

## I. MEETINGS OF THE COMMITTEE

1. Meetings of the Committee may be called by the Chair as they may deem necessary on three days' notice of the date, time, place and subject matter of the meeting, or pursuant to the provision of the Standing Rules of the Senate, as amended.

~~2. Unless a different date and time are set by the Chair pursuant to (1) of this section, Committee meetings shall be held beginning at 7:30p.m. on Tuesdays during the regular session of the Student Senate, which shall be the regular meeting day for the transaction of business.~~

3. At the request of any member, or by action of the Chair, a bill, matter, or nomination on the agenda of the Committee may be held over until the next meeting of the Committee.

4. The Committee shall provide a public announcement of the date, time, place and subject matter of any hearing to be conducted by the Committee at least 3 calendar days prior to the commencement of that hearing, unless the Chair determines that good cause exists to begin such hearing at an earlier date.

5. The Chair shall set an Agenda for every meeting and distribute said Agenda to all members of the committee at least 6 hours before the next meeting. The Agenda shall at least include:

A. Call to Order

B. Verification of Quorum

C. Land Acknowledgement

D. Approval of the last meetings minutes

E. Announcements

F. Unfinished Business

G. New Business

H. Closing Announcements

I. Adjournment

6. The Presiding officer shall call each meeting to order, and immediately after verify quorum by a roll call vote.

7. No person who is not a Student Senator, Senate officer, the SGA Advisor, the Senate Program Assistant, or the SGA Business Manager shall be recognized to speak before the committee unless a motion is made and seconded to allow such a speaker. Senators may object to the motion in which case a majority vote will be necessary to allow such a speaker.

8. All meetings are public, and space shall be made available in the meeting room for members of the general public to sit and listen. This rule is to ensure proper adherence to chapter 203 of the SGA Student Body Statutes.

9. The Presiding officer shall go through the Agenda from the top down and shall begin debate on business by stating the question before the committee, unless otherwise requested.

10. No Senator may make any statement without first being recognized by the Presiding Officer.

## II. BILLS AND RESOLUTIONS

1. The Presiding officer shall ask for a motion to open the floor to debate.
2. Senators must confine their remarks in debate to the pending bill or resolution. Personal remarks must not enter into debate. All remarks must be addressed to the Presiding Officer. Any Senator violating these rules may, at the discretion of the Presiding Officer, lose the floor.
3. If it is necessary, we shall leave standard roundtable and enter into a debate.
4. When a bill or resolution comes before the committee there shall be debate. Debate on a bill or resolution will begin with structured debate. Structured debate for a main motion consists of the following:
  - A. An Opening statement by the sponsor(s) of no more than five (5) minutes. No motions may be made during this round. No motions can be made at this time.
  - B. The opening statement shall be followed by a questioning period. The presiding officer shall recognize each Senator on the committee in alphabetical order. Once a Senator is recognized they shall have five (5) minutes for their questions. Questions shall be Technical, non-debatable questions, which shall consist of factual inquiries directed toward the sponsor(s). The Presiding officer shall ask for a motion to call to question. If there is an objection to approving the motion, then debate shall be undertaken pursuant to subsection C.
  - C. There shall be two (2) rounds of debate following questioning only if there is an objection. In the first round of debate, the presiding officer shall recognize each Senator on the committee in alphabetical order. Once a Senator is recognized they shall have five (5) minutes for debate. In the second round of debate the Presiding officer shall ask to recognize any Senators wishing to speak in debate. Debate can be pro or con. No motion to amend may be made during the first round of debate. Any motion can be made in the second round of debate. If a motion to amend is made rules four (4) and five (5) shall be used.
5. A primary amendment is a change or addition to the main motion under discussion. A secondary amendment is a change or addition to a primary amendment. The sponsor of the matter under consideration must state whether they find the amendment friendly or unfriendly. Amendments shall be heard using the Structured debate on an amendment procedure in rule ten (10), only if the sponsor of the matter under consideration finds the amendment unfriendly. All amendments must be recorded by the vice-chair in the minutes.
6. Structured debate on an amendment consists of the following:
  - A. An opening statement by the sponsor(s) of no more than five (5) minutes.
  - B. Following the opening statement there shall be a period of questioning. The Presiding Officer shall recognize each Senator on the committee in alphabetical order. Once a Senator is recognized they shall have two (2) minutes for their questions. Questions shall be technical, non-debatable questions, which shall consist of factual inquiries directed toward the sponsor(s). No motions can be made at this time.
  - C. Following the questioning period there shall be one (1), five (5) minute round of debate. Any Senator may be recognized by the chair. Debate shall be pro or con. During this time any motion

can be heard. At the discretion of the presiding officer, the time for debate can be extended by up to an additional five (5) minutes.

