

# Statute Revision, Addition or Proposed Constitutional Amendment Form

Date: 02/29/14

Senate Bill 15

Sponsor(s) Baughman

Boston

Mitchell



## Purpose & Description (Use back if more space is needed)

*Revision of statutes for the Hispanic Latino Student Union. The revisions will be attached to the back.*

Approved for First Reading \_\_\_\_\_

Statute  
Number

Strike

Statute  
Number

Insert

*Revised statutes attached to back.*

Senate Judiciary Chairperson

Passed / Failed (Circle One)

Date \_\_\_/\_\_\_/\_\_\_

Senate Action

Passed / Failed (Circle One)

Date \_\_\_/\_\_\_/\_\_\_

## Chapter 1005

## The Hispanic/Latino Student Union

**History:** Added by the 47<sup>th</sup> Senate Bill 98. Revised by the 47<sup>th</sup> Senate Bills 39 and 126. Revised by the 49<sup>th</sup> Senate Bill 160. Revised by the 51<sup>st</sup> Senate Bill 57. *Revised by the 54<sup>th</sup> Senate Bill \_\_\_\_\_.* *Revised by the 61<sup>st</sup> Senate Bill \_\_\_\_\_.*

### 1. **Creation/Establishment and Purpose**

#### A. **Creation/Establishment**

This act shall create an agency of the Student Government Association known as the Hispanic/Latino Student Union (HLSU) as of the 1995--1996 academic year.

#### B. **Purpose**

The HLSU shall serve as an institution dedicated to unifying, informing, and serving the Hispanic/Latino community at the Florida State University (FSU) and Tallahassee community. The HLSU will function as an educational and cultural learning instrument for all students, faculty and staff. It shall provide a centralized coordination of resources and services for the Hispanic/Latino community. The HLSU shall serve as a nucleus for a network with other national institutions and organizations to improve the opportunities and living conditions of the Hispanic/Latino community. It shall be open and accessible to everyone thus providing a liaison between FSU and the Tallahassee community.

### 2. **General Membership**

#### A. **Membership**

- i. Membership is open to all individuals attending the FSU who are interested in the culture and progress of the Hispanic/Latino community without regard to race, creed, religion, gender, age, sexual orientation, national origin, marital status, parental status, or disability.
- ii. No hazing or discrimination will be used as a condition of membership in this Agency.

### 3. **Affiliate Membership**

**A. Membership**

Affiliate membership is available to all Registered Student Organizations (RSOs) that promote and have an interest in contributing to the Hispanic/Latino culture and community on campus. The affiliate applications process will be on a rolling basis, not including the week prior and the week of final exams for each semester.

**B. Qualifications**

RSOs seeking Affiliate Membership must fulfill the following requirements:

1. Letter of Intent;;
2. Copy of organization's Constitution;;
3. Letter of recommendation from organization's Advisor;;
4. Copy of RSO (re-) recognition process approval;;
5. Presentation to the current HLSU Affiliate Members and Executive Board.

**C. Approval**

Once a RSO applicant is approved by a majority (50%+1) vote of the Executive Board and a majority (50%+1) vote of all existing Affiliate Member Presidents, they will become an Affiliate Member subject to membership requirements.

**D. Denial**

If a RSO applicant is denied Affiliate membership, they shall wait a full semester before re-applying. Basis for denial constitutes failure to meet the qualifications as stated in Article 1005.3, Section A and Section B. The Executive Board reserves the right to veto the Affiliate vote. In the case of this event, the Executive Board will re-forward the organization to the Affiliate Board.

**E. Membership Requirements**

Approved Affiliate member organizations are subject to the following requirements:

1. Attendance at all Affiliate meetings.
2. Each Affiliate shall co-sponsor at least three (3) events per semester with the agency;;
3. Submission of Monthly Reports, which must include the following information:
  - i. Meetings held;;
  - ii. Meetings attended;;
  - iii. All events hosted;;

1. Attendance
2. HLSU events attended;;
- iv. Co-sponsorships sought and/or approved;;
- v. Financial transactions made with the HLSU;;
- vi. Any additional comments, questions, or concerns.

**F. Membership Renewal**

In order to maintain Affiliate membership, each organization President must sign a Memorandum of Understanding at the beginning of the fall semester or when a new Affiliate President is elected/appointed during the academic year.

**G. Revoked Membership**

Revoked membership constitutes to any Affiliate Member who is no longer in good standing and has failed to comply with HLSU Affiliate requirements (See Article 1005.3, Section E). A three-strike system will be implemented with the following course of action:

1. After the first infraction: Verbal warning;;
2. After the second infraction: Written notice and meeting with HLSU Director and Assistant Director;;
3. After the third infraction: Meeting with HLSU Director, Assistant Director, HLSU Advisor, Affiliate president, and Affiliate advisor.

If another infraction is committed, the organization will be revoked of its Affiliate membership.

