

**MEDICAL SCHOOL COUNCIL
RSO Funding Allocation Report**

Meeting Date: 2/16/2022

Meeting Time: 12:00pm

Meeting Location: College of Medicine

MSC Members Present: Ariana Genovese, Michael Filoramo, Joshua Davis, Tamara Raymond, Jacob Myhre, Parker Wilson, Samuel Boatright, Darci Hearth, Alexis Kendall

Organization	Event/Conference Name, Date, #of students impacted	Contractual Services (speaker, DJ)	Expense (travel, rentals, supplies)	Food (food, food supplies)	Clothing (tshirts)	Total
Nutrition Exercise and Wellness Interest Group	Last Stretch to Summer 3/22/2022 4:00- 5:00pm Open to all students	\$200				\$200
Research Interest Group	Practice of Prosthetics in Medicine 3/17/2022 12:00pm Open to all students			\$200 \$184.88		\$184.88
Student National Medical Association	Student National Medical Association Dues 4/2022- 6/2024 (2 year membership)		\$476.42			\$476.42
Dermatology Interest Group	FSU Sun Champs 3/16/2022 12:00pm Open to all students		\$998.09 \$533.66			\$533.66
Radiology Interest Group	Ultrasound Training Symposium 3/19/2022 8:00am- 1:00pm Open to all students		\$150 \$100			\$100

Cardiology Interest Group	Ultrasound Training Symposium 3/19/2022 8:00am-1:00pm Open to all students			\$168 \$0		\$0
Emergency Medicine Interest Group	Ultrasound Training Symposium 3/19/2022 8:00am-1:00pm Open to all students			\$168 \$0		\$0
Military and Veteran Medicine Interest Group	Ultrasound Training Symposium 3/19/2022 8:00am-1:00pm Open to all students			\$168 \$520.50		\$520.50
Surgery and Anesthesiology Interest Group	Association for Surgical Education Annual Meeting 5/3-5/7/2022 San Antonio, Texas		\$918 \$500			\$500
Total		\$200	\$1,610.08	\$705.38		\$2,515.46

Organizations receive funds for the particular conference or event, any funds not spent will be swept back to the funding council and eventually to COGS at the end of the fiscal year. COGS approval is required for all expenditures, and funds are only granted to organizations who follow policies outlined in the SGA/COGS Financial Manual, COGS Code, and SGA Statutes.

Meeting Minutes

(please include a breakdown of the funding request, costs, and what allocated funds are being allocated for. Should also include the vote for each request).

The Medical School Council (MSC) reserves the right to sweep any funds back to us.

If an organization wishes to use the funds for a reason other than the one they described at the meeting, they must get approval from MSC.

DATE 2/16/2022

Attendance → Ariana Genovese, Michael Filoramo, Joshua Davis, Tamara Raymond, Jacob Myhre, Parker Wilson, Samuel Boatright, Darci Hearth, Alexis Kendall

Organization: Nutrition Exercise and Wellness Interest Group

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services \$200 Expense General 0 Expense Travel 0 Food 0 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services \$200 Expense General 0 Expense Travel 0 Food 0 Clothing/Awards 0	7-0-2 2 abstained

Questions:

- What are the funds for?
 - We plan to host a yoga class in the FSU College Of Medicine courtyard. We will invite all medical students, physician assistant students, bridge students, and graduate students so that we are in compliance. The instructor is Dr. Caulley Soto who previously taught a yoga class during orientation week this past year. We will ask everyone to bring a yoga mat or towel and Dr. Soto will have a microphone so that everyone can hear her instructions. If the weather does not permit an outdoor class, we will host the class inside the lobby.

