

**MEDICAL SCHOOL COUNCIL
RSO Funding Allocation Report**

Meeting Date: 9/26/2022

Meeting Time: 1:00pm

Meeting Location: FSU College of Medicine

MSC Members Present: Ariana Genovese, Michael Filoramo, Joshua Davis, Tamara Raymond, Jacob Myhre, Samuel Boatright, Cameron Gerhold, Amber Parnell

Name of RSO	Event Information Name, Date, Location, #of students impacted	Food	Clothing	Contractual Services	Travel	Expenses	Total
Surgery and Anesthesiology Interest Group	AMWA Region 4 Conference: Suture Clinic 10/22/2022 College of Medicine 1:00-2:00pm Estimated Attendance: 120					\$1,080 \$1,100	\$1,100
Geriatrics Interest Group	GIG Volunteer Shirts Pickup 10/26/2022 College of Medicine 6-6:30pm 75 shirts		\$674.25				\$674.25
Nutrition, Exercise, and Wellness Organization	Food for Thought Food Pantry Produce Distribution 10/20/2022 Union Plaza 11:30am Estimated Attendance: 250+	\$1,500					\$1,500
Totals		\$1,500	\$674.25			\$1,100	\$3,274.25

Organizations receive funds for the particular conference or event, any funds not spent will be swept back to the funding council and eventually to COGS at the end of the fiscal year. COGS approval is required for all expenditures, and funds are only granted to organizations who follow policies outlined in the SGA/COGS Financial Manual, COGS Code, and SGA Statutes.

Meeting Minutes

(Please include a breakdown of the funding request, costs, and what allocated funds are being allocated for. Should also include the vote for each request).

The Medical School Council (MSC) reserves the right to sweep any funds back to us.

If an organization wishes to use the funds for a reason other than the one they described at the meeting, they must get approval from MSC.

DATE 9/26/2022

Attendance → Ariana Genovese, Michael Filoramo Joshua Davis, Tamara Raymond, Jacob Myhre, Samuel Boatright, Cameron Gerhold, Amber Parnell

Organization: Surgery and Anesthesiology Interest Group

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General \$1,080 Expense Travel 0 Food 0 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General \$1,100 Expense Travel 0 Food 0 Clothing/Awards 0	7-0-1, approved Ariana Genovese abstains

Questions:

- What are the funds for?
 - SAIG will be hosting a suture clinic from 1:00pm to 2:00pm at the 2022 American Medical Women’s Association Region 4 Conference. This conference is taking place here in Tallahassee at the College of Medicine. This event will be hosted by a resident physician from TMH. Students will learn different suturing techniques and have the opportunity to practice various clinical skills.
 - **Supplies will be able to be reused for future suture clinics and SAIG events**
 - *Note: Event will be advertised via email and Nole Central. Instructed RSO to make an event flyer with the COGS logo per financial manual guidelines.*
 - **Note: Approved for a total of \$1,100 for Amazon purchases**
 - Allocated \$20 additional for fluctuating Amazon prices
 - Items are hyperlinked in the below table

ITEM + LINK	QUANTITY	COST
SUTURE PADS	100 @ \$9.95	\$995.00
SUTURES	5 @ \$16.00	\$80
		Total Cost = \$1,075

Organization: Geriatrics Interest Group

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food 0 Clothing/Awards \$674.25	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food 0 Clothing/Awards \$674.25	8-0-0, approved

Questions:

- What are the funds for?
 - This purchase is to resupply GIG shirts. Shirts are worn for our events and volunteering opportunities. Upcoming volunteers will be joining us for events with Westminster Gardens (a retirement home here in Tallahassee), and we are currently out of shirts from our order 2 years ago. This order should supply GIG with shirts for both this year and next.
 - *Note: Reminded RSO that purchase is tax exempt*
 - *Note: Reminded RSO of COGS shirt requirements, as well as following branding and licensing policies.*
 - *Note: Event will be advertised via email and Nole Central. Instructed RSO to make an event flyer with the COGS logo per financial manual guidelines.*
- **Note: Approved for a total of \$674.25 for Clothesline Custom Imprinted Apparel**
 - **\$8.99 per shirt DOES adhere to the [2022-23 SGA Financial Manual](#) statement of no more than \$10 per shirt**



