FLORIDA STATE UNIVERSITY
CONGRESS OF GRADUATE STUDENTS

TWENTY EIGHTH CONGRESS OF GRADUATE STUDENTS
Assembly Meeting
COGS Special Session
January 13th, 2020, 6:30 P.M.
Agenda

Call to Order:

Pledge of Allegiance:

Roll Call:

Reading and Approval of Minutes:

Petitions into the Assembly: Devin Fomberg (MSC Representative)

Special Introductions and Student Comments:

Messages from Student Government:

Report from the Office of Governmental Affairs:

Elections:

- Speaker for the 28th Congress of Graduates Students

Report of Officers:
- The Report of the Speaker
- The Report of the Deputy Speaker for Finance
- The Report of the Deputy Speaker of Judicial Affairs
- The Report of the Deputy Speaker of Communications

Committee Report:
- C-SAC:
- Internal Affairs:
- Student Advocacy:
- Student Affairs:

Funding Requests:
- Bill #8: *Ecology and Evolution Research & Discussion Group: Transfer of Organization Funds*
- Bill #9: *The Diversity and Inclusion in Research and Teaching Organization: Transfer of Organization Funds*
- Bill #10: *The Diversity and Inclusion in Research and Teaching Organization: Allocation Request*
- Bill #11: *Anthropology Graduate Student Association Allocation Request*

Unfinished Business:

New Business:
- Resolution #2: HiGSA After-the-fact Payment to ASLC

Round Table:

Adjournment:

Next Meeting:
***Budget Meeting*: Monday, February 3, 6:30 PM, HCB 103**

Monday, February 17, 6:30 PM, HCB 103
Monday, March 2, 6:30 PM, HCB 103
Special Session: Monday, March 23, 6:30 PM, HCB 103
Monday, April 6, 6:30 PM, HCB 103
Monday, April 20, 6:30 PM, HCB 103

COGS Financial Report, Fiscal Year 2019-2020

ACCOUNT	ALLOCATION AMOUNT	DESCRIPTION	BALANCE
UNALLOCATED	$25,081	For RSO funding requests at COGS meetings	$2, 570.56
ORGANIZATIONAL (C-SAC)	$3,000	RSO funding for allocations less than $1000 for the fiscal year	$1,843.99
LSC	42,000	Funding allocations from Law School Council to Law School Student Organizations	$10,332.24
MSC	42,000	Funding allocations from Medical School Council to Medical School Student Organizations	$ 13,811.45
PRESENTATION GRANTS (Jul-Oct)	$53,000	Presentation Grant balance for the March-June funding period	0
PRESENTATION GRANTS (Nov-Feb)	$60,000	Presentation Grant balance for the November-February funding period	$4,352.79
PRESENTATION GRANTS (Mar-Jun)	$47,000	Presentation Grant balance for the March-June funding period	$47,000
ATTENDANCE GRANTS (Jul-Oct)	$6,000	Attendance Grant balance for the July-October funding period	0
ATTENDANCE GRANTS (Nov-Feb)	$6,000	Attendance Grant balance for the November-February funding period	$320.85
ATTENDANCE GRANTS (Mar-Jun)	$5,000	Attendance Grant balance for the March-June funding period	$5,000

TWENTY EIGHTH CONGRESS OF GRADUATE STUDENTS

Assembly Meeting
HCB 103
December 2, 2019
6:30 p.m.
MINUTES

Call to Order: 6:39 PM

Pledge of Allegiance: Representative Creigh

REPRESENTATIVES PRESENT: Blake-Hedges, Creigh, Hagemeyer, Mathesie, Morgan, O'Neill

REPRESENTATIVES LEFT EARLY, EXCUSED: None

REPRESENTATIVES LEFT EARLY, UNEXCUSED: None

REPRESENTATIVES ABSENT, EXCUSED: Brinkman, Fisher, LaBayne, Nelson

REPRESENTATIVES ABSENT, UNEXCUSED: Demirsoy

REPRESENTATIVE LATE, EXCUSED: None

REPRESENTATIVES LATE, UNEXCUSED: None

Petitions into the Assembly: None

Reading and Approval of Minutes: Motion to Approve, Mathesie; 2nd Blake-Hedges; No Objections; APPROVED

Special Introductions and Student Comments: None

Messages from Student Government: Senator Brendan Gerdts – the ad hoc committee on seat apportionment has been closed and the report from the committee has been given to Speaker O'Neill. The bill is about the reapportionment of graduate student seats in the SGA Senate.

Report from the Office of Governmental Affairs: None

Report of Officers:

- **The Report of the Speaker:**
  Has been attending tech and service fee meetings and helping with that. Plans to review the report Senator Gerdts sent in regard to the graduate student seats being reapportioned.

