



STATEMENT OF UNDERSTANDING FORM 2020-2021

Organization Name: _____

“The undersigned herein designated as (*name of office held or name of organization*) fully understands the Student Government Association Finance Code, which applies to all funds allocated by Student Government Association. Furthermore, the undersigned agrees to abide by all policies and procedures for expending such funds. Finally, the undersigned understands that any violation of the Finance Code will be prosecuted to the fullest extent of the law.” (Chapter 801, Student Government Finance Code)

President/Treasurer/Advisor

Position	Name	Signature	Phone Number	FSU Email Address
President/Director				
Treasurer/Financial Officer				
Faculty/Staff Advisor				

Alternate RSO Leader(s)

Position	Printed Name	Signature	Phone Number	FSU Email Address

The President and Treasurer must complete this form and email it to sgaaccounting@fsu.edu. Please name the file “**RSOName_SignerForm.**”

Without exception, **all** Purchase Requests must be submitted through Nole Central for approval and processing within the timeframe required in the SGA Financial Manual, and only the students on this form are authorized to submit requests or Second Authorized Signer Forms.

There will be no personal reimbursements to any member of any organization that paid for goods, services or travel prior to obtaining proper approval from SGA, regardless of the situation.

Before spending any funds, your organization must be currently recognized by Florida State University and active in Nole Central.