**H. Resignation**

The Affiliate Member no longer wishing to be affiliated with the HLSU must submit a letter to the Assistant Director with any relevant information as well as schedule an Exit Interview with the Director, Assistant Director, and the HLSU Advisor.

**I. Reinstatement**

If an Affiliate Member has resigned or has been revoked, they must meet the qualifications stated in Article 1005.3, Section A and B. If approved, the RSO in question will remain on probation for a full semester thereafter.

**J. Meetings**

Affiliate meetings will be conducted once every month on a date to be set at the beginning of the semester. The Affiliate President must be present at all the affiliate meetings. In case of a conflict, he/she must notify the Assistant Director and send a representative from his/her executive board.

#### 4. **Executive Board**

##### A. **Membership**

The Executive Board shall consist of the Director, Assistant Director, Secretary, Treasurer, ~~Public~~ Internal Relations Officer. ~~Executive Coordinator.~~

##### **Qualifications**

The qualifications are as follows:

1. Student in good standing at the FSU with a minimum 2.0 GPA
2. Have an interest in promoting and contributing to the Hispanic/Latino culture and community on campus.
3. Have held at least one leadership position at a college level.
4. ~~Active member of the HLSU at least a full semester prior to applying for an Executive Board position.~~

##### B. **Selection and Term of Office**

Applications for all positions ~~will be opened the Monday before Spring Break and~~ will be opened in the Spring Semester, and closed the last school day in February. The current Executive Board no later than the first second week following Spring Break. Interviews will be set by the current Executive Board once all applications have been received.

##### i. Director and Assistant Director:

The Director and Assistant Director shall be nominated with a majority (50%+1) vote by the previous Executive Board and appointed by the Student Body President. If a current Executive Board Member is running for a position on the following year's board he/she may not be present at any interviews for the position he/she is running for and shall not cast a vote.

##### ii. Treasurer, Secretary, ~~Public~~ Internal Relations Officer, ~~Executive Coordinator.~~

The newly appointed Director and Assistant Director shall interview applicants and forward nominees for Treasurer, Secretary, ~~Public~~ Internal

Relations Officer ~~Executive Coordinator~~ to the Student Senate for confirmation by the last ~~Wednesday~~ of Senate of Spring Semester. The new officers will officially take office the first week of the first summer session for a full academic year thereafter.

iii. Committee Chairs:

The Committee Chairs will be appointed by the newly elected Executive Board and will officially take office the first week of the first ~~fall~~ ~~summer~~ summer session for a full academic year thereafter.

iv. The ~~Executive Board~~ Director and Assistant Director must be in Tallahassee for the majority of the summer.

**C. Meetings**

Meetings shall be held on a weekly basis. Notification shall be given at least forty-eight (48) hours in advance of the designated meeting time.

**D. Powers and Duties of the Executive Board**

The Executive Board shall work towards identifying, developing and monitoring programs that address the needs of the Hispanic/Latino community, thereby increasing the awareness and sensitivity of issues among non-Hispanic/Latino and Hispanic/Latino students, in accordance with but not limited to the Statement of Purpose as stated in Article 1005.1, Section B.

i. The Director shall:

- Be the Executive Head of all functions, meetings, or any related activities concerning the HLSU, with the approval of the Executive Board;;
- ~~Assist all Committee Members;~~
- Be the Executive Liaison for at least one (1) of the standing committees;
- Retains the right to call an emergency meeting with his/her standing committee twenty-four (24) hours prior notification;

- Have the power to implement ~~new standing committees~~;;  
-Ad hoc committees;;
- Execute decisions on policy, procedure, and activities, as prescribed by the Executive Board;;
- Appoint ~~and remove~~ Board members at his/her discretion, with the consultation of the Assistant Director and Advisor;;
- Be in constant communication with the Executive Branch ~~of the Student~~ Senate;; and Legislative Branch of Student Government;;
- Reserves the right to make executive decisions.

ii. The Assistant Director shall:

- Assist all Affiliate Members;;
- Be the Executive Liaison for at least ~~two (2)~~ one (1) of the standing committees;;
- Retains the right to call an emergency meeting with his/her standing committee twenty-four (24) hours prior notification;;
- Have the power to implement ad hoc committees;;
- Recruit and assist future Affiliate members;; organizations;;
- Be responsible for collecting all monthly reports from Affiliate members.

This is to be turned into the Secretary.