D. If a motion to have a secondary amendment is made the sponsor of the primary amendment shall state whether it is found friendly or unfriendly, and the Presiding Officer shall stop the timer until consideration of the secondary amendment is done.

E. If a secondary amendment is found friendly it shall be adopted. If a secondary amendment is found unfriendly the sponsor shall have two (2) minutes for an opening statement. The Presiding Officer shall after the sponsors opening statement immediately call the motion to question.

F. A secondary motion need only pass by a simple majority.

G. Once time expires, the primary amendment shall be called to question.

H. A primary amendment need only pass by a simple majority.

7. A Senator may yield his or her time to the Presiding Officer. No yielding of time to other Senators is permitted. Follow-up questions are permitted at the discretion of the Presiding Officer.

8. A speech interrupted for a Point of Order or Point of Privilege will be charged against the speaker only if the interruption was caused by the speaker's misconduct or violation of the rules.

9. After time has elapsed, the Presiding Officer will entertain a motion for the main motion to be called to question.

10. When a motion is made to call the main motion to question the Presiding Officer shall conduct a roll call vote. All standing rules, and statutes will be observed to determine the success of a main motion.

11. The Presiding Officer shall not vote except in cases of a tie.

### III. CONSENT RESOLUTIONS

1. When a Consent Resolution is brought to the committee, the Presiding Officer shall seek a motion to forward such a Resolution after its presentation by the Sponsor and a round of questioning.

2. Pursuant to Student Body Statute 807.6 E.(3), any amount requested by a single organization over \$2,000 requires a two-thirds (2/3) vote of the Committee

a. If the motion to call the question on such a line item is objected to, the committee shall conduct debate on the given line item by means of Structured Debate outline in Committee Rule II section 6.

1. Primary amendments to the given line item shall only pass if there is a two-thirds (2/3) vote of the Committee.

3. Pursuant to Student Body Statute 807.6 I., a Consent Resolution shall only be debated if there is an objection to the motion to its forwarding to the Senate.

4. If objected to, debate shall be conducted by means of Structured Debate outline in Committee Rule IIIV

a. Primary amendments to a Consent Resolution must only pass if there is a two-thirds (2/3) vote of the Committee.

b. Following structured debate, the Consent Resolution shall then be forwarded to the Senate by a simple majority)

#### IV. NOMINATIONS

1. When a nomination comes before the committee the following rules shall apply:

A. The Presiding Officer shall ask the nominee to take a seat in front of the committee and ask for a motion to open the floor to debate.

B. The nominee shall have five (5) minutes for their opening statement to the committee. No motions can be made at this time.

C. Following the nominees opening statement there shall be a period for questioning. The Presiding Officer shall recognize each Senator in alphabetical order. Each Senator shall have five (5) minutes to ask questions. No motions can be made at this time.

D. The nominee shall then have whatever time remains from their opening for their closing. No motions can be made at this time.

E. Following the questioning period, the Presiding Officer shall ask for a motion to call the question. Though, any motion can be made at this time.

F. If the motion is to call the question, then it shall not be debatable, and a roll call vote shall be taken.

#### V. QUORUMS

1. Half the Members of the Committee, actually present, shall constitute a quorum for the purpose of discussing business, and transacting business. No bill, matter, or nomination shall be ordered reported from the Committee, however, unless a majority of the Committee is actually present at the time such action is taken and a majority of those present support the action taken.

#### VI. ATTENDANCE RULES

1. Official attendance at all Committee business meetings of the Committee shall be kept by the Vice-Chair.

2. Attendance at meetings is mandatory and all rules regarding attendance for the purposes of this committee shall match and reflect those found in the SEVENTY THIRD STUDENT SENATE RULES OF PROCEDURE, RULE THIRTEEN.

#### VII. DECORUM

1. During presentations, committee members are expected to give their undivided attention to the speaker.

2. Committee members shall be expected to wear business casual to all committee meetings unless unable to due to work or academic commitments.