- **The Report of the Deputy Speaker for Finance:**

Working on the budget proceedings for the 2020-2021 fiscal year. Will be appointing and confirming four people during this meeting to serve on the committee. The budget committee will meet to hear requests from the RSOs seeking funding and the meetings will be on Jan 7-8. The budget allocation meeting (deliberations) will happen after that but the date has not been set. We will then present the budget recommendation to COGS for approval.

- **The Report of the Deputy Speaker of Judicial Affairs**
  None.

- **The Report of the Deputy Speaker of Communications**
  None.

Committee Report:

- **C-SAC:** Has not met.
- **Internal Affairs:** Has not met.
- **Student Advocacy:** Has not met.
- **Student Affairs:** Has not met.

Funding Requests:

- Bill 6: *Anthropology Graduate Student Association Promotional Items Allocation Request*
  - Sponsored by Representative O'Neill – promotional items for the anthropology RSO to use at upcoming conferences. **Q&A** Creigh: what time frame will these items be used? O'Neill: they would primarily be used for the conference and they can be used later after the conference too. Morgan: are the items coming from a preapproved vendor? O'Neill: Yes, they are. **PRO**: Hagemeyer: these items seem appropriate for increasing awareness. O'Neill: they have used the funds appropriately before and been good stewards. **CON**: O'Neill: the cozies could be interpreted as an alcohol related item. **PRO**: Mathesie motions to call the question; Creigh seconds. **Vote**: 4-0-1; **PASSED**: **Expense: $1,816**.

- Bill 7: *Anthropology Graduate Student Association Travel Allocation Request*
  - Sponsored by Representative O'Neill – The allocation would provide travel funding for the Anthropology RSO to attend a conference and table at the conference representing their organization and department. **Q&A:** Mathesie: is there extra money put on total that appears to be a clerical error from page 2? The correct total appears to be $1872.46. Point of Information – Blake-Hedges: I am not sure we can pay the 158 per room because the financial manual has a cap on the nightly rate. Does this include tax? O'Neill: I believe so. **PRO**: O'Neill: this is a good use of COGS funds they have done due diligence on preparing this packet and showing good allocation of resources through picking good options and fitting within the financial manual. **CON**: None. **PRO**: O'Neill motion to amend the total on the first page from 2686.92 to 1872.46; Creigh seconds; no objection. **APROVED**. O'Neill motions to call

the question; Mathesie seconds; no objections. **Vote**: 5 – 0 – 0: **PASSED: Registration, Lodging, & Transportation: $1,872.46**.

Unfinished Business: None

New Business:

- *Appoint & Confirm Budget Committee*
  - Representatives Hagemeyer, Mathesie, Creigh, and Morgan were appointed to serve of the budget committee. All representatives accepted the appointment. Blake-Hedges motioned to confirm the budget committee through a raise of hands; Hagemeyer seconds. Vote: 4 -0 -0; Budget Committee **CONFIRMED**.

- *Review of Voting and Debate of Measures*
  - O'Neill – please review the flow chart handed out of how things are voted/debated on within the COGS meetings. This is a page we should edit in the handbook and the process of hearing the motion and the back end of the voting. Please contact me if you have any questions or a way to improve this handout.

Round Table: Blake-Hedges, Creigh, Hagemeyer, Mathesie, Morgan, O'Neill

Adjournment: 7:18 PM

Next Meeting:
Special Session: Monday, January 13, 6:30 PM, HCB 103

FLORIDA STATE UNIVERSITY
CONGRESS OF GRADUATE STUDENTS

Allocation, Revision, or Transfer

28th Congress of Graduate Students

Bill #: 8

Sponsored by: Representative Brinkman

Date: January 13, 2020

Amount: $226.40

From (account name): Ecology and Evolution Research & Discussion Group Food

To (account name): Ecology and Evolution Research & Discussion Group Clothing & Awards

Purpose & Description: The quoted amount for t-shirts is larger than what exists in the Ecology and Evolution Research & Discussion Group's clothing budget. Therefore, they would like to use both their clothing budget as well as the remainder from their food budget to pay for t-shirts for the purpose of outreach.

Itemized Expenditures:

Quantity	Description	Unit Price
50	T-shirts for the Ecology and Evolution Research & Discussion Group	$12.55

Total: $627.50

FLORIDA STATE UNIVERSITY
CONGRESS OF GRADUATE STUDENTS

Allocation, Revision, or Transfer

28th Congress of Graduate Students

Bill #: 9

Sponsored by: Representative Morgan

Date: January 13, 2020

Amount: $1000.00

From (account name): The Diversity and Inclusion in Research and Teaching Organization Contractual Services

To (account name): The Diversity and Inclusion in Research and Teaching Organization Food

Purpose & Description: The keynote speaker honorarium for their Fall symposium is more than $1000 and needs to be paid by one funding source. Therefore, the organization would like to use their allocated funds to pay for food for their upcoming Spring Convention Series.