- ~~Be responsible for the management of El Centro and its employees~~;;
- Inform members on procedures ~~on~~ of becoming an HLSU Affiliate Member.

iii. The Secretary shall:

- Be in charge of all internal communication for the Agency;;
- Be the Executive Liaison for at least ~~two (2)~~ one (1) of the standing committees;;
- Retains the right to call an emergency meeting with his/her standing committee twenty-four (24) hours prior notification;;
- Prepare and post the minutes for the Executive Board no later than forty-eight (48) hours after the meeting;;
- Be responsible for the management of El Centro and its employees;;
- Maintain an updated HLSU active member roster;;
- Create and maintain a roster that contains the information of the Executive Board, Committee Board and Affiliate Members;;

- Be responsible for collecting all monthly reports and creating the monthly report for the Agency. This is to be turned into the Director;;
- Create an Annual Report at the end of the fiscal year of all activities and expenditures of the Agency. This is to be turned into the Director (See Appendix).
- Maintain the HLSU Administrative Manual;;
- Be familiar with Robert's Rules of Order to conduct meetings.

iv. The Treasurer shall:

- Be in charge of all concerns dealing with finances;;
  - Be the Executive Liaison for at least ~~two (2)~~ one (1) of the standing committees;;
  - Retains the right to call an emergency meeting with his/her standing committee twenty-four (24) hours prior notification;
  - Be responsible for all traveling expenses and arrangements for the Agency;;
  - Prepare and present any Bills or Resolutions dealing with HLSU finances to the Student Senate;;
  - Complete a monthly Financial Report to be included in the Agency's Monthly Reports. This is to be turned into the Secretary;;
  - Complete an Annual Report of all financial information at the end of the fiscal year. This is to be turned into the Secretary.

v. The ~~Public~~ Internal Relations Officer shall:

- ~~Be in charge of all external communication for the Agency;;~~
- Be in charge of communication with all other RSOs
- Be responsible for the management of the committee board;;
- Be the Executive Liaison for at least ~~two (2)~~ one (1) of the standing committees;;
- Retains the right to call an emergency meeting with his/her standing committee twenty-four (24) hours prior notification;
- Maintain an updated HLSU website;;
- Ensure the monthly publication of the HLSU Newsletter;;
- ~~Propose a yearly HLSU Philanthropy and coordinate a plan of action for it;;~~
- ~~Create and maintain working relationships with Corporate Sponsors and chosen philanthropy;;~~
- Ensure that the agency is aware of all campus events especially those of other agencies;;
- ~~Send Press Releases to the FSView and Tallahassee Democrat;;~~



- ~~Serve as the Chair for the HLSU Ambassadors Committee;~~
- ~~Work with the Study Abroad International Programs and International Center to help Hispanic/Latino students and visitors feel welcome at FSU.~~

vi. ~~The Executive Coordinator shall:~~

- ~~Coordinate, plan, and ensure the successful execution of every event during HLSU's Hispanic Heritage Month;~~ held by the Agency;
- ~~Be the Executive Liaison for at least two (2) one (1) of the standing committees;~~
- ~~Ensure the completion of the checkpoints in the Hispanic Heritage Month Checklist (See Appendix);~~
- ~~Retains the right to call an emergency meeting with his/her standing committee twenty four (24) hours prior notification;~~
- ~~Coordinate HLSU's participation at the Florida Hispanic/Latino Collegiate Forum held bi-annually;~~
- ~~Maintain a working relationship with other Hispanic/Latino organizations throughout Florida including universities and other national organizations in order to contribute ideas to Florida State and help improve programming;~~
- ~~Be the Executive Coordinator for any special projects assigned by the Executive Board.~~

#### E. ~~Revoked Membership~~ Removal from Office

- Grounds for ~~revocation~~ removal include any Executive Board Member found in violation of Article 1005.4, Section B.
- Any Executive Board Member that does not fulfill their duties as described in Article 1005.4, Section E shall be removed from office with consultation of the Advisor by a majority (50%+1) vote of all other Executive Board Members.

#### F. Resignation

- The Executive Board Members no longer wishing to serve on the Executive Board must submit their resignation to the Director at least two (2) weeks in advance~~d~~ along with any relevant information in the form of a letter. The Officer must await the decision of all other Executive Board

Members regarding how long the process of resignation will take, usually until another can be found to fill the position. One (1) week prior to the Officer's final day, he/she shall submit all documents pertaining to the Agency and any information on current projects in his/her care in an organized binder. The resigning Executive Board Member must explain its contents to the Director and to the new Officer filling their position.

ii. Any position made vacant shall be advertised for ~~three-(3)~~ ten (10) business days. The applicants shall be interviewed by the remaining Executive Board and selected by a majority (50%+1) vote.

iii. Upon vacancy of the Director's position, the Assistant Director shall assume the position.

#### G. Reinstatement

Depending upon circumstances, an interview will be set with the current Executive Board, the HLSU Advisor, and the Officer in question. He/She shall be re-elected upon a unanimous (100%) vote amongst those present. There will be no proxy votes.

