

**MEDICAL SCHOOL COUNCIL
RSO Funding Allocation Report**

Meeting Date: 4/13/2021

Meeting Time: 6:00PM

Meeting Location: College of Medicine

MSC Members Present: Ana Moraga, Savannah Calleson, Sierra Maguire, Amanda Raymond, Eddie Reyes, Monica Abhou, Michael Sussman, Nella Delva

Organization	Event/Conference Name, Date, #of students impacted	Contractual Services (speaker, DJ)	Expense (travel, rentals, supplies)	Food (food, food supplies)	Clothing (tshirts)	Total
Pediatric Interest Group (PIG)	Student Appreciation Day 4/23/2021 12:00-1:00PM Open to all students			\$400.00		\$400.00
The Student Academy of the American Academy of Physician Assistants (SAAAPA)	Welcome Back + Field Day 5/11-5/12/2021 12:00-1:00PM Open to all students		\$1,975.56		\$909.17	\$2,884.73
FSUCares	Spring Send-Off 4/26/2021 12:00-1:00PM Open to all students			\$1,182.64		\$1,182.64
Total			\$1,975.56	\$1,582.64	\$909.17	\$4,467.37

Organizations receive funds for the particular conference of event, any funds not spent will be swept back to the funding council and eventually to COGS at the end of the fiscal year. COGS approval is required for all expenditures, and funds are only granted to organizations who follow policies outlined in the SGA/COGS Financial Manual, COGS Code, and SGA Statutes.

Meeting Minutes

(please include a breakdown of the funding request, costs, and what allocated funds are being allocated for. Should also include the vote for each request).

The Medical School Council (MSC) reserves the right to sweep any funds back to us.

If an organization wishes to use the funds for a reason other than the one they described at the meeting, they must get approval from MSC.

DATE 4/14/2021

Attendance → Ana Moraga, Savannah Calleson, Sierra Maguire, Amanda Raymond, Eddie Reyes, Monica Abhou, Michael Sussman, Nella Delva

Organization: The Pediatric Interest Group

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$400.00 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$400.00 Clothing/Awards 0	8-0, approval

Questions:

- What are the funds for?
 - Student Appreciation Day is for Florida State students and the ice cream truck that the Pediatric Interest Group is requesting will be parked at the College of Medicine. The ice cream will be provided by Momma P's Ice Cream Truck. Student Appreciation Day is a celebration for students and the Pediatric Interest Group is hoping to pass out individually packaged ice cream to approximately 100 students. At the event, there will be a few other food trucks and tables/stations for students to participate in.
 - Note: Approved \$400.00 at a unit price of \$4.00/person for individually packaged ice cream through the approved vendor (Momma's P's Ice Cream Truck) .
 - Note: Highlighted that ice cream is prepackaged and event must follow COVID guidelines set by FSU main campus.

Organization: The Student Academy of the American Academy of Physician Assistants

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General \$1975.56 Expense Travel 0 Food 0 Clothing/Awards \$909.17	Budget Categories and Amount Requested Contractual Services 0 Expense General \$1975.56 Expense Travel 0 Food 0 Clothing/Awards \$909.17	8-0, approval

Questions:

- What are the funds for?
 - SAAAPA, with the gracious help of MSC and COGS, will like to welcome students back to the Summer Semester for PAs or finishing their semester for the MDs! To help with student wellness and school spirit, we will be handing these items out during this period on either 5/11 or 5/12 (depending on the PA summer schedule; we have yet to know what our time schedule will be). Some items will also be passed out on Saturday 5/15/2021 for the Field Day hosted by SAAAPA with the help of the PA class e-board (Field Day event will have their own request for other supplies; for more detail, please view the other request).
 - Note: After an initial discussion with the MSC board, SAAAPA was instructed on following up with original quotes to bring down unit prices on items under the expense and clothing categories. They returned with the following (approved amounts):
 - Note: 125 water bottles for a total of \$597.71, 120 tote bags for \$600.00, and 300 individual hand sanitizer containers for \$777.85 (expense).
 - Note: Approved 115 shirts for \$909.17 and clarified the shirts follow guidelines per the financial manual guidelines on sizing and design (clothing).
 - Note: Both events are open to all students and clarified they must follow COVID guidelines set by FSU main campus.
 - Note: Instructed them to follow up with MSC once they receive their summer schedule. Items will be distributed at both events “Welcome Back” + “Field Day”

Organization: FSUCares

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$1,182.64 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$1,182.64 Clothing/Awards 0	8-0, approval

Questions:

- What are the funds for?

- This event will serve as a spring sendoff event for College of Medicine students before they head off for the summer. This event will serve as a morale boost prior to their last final of the year at the end of the week. Students will be able to pick up their individually packaged meals from 4 Rivers at a table which will be set up in the FSU COM courtyard to follow COVID-10 safety protocols. FSUCares would also like to appreciate the efforts of the student volunteers that have participated in the DOH COVID-19 drive-thru clinics this past semester.
- Note: Approved \$1,182.64 for 100 pre-packaged 4 Rivers meals: 45 pork, 45 chicken, 10 veggie meals (food).
- Note: Clarified that they need to adhere to university COVID guidelines when distributing foods which will be distributed to students in the FSU College of Medicine courtyard.