

**MEDICAL SCHOOL COUNCIL
RSO Funding Allocation Report**

Meeting Date: 3/30/2021

Meeting Location: College of Medicine

MSC Members Present: Taylor Spiletic, Ana Moraga, Savannah Calleson, Sierra Maguire, Amanda Raymond, Eddie Reyes, Monica Abhou, Nella Delva, Michael Sussman

Organization	Event/Conference Name, Date, #of students impacted	Contractual Services (speaker, DJ)	Expense (travel, rentals, supplies)	Food (food, food supplies)	Clothing (tshirts)	Total
Medical Respect for Life Organization (MERLO)	Second Look 4/17/2021 10:30AM-1:00PM Open to all students				\$1,078.20	\$1,078.20
Surgery Anesthesiology Interest Group (SIG)	Second Look 4/17/2021 10:30AM-1:00PM Open to all students		\$458.83 (\$426.96)			\$426.96
Latino Medical Student Association	Second Look 4/17/2021 10:30AM-1:00PM Open to all students		\$554.97			\$554.97
Research Interest Group	Second Look 4/17/2021 10:30AM-1:00PM Open to all students				\$1146.00	\$1146.00
Student National Medical Association (SNMA)	Second Look 4/17/2021 10:30AM-1:00PM Open to all students		\$297.00		\$816.57	\$1,113.57
Student National Medical Association (SNMA)	Aspiring Physician Scholarship Banquet 4/23/2021 5:00PM-6:00PM Open to all students			\$140.00		\$140.00
Emergency Medicine Interest Group (EMIG)	Second Look 4/17/2021 10:30AM-1:00PM Open to all students				\$1159.84 (\$804.00)	\$804.00
The Student Academy of the	AAPA 2021 Conference 5/23/21-5/26/21		\$1,650.00			\$1,650.00

American Academy of Physician Assistants (SAAAPA)	Conference Request					
Total			\$2,501.97	\$140.00	\$4,271.73	\$6,913.70

Organizations receive funds for the particular conference of event, any funds not spent will be swept back to the funding council and eventually to COGS at the end of the fiscal year. COGS approval is required for all expenditures, and funds are only granted to organizations who follow policies outlined in the SGA/COGS Financial Manual, COGS Code, and SGA Statutes.

Meeting Minutes

(please include a breakdown of the funding request, costs, and what allocated funds are being allocated for. Should also include the vote for each request).

The Medical School Council (MSC) reserves the right to sweep any funds back to us.

If an organization wishes to use the funds for a reason other than the one they described at the meeting, they must get approval from MSC.

DATE 3/26/2021

Attendance → Taylor Spiletic, Ana Moraga, Savannah Calleson, Sierra Maguire, Amanda Raymond, Eddie Reyes, Monica Abhou, Nella Delva, Michael Sussman

Organization: Medical Respect for Life Organization (MERLO)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food 0 Clothing/Awards \$1078.20	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food 0 Clothing/Awards \$1078.20	9-0, approval

Questions:

- What are the funds for?
 - TOURS WILL BE OFFERED TO THOSE WHO SIGN UP ON SATURDAY, APRIL 17, 2021 BETWEEN 10:30AM AND 1PM. Current Class of 2025 and 2023 Admits:

Learn about FSU's College of Medicine
Gain insight into what to expect your first year

Get financial aid information
 Learn about our many student organizations
 Tips on how to prepare for meeting all immunization requirements
 Learn about how the FSU College of Medicine uses technology in teaching
 Learn about housing options in Tallahassee
 And much more!

- Note: Approved 150 shirts for \$1078.20 sizing guidelines per financial manual were followed.
- Note: Designs were reviewed and follow SGA/ COGS guidelines.

Organization: Surgery & Anesthesiology Interest Group

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General \$458.83 Expense Travel 0 Food 0 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General \$426.96 Expense Travel 0 Food 0 Clothing/Awards 0	9-0, approval

Questions:

- What are the funds for?
 - The FSU second look event provide FSU class of 2025 incoming medical students an opportunity to gain insights about the school and organizations. Surgery and Anesthesiology Interest group will be joining the second look event to provide information about the club. The organization gives each student the opportunity to work with current surgeons and to participate in clinics aimed at suturing, etiquette, and residency / educational experience. In addition, we will be handing out free t-shirts at the event.
 - Note: Reminded RSO that FSU is tax exempt so taxes will not be considered for the final quote.
 - Note: Without taxes, \$426.96 was approved for the cornhole tables.
 - Note: Emphasized that these items will be available to all future RSO, biomedical, and PA events. They will be under locked storage and access is restricted to certain faculty and administration at the College of Medicine.

Organization: Latino Medical Student Association (LMSA)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General \$554.97 Expense Travel 0 Food 0 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General \$554.97 Expense Travel 0 Food 0 Clothing/Awards 0	7-0, approval; 2 votes abstained

Questions:

- What are the funds for?
 - We will be tabling to represent LMSA chapter at FSUCOM. We want to raise awareness of our RSO/ mission and show the events the RSO has had in the past to interest new students to join next year. Our chapter was chosen as Chapter of the SE Region during the last quarter of 2020 and we believe this is a good opportunity to show students the opportunities available at FSU. FSU Chapter of LMSA was recognized as the chapter of the last quarter of 2020.
 - Note: Approved 100 enamel/white coat pins for \$297.00
 - Note: Approved 3 foldable tables from Office Depot (approved vendor/\$257.97) to be used at Second Look and for any future COM events.
 - Note: Clarified that items are tax exempt through FSU and we will only cover items without any taxes.

