



THE FLORIDA STATE UNIVERSITY
STUDENT GOVERNMENT ASSOCIATION

74th STUDENT SENATE

Senate Bill #: 57
Primary Sponsor: Diaz
Co-Sponsor(s): Garner, P. Rodriguez, Suarez

A revision to the Student Body Statutes

BE IT ENACTED BY THE SEVENTY FOURTH STUDENT SENATE THAT:

A revision is made to the Student Body Statutes SBS Chapter 1005 (See attached).

To amend the statute to propose comprehensive changes to the governing statutes of the Hispanic/Latinx Student Union. The provisions in this bill add a Programming Board Coordinator and incorporate the Programming Board into the Executive Board, update the candidate forwarding process for members of the Executive Board, remove committees that the new Board does not deem necessary, and strike language deemed unconstitutional, among other revisions.

Read 1st Time: 6/22/2022

Referred to Committee: Internal Affairs and Judiciary

Committee Report: Passed in: Internal Affairs 6/29, Judiciary 7/05

Read 2nd Time: 07/06/2022

Senate Vote: 15-1-3

OFFICIAL:

DocuSigned by:

7/8/2022 | 10:32 PM EDT

Student Senate President

PASSED: July 6th, 2022

CERTIFIED TO THE STUDENT BODY

DocuSigned by:

7/17/2022 | 1:09 PM EDT

President of the Student Body

Date

DocuSigned by:

7/17/2022 | 1:48 PM EDT

Director of the Student Governance & Advocacy

Date

DocuSigned by:

7/17/2022 | 3:09 PM EDT

Vice President of Student Affairs

Date

Chapter 1005 The Hispanic/Latinx Student Union

History: Added by the 47th Senate Bill 98. Revised by the 47th Senate Bills 39 and 126. Revised by the 49th Senate Bill 160. Revised by the 51st Senate Bill 57. Revised by the 54th Senate Bill 115. Revised by the 56th Senate Bill 31. Revised by the 58th Senate Bill 12. Revised by the 63rd Senate Bill 80. Revised by the 64th Senate Bill 68. Revised by the 66th Senate Bill 15. Revised by 71st Senate Bill 87. Revised by the 72nd Senate Bill 22.

1005.1 Creation/Establishment and Purpose

A. Creation/Establishment

This act shall create an agency of the Student Government Association known as the Hispanic/Latinx Student Union (HLSU) as of the 1995-96 academic year.

B. Purpose

The HLSU shall serve as an institution dedicated to unifying, informing, and serving the Hispanic/Latinx community at the Florida State University (FSU) and Tallahassee community. The HLSU will function as an educational and cultural learning instrument for all students, faculty, and staff. It shall provide a centralized coordination of resources and service for Hispanic/Latinx community. The HLSU shall serve as a nucleus for a network with other national institutions and organizations to improve the opportunities and living conditions of the Hispanic/Latinx community. It shall be open and accessible to everyone thus providing a liaison between FSU and the Tallahassee community.

1005.2 General Membership

A. Membership

Membership in the HLSU is open to all students attending FSU who are genuinely interested in the culture and progress of the Hispanic/Latinx community without regard to race, creed, religion, gender, age, sexual orientation, national origin, marital status, parental status, or disability, or other protected class status outlined in Chapter 206 of Student Body Statutes.

No hazing or discrimination will be used as a condition of membership in this agency.

1005.4 Executive Board

A. Membership

The Executive Board shall consist of the Director, Assistant Director, Secretary, Treasurer, ~~and~~ Outreach Coordinator, Public Relations Coordinator, ~~and~~ Professional Development Coordinator, and six (6) Programming Coordinators.

B. Qualifications

The qualifications are as follows:

1. Students in good standing at FSU with a minimum 2.0 GPA

2. Have an interest in promoting and contributing to the Hispanic/Latinx culture and community on campus
3. Have held at least one leadership position at a college level.

C. Selection and Term of Office

All applications for all positions will be opened in the Spring semester and closed the last school day in February. Interviews will be set by the current Executive Board once all applications have been received.

