

**MEDICAL SCHOOL COUNCIL  
RSO Funding Allocation Report**

**Meeting Date: 10/30/2023**

**Meeting Time: 11:00am**

**Meeting Location: FSU College of Medicine**

**MSC Members Present: Karl Kramer, Jacob Daniels, Frantz Flambert, Alexandra Kata, Katherine Gui, Joseph Risler, Kevin Salimi, Profilia Nord, Samantha Mankus, Alana Chang.**

<b>Name of RSO</b>	<b>Event Information Name, Date, Location, #of students impacted</b>	<b>Food</b>	<b>Clothing</b>	<b>Contractual Services</b>	<b>Travel</b>	<b>Expenses</b>	<b>Total</b>
<b>MVIG</b>	EMIG Week: Free Naloxone Training 1306 12/7/23 12 PM Attendance 35	\$483.70					\$483.70
<b>MVIG</b>	Disaster Day FSU COM Atrium 12/9/23 9 AM Attendance 50	\$732.00					\$732.00
<b>IMIG</b>	IMIG Heme/Onc Be The Match Bone Marrow Registry Drive Courtyard 11/28/2023 11 AM - 1 PM Attendance 60	\$145.07					\$145.07
<b>SIG</b>	Surgery and Global Medicine College of Medicine 11/14/23 12-1pm Attendance 60	\$127.98					\$127.98
<b>SIG</b>	Cutcakes with the Cake Shop College of Medicine Parking circle 11/15/2023 10am-1pm Attendance 200	\$450.00					\$450.00
<b>TOTAL</b>		\$1,938.75					\$1,938.75

Organizations receive funds for the particular conference of event, any funds not spent will be swept back to the funding council and eventually to COGS at the end of the fiscal year. COGS approval is required for all expenditures, and funds are only granted to organizations who follow policies outlined in the SGA/COGS Financial Manual, COGS Code, and SGA Statutes.

**Meeting Minutes**

(please include a breakdown of the funding request, costs, and what allocated funds are being allocated for. Should also include the vote for each request).

The Medical School Council (MSC) reserves the right to sweep any funds back to us.

If an organization wishes to use the funds for a reason other than the one they described at the meeting, they must get approval from MSC.

---

**DATE 10/30/2023**

**Attendance** → Karl Kramer, Jacob Daniels, Frantz Flambert, Alexandra Kata, Katherine Gui, Joseph Risler, Kevin Salimi, Profilia Nord, Samantha Mankus, Alana Chang.

**Organization: MVIG**

<b>Amount requested</b>	<b>Amount Allocated</b>	<b>Votes</b>
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$483.70 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food <b>\$483.70</b> Clothing/Awards 0	8-0-0

**Questions:**

- What are the funds for?
  - As part of EMIG week, MVIG and the PSIG co-addiction medicine group are partnering up in hosting this event. This event will be sponsored by The Rotary Club of Tallahassee and Rotary Action Group Addiction Prevention North America in partner with Hikma Pharmaceuticals, in training medical students on the administration of Kloxxado which is a stronger version of Naloxone that lasts longer and works faster in reversing overdose. We are planning on having a sign-up sheet for about 30 students and hosting lunch during this time for students and our trainer who has dedicated his time as a volunteer for this event.
  - *Note: Reminded RSO that purchase is tax exempt*
  - *Note: RSO is in charge of distributing food with masks per COVID guidelines*
  - *Note: Event will be advertised via email and Nole Central. Instructed RSO to make an event flyer with the COGS logo per financial manual guidelines*
  - **Note: Approved for a total of \$483.70**



**Chick-fil-A**  
catering

**Catering**

Chick-fil-A at West Tennessee Street  
Store: (850) 224-2113 | Email: 02538@chick-fil-a.com