Organization: Research Interest Group (RIG)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food 0 Clothing/Awards \$1,146.00	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food 0 Clothing/Awards \$1,146.00	9-0, approval

Questions:

- What are the funds for?

TOURS WILL BE OFFERED TO THOSE WHO SIGN UP ON SATURDAY, APRIL 17, 2021
BETWEEN 10:30AM AND 1PM.

Learn about FSU’s College of Medicine
 Gain insight into what to expect your first year
 Get financial aid information
 Learn about our many student organizations
 Tips on how to prepare for meeting all immunization requirements
 Learn about how the FSU College of Medicine uses technology in teaching
 Learn about housing options in Tallahassee
 And much more!

- Note: Initial quote sent in was for \$1065.60 without sizing specifications.
- Note: Follow-up quote for \$1,146.00 followed shirt sizing guidelines per financial manual for a total of 150 shirts. Approved at under \$8.00 per shirt.
- Note: Shirt design followed financial manual guidelines.

Organization: Student National Medical Association (SNMA)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General \$297.00 Expense Travel 0 Food 0 Clothing/Awards \$816.57	Budget Categories and Amount Requested Contractual Services 0 Expense General \$297.00 Expense Travel 0 Food 0 Clothing/Awards \$816.57	9-0, approval

Questions:

- What are the funds for?
 - We will be tabling to represent the Student National Medical Association (SNMA) Chapter of Florida State University College of Medicine. We want to raise awareness of our RSO and its mission to support underrepresented minorities in medicine, addressing the needs of underserved communities, and increasing the number of clinically excellent, culturally competent and socially conscious physicians. We will be showing the events our RSO has had in the past in order to gain students' interest in joining the organization next year.
 - Note: Approved 100 enamel/white coat pins for \$297.00
 - Note: Approved \$816.57 for 144 shirts which otherwise follow sizing guidelines per financial manual.
 - Note: Advised to send in new quote with XXL and XXXL requirements per financial manual.

Organization: Student National Medical Association (SNMA)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$140.00 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$140.00 Clothing/Awards 0	9-0, approval

Questions:

- What are the funds for?
 - This event will celebrate the 4 winners of SNMA's Annual Aspiring Physician Scholarship. These are all undergraduate students. We plan to allow each winner to bring 1 guest. A guest speaker will join us to give remarks and congratulate the winners on their achievements. Packaged lunches will be available to take home at the end of the event. This event will be a chance to honor the winners. They will also be able to network with current FSU COM students and faculty/staff. We will be able to share experiences that can help them on their pre-medical journey.
 - Note: Explained that FSU is tax exempt so total approved will be \$140.00 at \$7/meal for 20 people.
 - Note: Meals will be pre packaged from vendor, Red Elephant.
 - Note: Clarified that RSO must follow COVID guidelines set by main campus including mask use and proper handling of food items during banquet.

Organization: Emergency Medicine Interest Group (EMIG)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food 0 Clothing/Awards \$1,159.84	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food 0 Clothing/Awards \$1,159.84	9-0, approval

Questions:

- What are the funds for?

- This event is hosted by the College of Medicine for newly accepted students to get a chance to tour and see what opportunities are available at the school. Here, EMIG will have a booth with current members present who discuss the mission, work, and future goals of the RSO. Our goal for this event is to provide students with information and raise interest in EMIG while also answering any questions that they may have at FSU College of Medicine. At this event, we plan to provide information but also give students a t-shirt with EMIG's name on it.
- Note: After initial quote of \$1,159.84, they received a follow up quote of \$804.00 for 100 shirts.
- Note: Advised to clarify sizing breakdown on new quote per financial manual guidelines.
- Note: Taylor Spiletic reached out to Laurel McKinney, and clarified that sizing discrepancies for XXL and XXL would be approved if the total unit price was slightly above \$8.00. The need for the XXL and XXXL sizes was emphasized and is important for future requests.
- Note: Also clarified with RSO that this event is open to all students.

Organization: The Student Academy of the American Academy of Physician Assistants (SAAAPA)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel \$1,650.00 Food 0 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel \$1,650.00 Food 0 Clothing/Awards 0	8-0, approval; 1 vote abstained

Questions:

- What are the funds for?
 - The conference opportunity was emailed out to all PA students multiple times before asking them to respond with their interest. Two reminder emails were sent regarding the deadline for submitting interest. Everyone who responded is able to participate as the conference is now virtual.

This is the only national conference held for physician assistants and students. Students will be exposed to new trends in the medical field, tools that will help better serve patients, and opportunities to network. Case-based learning will further students' critical thinking and knowledge. By being virtual, students can engage from anywhere and not increase their risk of exposure to Covid-19. Sessions will be recorded and can be watched after in case they are missed due to school.

- Note: Clarified that this is a virtual conference and the cost is for a ticket to the per person. No lodging or transportation fees will be accrued for this conference.
- Note: Conference attendees were listed with emails provided.