- **Note: Approved for a total of \$200**

Florida State University Medical Student Council msc@med.fsu.edu		INVOICE INV0001 DATE Feb 16, 2022 BALANCE DUE USD \$200.00	
<hr/> BILL TO Dr. Caulley Soto 8504450544 cfsoto19@hotmail.com			
DESCRIPTION	RATE	QTY	AMOUNT
Yoga Instructor Fee payment for Dr. Soto instructing yoga class for FSU COM students	\$200.00	1	\$200.00
TOTAL			\$200.00
BALANCE DUE			USD \$200.00

Organization: Research Interest Group

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$200 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$184.88 Clothing/Awards 0	8-0-1 1 abstained

Questions:

- What are the funds for?
 - The Research Interest Group will be working with the Disability Advocacy Series (DAS) committee to put on a Lunch and Learn about prosthetics and orthotics for the upper and lower extremities. There will be a local Tallahassee resident that owns a prosthetic clinic coming to the medical school to present how the prosthetic ordering and fitting process is done. We would like to have pizza and water bottles provided for the attendees for lunch.
- **Note: Approved for a total of \$184.88**
 - 5, 16" cheese pizzas for \$69.75 from Momo's Pizza
 - 5, 16" pepperoni pizzas for \$79.75 from Momo's Pizza
 - 4 Cheese Stix for \$23.80 from Momo's Pizza
 - 2, 24 packs of water bottles from Publix for \$11.58



- **Note: Reminded RSO that we are exempt from tax**
- **Note: Advised RSO to ensure visitors/speakers are comfortable with food being served and RSO is in charge of distributing the food with masks per FSU COVID guidelines.**

Organization: Student National Medical Association

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General \$476.42 Expense Travel 0 Food 0 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General \$476.42 Expense Travel 0 Food 0 Clothing/Awards 0	7-0-2 2 abstained

Questions:

- What are the funds for?
 - Student National Medical Association (SNMA) is committed to a national organization dedicated to supporting current and future underrepresented minority medical students, addressing the needs of underserved communities, and increasing the number of clinically excellent, culturally competent and socially conscious physicians. Nationally, executive board members are required to pay dues to join, giving priority for the following:
 - Recruitment events from programs that reach out to the SNMA
 - Potential mentors in the medical field of interest
 - Special offers from our partner organizations
 - Discounts to regional and national conferences
 - Discounts on resources
 - Access to scholarships, research opportunities, and important policy updates that can be disseminated to the rest of the class
- **Membership dues of \$476.42 are approved for 7 people (\$68.06 per person).**
 - Approved members are as follows:
 - Schemide Zetrenne (M1)
 - Kaniya Neymour (M1)
 - Ashley Fils (M1)
 - Brunelda Aristilde (M1)
 - Amanda Raymond (M1)
 - Jade Bryant (M1)
 - Sean Gabany (M1)

Organization: Dermatology Interest Group

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General \$998.09 Expense Travel 0 Food 0 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General \$533.66 Expense Travel 0 Food 0 Clothing/Awards 0	7-2

Questions:

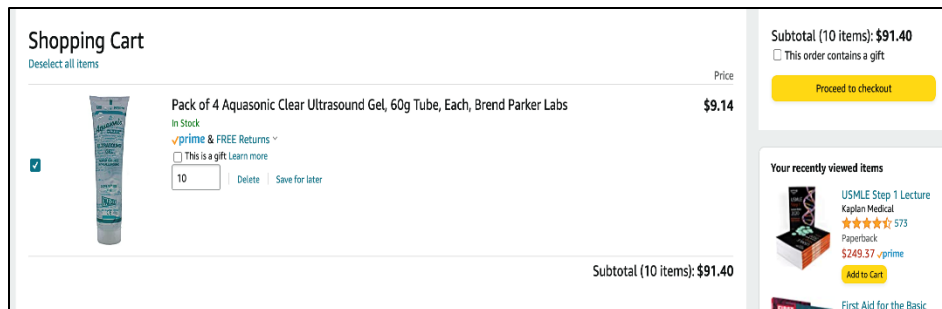
- What are the funds for?
 - FSU Sun Champs is a new volunteer program under the Dermatology Interest Group. Our mission is to create awareness about sun safety and skin cancer prevention. We will be doing this by creating kits with sunscreen, hats, sunglasses, and educational flyers. These kits will be dropped off at the local Boys and Girls club after we present to the kids on the importance of sun safety. We will also be creating kits for the homeless including sunscreen, mirrors, masks, hand sanitizer, and information on how to spot skin cancer on yourself. These kits will be handed out at the Grace Mission homeless center. We will be hosting volunteer events to help assemble kits and hand them out. These events are open to all FSU College of Medicine students.
 - Students will be teaching youth and homeless populations the importance of sun safety in a hands-on, interactive event.
- **Approved for a total of \$533.66**
 - \$189.80 for 100 white kids hats ([Kids Hats](#))
 - \$289.90 for 100 adult hats ([Adult Hats](#))
 - \$43.96 for fabric markers ([Fabric Markers](#))
 - *Allocated \$10 additional for fluctuating Amazon prices*

