



THE FLORIDA STATE UNIVERSITY
STUDENT GOVERNMENT ASSOCIATION

76th STUDENT SENATE Statute Revision, Addition or Proposed Constitutional Amendment Form

Senate Bill #: 22

Primary Sponsor(s): Staveski

Co-Sponsor(s): Ahuja, Bevis

A revision to the Student Body Statutes

BE IT ENACTED BY THE SEVENTY-SIXTH STUDENT SENATE THAT:

A revision is made to the Student Body Statutes: 807.1, 807.2, 807.3 (See attached).

A revision to the PAC and RTAC funding guidelines that expands the membership of the boards to include two senators and afford the Chairs more flexibility with meeting times and the quote requirement to make the funding process easier for RSOs.

Read 1st Time: 2.14.24

Referred to Committee: 2.14.24

Read 2nd Time: 2.21.24

Committee Report: Passed In: Finance, Judiciary

Senate Vote 53-0-2

OFFICIAL: _____

DocuSigned by:

[Signature]

Student Senate President

2/27/2024 | 6:40 AM PST

PASSED: February 21, 2024

CERTIFIED TO THE STUDENT BODY

DocuSigned by:

[Signature]

President of the Student Body

3/5/2024 | 2:52 PM EST

Date

DocuSigned by:

[Signature]

Director of Student Governance & Advocacy

3/5/2024 | 2:53 PM EST

Date

DocuSigned by:

[Signature]

Vice President of Student Affairs

3/5/2024 | 3:01 PM EST

Date

Statute/Amendment Text (please copy below from Word version on Statutes)

Chapter 807 Recognized Student Organizations Fund Distribution Committees

1. Title and Purpose

A. Title

This act shall be known as the RSO Fund Distribution Committees Act.

B. Purpose

The purpose of this act is to explicitly outline the process by which Recognized Student Organizations can receive funds on an expenditure-by-expenditure basis.

2. The Resource for Travel Allocations Committee

The Resource for Travel Allocations Committee will be responsible for hearing requests placed by Recognized Student Organizations that deal with expenditures in the following categories:

1. Travel/Expense
2. Mileage Reimbursement
3. Lodging
4. Registration

3. The Programming Allocations Committee

The Programming Allocations Committee will be responsible for hearing requests placed by Recognized Student Organizations that deal with expenditures in the following categories:

1. Contractual Services
2. Food
3. Any Expense or Clothing expenditures that are in direct association with the RSO.

4. Construction of the Fund Distribution Committees

- A. Each Fund Distribution Committee will be made up of up to twelve students registered for six (6) or more credit hours in the Fall/Spring Semesters.

~~Senators may be allowed to count toward quorum as acting members for RTAC and PAC at the discretion of the Chair.~~

1. The Student Senate President shall appoint 2 senators to each funding board in the same fashion as all other committee appointments. These senators can choose to also serve on a standing committee but are not required to. Additional Senators may be allowed to count towards quorum as acting members.

2. There must be a minimum of three (3) members or acting members of the respective committee present for any official business to occur. The Chair shall not count for this quorum.

3. Members of the Senate Finance Committee shall be excluded to count towards quorum on funding boards.

4. All students serving on Funding Distribution Committees, even if in an acting capacity, must be financially certified by the SGA Accounting Office prior to participating in any committee business.

B. The Chair of the Campus Recreation Board must forward two (2) members to be on each committee. The Chair of the Union Board must select two (2) members to be on each committee. The remaining four (4) individuals will be members at large. Students wishing to serve as members at large shall apply through the online SGA application. The respective funding board chairs shall conduct interview processes for at-large members and forward candidates to the Student Body President for confirmation pursuant to Section 304.3(D). The selected candidates shall then be forwarded to the Finance Committee and then to the Senate as a whole for confirmation. Members selected from the Union Board and Campus Recreation need not be confirmed and will take their seats at the committee once the Student Senate President and Committee chair receive their nominations.

C.

1. Committee member's terms shall expire upon the end of each Spring semester.

2. No committee member may vote on funds for an organization of which they are a member.

3. Committee members will be allowed three (3) excused absences (as defined by Florida State University policy) and two (2) unexcused absences, at which point the Chair may remove that member. If the member is from Union Board or Campus Recreation Board, the respective Board must forward another candidate.