Itemized Expenditures:

Quantity	Description	Unit Price
50	Build Your Own Buffet: Caesar Salad, Caesar Dressing, Baked Ziti, Zucchini Saute, Garlic Breadsticks, Seasonal Fruit Cobbler	$12.00
2	Labor: 2 Waitstaff and 1 Event Supervisor	$75.00
1	Delivery Fee	$10.00
50	Beverages: Citrus-Infused Iced Water	$0.99
50	Handcrafted Sandwich Buffet: Turkey Cobb Baguette, Tuscan Grilled Chicken Sandwich, Spinach Squared, Country-Style Potato Salad, Individual Bags of Chips, Assorted Gourmet Bars	$11.25
2	Labor: 2 Waitstaff and 1 Event Supervisor	$75.00
1	Delivery Fee	$10.00

Total: $1532.00

Order Name: ***DIRECTO 01-28-20***

Legacy Catering at FSU
945 West Jefferson St.,Tallahassee ,FL 32304
850-644-7509

EVENT #6095
Tuesday, 1/28/2020
Ordered On: 1/2/2020
Confirmation Pending

Customer Information

First Name:	Lisa
Last Name:	Liseno
Department:	Directo
Email:	lliseno@admin.fsu.edu
Phone:	850.645.7318
Cell Phone:	850.570.1295
Address:	127 Honors Way Suite 4001E
City:	Tallahassee
State - Please use Abbreviation:	Fl
Zip Code:	32306
Click To View Policies. Initial to Accept:	XX
Company:	FSU
Tax Exempt :	True
Exempt Info:	85-8012584914C-7

Delivery / Pickup Information

Select Location:	Legacy Catering at FSU
Method:	On-Campus Delivery
Event Contact:	Lisa Liseno
Contact Phone:	850.645.7318
Building:	Honors Scholars and Fellows House
Floor:	4th
Room # / Name:	Great Hall
Service Type:	Plastic Buffet

Order Information

Guest Count:	50
Pick-up/ Delivery Date:	Tuesday, 1/28/2020
Room Access Time:	10:15 AM
F & B Serving Time:	12:15 PM
Event End Time:	12:45 PM
Pickup Time:	1:00 PM

Payment Information

Payment Type :	Purchase Order
PO Number:	TBD

BEVERAGES

	Qty.	Price	Ext.
Beverages - *included with buffet* • Chilled Water • Unsweeted Iced Tea • Sweetened Iced Tea	1	$0.00	$0.00

FOOD

	Qty.	Price	Ext.
Build Your Own Buffet • **Caesar Salad with House-Made Croutons** • **Caesar Dressing** • **Baked Ziti** • **Zucchini Saute** • **Garlic Bread Sticks** • **Seasonal Fruit Cobbler**	50	$12.00	$600.00

LABOR

	Qty.	Price	Ext.
Labor • 2 Waitstaff - *billed* • 1 Event Supervisor - *inclusive*	2	$75.00	$150.00

SERVICE ITEMS

	Qty.	Price	Ext.
Event Set Up **Client to provide:** • (3) 8ft tables for food & beverages • (2) Trash Cans	1	$0.00	$0.00

Catering to provide:

- (3) house linens - *inclusive*

Order Totals	
Sub Total	$750.00
Delivery Fee	$10.00
Order Total	$760.00
Balance Due	**$760.00**

Special Instructions

Order Name: ***DIRECTO 02-28-20***

Legacy Catering at FSU
945 West Jefferson St.,Tallahassee ,FL 32304
850-644-7509

EVENT #6096
Friday, 2/28/2020
Ordered On: 1/2/2020
Confirmation Pending

Customer Information

First Name:	Lisa
Last Name:	Liseno
Department:	Directo
Email:	lliseno@admin.fsu.edu
Phone:	850.645.7318
Cell Phone:	850.570.1295
Address:	127 Honors Way Suite 4001E
City:	Tallahassee
State - Please use Abbreviation:	Fl
Zip Code:	32306
Click To View Policies. Initial to Accept:	XX
Company:	FSU
Tax Exempt :	True
Exempt Info:	85-8012584914C-7

Delivery / Pickup Information

Select Location:	Legacy Catering at FSU
Method:	On-Campus Delivery
Event Contact:	Lisa Liseno
Contact Phone:	850.645.7318
Building:	Honors Scholars and Fellows House
Floor:	4th
Room # / Name:	Great Hall
Service Type:	Plastic Buffet