### 5. Committee Board

#### A. Membership

The Board of Committees Chairs shall consist of ~~thirteen-(13)~~ nine-(9) ten (10) appointed

Chairpersons, each representing a specific committee. The Committees shall be:

Athletics

Community Service

~~Cultural &~~

~~Educational~~

Fundraising

Graduate

~~Graduate-~~

~~Relations Greek-~~

~~Relations~~

Historian

~~HLSU-~~

~~Ambassadors~~

Membership

~~Newsletter~~

~~Pantoja-Scholars~~

Political Action  
Press & Publicity

~~Social~~

Special Events

**B. Qualifications**

The qualification to be a Committee Board Member is to be a student in good standing at the FSU.

**C. Selection and Term of Office**

Applications for Committee Board will open ~~the first week of the Fall semester~~ in Spring and remain open for at least ten (10) business days. Interviews will then be arranged and conducted with all applicants. The Committee Board shall be appointed by the Executive Board and will hold office for a full academic year. The Committee Chairs and ~~Vice~~Co-Vice Chairs will officially take office ~~the first week of summer classes~~ after being appointed. ~~The Committee Co-Chairs will officially take office the first week of fall classes.~~

**D. Meetings**

- i. Committee Board meetings shall be held on a bi-weekly basis with the ~~Director~~ Internal Relations Officer and Secretary.
- ii. The Committee Chairs and ~~Co~~Vice-Vice Chairs shall meet with their Executive Liaison on a bi-weekly basis. Chairs and ~~Co~~Vice-Vice Chairs shall be notified at least forty-eight (48) hours prior to the meeting.
- iii. Committee Board Chairs shall schedule committee board meetings bi-weekly. Committee should notify committee members forty-eight (48) hours prior to the meeting.

**E. Powers and Duties of the Committee Board**

The Committee Board shall work towards their respective committee duties. Each Committee shall have a Chair and a ~~Co~~Vice-Vice Chair but is not limited to that amount of members.

- i. The Chair shall:
  - Preside over all committee meetings;;
  - Create a typed agenda for every committee meeting;;
  - Update the agenda before every committee board meeting;;

- ~~The Executive Liaison retains the right to call an emergency meeting with twenty four (24) hours prior notification;;~~
- Turn in a monthly report (See Appendix) regarding all events, meetings and other activities the committee holds and/or participates in during each month. This report must be turned in to the HLSU Secretary by the 3<sup>rd</sup> day of the following month;;
- Must notify the Executive Liaison at least forty-eight (48) hours prior to any meeting that neither the Chair nor the ~~Co-Vice~~ Vice Chair may be able to attend;;
- Retains the right to call emergency meetings when necessary giving ~~forty-eight (48)~~ twenty-four (24) hours notice to members and the Executive Liaison;;
- ~~Appoint a Co-Vice-Chair who is a member of the said Committee in the case of a vacancy;;~~
- ~~Follow specific duties for their respective Committee;;~~
- Work actively with other Committees to facilitate planning.

ii. The ~~Co-Vice~~ Vice Chair shall:

- Preside over meetings and events in the case of the Chair's absence;;
- Take minutes and attendance of all meetings and turn in a copy of both the agenda and minutes to the Executive Liaison within forty-eight (48) hours following the meeting;;
- Give copies of all minutes to all Committee Members and Chair within forty-eight (48) hours following the meeting;;
- Attend meetings with the Executive Liaison in case the Chair cannot attend, having been given ~~with~~ notification at least forty-eight (48) hours prior to the meeting date;;
- Assist Chair in preparing the monthly report;;
- ~~Follow specific duties for their respective committee;;~~
- Work actively with other Committees to facilitate planning.

F. Powers and Duties of the HLSU Committees

i. The Athletics Committee shall:

- Organize team(s) of HLSU members for intramural sports at least one intramural sport per semester;;~~a~~
- ~~Ensure that members participate in a safe environment and complete any necessary release forms;;~~

- ~~• Work with the affiliate organizations to host an annual tournament in a chosen sport;;~~

ii. The Community Service Committee shall:

- ~~• Plan and execute at least ~~two (2)~~ four community service projects per month semester;;~~
- ~~• Have Notify and explain ServScripts available for the HLSU members participating in all community service events;;~~
- ~~• Collect a letter of completion from the respective non-profit organization for each community service project performed, to be included in their monthly report.~~
- Plan and execute community service projects

iii. The ~~Cultural &~~ Educational Committee shall:

- ~~• Plan and execute at least one (1) Cultural/Educational program per month that deals with the Hispanic culture;;~~
- ~~• Plan and execute at least one (1) Cultural/Educational program per semester that educates how Hispanic/Latinos are linked with other cultures;;~~
- ~~• Plan and execute five (5) El Centro Dialogues, which will be informal discussions held in El Centro spotlighting a current issue and co-hosted with another organization(s);;~~
- ~~• Plan and execute at least two (2) educational events per semester;;~~
- ~~• Be responsible for the planning and execution of the annual Dr. Antonio Pantoja Scholars Program, a mentorship-based program which allows local area high school students to visit the Florida State University and learn about the benefits of pursuing a higher education degree;;~~
- Have a working relationship with ~~all~~ academic departments and the Hispanic/Latino faculty, staff and administration

iv. The Fundraising Committee shall:

- Plan and organize fundraising events at least ~~two (2)~~ one (1) fundraising event per month;;
- ~~Hold one (1) event every semester that will benefit the predetermined~~  
HLSU philanthropy;;

- Work with the Hispanic/Latino Student Union Treasurer to deposit the money generated from the fundraising events;;
  - Recruit volunteers to help in the planning and execution of the fundraising event;;
  - Attempt to receive donations from corporations and businesses for HLSU events and help establish corporate sponsors.
- v. The Graduate ~~Relations~~-committee shall:
- Maintain communication and create a network with FSU Latino/a alumni;;
  - Reach out to Latino/a FSU graduate students;;
  - ~~Plan and execute at least one (1) event and/or program targeted to graduate students and alumni per semester;;~~
  - Act as the liaison between HLSU and the Hispanic/Latino Alumni Association  
(See Appendix).
- vi. ~~The Greek Relations~~  
~~shall:~~
- ~~Must be a member of a Greek Lettered Organization;;~~
  - ~~Attend all Affiliate President's meetings;;~~
  - ~~Shall plan and execute bi-monthly socials for all Greek Affiliate Members;;~~
  - ~~Maintain contact with all Greek Affiliate Members;;~~
  - ~~Act as a liaison between the Greek Affiliate's council for the HLSU.~~
- vii. ~~The HLSU Ambassadors shall:~~
- ~~Serve as Co chairs and the Public Relations officer as the Chair;;~~
  - ~~Must be involved individuals in other areas of campus other than the Agency;;~~
  - ~~Promote HLSU in at least two (2) large scale events per semester as designated by the Public Relations officer;;~~
  - ~~Attend designated events and distribute news and publications of and about the Agency;;~~
  - ~~Attend monthly meetings scheduled by the Public Relations officer.~~
- viii. The Historian Committee shall:
- Take photographs at all HLSU events;;

- Provide the ~~Newsletter~~ Press and Publicity Committee with any photographs;;
- Work with the ~~Public Relations Officer~~ Press and Publicity Committee in updating the website with pictures;;
- ~~Create a professional video and/or digital scrapbook of the current year including but not limited to the following five (5) sections:~~
  - ~~General: Pictures of the HLSU board, committees, and affiliate members.~~
  - ~~Cultural & Educational: List Pictures of all cultural and educational activities taken place with a paragraph description (minimum) including the purpose of the activity and what took place. Include any photos.~~
  - ~~Community Service: List Pictures of all community service activities taken place with a paragraph description (minimum) including the purpose of the activity and what took place. Include any photos.~~
  - ~~Social: List Pictures of all social events taken place with a paragraph (minimum) description including the purpose of the activity and what took place. Include any photos.~~
  - ~~Special Events: List Pictures of all special events taken place with a paragraph (minimum) description including the purpose of the activity and what took place. Include any photos.~~

ix. The Membership Committee shall:

- Have at least ~~one (1)~~ two (2) HLSU representatives at the HLSU table during every Market Wednesday at the Oglesby Union;;
- ~~Inform HLSU Members~~ Keep an updated list of ~~when students~~ members who are being honored/recognized for their achievements, to be included in the newsletter; in the membership spotlight.
- ~~Be Plan and execute~~ responsible for all HLSU General Body Meetings  
Assemblies;;
- Assist the HLSU Secretary with maintaining an updated membership roster;;
- ~~Be responsible for insuring that HLSU is well represented during~~

~~Preview.~~

x. ~~The Newsletter Committee shall:~~

- ~~• Have an Editor as well as an Assistant Editor willing to revise all submissions;;~~
- ~~• Create monthly editorials/articles related to the Hispanic/Latino community;;~~
- ~~• Be informed of events and be sure to include them in the monthly publication.~~

xi. The Political Action Committee shall:

- Be informed of all Student Government Association (SGA) events and relay such information to the membership;;
- Be informed of any and all Hispanic/Latino issues in ~~the~~ local, state and national government;;
- Seek and train interested Hispanic/Latino students for future SGA positions such as Senate, Union Board, Cabinet, etc;;
- Create and maintain rapport with all SGA officials.

xii. The Press & Publicity Committee shall:

- Be responsible for all ~~photocopying and~~ design, printing and distribution of flyers;;
- Follow University Posting Policies for all HLSU publications;;
- Have a working relationship with Student Publications;;
- Be informed of prominent events on-campus and relay them to Membership;;
- Maintain and update HLSU's social media networks, including (but not limited to) Twitter, Facebook, StudentGroups, Instagram and the HLSU website;
- Design, print, and distribute two (2) newsletters per semester, that inform and educate the general membership about the organization, events held, and any achievements made or issues faced by the Hispanic/Latino community on a university, local, state, and national level;
- Send frequent press releases to the FSView and/or local newspapers about major events.

xiii. ~~The Social Committee shall:~~

- ~~• Plan and execute at least one (1) internal social event per month;;~~



- ~~Work with all Affiliate Members and non-HLSU organizations to jointly sponsor events.~~

xiv. The Special Events Committee shall:

- Be the official HLSU representative for prominent Florida State events, such as Homecoming, and be responsible for all corresponding meetings;;
- Assist the Executive Board with Hispanic Heritage Month, ~~HLSU Week~~, and any other programming/events assigned by the Executive Board;;
- Plan and execute at least one (1) internal social events per semester.