1. Director and Assistant Director

The Director and Assistant Director shall be nominated with a majority (50 percent plus 1) vote by the previous Executive Board and one representative from each affiliate organization, and appointed by the Student Body President. If a current Executive Board Member is running for a position on the following year's Board, that individual may not be present at any interviews for the position and shall not cast a vote.

2. Treasurer, Secretary, ~~Outreach Coordinator, Public Relations Coordinator, and Professional Development Coordinator~~ and Positions Subject to Student Senate Confirmation

The newly ~~appointed~~ confirmed Director and Assistant Director shall interview applicants and forward nominees for Treasurer and Secretary to the Student Senate for confirmation ~~by the last Senate of the Spring semester within two (2) weeks of the assumption of their respective offices~~. These new officers will officially take office ~~the first week of the first summer session~~ upon Senate confirmation and serve for a full academic year thereafter.

3. Positions Not Subject to Student Senate Confirmation

The newly confirmed Director and Assistant Director shall interview all applicants and appoint an Outreach Coordinator, Public Relations Coordinator, Professional Development Coordinator, and six (6) Programming Coordinators who shall be selected to establish a Programming Board. These new officers shall officially take office upon their appointment by the newly confirmed Director and Assistant Director and serve for a full academic year thereafter.

4. ~~Programming Board~~

~~The newly appointed Director and Assistant Director shall interview and select five(5) Programming Coordinators to establish a Programming Board. The new officers will officially take office the first week of the summer session for a full academic year.~~

4. Committee Chairs

The committee chairs will be appointed by a majority vote of the newly confirmed elected Executive Board ~~and will officially take office the first week of the summer semester for~~ and serve for a full academic year thereafter.

5. The Director ~~and~~ or Assistant Director must be in Tallahassee for the majority of the summer.

D. Meetings

Meetings shall be held on a weekly basis. Notification shall be given at least ~~forty-eight (48)~~ twenty-four (24) hours in advance of the designated meeting time.

E. Powers and Duties of the Executive Board

The Executive Board shall work towards identifying, developing and monitoring programs that address the needs of the Hispanic/Latinx community, thereby increasing the awareness and sensitivity of issues among non-Hispanic/Latinx and Hispanic/Latinx students in accordance with but not limited to the Statement of Purpose as stated in Article 1005.1, Section (b).

1. The Director shall:

- a. Serve as the Executive Head of all functions, meetings or any related activities concerning the HLSU, with the approval of the Executive Board.
- b. Serve as the Executive Liaison for at least one (1) of the standing committees.
- c. Retain the rights to call an emergency meeting with the standing committee twenty-four (24) hours prior notification.
- d. Have the power to implement ad-hoc committees.
- e. Execute decisions on policy, procedure and activities as prescribed by the Executive Board.
- ~~f. Appoint Board members at director's discretion, with the consultation of the Assistant Director and the Advisor.~~
- f. Be financially certified pursuant to Section 801.3.
- g. Be in constant communication with the Executive Branch and Legislative Branch of the Student Government Association.
- h. Reserve the right to make executive decisions in line with the Student Body Constitution and Statutes.
- i. Collect monthly reports of each Executive Board Member from the Secretary.
- j. Appoint committee liaisons.
- ~~k. Maintain a positive working relationship with the Florida Latinx Hispanic American Student Union, a state-wide student-led initiative.~~

2. The Assistant Director shall:

- a. Assist all Affiliate Members.
- b. Serve as the Executive liaison for at least one (1) of the standing

- committees.
- c. Retain the right to call an emergency meeting with the standing committee giving twenty-four (24) hours prior notification.
- d. Have the power to implement ad hoc committees.
- e. Recruit and assist future Affiliate Members.
- f. Be responsible for collecting all monthly reports from Affiliate members. Reports as to be turned into the Secretary.
- g. Inform members on procedures of becoming an HLSU Affiliate Member.