**Quote for Services**

To the Attention of: \_\_\_\_\_

<b>EVENT DAY/DATE</b>	December	<b>Pick Up</b>	<b>TIME</b>	<b>to</b>
<b>COMPANY NAME</b>	FSU Med		<b>Price Per Person</b>	<b>#DIV/0!</b>
<b>CLIENT NAME</b>			<b>Special Instructions</b>	
<b>TELEPHONE</b>				
<b>FAX</b>				
<b>EMAIL</b>	<a href="mailto:mw15y@med.fsu.edu">mw15y@med.fsu.edu</a>			
<b>BUILDING NAME</b>				
<b>STREET ADDRESS</b>				
<b>CITY/STATE/ ZIP</b>			<b>Chick-fil-A at West Tennessee Street</b>	
<b>ON SITE CONTACT</b>			1775 West Tennessee Street	
<b>ON SITE TEL #</b>			Tallahassee, FL 32304	
<b>NUMBER of PEOPLE</b>			(850)224-2113 Fax: (850)224-2114	

PRODUCT DESCRIPTION	QTY	UNIT COST	TOTAL
Chick-fil-A Sandwich	30	\$4.89	\$146.70
Chick-fil-A Small Nugget Tray	1	\$35.50	\$ 35.50
Chick-fil-A Large Mac Tray	2	\$71.00	\$ 142.00
Chick-fil-A Large Grilled Wrap Tray	1	\$56.50	\$56.50
Chick-fil-A Large Fruit Tray	1	\$65.50	\$ 65.50
Chick-fil-A Gallon Sweet Tea	2	\$6.50	\$ 13.00
Chick-fil-A Gallon Lemonade	2	\$12.25	\$ 24.50
			\$ -
			\$ -
			\$ -
			\$ -
<i>* \$200 minimum for delivery * All serving utensils, napkins, cups, and eating utensils included if requested.</i>			
		DELIVERY FEE	\$0.00
<b>Tax ID Number-if applicable</b>		<b>SUBTOTAL</b>	\$ 483.70
<b>Credit Card Number</b>	<b>Exp. Date</b>	TAX	
Purchase Order		<b>TOTAL DUE</b>	\$ 483.70

<p align="center"><b>PLEASE READ</b></p> <p align="center"><i>CANCELLATION POLICY: We require 24 hours advanced notice to avoid being charged.</i></p> <p align="center"><i>* Price on quote may vary from actual total due to non-taxable items</i></p>	I agree to the terms and price quoted here.	
	Client Signature	Date

**Organization: MVIG**

<b>Amount requested</b>	<b>Amount Allocated</b>	<b>Votes</b>
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$732.00 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food <b>\$732.00</b> Clothing/Awards 0	8-0-0

**Questions:**

- What are the funds for?
  - MVIG x EMIG x Wilderness Medicine Group is partnering up to host an event for Disaster Day where students are able to learn emergent and clinical skills via stations. Skills include splinting/TQs, ultrasounds, IV insertion, intubation, scenario cards etc. Students will be rotating throughout stations with different health professionals training them such as CRNAs, physicians, EMS. We are wanting to provide Mission BBQ for lunch for students and staff who participate. This event will take place throughout the COM on Saturday, 12/9/23 at 9 AM with end time around 11 AM.
  - *Note: Reminded RSO that purchase is tax exempt*
  - *Note: RSO is in charge of distributing food with masks per COVID guidelines*
  - *Note: Event will be advertised via email and Nole Central. Instructed RSO to make an event flyer with the COGS logo per financial manual guidelines*
  - **Note: Approved for a total of \$732.00**



## Proposal for Manasicha Wongpaiboon

**Delivery for 50 Guests**

**CATERING - TALLAHASSEE, FL**  
(850) 702-3513

**Date:** Saturday, December 9, 2023  
**Delivery/Event Time:** 11:00 am - 11:15 am  
**Serve time (if applicable):** -  
**Location:** College of Medicine  
 1115 West Call Street, Tallahassee FL 32304  
**POC:** :( ) -

Food/Service Items			
Food/Service Items	Qty	Price	Total
<b><u>PARTY PACK</u></b>	50	14.64	732.00
<i>Includes your choice of 2 meats, 2 sides, plates and cutlery.</i>			
<b><u>SMOKED MEATS</u></b> by pound			
Pulled Pork	10		
Pulled Chicken	10		
<b><u>BAKERY</u></b>			
Slider Rolls	50		
Cornbread halves	50		
<b><u>SAUCE</u></b>			
Memphis Belle	2		
Smoky Mountain	2		
Tupelo Honey Heat	1		
Assorted Ramekins			
<b><u>HOMEMADE SIDES</u></b> by quart			
Maggie's Mac-N-Cheese	7.5		
Baked Beans w/ Brisket	7.5		
<b><u>MISCELLANEOUS</u></b>			

	Food	Beverage	Liquor	Equipment	Labor	Room	Other	Total
Subtotal	732.00	0.00	0.00	0.00	0.00	0.00	0.00	732.00
Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	732.00	0.00	0.00	0.00	0.00	0.00	0.00	732.00

This is just an estimate, not an order confirmation. Please let us know if you would like to place this order and you will receive an invoice and confirmation of the order. This estimate is valid for 10 days from the date of receipt. Thank you for considering MISSION BBQ!

