



THE FLORIDA STATE UNIVERSITY
STUDENT GOVERNMENT ASSOCIATION

73rd STUDENT SENATE

Senate Bill #: 64
Primary Sponsor: Roy
Co-Sponsor(s): Nasworthy

A revision to the Student Body Statutes

BE IT ENACTED BY THE SEVENTY THIRD STUDENT SENATE THAT:

A revision is made to the Student Body Statutes § 807.4, 807.6 (See attached).

This rule change shall take effect upon Sine Die of the Seventy-Third Student Senate.

To amend statutes to clarify the PAC/RTAC quorum requirements, to transfer PAC/RTAC funds to Senate Projects each summer, and to remove the stipulation that PAC/RTAC can only use 50% of their budget each fall.

Read 1st Time: 10/27/2021
Referred to Committee: Finance, Judiciary
Committee Report: Passed Finance 11/3 Passed Judiciary 11/9
Read 2nd Time: 11/15/2021
Senate Vote: 20y-0n-3a

OFFICIAL:

DocuSigned by:

Alexander Harmon

11/19/2021 | 4:56 PM EST

Student Senate President

PASSED: November 15th, 2021

CERTIFIED TO THE STUDENT BODY

DocuSigned by:

Tazzy Janvier

11/22/2021 | 12:35 PM EST

President of the Student Body

Date

DocuSigned by:

Dr. Felicia Williams

11/30/2021 | 10:30 PM EST

Director of the Student Governance & Advocacy

Date

DocuSigned by:

Dr. Amy Hecht

12/5/2021 | 6:09 PM EST

Vice President of Student Affairs

Date

807.4 Construction of the Fund Distribution Committees

- A. Each Fund Distribution Committee will be made up of ten (10) students registered for six (6) or more credit hours in the Fall/Spring Semesters.
1. Senators may be allowed to count toward quorum as acting members for RTAC and PAC at the discretion of the Chair.
 2. There must be a minimum of three (3) members or acting members of the respective committee present for any official business to occur. The Chair shall not count for this quorum.
 3. Members of the Senate Finance Committee shall be excluded to count towards quorum on funding boards
- B. Students shall apply to be committee members through the online SGA Application. Student Engagement Ambassadors must forward two (2) members to be on each committee. The Chair of the Union Board must select two (2) members to be on each committee. The remaining five (5) individuals will be members at large. The Student Senate President and Senate President Pro Tempore and the committee chair will select all at large members after an application process. The selected candidates shall be forwarded to the Finance Committee and then to the Senate as a whole for confirmation. If the forwarded candidates of the Student Engagement Ambassadors are not selected, the new candidates must be forwarded. Members selected from the Union Board need not be confirmed and will take their seats at the committee once the Student Senate President and Committee chair receive the forwarding letter from the Chair of the Union Board.
1. Committee member's terms will last approximately one (1) fiscal year.
 2. No committee member may vote on funds for an organization of which they are a member.
 3. Committee members will be allowed three (3) excused absences (as defined by Florida State University policy and two (2) unexcused absences, at which point the Chair may remove that member. If the member is from Union Board or Student Engagement Ambassadors, the respective Board must forward another candidate.
 - a. For an absence to be excused, the committee member must email notify the Chair before the start of the meeting, providing information as to why they will not be present. Such decision shall be subject to the discretion of the Chair.
 - b. A lack of notification prior to the meeting shall be determined excused or unexcused at the discretion of the Chair.
 - c. Two (2) tardies shall count as an unexcused absence.

- C. The Chairs of the Program Allocations Committee (PAC) and the Resource for Travel Allocations Committee (RTAC) will be a Senator elected by the Senate as a whole. The Chair shall not sit on any other Senate Standing Committee. Once the composition of the committee is completed or at the discretion of the Chair, the membership shall elect a Vice Chair.
1. The Chair of each committee shall be elected during Senate, the first week following the Spring Inauguration.
 2. The Chair shall:
 - a. Preside over all meetings of the Fund Distribution Committee.
 - b. Collect all Funding Request Forms from the Accounting Office or online.
 - c. Represent the Fund Distribution Committee on all official business.
 - d. Be responsible for all official correspondence.
 - e. Call special meetings.
 - f. Act as a non-voting member, except in the case of a tie.
 - g. Shall not serve as the Chair of any other Fund Distribution Committee.
 3. The Vice Chair shall:
 - a. Keep accurate minutes of all meetings, hearings and deliberations.
 - b. Keep all records that pertain to official Fund Distribution Committee business.
 4. Removal from Office
 - a. The Student Senate may remove from office the Chair of either committee by a two-thirds (2/3) vote of Senate at any time, with no less than three-fourths (3/4) of the members of the Student Senate being present.
 - b. The Vice Chair of either committee may be removed from their position by a two-thirds (2/3) vote of the committee they serve on at any time.
- D. The Chairs and members of each committee shall be installed into their roles at the first Senate meeting following the last meeting of their respective committee in the Spring semesters.
1. The Chairs shall serve approximately one year

2. In the event that the Chair is removed from Office, resigns their position as chair or discontinues their role as a Student Senator, an election will be held in the same manner described in 807.4 C, to fill the position. The newly elected Senator shall serve out the remainder of the time in office.