~~For an absence to be excused, the committee member must notify the Chair before the start of the meeting, providing information as to why they will~~

~~not be present. Such decision shall be subject to the discretion of the Chair.~~

A. For an absence to be excused, the member must notify committee leadership with information pertaining to their absence. Absences shall be excused at the discretion of committee leadership.

~~A lack of notification prior to the meeting shall be determined excused or unexcused at the discretion of the Chair.~~

B. Two (2) tardies shall count as an unexcused absence.

B. The Chairs and Vice Chairs of the Program Allocations Committee (PAC) and the Resource for Travel Allocations Committee (RTAC) will be Senators elected by the Senate as a whole. The elections shall be conducted in the same manner as that of the Student Senate President. The Chairs and Vice Chairs shall not sit on any other Senate Standing Committee.

1. The Chair and Vice Chair of each committee shall be elected during Senate, the first ~~week~~ meeting following the Spring Inauguration.

2. In the event that a Chair or Vice Chair is removed from office, resigns their position as chair or discontinues their role as a Student Senator, an election shall be held in the same manner described in 807.4 C to fill the position. The newly elected ~~Senator~~ Chair shall serve out the remainder of the ~~time in office term~~.

3. The Chair shall:

A. Preside over ~~all~~ meetings of the Fund Distribution Committee.

~~Collect all Funding Request Forms from the Accounting Office or online.~~

B. Coordinate Weekly Funding Requests

C. Represent the Fund Distribution Committee on all official business and correspondence, including as being the primary sponsor on all consent resolutions originating from the committee.

~~Be responsible for all official correspondence.~~

D. Call special meetings.

E. Act as a non-voting member, except in the case of a tie.

F. Shall not serve as the Chair of any other ~~Fund Distribution Committee~~ Senate committee.

4. The Vice Chair shall:
 - A. ~~Attend all committee hearings and keep~~ Maintain accurate minutes of all meetings, hearings, and deliberations.
 - B. ~~Keep all records that pertain to official Fund Distribution Committee business.~~
 - C. Act as presiding officer of the committee in the absence of the Chair.
 - D. ~~Serve as co Co-sponsor for each consent resolution~~ , and present them to the Finance Committee ~~and the or~~ Senate in the absence of the Chair.
 - E. Perform any other duties deemed necessary by the Chair.
5. Removal from Office
 - A. The Student Senate may remove from office the Chair or Vice Chair of either committee by a two-thirds (2/3) vote of Senate at any time, with no less than three-fourths (3/4) of the members of the Student Senate being present.

2. Recognized Student Organization Funding Process

- A. Recognized Student Organizations (RSOs) cannot request or receive funds in the areas of contractual services, expense, events, clothing, awards, travel, organization materials, lodging or registration from the College Leadership Council.

3. RTAC and PAC Guidelines

- A. Organizations which received funds in Student Academic Programs or any other A&S Funding Board, Committee, or line item in the annual budget except for PAC, RTAC, or Senate Projects shall be ineligible to receive funding from PAC or RTAC the same fiscal year in which they receive other funding. This does not apply to RSOs that received money from the organizational fund or Sweepings.
- B. Fund Distribution Committees shall not meet during any summer semesters.
 1. RSOs requesting funds to be used in May or June may request three weeks before the end of the Spring semester. Requests can be accepted later at the Chair's discretion.
 2. RSOs requesting funds to be used after July 1 shall go directly to the Student Senate to ask for money out of Senate Projects. At the conclusion of the summer semester, the funds distributed to the RSOs out of Senate Projects shall be reimbursed from the respective fund distribution committee via a transfer bill, up to \$2,000 per Committee.

C. All organizations requesting funding must be financially certified prior to making a request. At least one financially certified officer must be present at the funding hearing.

D. Committees shall make a good faith effort to meet on Monday or Tuesday of each week, pending requests from RSOs.

1. The Chair shall send out a notice of meeting time and location to RSOs via email. The notification must be sent out by the chair at least twenty-four (24) hours prior to the meeting time. Notification can be sent out later with a written request from the RSO if the meeting has been advertised in accordance with Sunshine Law.