Order Information

Guest Count:	50
Pick-up/ Delivery Date:	Friday, 2/28/2020
Room Access Time:	10:15 AM
F & B Serving Time:	12:15 PM
Event End Time:	12:45 PM
Pickup Time:	1:00 PM

Payment Information

Payment Type :	Purchase Order
PO Number:	TBD

BEVERAGES

	Qty.	Price	Ext.
Beverages - *included with buffet* • Unsweeted Iced Tea • Sweetened Iced Tea	1	$0.00	$0.00
Citrus Infused Iced Water	50	$0.99	$49.50

FOOD

	Qty.	Price	Ext.
Handcrafted Sandwich Buffet • **Turkey Cobb Baguette -** Roasted Turkey, Smoked Bacon, Avocado, Bleu Cheese Spread, Leaf Lettuce and Tomato on a Demi Baguette • **Tuscan Grilled Chicken Sandwich -** Balsamic Coated Chicken Grilled, Paired with Fat-Free Hummus, Bistro Sauce, Roasted Onions and Peppers on a Multigrain Roll • **Spinach Squared -** Baby Spinach, Sun-Dried Cranberries, Marinated Onions, Candied Pecans and Feta in a Spinach Tortilla • **Country-Style Potato Salad** • **Individual Bags of Chips** • **Assorted Gourmet Bars**	50	$11.25	$562.50

LABOR

	Qty.	Price	Ext.
Labor • 2 Waitstaff - *billed* • 1 Event Supervisor - *inclusive*	2	$75.00	$150.00

SERVICE ITEMS

	Qty.	Price	Ext.
Event Set Up **Client to provide:**	1	$0.00	$0.00

- (3) 8ft tables for food & beverages
- (2) Trash Cans

Catering to provide:

- (3) house linens - *inclusive*

Order Totals	
Sub Total	$762.00
Delivery Fee	$10.00
Order Total	$772.00
Balance Due	**$772.00**

Special Instructions

Event #6096

FLORIDA STATE UNIVERSITY
CONGRESS OF GRADUATE STUDENTS

Allocation, Revision, or Transfer

28th Congress of Graduate Students

Bill #: 10

Sponsored by: Representative Blake-Hedges

Date: Monday, January 13th, 2020

Amount: 1,500

From (account name): COGS Unallocated

To (account name): The Diversity and Inclusion in Research and Teaching Organization (DIRECTO)

Purpose & Description: To provide food for the Spring Conversation Series on Diversity and Inclusion in Research and Teaching.

Itemized Expenditures:

Quantity	Description	Unit Price
	Food	$1,500
		Total: $1,500

Order Name: ***DIRECTO 01-28-20***

Legacy Catering at FSU
945 West Jefferson St.,Tallahassee ,FL 32304
850-644-7509

EVENT #6095
Tuesday, 1/28/2020
Ordered On: 1/2/2020
Confirmation Pending

Customer Information

First Name:	Lisa
Last Name:	Liseno
Department:	Directo
Email:	lliseno@admin.fsu.edu
Phone:	850.645.7318
Cell Phone:	850.570.1295
Address:	127 Honors Way Suite 4001E
City:	Tallahassee
State - Please use Abbreviation:	Fl
Zip Code:	32306
Click To View Policies. Initial to Accept:	XX
Company:	FSU
Tax Exempt :	True
Exempt Info:	85-8012584914C-7

Delivery / Pickup Information

Select Location:	Legacy Catering at FSU
Method:	On-Campus Delivery
Event Contact:	Lisa Liseno
Contact Phone:	850.645.7318
Building:	Honors Scholars and Fellows House
Floor:	4th
Room # / Name:	Great Hall
Service Type:	Plastic Buffet

Order Information

Guest Count:	50
Pick-up/ Delivery Date:	Tuesday, 1/28/2020
Room Access Time:	10:15 AM
F & B Serving Time:	12:15 PM
Event End Time:	12:45 PM
Pickup Time:	1:00 PM

Payment Information

Payment Type :	Purchase Order
PO Number:	TBD

BEVERAGES

	Qty.	Price	Ext.
Beverages - *included with buffet* • Chilled Water • Unsweeted Iced Tea • Sweetened Iced Tea	1	$0.00	$0.00

FOOD

	Qty.	Price	Ext.
Build Your Own Buffet • **Caesar Salad with House-Made Croutons** • **Lemon Parmesan Chicken** • **Oven Roast Herbed Red Potatoes** • **Zucchini Saute** • **Assorted Dinner Rolls** ◦ Butter • **Seasonal Fruit Cobbler**	50	$16.99	$849.50