Organization: Radiology Interest Group

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General \$150 Expense Travel 0 Food 0 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General \$100 Expense Travel 0 Food 0 Clothing/Awards 0	8-0-1 1 abstained

Questions:

- What are the funds for?
 - The Radiology Interest Group in collaboration with the Cardiology Interest Group, Emergency Medicine Interest Group, and Military and Veteran Medicine Interest Group will be hosting an ultrasound training symposium. The event will be a place for students to receive education on operating and interpreting ultrasound equipment. The training will allow graduate and medical students to enhance their experience and knowledge of ultrasounds as well as their importance in medicine. Additionally there will be emergency tourniquet training and case studies presented from local physicians. Food will be provided to the students via a combined effort with other RSOs. The duty of this RSO is to provide the gels required to operate the Ultrasound equipment which is the reason for this request.
 - *Note: Advised RSO to ensure visitors/speakers are comfortable with food being served and RSO is in charge of distributing the food with masks per FSU COVID guidelines.*
 - *Note: Advised RSO that email must be sent out inviting all graduate students to the event.*
- **Approved for a total of \$100**
 - 10 packs of [4 Aquasonic Clear Ultrasound Gel, 60g tubes](#) @ \$9.14 per pack.
 - *Allocated \$9 additional for fluctuating Amazon prices*



Organization: Cardiology Interest Group

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$168 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$0 Clothing/Awards 0	8-0-1 1 abstained

Questions:

- What are the funds for?
 - The Radiology Interest Group is hosting an ultrasound training event at the FSU College of Medicine. The Radiology Interest Group requested the support and partnership of the Cardiology Interest Group in order to help run the cardiac ultrasound training and case review portion of the event. Students will have the opportunity to learn how ultrasound works, how to use one of the 14 available ultrasound machines, and how to apply this knowledge in real cases. All of the RSOs that are involved in the event are splitting the cost of materials and food that are intended to be purchased for the feasibility of the event.
- **Note: The Military and Veterans Medicine Interest Group will be purchasing all food for the event. Not necessary to break up costs**

Organization: Emergency Medicine Interest Group

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$168 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$0 Clothing/Awards 0	8-0-1 1 abstained

Questions:

- What are the funds for?
 - This will be an ultrasound skills workshop hosted by the Radiology Interest Group and in collaboration with the Cardiology Interest Group, Military and Veteran Medicine Group, and the Emergency Medicine Interest Group. We will be starting with a group lecture

and then organizing students into small groups that will rotate through stations. We will have instructors to guide students through each activity. We plan to have both large and smaller ultrasound machines. We will have additional educational activities as well, including tourniquet training. And to tie it all together at the end, we will have a patient case presentation.

- ***Note: The Military and Veterans Medicine Interest Group will be purchasing all food for the event. Not necessary to break up costs***

Organization: Military and Veteran Medicine Interest Group

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$168 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$520.50 Clothing/Awards 0	8-0-1 1 abstained

Questions:

- What are the funds for?
 - We will be conducting an ultrasound workshop in collaboration with the Radiology Interest Group, the Cardiology Interest Group, and the Emergency Medicine Interest Group. This event will allow students to gain technical skills as related to performing imaging to obtain diagnostics; these diagnostics are important for diagnosis common pathologies as it relates to the heart and major vessels. Students will have the opportunity to learn from experts and practice those skills in a controlled environment. As an incentive for the event, participants, and volunteers, we hope to provide food for the participants.

