

**MEDICAL SCHOOL COUNCIL
RSO Funding Allocation Report**

Meeting Date: 8/31/2021

Meeting Location: College of Medicine

MSC Members Present: Ana Moraga, Savannah Calleson, Eddie Reyes, Michael Sussman, Taylor Spiletic, Sierra Maguire, Amanda Raymond, Nella Delva, Monica Abhou

Organization	Event/Conference Name, Date, #of students impacted	Contractual Services (speaker, DJ)	Expense (travel, rentals, supplies)	Food (food, food supplies)	Clothing/Awards (tshirts)	Total
PRIDE in Healthcare	Gender Inclusivity at a Healthcare Practice 10/12/2021 12:00PM-12:50PM Open to all students				\$800.00	\$800.00
PRIDE in Healthcare	Gender Inclusivity at a Healthcare Practice 10/12/2021 12:00PM-12:50PM Open to all students			\$300.00 \$105.00		\$105.00
FSUCares	FSUCares Interest Meeting 9/29/2021 6:30PM-7:00PM Open to all students			\$233.81		\$233.81
Emergency Medicine Interest Group (EMIG)	American College of Emergency Physicians (ACEP) Scientific Assembly 2021 10/25/21-10/28/21 Open to all students		\$4,352.00 \$900.00			\$900.00
Latino Medical Student Association (LMSA)	RSO Advisor Lunch 9/27/2021 12:00PM-12:50PM Open to all students			\$254.95	\$296.55	\$551.50
Student Academy of the American Academy of	PA Week Lunch & Learn with Felix Alvelo 10/5/2021 12:00PM-12:50PM			\$209.97		\$209.97

Physician Assistants (SAAAPA)	Open to all students					
Student Academy of the American Academy of Physician Assistants (SAAAPA)	PA Week Ice Cream Social 10/6/2021 12:00PM-12:50PM Open to all students			\$200.00		\$200.00
American Medical Student Association (AMSA)	National Primary Care Week 10/4-10/8/2021 12:00PM-12:50PM (daily) Open to all students			\$736.57 \$698.85		\$698.85
Total			\$900.00	\$1,468.77	\$1096.55	\$3,465.32

Organizations receive funds for the particular conference of event, any funds not spent will be swept back to the funding council and eventually to COGS at the end of the fiscal year. COGS approval is required for all expenditures, and funds are only granted to organizations who follow policies outlined in the SGA/COGS Financial Manual, COGS Code, and SGA Statutes.

Meeting Minutes

(please include a breakdown of the funding request, costs, and what allocated funds are being allocated for. Should also include the vote for each request).

The Medical School Council (MSC) reserves the right to sweep any funds back to us.

If an organization wishes to use the funds for a reason other than the one they described at the meeting, they must get approval from MSC.

DATE 8/31/2021

Attendance → Ana Moraga, Savannah Calleson, Eddie Reyes, Michael Sussman, Taylor Spiletic, Sierra Maguire, Amanda Raymond, Nella Delva, Monica Abhou

Organization: PRIDE in Healthcare

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food 0 Clothing/Awards \$800.00	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food 0 Clothing/Awards \$800.00	9-0; approval

Questions:

- What are the funds for?
 - We will have a speaker in room 1200 on October 12th to discuss how to be more inclusive with patients of different genders and sexualities in a healthcare setting. We will be providing pizza as well as making the shirts available to all students. We have ensured that the quote and shirt sizes as well as the design meet guidelines. The shirts will be available at all upcoming in-person events to all students who would like them. Extra fees that were present in the original submission have been negotiated and eliminated from the updated quote.
 - Note: Approved \$800.00 for 100 T-shirts (per unit price of \$8.00). Design was approved per FSU financial manual.

Total: 100 T-shirts (Small-24, Medium-32, Large-32, X-Large- 10, XXL- 2)

Organization: PRIDE in Healthcare

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$300.00 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$105.00 Clothing/Awards 0	9-0; approval

Questions:

- What are the funds for?
 - We are hosting Dr. Crystal Beal in room 1200 for a talk about gender inclusivity in a healthcare practice. The event is open to all students and will be promoted via email to everyone well ahead of the event. It will be a lunch and learn. Because the event is open to all students, we would like 10 XL plain cheese pizzas from Momo's Pizza to ensure that we will have enough food for at least 100 attendees. We called asking for a quote for 10 XL cheese pizzas and they said they do not provide quotes via email, but that the cost would be around \$300. The pizzas will be served on plates by a masked RSO member.
 - Note: RSO was advised on reducing amount of attendees to an accurate representation, and informed that amount of pizza/ price was too large.
 - MSC has approved amount of \$105.00 for 4 XL plain cheese pizzas.
 - Note: RSO was informed that per FSU COVID guidelines only the RSO will handle food while masked and it will be served only by an individual from the RSO.