3. The Secretary shall:

- a. Be in charge of all internal communication for the Agency
- b. Serve as the Executive Liaison for at least one (1) of the standing committees
- c. Retain the right to call an emergency meeting with their standing committee twenty-four (24) hours prior notification.
- d. Prepare and post the minutes for the Executive Board no later than forty-eight (48) hours after the meeting.
- e. Be responsible for the management of El Centro and its employees.
- f. Maintain an updated HLSU active member roster.
- g. Create and maintain a roster that contains the information of the Executive Board, committee Board and Affiliated Members
- h. Be responsible for collecting all monthly reports and creating the monthly Report for the Agency. This is to be turned into the Director.
- i. Create an Annual Report at the end of the fiscal year of all activities and expenditures of the Agency. Report will be turned in to the Director.
- j. Be familiar with Robert's Rules of Order to conduct meetings
- k. Maintain the HLSU Administrative Manual.
- i. Collect and analyze feedback from the Student Body and submit executive board meeting minutes for publishing on the HLSU website.

4. The Treasurer shall:

- a. Be in charge of all concerns dealing with finances and be financially certified pursuant to Section 801.3.
- b. Serve as the Executive Liaison for at least one (1) of the standing committees.
- c. Retain the right to call an emergency meeting with the standing committee with twenty-four (24) hours prior notification.
- d. Be responsible for all traveling expenses and arrangements for the Agency.
- e. Prepare and present any bills, or resolutions dealing with HLSU finance to the Student Senate
- f. Complete a monthly Financial Report to be included in the Agency Monthly Reports. This is to be turned into the Secretary.

- g. Complete and Annual Report of all financial information at the end of the fiscal year. This report is to be turned into the Secretary.
- h. Create a budget every academic year to be shared with the executive board.

5. The Outreach Coordinator shall:

- a. Communicate and establish relationships with campus partners and campus departments for co-sponsorships.
- b. Create outreach tactics to maintain and increase membership retention.
- c. Serve as a delegate to campus-wide events.
- d. Maintain and establish Alumni relations.
- e. Maintain and establish relationships with FSU Faculty/Staff and academic departments on behalf of HLSU.

6. The Public Relations Coordinator shall:

- a. Maintain and update all agency social media accounts.
- b. Create social media and branding tactics for the academic year.
- c. Serve as a liaison between Student Publications and HLSU.
- d. Communicate with the FSU Student Body.
- e. Ensure publication of weekly newsletter sent to faculty, staff, and students.

7. The Professional Development Coordinator shall:

- a. Ensure partnerships with professional organizations, the Career Center, and other professional areas on campus.
- b. Coordinate professional development days for the Student Body and affiliate organizations.
- c. Coordinate the Hispanic/Latinx Leadership Institute every spring semester.

8. The Programming Coordinator(s) shall:

- a. Plan and execute programming opportunities as decided and delegated by the Executive Board as a whole.
- b. Assist fellow Executive Board members with the execution of their duties as necessary.

F. Revoked Membership and Removal from Office

- a. Grounds for removal include any Executive Board Member found in violation of Article 1005.4, Section B.
- b. Any Executive Board Member who does not fulfill their duties as described in Article 1005.4, Section E shall be removed from office with consultation of the Advisor by a majority (50 plus 1) vote of all other Executive Board Members.

c. These provisions shall not preclude officers subject to impeachment from being forwarded to the Senate Judiciary committee for impeachment proceedings pursuant to Chapter 405 of Student Body Statutes.

G. Resignation

1. The Executive Board Members no longer wishing to serve on the Executive Board must submit their resignation to the Director at least two (2) weeks in advance along with any relevant information in the form of a letter. The Officer must await the decision of all other Executive Board Members regarding how long the process of resignation will take, usually until another can be found to fill the position. One (1) week prior to the Officer's final day, this individual shall submit all documents pertaining to the Agency and any information on current projects in their care in an organized binder. The resigning Executive Board Member must explain its contents to the Director and to the new officer filling the position.
2. Any position made vacant shall be advertised for ten (10) business days. The applicants shall be interviewed by the remaining Executive Board and selected by a majority (50 plus 1) vote and forwarded for Student Senate confirmation if necessary.
3. Upon vacancy of the Director's position, the Assistant Director shall assume the position for the remainder of the term to which the outgoing Director was appointed.

H. Reinstatement

Depending upon circumstances, an interview will be set with the current Executive Board, the HLSU Advisor, and the officer in question. This individual shall be reelected upon a unanimous (100%) vote among those present. There will be no proxy votes.