- **Approved for a total of \$520.50 from Chick-Fil-A**
 - *Note: Rather than break up cost of food with 3 RSO's requesting for the same event, MVIG RSO has taken on the responsibility of completing the entire purchase order, making it easier for pickup and payment.*
 - *Note: Advised RSO to ensure visitors/speakers are comfortable with food being served and RSO is in charge of distributing the food with masks per FSU COVID guidelines.*

EVENT DAY/DATE			Saturday, March 19, 2022 Delivery		
COMPANY NAME	FSU College of Medicine		Special Instructions		
CLIENT NAME	Omar Mahboob				
TELEPHONE					
FAX					
EMAIL	om20q@med.fsu.edu				
BUILDING NAME					
STREET ADDRESS					
CITY/STATE/ ZIP	Chick-fil-A at West Tennessee Street				
ON SITE CONTACT			1775 West Tennessee Street		
ON SITE TEL #			Tallahassee, FL 32304		
NUMBER OF PEOPLE			(850)224-2113 Fax: (850)224-2114		
PRODUCT DESCRIPTION	QTY	UNIT COST	TOTAL		
Large Chick-fil-A Minis Tray	9	\$46.00	\$ 414.00		
Gallon of Lemonade	3	\$15.00	\$ 45.00		
96 oz. Coffee	3	\$20.50	\$ 61.50		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
			\$ -		
Additional Fee Description	DELIVERY FEE		\$0.00		
Tax ID Number-if applicable	ADDITIONAL FEES		\$ -		
Credit Card Number			SUBTOTAL \$ 520.50		
Exp. Date			TAX \$0.00		
			TOTAL DUE \$ 520.50		

Organization: Surgery and Anesthesiology Interest Group

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General \$370 Expense Travel \$733 Food 0 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General \$185 Expense Travel \$315 Food 0 Clothing/Awards 0	9-0

Questions:

- What are the funds for?
 - The Association for Surgical Education Annual Meeting is taking place from 5/3 – 5/7/2022 in San Antonio Texas. Second year medical student Brittini Miller will be presenting her research at this conference.
 - Student will be attending from 5/4 – 5/6/2022
- Are any of the students presenting research at the conference?
 - Yes, Brittini Miller
 - Invited to give a 10-minute PowerPoint presentation in the main auditorium of the conference.
- **Note: Amount of \$500.00 is approved for Brittini Miller, who is presenting at this conference.**
 - This price includes the registration fee (\$185) and a travel stipend (\$315). Attendees and allocations are as follows:

\$500 to Brittini Miller- blm15c@med.fsu.edu

- Note: Breakdown of requested expenses were as follows:

* COGS/LSC/MSC Request
 Conference Registration
 Conference/Meeting Registration Fee (**per person**): \$185
 Number of Conference/Meeting Attendees: 2
 Total Cost: \$370

* Lodging Details
 Hotel Name: Hilton Garden Inn San Antonio @ the Rim
 Hotel/Lodging cost (**per room, per night**): \$129
 Number of Rooms: 1
 Number of Nights: 2
 Total Cost: \$258

* Transportation

Flight Cost: \$475

Rental Vehicle Cost (**Enterprise Car Rentals ONLY**): N/A

Gas Estimate Cost (**rental vehicle only**): N/A

Personal Vehicle Mileage Cost (**miles x \$.455**): N/A

Other Transportation Cost: N/A

Total Cost: \$475

- *Note: Original allocation request was for 2 students to attend the conference, but only Brittni Miller will now be attending.*
- *Note: Students were reminded of adhering to the student conduct handbook while at conferences.*
- *Note: Student body was notified of the conference opportunity in early February.*