E. All submissions must be made prior to 12:00 p.m. on the Friday before the hearing. Submissions ~~must~~ should include three (3) supporting/competitive quotes ~~from approved vendors~~ for each category the RSO is requesting funds, ~~or, or must include sufficient evidence, at the discretion of the Chair, of a satisfactory attempt to find three (3) or more quotes.~~ If less than three quotes were submitted with the application, the Chair can accept these quotes at the meeting. If an RSO fails to provide these three quotes, they must submit another application. Requests in the category of contractual services may be exempted from this rule, ~~if deemed necessary by the committee.~~

1. All requests must be submitted at least twenty-one (21) ~~business school~~ days prior to event or activity to receive funding from PAC and at least thirty (30) ~~business school~~ days prior to travel date to receive funding from RTAC. Any request submitted after the aforementioned dates may still be considered for funding at the discretion of the chair with the approval of the SGA Business Manager.

2. All requests must be of a ~~line item~~ line-item nature with quotes (clothing costs, performer costs, reservation costs, equipment rental, facility rental, airline ticket quotes, rental car quotes, hotel quotes, etc.), and an ~~letter of~~ explanation of need ~~attached to with the request packet, along with an explanation and~~ of the benefits to the student body, in general.

3. Any amount requested by a single organization over \$2,000 requires a two-thirds (2/3) vote of the Fund Distribution Committee, a two-thirds (2/3) vote the Senate Finance Committee, and a two-thirds vote of the Student Senate.

4. RSOs can only request for funds that will be used within ninety (90) business days. A two-thirds (2/3) vote of the Committee can override this rule.

F. There are limitations to multiple requests made by the same RSO in the same fiscal year.

1. An organization may not be allocated funds from PAC and RTAC more than twice per fiscal year per funding board. This rule may be waived by a two-third (2/3) vote of the respective committee.

2. ~~An organization may not be allocated funds from RTAC more than twice per fiscal year. This rule may be waived by a two third (2/3) vote of the committee.~~

3. Organizations may only request clothing from PAC once per fiscal year. The clothing must be used to promote the organization which is requesting them.

G. All events must be publicly advertised via either a flyer, social media, chalking on campus, etc. RSOs must submit an estimate of the number of FSU students that are likely to attend the event.

1. The Committee shall not fund ~~for~~ events which are likely to only have group members attend and have no general benefit to the student body.

2. The Committee shall not fund ~~for~~ events which are exclusive to a club or organization's executive board. This rule may be waived by a three-fourth (3/4) vote of the committee.

H. Every organization must submit a post event evaluation form, along with their receipts from the event, to the SGA Accounting Office, within ten (10) business days following the event.

I. The information obtained at the committee meeting will be compiled into a consent resolution by the ~~committee~~ Chair. This consent resolution will be presented at the next possible Senate Finance Committee meeting, and shall be discussed, debated, and voted on in compliance with the committee's rules of procedure. An amendment to the resolution must be debated if objected to or found unfriendly with a period of questions and pro/con debate subject to the committee's rule of procedures. If found unfriendly, an amendment would require a two-thirds (2/3) vote of the Senate Finance Committee to pass. Thereafter, the consent resolution shall be forwarded to the Student Senate, and placed on the Consent Calendar.

1. It shall be the job of the Senate Finance Committee, RTAC, and PAC to keep a working knowledge of their budgets and they shall not pass any Resolutions exceeding the possible allottable amounts as determined by the publicly accessible SGA website.

J. Once on the Consent Calendar, the consent resolution shall be presented to the Student Senate. The Student Senate President must read aloud the RSO name, and amount to be allocated, as approved by the Senate Finance Committee. A motion to confirm the decision of the Senate Finance Committee must be made and seconded for the

Resolution to pass. If objected to, the consent resolution shall be treated as any other piece of legislation, and shall require a majority vote for passage.

1. Amendments to a Consent Resolution shall require a two-thirds (2/3) vote to pass.

K. PAC and RTAC shall allocate up to 50% of their originally allocated budgets during the Fall semester. All unspent funds in the Fall can be spent in the Spring semester.