1005.5 Committee Board

- A. Membership
The Board of Committees Chairs shall consist of five (5) ~~nine (9)~~ appointed Chairs, each representing a specific committee. The Committees shall be:

Athletics
Community Service
Education
Fundraising
Historian
~~Membership~~
Political Action Social Advocacy
~~Press & Publicity~~
~~Special Events~~

B. Qualifications

The qualification to be a Committee Board Member is to be a student in good standing at the Florida State University.

C. Selection and Term of Office

Applications for Committee Board will open in the Spring and remain open for at least ten (10) business days. Interviews will then be arranged and conducted with all applicants. The Committee Board shall be appointed by the Executive Board and will hold office for a full academic year. The Committee Chairs and Vice Chairs will officially take office after being appointed.

D. Meetings

1. Committee Board meetings shall be held on a bi-weekly basis with the Internal Relations Officer and the Secretary.
2. The Committee Chairs and Co-Vice Chairs shall meet with their Executive Liaison on a bi-weekly basis. Chairs and Vice-Chairs shall be notified at least forty-eight (48) hours prior to the meeting.
3. Committee Board Members are expected to meet regularly aside from the Committee Board meetings and meetings with their respective Executive Liaison.

E. Powers and Duties of the Committee Board

The Committee Board shall work towards their respective committee duties. Each Committee shall have a Chair and a Vice Chair but is not limited to that number of members.

1. The Chair shall:
 - a. Preside over all committee meetings.
 - b. Create a typed agenda for every committee meeting.
 - c. Turn in a monthly report (~~See Appendix~~) regarding all events, meetings, and other activities the committee holds and/or participates in during each month. This report must be turned in to the HLSU Secretary by the third (3rd) day of the following month.
 - d. Notify the Executive Liaison at least forty-eight (48) hours prior to any meeting that neither the Chair nor the Vice Chair may be able to attend.
 - e. Retain the right to call emergency meetings when necessary by giving twenty-four (24) hours' notice to members and the Executive Liaison.
 - f. Work actively with other committees to facilitate planning.
2. The Vice Chair shall:

- a. Preside over meetings and events in the Chair's absence.
- b. Take minutes and attendance of all meetings and turn in a copy of both the agenda and minutes to the Executive Liaison within forty-eight (48) hours following the meeting.
- c. Give copies of all minutes to all committee members and Chair within forty-eight (48) hours following the meeting.
- d. Attend meetings with the Executive Liaison in case the Chair cannot attend, having been given notification at least forty-eight (48) hours prior to the meeting date.
- e. Assist Chair in preparing the monthly report.
- f. Follow specific duties for their respective committee.
- g. Work actively with other Committees to facilitate planning.

F. Powers and Duties of the HLSU Committees

1. The Athletics Committee shall:
 - a. Organize team(s) of HLSU members for intramural sports.
2. The Community Service Committee shall:
 - a. Plan and execute community service projects.
- ~~3. The Education Committee shall:~~
 - ~~a. Have a working relationship with academic departments and the Hispanic/Latinx faculty, staff, and administration.~~
- ~~4. 3.~~ The Fundraising Committee shall:
 - a. Plan and organize fundraising events.
 - b. Work with the Hispanic/Latinx Student Union Treasurer to deposit the money generated from the fundraising events.
 - c. Recruit volunteers to help in the planning and execution of the fundraising event.
 - d. Attempt to receive donations from corporations and businesses for HLSU events and help establish corporate sponsors.
- ~~5. 4.~~ The Historian Committee shall:
 - a. Take photographs at all HLSU events.
 - b. Provide the Press and Publicity Committee with any photographs.
 - c. Work with the Press and Publicity Committee in updating the website with pictures.
 - d. Create a professional video and/or digital scrapbook of the current year including but not limited to the following five (5) sections.
 - i. General: Pictures of the HLSU board, committees, and affiliate members.
 - ii. Education: Pictures of all cultural and educational activities.
 - iii. Community Service: Pictures of all community service activities.
 - iv. Social: Pictures of all social events
 - v. Special Events: Pictures of all special events taken place
- ~~6. The Membership Committee shall:~~
 - ~~a. Have at least two (2) HLSU representatives at the HLSU table~~