**1369 LAFAYETTE ST.
TALLAHASSEE, FL 32301
850-877-9171
FAX 850-656-3399**

Quote: 66081
Date QUOTE: 9/27/22
Completion Date:

Name	Salesperson	Email
Brianna Georgiev	Michelle Jordan	bld20bd@med.fsu.edu
FSU - College of Medicine A2200 University Center Tallahassee, FL 32306-2390		Phone <input type="text" value="941-929-5694"/> Fax <input type="text"/>
		Quote Category <input type="text"/>

Qty	Part#	Color	Description	Unit Price	Total Price
75	5000	Garnet	Gildan Heavy 100% Cotton T-Shirt LEFT CHEST, 1 Color FULL BACK, 1 Color ADULT SIZES S-XL ONLY	7.79	584.25
1	art		Artwork and separations ART IS CHARGED AT \$50/HR PLEASE MEET WITH ARTIST FOR FINAL QUOTE	50.00	50.00
2	screen		Screen Charge SCREENS ARE PRICED AT \$20 PER COLOR PER LOCATION	20.00	40.00

Subtotal	<input type="text" value="674.25"/>
Sales Tax	<input type="text"/>
Shipping	<input type="text"/>
Total	<input type="text" value="674.25"/>

Note:

Organization: Nutrition, Exercise, and Wellness Organization

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$1,500 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$1,500 Clothing/Awards 0	8-0-0, approved


Questions:


- What are the funds for?
 - The Florida State University College of Medicine’s Nutrition Exercise and Wellness Registered Student Organization will be volunteering to distribute produce from local farms to food insecure students. Volunteers will help pick up and directly distribute produce from local farms to student hands. We successfully recently did a produce distribution on a smaller scale feeding those in need from the college of medicine and we are now hoping to serve a larger client base. This event will not only provide food for those in need, but also raise awareness of the resources available at FSU.
 - **This request is for NEW to cosponsor the event with the Food for Thought Pantry. The quotes attached below are supporting documentation for how the Food for Thought Pantry will be using the funds.**
 - *Note: Reminded RSO that purchase is tax exempt*
 - *Note: RSO is in charge of distributing food with masks per COVID guidelines*
 - *Note: Event will be advertised via email and Nole Central. Instructed RSO to make an event flyer with the COGS logo per financial manual guidelines.*
 - **Note: Approved for a total of \$1,500 for Full Earth Farm**

Link to quote via email screenshots:

https://fsu.qualtrics.com/WRQualtricsControlPanel/File.php?F=F_eRoKNJOsouBu3IJ

Past invoice purchases:

Full Earth Farm, LLC 1050 Solomon Dairy Rd Quincy, FL 32352 US +1 8505671493 fullearthfarm@gmail.com				
<h2>INVOICE</h2>				
BILL TO FSU Food For Thought Pantry		INVOICE # 1088 DATE 04/13/2022 DUE DATE 04/28/2022 TERMS Net 15		
<hr/>				
ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Chard		100	3.50	350.00
Vates Kale		100	3.00	300.00
Lettuce		50	3.00	150.00
Salad Mix		24	10.00	240.00
Spring Onions		50	3.20	160.00
<hr/>				BALANCE DUE
				\$1,200.00

Full Earth Farm, LLC 1050 Solomon Dairy Rd Quincy, FL 32352		fullearthfarm@gmail.com +1 8505671493	
<h3>FSU Food For Thought Pantry</h3>			
Bill to FSU Food For Thought Pantry		Invoice details Invoice no. : 1171 Invoice date : 8/22/22 Terms : Net 15 Due date : 9/6/22	
<hr/>			
	Product or service		Amount
1.	Carrots, Topless	35 units x \$3.00	\$105.00
2.	Red Norland Potatoes	35 units x \$5.00	\$175.00
3.	Candy Roaster	35 units x \$7.00	\$245.00
<hr/>			Total
			\$525.00

Wave to pay