LABOR

	Qty.	Price	Ext.
Labor • 2 Waitstaff - *billed* • 1 Event Supervisor - *inclusive*	2	$75.00	$150.00

SERVICE ITEMS

	Qty.	Price	Ext.
Event Set Up **Client to provide:** • (3) 8ft tables for food & beverages • (2) Trash Cans	1	$0.00	$0.00

Catering to provide:

- (3) house linens - *inclusive*

Order Totals	
Sub Total	$999.50
Delivery Fee	$10.00
Order Total	$1,009.50
Balance Due	**$1,009.50**

Special Instructions

Event #6095

Order Name: ***DIRECTO 02-28-20***

Legacy Catering at FSU
945 West Jefferson St.,Tallahassee ,FL 32304
850-644-7509

EVENT #6096
Friday, 2/28/2020
Ordered On: 1/2/2020
Confirmation Pending

Customer Information

First Name:	Lisa
Last Name:	Liseno
Department:	Directo
Email:	lliseno@admin.fsu.edu
Phone:	850.645.7318
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State - Please use Abbreviation:	Fl
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Click To View Policies. Initial to Accept:	XX
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Event End Time:	12:45 PM
Pickup Time:	1:00 PM

Payment Information

Payment Type :	Purchase Order
PO Number:	TBD

BEVERAGES

	Qty.	Price	Ext.
Beverages - *included with buffet* • Unsweeted Iced Tea • Sweetened Iced Tea	1	$0.00	$0.00
Citrus Infused Iced Water	50	$0.99	$49.50

FOOD

	Qty.	Price	Ext.
Handcrafted Sandwich Buffet • **Turkey Cobb Baguette -** Roasted Turkey, Smoked Bacon, Avocado, Bleu Cheese Spread, Leaf Lettuce and Tomato on a Demi Baguette • **Tuscan Grilled Chicken Sandwich -** Balsamic Coated Chicken Grilled, Paired with Fat-Free Hummus, Bistro Sauce, Roasted Onions and Peppers on a Multigrain Roll • **Spinach Squared -** Baby Spinach, Sun-Dried Cranberries, Marinated Onions, Candied Pecans and Feta in a Spinach Tortilla • **Country-Style Potato Salad** • **Individual Bags of Chips** • **Assorted Gourmet Bars**	50	$11.25	$562.50

LABOR

	Qty.	Price	Ext.
Labor • 2 Waitstaff - *billed* • 1 Event Supervisor - *inclusive*	2	$75.00	$150.00

SERVICE ITEMS

	Qty.	Price	Ext.
Event Set Up **Client to provide:**	1	$0.00	$0.00

- (3) 8ft tables for food & beverages
- (2) Trash Cans

Catering to provide:

- (3) house linens - *inclusive*

Order Totals	
Sub Total	$762.00
Delivery Fee	$10.00
Order Total	$772.00
Balance Due	**$772.00**

Special Instructions

Event #6096

DIRECTO ANNUAL REPORT 2019

The Diversity & Inclusion in Research & Teaching Organization

Email: fsudirecto@gmail.com
Website: gradschool.fsu.edu/directo

4001E Honors, Scholars
& Fellows House

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DIRECTO MISSION

The Diversity and Inclusion in Research and Teaching Organization

DIRECTO enables ways to incorporate diversity and inclusion in research projects, teaching methods, and higher education life at Florida State University by:

- Offering a “safe-space” for individuals, groups, and the Tallahassee higher education community to feel comfortable to discuss issues surrounding diversity, inclusion, and equity.
- Connecting people and initiatives on campus that can increase diversity and enhance equity and inclusion.

Our actions foster opened dialogue and help to move forward the quest for diversity and inclusion in higher education in Tallahassee.

Signature Events

DIRECTO has three signature events: the annual Fall Symposium on Diversity and Inclusion in Research and Teaching, the annual Fall Diversity and Inclusion in Research and Teaching Book Club, and the Spring Conversation Series, consisting of three events for the duration of Spring 2019 semester.

“I look forward to more opportunities to learn best practices for welcoming diversity and creating more spaces for inclusion.”

- Evaluation Feedback from Anonymous Attendee

Operating Highlights

This annual report highlights the DIRECTO impact and events from Spring 2019-Fall 2019. DIRECTO is a registered student organization driven by graduate student volunteers. Below we highlight each of the signature events, showcasing photos, registration data, and fundraising efforts.

SIGNATURE EVENTS

Spring Conversation Series on Diversity and Inclusion in Research and Teaching

Throughout the spring semester, participants discussed topics related to D&I in research and teaching. The 1st series was Recruiting & Creating Supportive Environments; the 2nd series discussed Implicit Bias; the 3rd series, Diversity Without Borders, showcased administrators from The Center for Intensive English Studies, Center for Global Engagement, and Center for Leadership & Social Change.