- Note: Clarified that the date on the request was wrong, and in actuality is on 10/12/2021.
- Note: It was also emphasized they ensure the speaker at the event is comfortable with food being served.

Organization: FSUCares

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$233.81 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food 0 Clothing/Awards 0	0-9; denial

Questions:

- What are the funds for?
 - This FSUCares Interest Meeting will be an opportunity for all interested COM students to learn more about the RSO and what roles each executive board member serves as well as an opportunity to ask questions to current members. Also, this will be a chance to discuss upcoming events that FSUCares is planning and take any input/suggestions from students about anything. FSUCares is involved in many community outreach and service opportunities throughout the school year and participation from the student body is key to their success
 - Note: MSC will not be funding any interest meetings.

Organization: Emergency Medicine Interest Group (EMIG)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General \$4,352.00 Expense Travel 0 Food 0 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General \$900.00 Expense Travel 0 Food 0 Clothing/Awards 0	9-0; approval

Questions:

- What are the funds for?
 - EMIG strives to provide medical students exposure to the field of Emergency Medicine. EMIG endeavors to educate medical students about Emergency Medicine residency

possibilities through guest speakers, Emergency Medicine shadowing opportunities, national conferences, and other events. All activities and functions of EMIG shall be legal under University, local, state, and federal laws.

- Note: Amount of \$900.00 (\$150.00 per student) is approved for registration fees to the American College of Emergency Physicians (ACEP) Scientific Assembly 2021. Attendees as follows:

Cristina Sanchez MS2: cs11u@med.fsu.edu

Anna Flickinger MS1: jf20ew@med.fsu.edu

Megan McCreery MS3: mmm13k@med.fsu.edu

Analise Dilorio MS2: agd20r@med.fsu.edu

Hunter Paterson MS2: hip19@med.fsu.edu

Kaitlyn Sullivan MS2: kes20cx@med.fsu.edu

- Note: RSO members were instructed to check with administration to ensure there are no scheduling conflicts; Members were cleared by Dr. K Gadson.
- Note: Attendees were instructed on ensuring they have a virtual/physical copy of the itinerary
- Note: Attendees will be notified about the recent change of the travelling policy and redirected to fill out the Qualtrics survey.

Organization: Latino Medical Student Association (LMSA)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$254.95 Clothing/Awards \$296.55	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$254.95 Clothing/Awards \$296.55	7-0; approval; 2 votes abstained

Questions:

- What are the funds for?
 - Annual RSO Advisor lunch, we will be recognizing the advisors that have been working with student organizations for ten years.

This is a great opportunity to ask questions about the funding process, recent developments in funding, and how to best support RSO's at FSU's College of Medicine.

We would like to extend our deepest gratitude to our RSO Advisors. We immensely

appreciate their efforts in all that they do for the students at the College of Medicine.

- Note: Approved total amount of \$551.50, itemized list as follows:

Large house salad tray	Red Elephant	\$54.99
Large Chicken tenders tray	Red Elephant	\$49.99
Assorted wrap platter	Red Elephant	\$49.99
Chicken parmesan	Red Elephant	\$69.99
Assorted dessert tray	Red Elephant	\$29.99

9 awards (\$32.95 each)	Awards4U	\$296.55
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- Note: RSO was instructed on following FSU COVID guidelines for event, and informed that only a member of the RSO will be serving food while masked.