**Organization: IMIG**

<b>Amount requested</b>	<b>Amount Allocated</b>	<b>Votes</b>
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$145.07 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food <b>\$145.07</b> Clothing/Awards 0	8-0-0

**Questions:**

- What are the funds for?
  - We have asked the FSU Be The Match Chapter to table at FSU COM for a bone marrow registry sign-up event on 11/28/2023 from 11 AM - 1 PM. They will set up a table and will be educating students on their national bone marrow and stem cell donor program and registering interested donors. There will be bagels and pastries for those who come out to the event in the courtyard. This event will be held by both the old and new Hematology/Oncology chairs. This has occurred at the COM previously (2021) and had a great turnout.
  - *Note: Reminded RSO that purchase is tax exempt*
  - *Note: RSO is in charge of distributing food with masks per COVID guidelines*
  - *Note: Event will be advertised via email and Nole Central. Instructed RSO to make an event flyer with the COGS logo per financial manual guidelines*
  - **Note: Approved for a total of \$145.07**



Expected Pick Up Time:  
11/28/2023  
10:45 AM - 11:00 AM

Order Placed Time:  
10/27/2023 10:29 AM EDT

If you need assistance with your order please contact:

Tallahassee - Ocala Corners  
Cafe # 601419  
800 Ocala Rd  
Tallahassee, FL 32304  
850-580-8918

Reward your team and clients to save! 10% off online Panera Gift Card purchases of \$500 or more.



Customer Information

^ Hide Details

Contact Name:  
Macauley Mascarenhas

Contact Phone Number:  
850-300-0776

Email Address:  
mackdy1234@gmail.com

Order Details

^ Hide Details

Order Type: Pick Up  
Date: 11/28/2023 Tuesday

Pick Up Address:  
800 Ocala Rd  
Tallahassee, FL  
32304

Cafe Phone Number:  
850-580-8918

Expected Pick Up Time: 10:45 AM - 11:00 AM  
Special Instructions: None

Order Summary

^ Hide Details

Qty	Description	Item Price	Amount
4	<b>Tuesday Baker's Dozen</b> (2) Chocolate Chip Bagel (1) Everything Bagel (2) Sesame Bagel (4) Asiago Bagel (4) Cinnamon Crunch Bagel (1) All Sliced in Half	\$8.99	\$35.96
2	<b>Morning Pastries</b> (1) Chocolate Croissant (1) Blueberry Muffin (1) Cranberry Orange Muffin (1) Pumpkin Muffin (1) Croissant (1) Cranberry Orange Muffin (1) Chocolate Croissant (1) Pumpkin Muffin (1) Chocolate Croissant (1) Blueberry Muffin	\$36.89	\$73.78
2	<b>Reduced Fat Honey Walnut Cream Cheese Tub</b>	\$3.69	\$7.38
2	<b>Plain Cream Cheese Spread Tub</b>	\$3.69	\$7.38
2	<b>Reduced Fat Chive and Onion Cream Cheese Tub</b>	\$3.69	\$7.38

Subtotal: \$131.88  
 Tax: \$0.00  
 Tip: \$13.19  
 Total: \$145.07

**Organization: SIG**

<b>Amount requested</b>	<b>Amount Allocated</b>	<b>Votes</b>
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$127.98 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food <b>\$127.98</b> Clothing/Awards 0	8-0-0