Fall Symposium on Diversity and Inclusion in Research and Teaching

DIRECTO's 2nd Annual Fall Symposium goal was to promote constructive dialogue and provide participants opportunities to discuss issues surrounding diversity, inclusion, and equity. The aim was for attendees and participants to walk away from the event with tangible ways to promote diversity and foster inclusion in their research projects and teaching methods.

Fall Diversity and Inclusion in Research and Teaching Book Club

The book club provided an opportunity to "continue the conversations" started at the Symposium. With the support of the FSU President's Diversity & Inclusion Mini-Grant, complimentary copies of the book were provided to book club participants. Transforming Understandings of Diversity in Higher Education was discussed over a span of four weeks.

SIGNATURE EVENTS

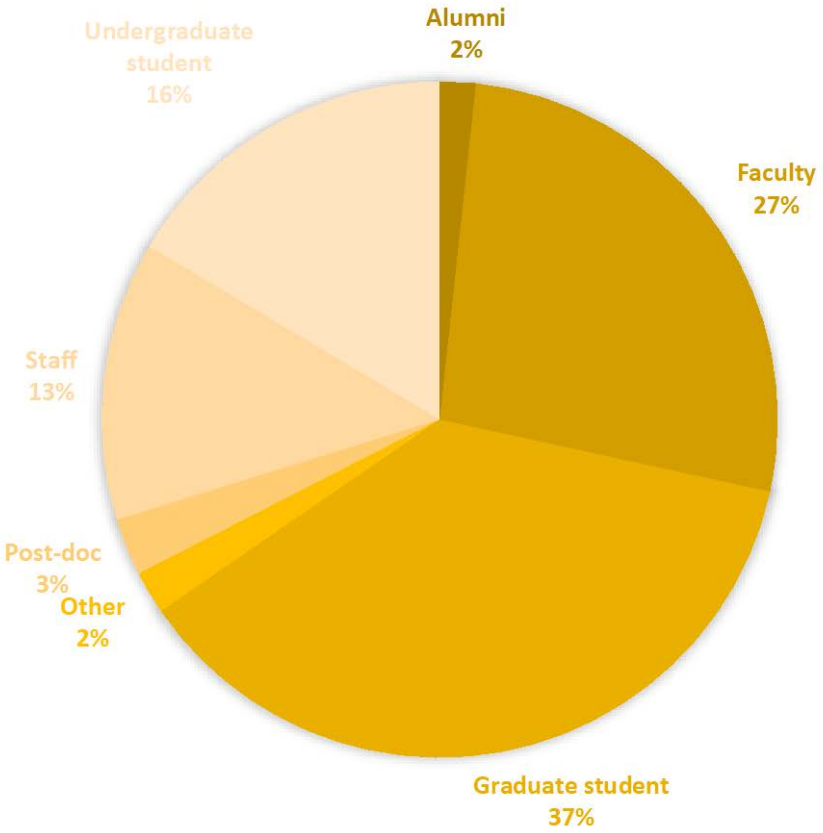
Registration and Attendance

DIRECTO has received overwhelming interest and support from the campus community. Throughout 2019, DIRECTO had ___ unique participants at its events, and the events were attended by all major constituents at the university. The fall symposium more than doubled in attendance with new accommodations at the Turnbull Conference Center for a larger event. Notably, attendance for the Spring Conversation Series increased with each subsequent event.

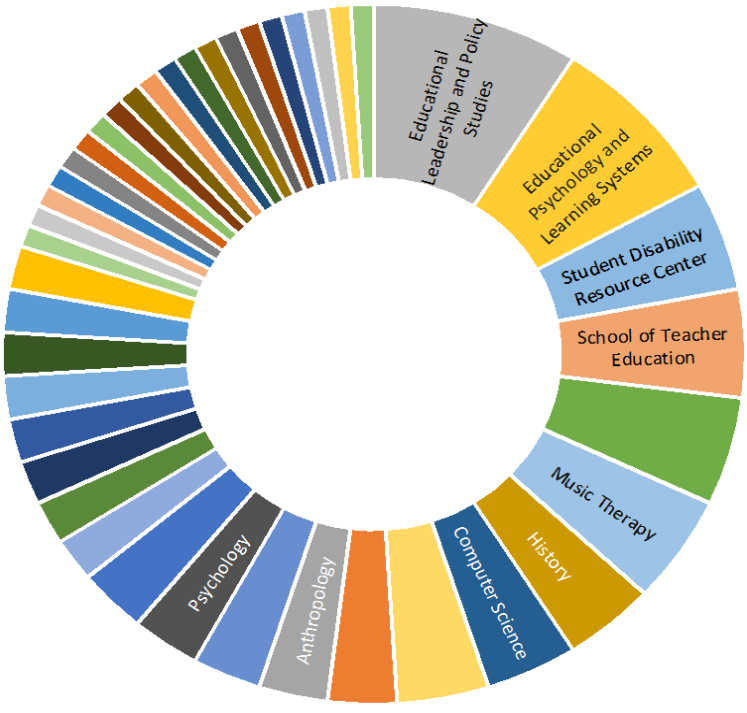
*Percent attendance = percent of registered participants that attended and signed in at each respective event