- ~~during every Market Wednesday at the Oglesby Union.~~
- ~~b. Keep an updated list of members who are being honored/recognized for their achievements, to be included in the newsletter.~~
- ~~c. Plan and execute all HLSU General Body Meetings.~~
- ~~d. Assist the HLSU Secretary with maintaining an updated membership roster.~~

~~7.~~ 5. The ~~Political Action~~ Social Advocacy Committee shall:

- a. Be informed of all Student Government Association (SGA) events and relay such information to the membership.
- b. Be informed of any and all Hispanic/Latinx issues in local, state and national government.
- c. Seek and train interested Hispanic/Latinx students for future SGA positions such as Senate, Union Board, Cabinet, etc.
- d. Create and maintain rapport with all SGA officials, including the designated Senate Liaison.

~~8.~~ The ~~Press & Publicity~~ Committee shall:

- ~~a. Be responsible for all design, printing and distribution of flyers.~~
- ~~b. Follow University Posting Policies for all HLSU publications.~~
- ~~c. Have a working relationship with Student Publications.~~
- ~~d. Be informed of prominent events on campus and relay them to Membership.~~
- ~~e. Maintain and update HLSU's social media networks, including (but not limited to) Instagram, Twitter, Facebook, Student Groups, and the HLSU website.~~
- ~~f. Design, print, and distribute two (2) newsletters per semester, that inform and educate the general membership about the organization, events held, and any achievements made or issues faced by the Hispanic/Latinx community on a university, local, state, and national level.~~
- ~~g. Send frequent press releases to the FSView and/or local newspapers about major events.~~

~~9.~~ The ~~Special Events~~ Committee shall:

- ~~a. Be the official HLSU representative for prominent Florida State University events, such as Homecoming, and be responsible for all corresponding meetings.~~
- ~~b. Assist the Executive Board with Hispanic Heritage Month, and any other programming/events assigned by the Executive Board.~~
- ~~c. Plan and execute at least one (1) internal social events per semester.~~

G. Revoked Membership

- 1. Grounds for revocation include any Committee Board Member found in violation of Article 1005.5, Section B.
- 2. Any Committee Board Member who does not fulfill their duties as described in Article 1005.5, Section E and Section F, shall be removed

from office after being reviewed by an Impeachment Committee composed of the faculty/staff advisor and two (2) Executive Board members.

H. Reinstatement

Depending upon circumstances, an interview will be set with the current Executive Liaison, the HLSU Advisor, and the Officer in question. This individual shall be reelected upon a unanimous (100%) vote among the Executive Board members present at the next scheduled Executive Board meeting. There will be no proxy votes.

I. Resignation

1. The Committee Board Members no longer wishing to serve on the Committee Board must submit their resignation to their Executive Liaison at least two (2) weeks in advance along with any relevant information in the form of a letter. The Officer must await the decision of all Executive Board Members regarding how long the process of resignation will take, usually until another can be found to fill the position. One (1) week prior to the officer's final day, this individual shall submit all documents pertaining to the agency and any information on current projects in progress in an organized binder. The resigning Committee Board member must explain its contents to the Executive Liaison and to the new officer filling the position as well as schedule an Exit Interview with the Executive Liaison, the Director, and the HLSU Advisor.
2. Any position made vacant shall be advertised for ~~three (3)~~ ten (10) business days. The applicants shall be interviewed by the remaining Executive Board and selected by a majority vote. (50 percent plus one (1))

~~F. Amendments~~

~~1. Proposals~~

~~Amendments to this Constitution must be proposed in writing to the Director. The amendment must then be presented to the rest of the Executive Board during a scheduled Executive Board meeting and should include a full explanation and/or rationale for it.~~

~~2. Instatements~~

~~The amendment will be voted on at a scheduled Executive Board meeting after it has been proposed. It shall not take effect until approved by a majority (50%+1) vote of the Executive Board present after considering all members' needs.~~

F. Statute Revision Procedure

In case of any revisions made to HLSU statutes, the HLSU Senate Liaison must inform the HLSU Board within forty-eight (48) hours of the bill's first reading and within forty-eight (48) of its passage by the Student Senate.