, and shall end after one year.

B. Powers and Duties

1. The Assistant Director assume the duties of either the Executive Director or the Center Director in their absence.
2. In the event of a permanent vacancy of the positions of Executive or Center Director, the Assistant Director shall be appointed as their replacement.
3. Assist the Director with the agency's daily operation.
4. Update the Board with any new information and changes concerning PSU related activities, functions, and meetings.
5. Sign official documents along with the Director as required in his/her respective capacity.
6. In the absence of a Treasurer on the Executive Board, the Assistant Director shall assume the responsibilities of Treasurer for PSU. Duties such as:

1. Maintain all records and papers regarding the financial affairs of the PSU.
2. Monitor and report the financial status of the PSU to the Executive Board on a periodic basis.
3. Manage the finances of the PSU.
4. Execute and be responsible for submitting in a timely manner all budget requests and be fiscally accountable.

1009.8 Removal from Office

- A. Any officer may be removed through either method outlined in Chapter 405.
- B. Staff members may be dismissed by the appropriate Director, with just cause.

1009.9 Vacancies

A. Board Members

Vacancies on the ~~Board of Directors~~ Executive Board shall be filled by the original process and the person filling the vacancy shall serve the remainder of the term of office.

B. Executive Director

In the event that the position of Executive Director is vacated, the Assistant Director shall assume the position of Executive Director, as outlined in Chapter 304.6.

1009.10 Finances

A. Spending

For the protection of the organization and its officers it is required that two authorized signatures sign all purchase requests. Only the Director, Assistant Director, and Treasurer can be signers on the organization's account. Organizational funds may be spent on items such as office supplies, events/activities, publicity, travel expenses, conference fees, etc., but will not be used for anything illegal under University, local, state, and federal laws.

1009.11 Publications

A. Compliance

All advertisements of the organization must comply with the University Posting Policy (<http://posting.fsu.edu>).

B. Approval

The Director and Assistant Director must approve all publications, shirts, flyers, etc. prior to duplication and distribution.