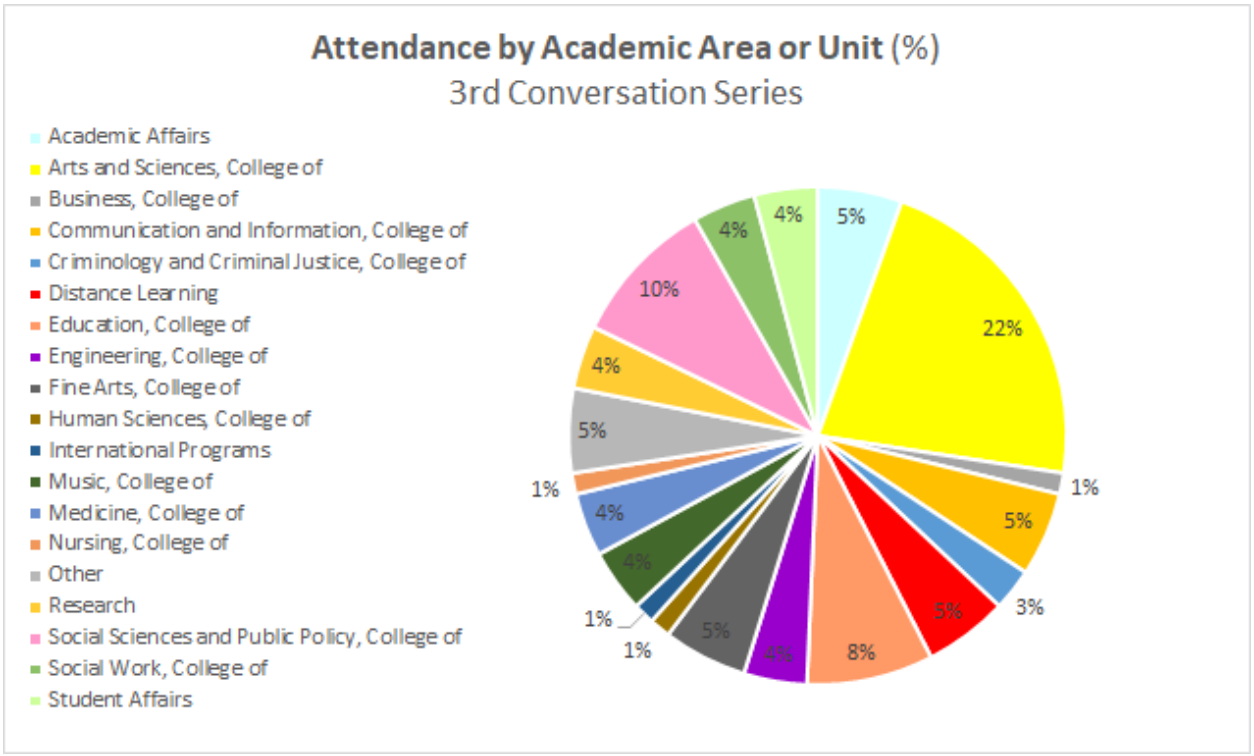
EVENT	ATTENDEES	REGISTRANTS	PERCENT ATTENDANCE*
2019 Fall Symposium	238	275	87%
2019 Book Club	15	44	34%
2019 Conversation Series 1: Recruiting and Creating Supporting Environments	39	44	80%
2019 Conversation Series 2: Implicit Bias	53	87	61%
2019 Conversation Series 3: Diversity without Borders	63	73	86%
Total	270	383	70%