G. **Revoked Membership**

- i. Grounds for revocation include any Committee Board Member found in violation of Article 1005.5, Section B.
- ii. Any Committee Board Member that does not fulfill their duties as described in Article 1005.5, Section E and Section F shall be removed from office after being reviewed by an Impeachment Committee composed of the faculty/staff advisor and two (2) Executive Board Members.

H. **Reinstatement**

Depending upon circumstances, an interview will be set with the current Executive Liaison, the HLSU Advisor, and the ~~Officer~~-committee member in question. He/She shall be re-elected upon a unanimous (100%) vote amongst the Executive Board Members present at the next scheduled Executive Board meeting. There will be no proxy votes.

I. **Resignation**

- i. The Committee Board Members no longer wishing to serve on the Committee Board must submit their resignation to their Executive Liaison at least two (2) weeks in advanced along with any relevant information in the form of a letter. The Officer must await the decision of all Executive Board Members regarding how long the process of resignation will take, usually until another can be found to fill the position. One (1) week prior to the Officer's final day, he/she shall submit all documents pertaining to the Agency and any information on current projects in his/her care in an organized binder. The resigning Committee Board Member must explain its contents to their Executive Liaison and to the

new Officer filling their position as well as schedule an Exit Interview with their Executive Liaison, the Director, and HLSU Advisor.

- ii. Any position made vacant shall be advertised for three (3) business days. The applicants shall be interviewed by the remaining Executive Board and selected by a majority (50%+1) vote.

6.

## **Advisor**

### **~~B. Selection and Term~~**

~~The Advisor of this Agency shall be a full-time faculty or academic staff member at the FSU. They shall be selected and approved by the Executive Board with a majority (50%+1) vote. The advisor has no voting rights and term does not have a limit.~~

### **~~C. Powers and Duties of the Advisor~~**

- ~~• Serve as a mentor to the Agency and give honest feedback to the Executive Board and Committee Board;;~~
- ~~• Intervene in conflicts between the Executive Board and Committee Board and/or Affiliate Members;;~~
- ~~• Be knowledgeable of university policies that may impact the Agency's decisions, programs, etc.;;~~
- ~~• Provide the Agency with network opportunities;;~~
- ~~• Introduce new program ideas.~~

### **~~D. Revoked Membership~~**

~~The Advisor will be notified in writing of the possible removal ten (10) business days prior to the vote. They will be allowed to address the Executive Board in order to relate any relevant defense prior to the voting for removal at the end of the ten (10) day window at a scheduled meeting with all the Executive Board Members. Upon a unanimous (100%) vote of the present Executive Board, the Advisor will be removed from his/her duties. In the event that an Advisor is removed or resigns, a new one shall be appointed by the Executive Board within ten (10) business days with a majority (50%+1) vote.~~

### **~~E. Resignation~~**

~~If the Advisor no longer wishes to serve the Agency he/she must submit their resignation to the Executive Board at least two (2) weeks in advanced along with~~

~~any relevant information in the form of a letter. The Advisor must await the decision of all other Executive Board Members regarding how long the process of resignation will take, usually until another can be found to fill the position. One (1) week prior to the Advisor's final day, he/she shall submit all documents pertaining to the Agency and any information on current projects in his/her care in an organized binder. The resigning Advisor must explain its contents to the Executive Board and to the new Advisor filling their position.~~

**F. Reinstatement**

~~If the faculty/staff member in question shows interest in becoming the HLSU Advisor, they will be reinstated after a unanimous (100%) vote by the current Executive Board. There will be no proxy votes.~~

7. **Amendments**

1. **Proposals**

Amendments to ~~this Constitution~~ these statutes must be proposed in writing to the Director. The amendment must then be presented to the rest of the Executive Board during a scheduled Executive Board meeting and should include a full explanation and/or rationale for it before being submitted to the Student Senate for final approval.

2. **Reinstatements**

The amendment will be voted on at a scheduled Executive Board meeting after it has been proposed. It shall not take effect until approved by a majority (50%+1) vote of the Executive Board present after considering all members' needs.