**Questions:**

- What are the funds for?
  - College of Medicine students will come together to hear from Dr. Amundson, a surgeon involved with global and humanitarian medicine. She is a board certified oral and maxillofacial surgeon who is also a dentist, so she provides an interesting view in the field of surgery. She'll be able to elaborate on her path to doctors without borders and what her work entails. She is actively involved in resident education in the U.S., Honduras, and Nigeria. Publix subs will be provided for those students in attendance.
  - *Note: Reminded RSO that purchase is tax exempt*
  - *Note: RSO is in charge of distributing food with masks per COVID guidelines*
  - *Note: Event will be advertised via email and Nole Central. Instructed RSO to make an event flyer with the COGS logo per financial manual guidelines*
  - **Note: Approved for a total of \$127.98**



# Publix

Ocala Corners  
800 Ocala Rd.  
Tallahassee, FL 32304  
Store Manager: Levi Johnson Jr  
850-575-3929

PBX SUB SELECT L T63.99 T F  
 PBX SUB SELECT L T63.99 T F  
 TAX EXEMPT

Order Total T127.98  
 Grand Total T127.98  
 Cash T127.98  
 Change T0.00

TAX FORGIVEN T9.60  
 \*\* TRAINING MODE \*\* TRAINING MODE \*\*

Your cashier was Emma B.

10/27/2023 10:15 S0782 R152 5422 C0412

Join the Publix family!  
 Apply today at [apply.publix.jobs](http://apply.publix.jobs).  
 We're an equal opportunity employer.

Publix Super Markets, Inc.

PUBLIX

**DELI**

## Deli Special Order

NO. 093068

Date \_\_\_\_\_

1 1 2 0 2 4

Last Name  
L O J H N

First Name \_\_\_\_\_ M.I. \_\_\_\_\_

Street Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

City \_\_\_\_\_

Area Code 9 0 4 Phone Number 7 7 2 - 4 7 6 3 Deli No. \_\_\_\_\_

\_\_\_\_\_

Type of Business \_\_\_\_\_

Date Goods Wanted 11/14 Time Goods Wanted 11:30 AM PM  Paid  C.O.D.

QUAN.	DESCRIPTION	PRICE	AMOUNT
2	Sub. Selections		
	Turkey		
	ham		
	Veggie		
	Green Peppers		
	Spinach		
	Cucumber		

Order Taken By: \_\_\_\_\_

Completed By: \_\_\_\_\_

White—M/A Canary—Customer Pink—Deli

MS2000 (24)  
Orderbook #

**Organization: SIG**

Amount requested	Amount Allocated	Votes
Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food \$450.00 Clothing/Awards 0	Budget Categories and Amount Requested Contractual Services 0 Expense General 0 Expense Travel 0 Food <b>\$450.00</b> Clothing/Awards 0	8-0-0

**Questions:**

- What are the funds for?
  - The Cake Shop Bakery will be coming to the College of Medicine parking circle with cupcakes and cookies for the student body. This will celebrate Surgery Week with the Surgery Interest Group and be an inclusive event for the entire College of Medicine to enjoy. The cupcakes provided by the Cake Shop will be vanilla, red velvet, triple chocolate, marble fudge, strawberry, and salted caramel. The cookies will be chocolate chip, peanut butter, snickerdoodle, oatmeal raisin, and gingersnap. This event will boost morale and camaraderie at the COM entering into exam season.
  - *Note: Reminded RSO that purchase is tax exempt*
  - *Note: RSO is in charge of distributing food with masks per COVID guidelines*
  - *Note: Event will be advertised via email and Nole Central. Instructed RSO to make an event flyer with the COGS logo per financial manual guidelines*
  - **Note: Approved for a total of \$450.00 SIG should have \$200 in their Nole central account from previous allocation.**

**Cake Shop Tallahassee**

Item	Quantity	Total Price
Cupcakes	100	\$350
Cookies	100	\$300
Total		\$650



## The Cake Shop Bakery

1908 Capital Cir NE, Suite 6  
Tallahassee, FL 32308  
cakes@tallycakeshop.com

CUSTOMER: FSU

LOCATION: School of Medi

DATE: 10-5-2023

QUANTITY	DESCRIPTION	PRICE
	Furnish and Serve bakery items	
	from our Sweet Van on	
	November 15, 2023 at FSU	
	School of Medicine; 10:00 AM to	
	1:00 PM	
<del>150</del>	Large Cupcakes	<u>3<sup>50</sup></u>
100	Large Cookies	<u>3<sup>00</sup></u>