E. Both Committees shall have a Student Senate liaison.

The Senator serving as Chair shall also assume the responsibility of the primary Student Senate Liaison. The primary responsibility of the Student Senate Liaison will be to author and sponsor any Resolutions that are in relation to their assigned committee and need to be approved by the Student Senate. The Senate President may, at any time, temporarily appoint additional secondary liaisons to PAC and RTAC: these liaisons may serve in an advisory capacity to the committees.

807.6 RTAC and PAC Guidelines

- A. Organizations which received funds in Student Academic Programs or any other A&S Funding Board, Committee, or line item in the annual budget (with the exception of PAC, RTAC, or Senate Projects) shall be ineligible to receive funding from PAC or RTAC the same fiscal year in which they receive other funding. This does not apply to RSOs that received money from the organizational fund.
- B. Fund Distribution Committees shall not meet during any summer semesters.
 1. RSOs requesting funds to be used in May or June may request before the end of the Spring semester.
 2. At the end of the Spring Semester once all pending funds have been allocated from accounting to RSOs funded by PAC and RTAC, their remaining balances will be automatically transferred into the Senate Projects account until the end of the fiscal year.
 3. RSOs requesting funds to be used after July 1 shall go directly to the Student Senate to ask for money out of Senate Projects.-
- C. All organizations requesting funding must be financially certified prior to making request. At least one financially certified officer must be present at the funding hearing.
- D. Committees will meet on Monday or Tuesday of each week, pending requests from RSOs.
 1. The Chair shall send out a notice of meeting time and location to RSOs via email. The notification must be sent out by the chair at least twenty-four (24) hours prior to the meeting time.
- E. All submissions must be made prior to 12:00 p.m. on the Friday before the hearing. Submissions must include three (3) supporting/competitive quotes from approved vendors for each category the RSO is requesting funds or, or must include sufficient evidence, at the discretion of the Chair, of a satisfactory attempt to find three (3) or more

quotes. Requests in the category of contractual services may be exempted from this rule if deemed necessary by the committee.

1. All request must be submitted at least twenty-one (21) business days prior to event or activity to receive funding from PAC. And at least thirty (30) business days prior to travel date to receive funding from RTAC. Any request that fall within eighteen (18) business days for PAC and twenty-seven (27) business days for RTAC may still be considered for funding at the discretion of the chair. Any request outside of this timeline may not be considered for funding from either PAC or RTAC.
 2. All requests must be of a line item nature with quotes (t-shirt costs, performer costs, reservation costs, equipment rental, facility rental, airline ticket quotes, rental car quotes, hotel quotes, etc.), and a letter of explanation of need attached to the request packet, along with an explanation of the benefits to the student body in general.
 3. Any amount requested by a single organization over \$2,000 requires a two thirds (2/3) vote of the Committee, and a two-thirds (2/3) vote of Senate.
 4. RSOs can only request for funds that will be used within ninety (90) business days. A two-thirds (2/3) vote of the Committee can override this rule.
- F. There are limitations to multiple requests made by the same RSO in the same fiscal year.
1. An organization may not be allocated funds from PAC more than twice per fiscal year. This rule may be waived by a two-third (2/3) vote of the committee.
 2. An organization may not be allocated funds from RTAC more than twice per fiscal year. This rule may be waived by a two third (2/3) vote of the committee.
 3. Organizations may only request t-shirts from PAC once per fiscal year. Shirts must be used to promote the organization which is requesting them. PAC must not allocate more than \$8 per shirt (including all applicable screening and art fees). Polo shirts may not be purchased. Tank tops may be purchased.
- G. All events must be publicly advertised via either a flyer, social media, chalking on campus, etc. RSOs must submit an estimate of the number of FSU students who may are likely to attend the event.
1. The Committee shall not fund for events which are likely to only have group members attend and have no general benefit to the student body.
 2. The Committee shall not fund for events which are exclusive to a club or organization's executive board. This rule may be waived by a three-fourth (3/4) vote of the committee.
- H. Every organization must submit a post event evaluation form, along with their receipts from the event, to the SGA Accounting Office, within ten (10) business days following the event.

- I. The information obtained at the committee meeting will be compiled into a resolution by the committee Chair. This resolution will be presented at the next possible Finance Committee meeting, and shall be discussed, debated, and voted on in compliance with the committee's rules of procedure. In order for an amendment to pass there must be a two-thirds (2/3) vote of the Finance Committee. An amendment to the resolution may not be found friendly or unfriendly and must be debated with a period of questions and pro/con debate subject to the committee's rule of procedures. The resolution shall be forwarded to the Student Senate, and placed on the Consent Calendar.
 1. It shall be the job of the Finance Committee, RTAC, and PAC to keep a working knowledge of their budgets and they shall not pass any Resolutions exceeding the possible allottable amounts as determined by the publicly accessible SGA website.

- J. Once on the Consent Calendar, the Resolution shall be presented to the Student Senate. The Student Senate President must read aloud the RSO name, and amount to be allocated, as approved by the Finance Committee. A motion to confirm the decision of the Finance Committee must be made and seconded for the Resolution to pass.
 1. In order for an amendment to pass in the Senate, there must be a two-thirds (2/3) vote. An amendment to the resolution may not be found friendly or unfriendly and must be debated with a period for questions and pro/con debate.
 2. A one-tenth (1/10) vote is required for an objection to be upheld.
 3. If one-tenth (1/10) vote of Senate is not reached after an objection to the amendment, then the resolution shall pass as presented.