# Allocation, Revision or Transfer Form

Amount: \$500      Date: 2/25/14

Senate Bill 16

Sponsor(s) BUTLER, III



From \_\_\_\_\_  
Account Name - Category

To \_\_\_\_\_  
Account Name - Category

or  
Within Pride Student Union  
Organizations Name

From Expense      To Food  
Account / Category      Account / Category

**Purpose & Description (Use back of form if more space is needed)**  
 To cover food for the "End of the Year Banquet" and food for the summer term.

Organization Director Tori Gentry      Phone Number \_\_\_\_\_

**Itemized Expenditures: Only use this area if ALL expenditures can be listed. If ALL do not fit then use Part 2 for expenditures.**

Quantity	Description	Unit Price
<b>Total</b>		

Senate Finance Committee Chairman  
 Passed / Failed (Circle) Date \_\_\_\_\_  
 Other \_\_\_\_\_

Senate Action:  
 Passed / Failed (Circle) Date \_\_\_\_\_  
 Other \_\_\_\_\_



# ClothesLine

**CUSTOM PRINTED APPAREL**  
 1369 East Lafayette St. Tallahassee, FL 32301  
 (850) 877-9171 • FAX (850) 656-3399

## Quote: 34734

Date Quote: 2/25/14  
 Completion Date:

Name	Salesperson	Email
Eugene Butler III	Chase Hudspeth	EB12m@my.fsu.edu

Florida State University  
 UCA 5607 University Center  
 Tallahassee, Fl. 32306-2391

Phone	Fax
850-570-5207	

Qty	Part#	Color	Description	Youth	xs	s	m	lg	xl	Unit Price	Total Price
				Adult	S	M	LG	XL	XXL		
21	dt5500	Black	District Young Mens Concert Tee V-Neck FULL FRONT, 2 Colors Adult sizes S-XL	3	8	7	3			10.29	216.09
3	dt5500_2x	Black	District Young Mens Concert Tee V-Neck FULL FRONT, 2 Colors						3	12.14	36.42
2	setup		exact repeat order setup charge Exact repeat		2					8.00	16.00

Subtotal	268.51
Sales Tax	
Shipping	
<b>Total</b>	<b>268.51</b>

Note:

Standard production time 2 weeks, 50% deposit or approved purchase order  
 Total is for set up only. Garment Totals depend on Quantity Ordered.  
 Price on Quote is good for 30 days from date on quote Price DOES NOT include sales if tax applicable

\_\_\_\_\_  
 Authorized By: Signature                      Printed Name                      Title                      Date

# Allocation, Revision or Transfer Form

Amount: \$ 1,172.32 Date: 2/25/14

Senate Bill 18

Sponsor(s) BUTLER, III



From Senate Projects  
Account Name - Category

To FSU Libraries  
Account Name - Category

or

Within \_\_\_\_\_  
Organizations Name

From \_\_\_\_\_ To \_\_\_\_\_  
Account / Category Account / Category

**Purpose & Description (Use back of form if more space is needed)**  
To create an umbrella check-out service for Strozier Library

Organization Director Dr. Julia Zimmerman Phone Number 644-5016

**Itemized Expenditures: Only use this area if ALL expenditures can be listed.  
If ALL do not fit then use Part 2 for expenditures.**

Quantity	Description	Unit Price
150	43" Custom wind Logo Umbrellas w/38 color khaki	\$7.26
1	Shipping Fedex Ground	\$83.32
<b>Total</b>		<b>\$1,172.32</b>

Senate Finance Committee Chairman  
Passed / Failed (Circle) Date \_\_\_\_\_  
Other \_\_\_\_\_

Senate Action:  
Passed / Failed (Circle) Date \_\_\_\_\_  
Other \_\_\_\_\_



# INVOICE

usumbrellas.com  
2327 Englert Dr  
Suite # 302  
Durham, NC 27713  
Telephone 888-254-5290  
info@usumbrellas.com  
http://www.usumbrellas.com

**Invoice Date:** 02/25/2014  
**Invoice No.:** USU101748  
**Order ID:** USU14022501

## Bill To

eugene butler  
75 N. Woodward Avenue  
tallahassee, Florida 32306  
United States  
Telephone: 850-570-5207

## Ship To (if different address)

eugene butler  
75 N. Woodward Avenue  
tallahassee, Florida 32306  
United States  
Telephone: 850-570-5207

## Product

43" Custom Wind Logo Umbrellas w/ 38 Colors  
- Fabric Color Khaki  
Imprint Color: One Color  
Setup Fee: \$0.00  
Run Charge: \$0.00

Model	Quantity	Unit Price	Total
		7.2600	\$1,089.00
		Setup Fee:	\$0.00
STR166	150	Run Charge:	\$0.00
		Fedex Ground	\$83.32
<b>Sub-Total:</b>			\$1,089.00
<b>Total Shipping:</b>			\$83.32
<b>Total:</b>			\$1,172.32



# Statute Revision, Addition or Proposed Constitutional Amendment Form

Date: 2, 25, 14

Senate Bill 19

Sponsor(s) Dispenziere &  
A. Wilson.