Organization: Student Academy of the American Academy of Physician Assistants (SAAAPA)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$209.97 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$209.97 Clothing/Awards 0	8-0, approval; 1 vote abstained

Questions:

- What are the funds for?
 - This Lunch and Learn will have guest speaker Felix Alvelo, who is a hospitalist PA working at Tallahassee Memorial Hospital. He will answer questions about graduation, getting a job, and other miscellaneous inquiries. However, the focus will be on MD/PA relationships and navigating this area. Felix will be inviting his attending or a MD that he works with, so the MD students can also ask questions and get their perspective. This will also allow MD students to ask questions if they have any. This will be during PA Week, which is October 6-12 every year, which celebrates National PA Week to recognize the PA profession.
 - Note: Amount of \$209.97 for 3 Publix Boars Head Wrap Variety, Large is approved.
 - Note: RSO members were instructed to ensure any outside speakers for the event would be comfortable with food being served at any events.
 - Note: Instructed on handling of food per FSU COVID guidelines including that the RSO is the only one handling food while masked.

Organization: Student Academy of the American Academy of Physician Assistants (SAAAPA)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$200.00 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$200.00 Clothing/Awards 0	8-0, approval; 1 vote abstained

Questions:

- What are the funds for?
 - To help improve moral and encourage interdisciplinary interaction, SAAAPA would like to have an Ice Cream Social either on October 6th of October 7th during PA Week. It will give both PA and MD students a small break to be away from their studies and also give them a little energy boost! This will be during PA Week, which is October 6-12 every year, which celebrates National PA Week to recognize the PA profession. We wanted to create an event that allows a more casual opportunity to talk and mingle. Momma P’s Ice Cream Truck has been to FSU COM before and was a hit, and I hope to be able to bring her back with this opportunity.
 - Note: Initially, RSO had proposed Momma P’s Ice Cream Truck but they were informed it was unnecessarily costly and they were redirected to cheaper options such as Publix which they came back as follows.
 - Note: Amount of \$200.00 for assorted ice cream products from Publix
 - Itemized as follows:
 - 6 Blue Bell Dutch Chocolate Homemade Vanilla Ice Cream Cups (12ct pack) for \$118.56
 - 8 Luigi’s Italian Ice, Real, Blue, Raspberry/Watermelon pack (6ct) for \$40.72
 - 8 Luigi’s Real Italian Ice pack (6 ct) for \$40.72
 - Note: Instructed on handling of food per FSU COVID guidelines including that the RSO is the only one handling food while masked.

Organization: American Medical Student Association (AMSA)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$736.57 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$698.85 Clothing/Awards 0	9-0, approval

Questions:

- What are the funds for?
 - AMSA's National Primary Care Week (NPCW) is a nationwide initiative to spread awareness and interest in primary care specialties. We will be hosting events throughout the week of October 4th, with involvement from various different primary care organizations at the FSU College of Medicine. The goal of AMSA's national primary care week is to highlight the importance of primary care specialties and how important they are to the overall health of the general population. We have worked to involve as many of the primary care student groups (at the medical school) as possible, and hosting this event with local physicians from the community will offer students a chance to listen to real perspectives and learn about the day-to-day life of primary care physicians.

The order of the organizations that will be presenting during NPCW is as follows.

- Mon 10/4- Family Medicine Interest Group
- Tues 10/5- Internal Medicine Interest Group
- Wed 10/6- OBGYN Interest Group
- Thurs 10/7- Pediatrics Interest Group
- Fri 10/8 Geriatrics Interest Group

- Note: Amount of \$698.85 was approved to AMSA for NPCW as follows:
 - \$228.00 for 4 Rivers
 - 2 Party Packages (for 12) for \$218.00 (\$109.00 each), 1 Sweet tea Gallon for \$5.00, 1 Lemonade gallon for \$5.00
 - \$196.00 for Newk's
 - Large sandwich bundle with Caesar Salad for \$185.00, 1 Sweet tea gallon for \$8.00, and 2 Coke bottles for \$3.00
 - \$185.00 for Chick-fil-A
 - 1 Large Chick-fil-a nugget tray for \$91.00, 1 Large Mac&Cheese Tray for \$62.50, 1 Large Chocolate Cookie Tray for \$31.50

- \$89.85 for Momo's Pizza
 - 1 XL Pepperoni Pizza for \$29.95, 1 XL Cheese Pizza for \$25.95, and 1 XL Traditional White Pizza for \$33.95
- Note: RSO was informed that all food items are tax exempt, and that was fixed on this document.
- Note: Instructed on handling of food per FSU COVID guidelines including that the RSO is the only one handling food while masked.
- Note: Reminded students to hold onto receipts after events to be submitted per financial manual guidelines.