

**MEDICAL SCHOOL COUNCIL
RSO Funding Allocation Report**

Meeting Date: 11/4/2021

Meeting Location: Room 2193, College of Medicine

MSC Members Present: Ana Moraga, Eddie Reyes, Sierra Maguire, Taylor Spiletic, Amanda Raymond, Savannah Calleson, Michael Sussman

Organization	Event/Conference Name, Date, #of students impacted	Contractual Services (speaker, DJ)	Expense (travel, rentals, supplies)	Food (food, food supplies)	Clothing/Awards (tshirts)	Total
Business and Medicine Interest Group (BAM)	Managing Private Practice: Pros and Cons by Dr. Brook Choulet 12/06/2021 12:00PM-1:00PM Open to all students			\$311.25		\$311.25
Pediatric Interest Group (PIG)	Volunteering with FSU Childhood and Early Learning 11/29/2021 10:00AM-11:00AM Open to all students		\$500.00 \$490.00			\$490.00
Medicine	Med Gala: Bricks and Brass 1/7/2021 8:00PM Open to all students	\$9630.10	\$2940.00			\$12,570.10
Total		\$9630.10	\$3,430.00	\$311.25		\$13,371.35

Organizations receive funds for the particular conference of event, any funds not spent will be swept back to the funding council and eventually to COGS at the end of the fiscal year. COGS approval is required for all expenditures, and funds are only granted to organizations who follow policies outlined in the SGA/COGS Financial Manual, COGS Code, and SGA Statutes.

Meeting Minutes

(please include a breakdown of the funding request, costs, and what allocated funds are being allocated for. Should also include the vote for each request).

The Medical School Council (MSC) reserves the right to sweep any funds back to us.

If an organization wishes to use the funds for a reason other than the one they described at the meeting, they must get approval from MSC.

DATE 11/4/2021

Attendance → Ana Moraga, Eddie Reyes, Michael Sussman, Sierra Maguire, Taylor Spiletic, Amanda Raymond, Savannah Calleson

Organization: Business and Medicine Interest Group (BAM)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$311.25 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$311.25 Clothing/Awards 0	7-0, approval

Questions:

- What are the funds for?
 - It is imperative for physicians to be knowledgeable about business and finance, in addition to the science of medicine. We are bringing Dr. Brook Choulet will be discussing having a private practice. BAM is meant to help students become more knowledgeable about the business of medicine and will help prepare future clinicians to better navigate the field of modern healthcare. In addition, BAM aims to teach ways for physicians to intelligently manage their own money and medical school loans, including knowing how to handle their practice.
 - Note: Approved for a total of **\$311.25**:
 - 1 Large Chick-fil-A Nugget Tray for \$118.50, 1 Large Salad Tray \$41.00, 1 Large Mac&Cheese Tray for \$81.00, 1 small Mac&Cheese Tray for \$41.50, 1 g Sweet Tea for \$7.50, 1g unsweet tea for \$7.50, 1 g lemonade for \$14.25, 1 8oz bbq sauce bottle
 - Note: An updated quote was sent in, and explains the discrepancy from their original request of \$349.75.
 - Note: There will be food at the event, advised RSO to ensure visitors are comfortable with food being served and RSO is in charge of distributing the food with masks per FSU COVID guidelines.
 - Note: Instructed RSO to make an event flyer with the COGS logo per financial manual guidelines, and to ensure they room request the auditorium for day of their event.

Organization: Pediatric Interest Group (PIG)

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General \$500.00 Expense Travel 0 Food 0 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General \$490.00 Expense Travel 0 Food 0 Clothing/Awards 0	7-0, approval

Questions:

- What are the funds for?
 - The goal of this event is to expose children to medical professionals and teach them about what we do.
 Medical students will come to the childcare center for a 1-hour time slot and lead activities with 5 different classrooms of children. The children range from 2 to 4.5 years old. The activities will be two different arts & crafts and a teddy bear physical exam. We will be doing "X is for X-Ray" for the 8 toddlers, "Doctor Bag" for the 20 tweeners, and the teddy bear physical exam for the 24 pre-schoolers (these children will be performing a "physical exam" on their own teddy bear). Medical students will also be, safely, showing the children real medical equipment and teaching them about how they work and what we do with them.
 Our intention is to show these children that doctors/nurses/medical staff are nice and here to help you, and also to help alleviate some of their fears when they go to the doctor's office. In other words, if they see our stethoscopes in person and are able to hold and manipulate them on their own, then they might not be so scared of the stethoscope when their own pediatrician goes to listen to their heart and lungs. It is **very** important that every child gets their own teddy bear for this event, so that real medical equipment is used on teddy bears **only** and NOT on peers/other children/other medical students. We feel that it is crucial for these children to gain exposure to real medical equipment for education purposes, but we want to make sure this is done in a safe manner. For example, we want to show how to use a stethoscope on a teddy bear and not a human. This is why we ask for 56 total teddy bears in the Excel sheet.
 - Note: Approved for a total of **\$490.00 (current Amazon price at \$469.84)**
 - Hyperlinks provided in chart below:

		Name of Item:	Cost:	Quantity:	Amazon Link:	
General		Teddy bears (x8)	\$351.92	56	8 orders of 7 Teddy Bears	
		Cardstock	\$13.99	300	Cardstock	
		Printing costs	\$0.00	-	Print in color at the COM?	
		Tape rolls	\$5.55	3	Scotch tape	
		Glue bottles	\$11.45	6	Elmer's glue	
3 Different Activities:	Doctor Bag	Black file folders	\$26.85	100	File folders	20 total children in 2 classrooms
		First aid stickers (x2)	\$13.98	20	First aid stickers	
		Tongue depressors/ wooden sticks	\$4.09	100	Tongue depressors	
		Q-tips	\$6.52	375	Q-tips	
		Gauze	\$5.97	50	Gauze pads	
		Cotton balls	\$4.99	100	Cotton balls	
		Band-aids	\$6.75	120	Neon band-aids	
		Pill bottle print	\$0.00	20	Covered under "cardstock" and "printing costs"	
		Stethoscope print	\$0.00	20		
		Thermometer print	\$0.00	20		
X-ray		White paint	\$8.79	32 oz	White paint	8 children in 1 classroom
		White paint pens	\$8.99	8	Paint pens	
Exam		Teddy bear physical exam sheet	\$0.00	24	Covered under "cardstock" and "printing costs"	24 total children in 2 classrooms
			\$469.84			52

- Note: RSO's initial request for \$500.00 was for fluctuations of prices which was readjusted to \$490.00 to reflect realistic fluctuations.
- Note: Use of amazon will be facilitated through SGA financing as has been done in the past.
- Note: Instructed RSO to update Nole Central with event flyer with COGS logo per financial manual guidelines.

Organization: Medicine

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services \$9,630.10 Expense General \$2,940.00 Expense Travel 0 Food 0 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services \$9,630.10 Expense General \$2,940.00 Expense Travel 0 Food 0 Clothing/Awards 0	7-0, approval

Questions:

- What are the funds for?
 - The Med Gala is an opportunity for medical students, PA-students, faculty, staff and friends to get together and network. This unique event provides an opportunity for interprofessional collaboration, as well as a break from the fast paced curriculum. As the mission of the college of medicine is to provide exemplary, compassionate physicians – research shows that building a strong support system and taking leisure time decreases the rate of burnout among medical professionals. The med gala will provide memories of a lifetime. When looking back to medical school, one usually doesn't remember the individual tests or the hours of arduous studying, but rather the times they had off to enjoy life as a professional school student.
 - Note: Approved for a total of **\$12,570.10 (3 separate vendors facilitated through Four Points/Sheraton)**
 - Casino Party Planners for **\$1500.00** – facilitating 4 gaming table with 4 staffers
 - John Gandy Events for **\$1440.00** – providing 1 black velvet love seat, 2 black velvet chairs, 1 black velvet ottoman, and 1 side table; installation/staging of black draping with bulb lights, 2 Gold geometric handing at entrance, 1 regency sofa, 1 gold cage chair, 1 gold side table and coffee table, and 1 large gold mirror
 - Four Points by Sheraton for **\$9,630.10** – for room rental for \$3274.00, and food services:
 - 250 Boneless buffalo bites for \$562.50, 200 Spanakopita for \$550.00, 300 Fried Mac and Cheese bites for \$825.00, 250 Bruschetta for \$750.00, 200 domestic and imported cheeses for \$1600.00, and 250 cheeseburger slides for \$812.50
 - Note: SGA financing and COGS have been involved in discussions for this event. Per their counseling; bartender fee was taken off original request and service charge reduced to 15%.

- Note: Medical student council originally presented the event would be off campus to the sweepings committee and they accepted our proposal.
- Note: Representatives for Medicine state the event space will be able to accommodate the attendees per rules/ regulations set by main campus.
- Note: RSO was advised that if sweepings funds did not go through, they would be required to reimburse funds to the MSC account.