**Purpose & Description (Use back if more space is needed)**

An addition to the Student Body  
Statutes creating the Office of  
Entrepreneurship & Innovation.

(Bill was email to Senators on 2-25-14)

Approved for First Reading \_\_\_\_\_

Statute Number	Strike	Statute Number	Insert
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Senate Judiciary Chairperson

Passed / Failed (Circle One)

Date \_\_\_/\_\_\_/\_\_\_

Senate Action

Passed / Failed (Circle One)

Date \_\_\_/\_\_\_/\_\_\_

## Chapter 913 OFFICE OF ENTREPRENEURSHIP & INNOVATION

### 913.1 Creation and Purpose

#### A. Creation :

This act shall create a bureau of the Florida State University Student Government Association known as The Office of Entrepreneurship & Innovation (hereafter, referred to as OEI).

#### B. Purpose

1. OEI shall serve as a resource center for students interested in entrepreneurship and innovation.
2. OEI shall serve as a liaison between students and alumni with industry experience.
3. OEI shall build relationships with both campus and community partners.
4. OEI shall serve as an advocate for student-led start-ups.
5. OEI shall work to bring about more collaborative and developmental space for entrepreneurs.

### 913.2 Membership

Participation is open to all students, faculty and staff of the Florida State University and the Tallahassee community.

### 913.3 Board of Directors

#### A. Membership

The Board of Directors shall consist of six (6) FSU students. The board members shall be selected jointly by the Chair and Vice-Chair. They shall be appointed by the Student Body President and confirmed by the Senate in accordance with Chapter 202.1 A.

#### B. Powers and Duties

The Board shall:

1. Consist of the following positions:
  - a. Director of Alumni Relations
  - b. Director of Campus Partnerships
  - c. Director of Marketing
  - d. Director of Programming
  - e. Director of Publications
  - f. Director of Start-Ups

2. Assist the Chair in managing the budget.

3. Assist the Chair in planning and maintaining procedural bylaws operations.

4. Ensure that the OEI complies with all relevant provisions of Chapters 304 and 900 as well as Title VIII (the Finance Code).

#### **913.4 Meetings**

A. The Board of Directors shall hold a minimum of one (1) meeting per month during the academic year.

B. No official action may be taken by the Board unless a quorum is present.

#### **913.5 Chair**

##### **A. Selection and Term of Office**

1. The Chair shall be interviewed and then appointed by the Student Body President and confirmed by the Senate in accordance with Chapter 202.1A.

2. The Chair's term shall begin no later than the date of Spring Inauguration and last for one (1) year.

##### **B. Powers and Duties**

1. The Chair shall carry out decisions assigned by a majority of the Board.

2. The Chair shall be responsible for external communications on behalf of the organization.

#### **913.6 Vice-Chair**

##### **A. Selection and Term of Office**

1. The Vice-Chair shall be selected by the Chair with the approval of the Student Body President and confirmation of the Senate in accordance with Chapter 202.1A.

2. The Vice-Chair's term shall run concurrently with that of the Chair.

##### **B. Powers and Duties**

1. The Vice-Chair shall be responsible for assisting the Chair in the operation of OEI.

2. The Vice-Chair shall perform the duties of the Chair in the Chair's absence.

3. The Vice-Chair shall be responsible for managing the Board of Directors.

**913.7 Removal from Office**

The Board may recommend removal of any of its members or the Chair by a two-thirds (2/3) vote. Removal of any bureau officer shall occur only in accordance with Chapter 316 of the Student Body Statutes or by impeachment from the Senate.

**913.8 Vacancies**

Vacancies shall be filled by the original process, and the person filling the vacancy shall serve the remainder of the term of office.

**Florida State University 66<sup>th</sup> Student Senate**

Resolution 18

Sponsored by Senators Forst, Wagner, Corlew, Wood, Nicotra, Harlan, Whitter, and Palermo

**WHEREAS:** President Barron was recently voted unanimously by the Pennsylvania State University Board of Trustees to be their university's 18<sup>th</sup> president.

**WHEREAS:** President Barron has made great strides for our university in the field of academics, athletics, and overall excellence.

**WHEREAS:** His numerous accomplishments, including advances in preeminence, university efficiency and his efforts to make FSU the most veteran friendly campus, have improved the student body's collegiate experience, especially in the field of education, during his presidency.

**WHEREAS:** President Barron has left a legacy that will continue to foster growth in academic excellence and Seminole spirit leaving FSU with a bright future.

**BE IT RESOLVED BY THE SIXTY-SIXTH STUDENT SENATE THAT:** The Florida State Student Body is thankful for President Barron's service to the university and especially to us, the students. We wish you success in all of your future endeavors.

**BE IT FURTHER RESOLVED THAT:** A copy of this resolution is sent to:

Eric Barron, President of Florida State University