

**MEDICAL SCHOOL COUNCIL
RSO Funding Allocation Report**

Meeting Date: 11/13/2023

Meeting Time: 11:00am

Meeting Location: FSU College of Medicine

MSC Members Present: Karl Kramer, Jacob Daniels, Frantz Flambert, Alexandra Kata, Katherine Gui, Joseph Risler, Kevin Salimi, Profilia Nord, Samantha Mankus, Alana Chang.

Name of RSO	Event Information Name, Date, Location, #of students impacted	Food	Clothing	Contractual Services	Travel	Expenses	Total
IMIG	IMIG: Heme/Onc Be The Match Bone Marrow Drive Atrium 11/29/23 11 am - 1 pm Attendance 60	\$161.79					\$161.79
EMIG	Lunch and Learn with Dr. Madden 1200 12/6/2023 12:00-1:00 Attendance 50	\$495.00					\$495.00
SNMA	Finding Your Path Through SNMA Room 1302 11/15/2023 12:00-12:50 Attendance 40	\$544.00					\$544.00
Totals		\$1,200.79					\$1,200.79

Organizations receive funds for the particular conference of event, any funds not spent will be swept back to the funding council and eventually to COGS at the end of the fiscal year. COGS approval is required for all expenditures, and funds are only granted to organizations who follow policies outlined in the SGA/COGS Financial Manual, COGS Code, and SGA Statutes.

Meeting Minutes

(please include a breakdown of the funding request, costs, and what allocated funds are being allocated for. Should also include the vote for each request).

The Medical School Council (MSC) reserves the right to sweep any funds back to us.

If an organization wishes to use the funds for a reason other than the one they described at the meeting, they must get approval from MSC.

DATE 11/13/2023

Attendance → Karl Kramer, Jacob Daniels, Frantz Flambert, Alexandra Kata, Katherine Gui, Joseph Risler, Kevin Salimi, Profilia Nord, Samantha Mankus, Alana Chang.

Organization: IMIG

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$161.79 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$161.79 Clothing/Awards 0	8-0-0

Questions:

- What are the funds for?
 - We have asked the FSUBe The Match Chapter to table at FSU COM for a bone marrow registry sign-up event on 11/28/2023 from 11 AM - 1 PM. They will set up a table and will be educating students on their national bone marrow and stem cell donor program and registering interested donors. There will be bagels and pastries for those who come out to the event in the courtyard. This event will be held by both the old and new Hematology/Oncology chairs. This has occurred at the COM previously(2021) and had a great turnout.*Note: Reminded RSO that purchase is tax exempt*
 - *Note: RSO is in charge of distributing food with masks per COVID guidelines*
 - *Note: Event will be advertised via email and Nole Central. Instructed RSO to make an event flyer with the COGS logo per financial manual guidelines*
 - **Note: Approved for a total of \$161.79 Updated quote for event as prices have changed.**



Expected Pick Up Time:
11/29/2023
10:15 AM - 10:30 AM

Order Placed Time:
11/6/2023 6:07 PM EST

If you need assistance with your order please contact:

Tallahassee - Ocala Corners
Cafe # 601419
800 Ocala Rd
Tallahassee, FL 32304
☎ 850-580-8918

Reward your team and clients to save!
10% off online Panera Gift Card purchases of \$500 or more.



Customer Information

^ Hide Details

Contact Name:
Amy T

Contact Phone Number:
352-840-2448

Email Address:
hiliamyyy@gmail.com

Order Details

^ Hide Details

Order Type:
Pick Up

Date:
11/29/2023 Wednesday

Pick Up Address:
800 Ocala Rd
Tallahassee, FL
32304

Cafe Phone Number:
☎ 850-580-8918

Expected Pick Up Time:
10:15 AM - 10:30 AM

Special Instructions:
None

Order Summary

^ Hide Details

Qty	Description	Item Price	Amount
2	Morning Pastries (1) Chocolate Croissant (1) Blueberry Muffin (1) Cranberry Orange Muffin (1) Pumpkin Muffin (1) Croissant (1) Cranberry Orange Muffin (1) Chocolate Croissant (1) Pumpkin Muffin (1) Chocolate Croissant (1) Blueberry Muffin	\$36.89	\$73.78
2	Plain Cream Cheese Spread Tub	\$3.69	\$7.38
2	Reduced Fat Honey Walnut Cream Cheese Tub	\$3.69	\$7.38
2	Reduced Fat Chive and Onion Cream Cheese Tub	\$3.69	\$7.38
4	Baker's Dozen Bagels (2) Everything Bagel (2) Sesame Bagel (5) Asiago Bagel (4) Cinnamon Crunch Bagel (1) All Sliced in Half	\$12.79	\$51.16

Subtotal: \$147.08
Tax: \$0.00
Tip: \$14.71
Total: \$161.79

Organization: EMIG

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$495.00 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$495.00 Clothing/Awards 0	8-0-0

Questions:

- What are the funds for?
 - This is an EMIG hosted interactive lunch and learn with speech pathologist Dr. Elizabeth Madden and catered by Lemon and Thyme. Lunch and learn will be open to all College of Medicine students during the lunch hour on 12/6/2023. Dr. Madden's research interests include language processing in aphasia, rehabilitation of alexia and agraphia post-stroke, impact of aphasia on friendships of people with aphasia and their care. Discussion will include the aforementioned topics and their relevance to the rehabilitation of stroke patients seen in the emergency department.
 - *Note: Reminded RSO that purchase is tax exempt*
 - *Note: RSO is in charge of distributing food with masks per COVID guidelines*
 - *Note: Event will be advertised via email and Nole Central. Instructed RSO to make an event flyer with the COGS logo per financial manual guidelines*
 - **Note: Approved for a total of \$495.00**

Florida State University (FSU)

Wednesday, December 06, 2023

10:45 - 11:00 AM

Order Placement Info	Billing Info [Edit]	Pick Up Info
ID: 1684780 11/03/2023 Logan Franks Ph: / Mobile: (111) 111-1111 Order entered by: Alexia Revenue Source: undefined Order Guide: Quality Fresca (All Restaurants) 128 (Florida State University)	Florida State University (FSU) A2200 University Center Tallahassee, FL 32306 Ph: (111) 111-1111 Terms: Account (Net 30 days)	Logan Franks Florida State University Ph: (111) 111-1111 Number of Guests: 50 Per Guest: \$9.90

External Account Message: tax exempt filed, exp 11-30-24 AP

Internal Account Message: Approved house account. 4.25.22 KF

Quote Note: PO needed

	Price	Amount
Catering Bars - FREE CHIPS & SALSA WITH EVERY ORDER		
45 Taco Bar	11.00	495.00
Choice of Proteins (Choose 1 or 2)*		Adobo Chicken *
		Ground Beef *
Choice of Beans (Choose 1)*		Black Beans*
Cold Items*	2.7	LBS Cheese*
	2.7	LBS Lettuce*
	3.6	LBS Pico*
	2.16	LBS Sour Cream
	2.7	LBS Red Salsa
Included Chips*	2	BAG Tortilla Chips
Tortillas/Shells*		6" Shells - Soft
		6" Shells - Crispy
Do you need serving equipment?*		Yes, please include wire warming stands, sterno heat and serving utensils.
Do you need Paper Products?*		Yes, please include plates, napkins and forks.

*Total for all items ordered

Subtotal 495.00

Tax : 0.00

Gratuuity: 0.00

Total: 495.00

Organization: SNMA

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$544.00 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$544.00 Clothing/Awards 0	8-0-0

Questions:

- What are the funds for?
 - Dr. Camille Blake, an internal medicine physician and FSU preceptor, and her husband, an emergency medicine physician, are both Student National Medical Association alumni. They will be speaking on how the Student National Medical Association was instrumental in shaping their lives and careers. They will be sharing their respective experiences in internal medicine and emergency medicine residency, balancing life and medicine, and how to best utilize to mentoring/ networking resources in order to optimize your success.
 - *Note: Reminded RSO that purchase is tax exempt*
 - *Note: RSO is in charge of distributing food with masks per COVID guidelines*
 - *Note: Event will be advertised via email and Nole Central. Instructed RSO to make an event flyer with the COGS logo per financial manual guidelines*
 - **Note: Approved for a total of \$544.00**



Chick-fil-A at Campus Circle
 Store: (850) 262-8409 | Email: catering@chickfila-tally.com

Quote for Services

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EVENT DAY/DATE	Monday, December 4, 2023 Pickup	4:00 PM		
COMPANY NAME	FSU Medicine	Special Instructions		
CLIENT NAME	Profilia Nord			
TELEPHONE				
FAX				
EMAIL	pn22d@med.fsu.edu			
BUILDING NAME				
STREET ADDRESS				
CITY/STATE/ ZIP				
ON SITE CONTACT				
ON SITE TEL #				
NUMBER of PEOPLE		Chick-fil-A at Campus Circle 1650 West Tennessee Street Tallahassee, FL 32304 (850)262-8409 Fax: (850)224-2114		
PRODUCT DESCRIPTION		QTY	UNIT COST	TOTAL
Large Strip Tray		1	\$102.00	\$ 102.00
Medium Nugget Tray		1	\$62.50	\$ 62.50
Large Chilled Grilled Sub Tray		1	\$57.50	\$ 57.50
Large Spicy Chilled Grilled Sub Tray		1	\$57.50	\$ 57.50
Small Veggie Wrap Tray		1	\$26.00	\$ 26.00
Large Mac and Cheese Tray		2	\$71.00	\$ 142.00
Small Fruit Tray		1	\$34.00	\$ 34.00
Large Salad Tray		1	\$35.00	\$ 35.00
Small Spicy wrap Tray		1	\$27.50	\$ 27.50
				\$ -
			DELIVERY FEE	\$0.00
Additional Fee Description			ADDITIONAL FEES	\$ -
Tax ID Number-if applicable			SUBTOTAL	\$ 544.00
Credit Card Number	Exp. Date		TAX	\$0.00
			TOTAL DUE	\$ 544.00
PLEASE READ		I agree to the terms and price quoted here.		
<small>CANCELLATION POLICY: We require 24 hours advanced notice to avoid being charged. * Price on quote may vary from actual total due to non-taxable items</small>		_____ <small>Client Signature</small>		
		_____ <small>Date</small>		

Tax Rate 0.00%