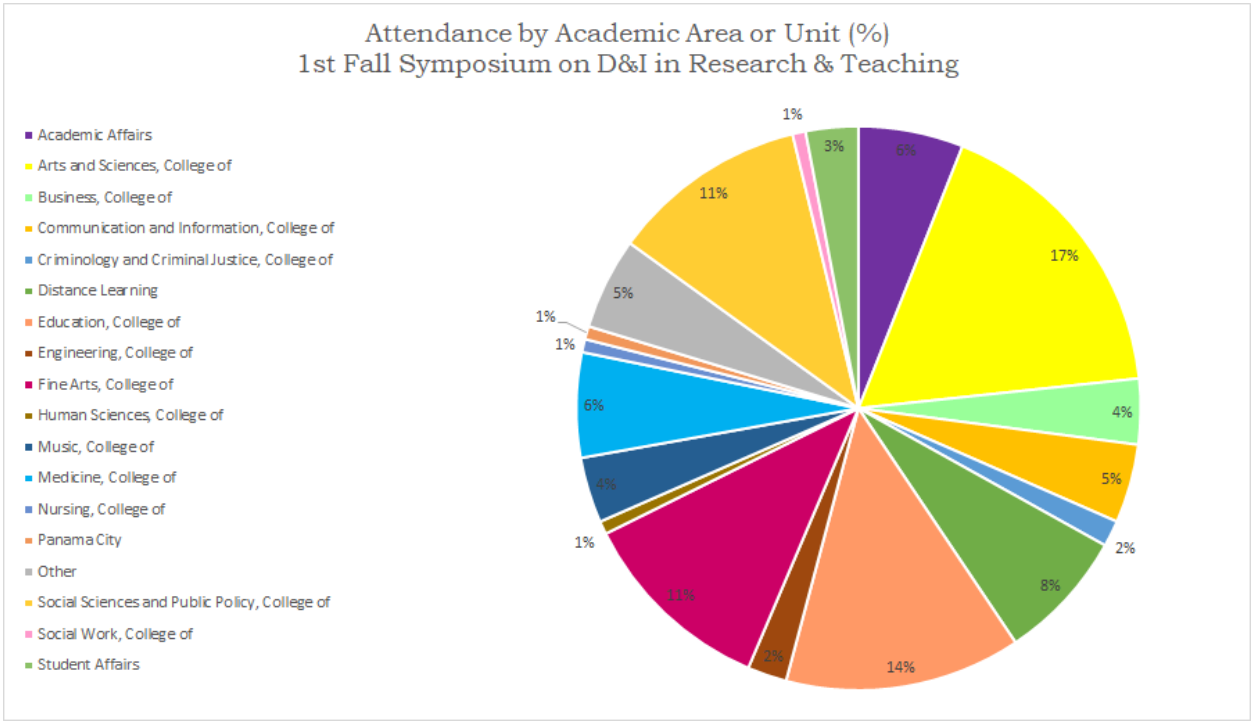
FALL 2019 SYMPOSIUM REGISTRATION BY STATUS



Graduate student representation from over 30 different departments across FSU campus!




Attendance by Academic Area or Unit (%)
3rd Conversation Series
Academic Affairs
Arts and Sciences, College of
Business, College of
Communication and Information, College of
Criminology and Criminal Justice, College of
Distance Learning
Education, College of
Engineering, College of
Fine Arts, College of
Human Sciences, College of
International Programs
Music, College of
Medicine, College of
Nursing, College of
Other
Research
Social Sciences and Public Policy, College of
Social Work, College of
Student Affairs
5%
22%
1%
5%
3%
5%
8%
4%
5%
1%
1%
4%
4%
1%
4%
5%
10%
4%
4%


Attendance by Academic Area or Unit (%)
1st Fall Symposium on D&I in Research & Teaching
Academic Affairs
Arts and Sciences, College of
Business, College of
Communication and Information, College of
Criminology and Criminal Justice, College of
Distance Learning
Education, College of
Engineering, College of
Fine Arts, College of
Human Sciences, College of
Music, College of
Medicine, College of
Nursing, College of
Panama City
Other
Social Sciences and Public Policy, College of
Social Work, College of
Student Affairs
6%
17%
4%
5%
2%
8%
14%
2%
11%
1%
4%
6%
1%
1%
5%
11%
1%
3%
1%

EVALUATION FEEDBACK FROM ATTENDEES

What I liked best was. . .

- "The opportunity to interact with a diverse group of people. Faculty members, staff members, and doctoral students were sitting at my table which gave me a great opportunity to listen to multiple perspectives on the topics."

  Graduate student, Communication & Information Studies

- "the symposium's student panel session. The students on the panel were engaging and extremely forthcoming in their answers. . . I thoroughly enjoyed listening, engaging and learning from our future leaders in this session."

  Anonymous

- "The sharing of helpful strategies for incorporating diversity and inclusion in the classroom, and knowing that there are people on campus we can connect with to discuss ways to make the classroom an inclusive space."

  Staff, Nursing

- "The way that people could comment and share their experiences during the presentations."

  Graduate student, Music

The most important part for me was the ways the discussion [Conversation Series] showed how many factors enter into the diversity equation. . . . I found this to be particularly helpful in that we are so focused on the major diversity issues that we may overlook other more nuanced factors in our research, teaching, and learning environments.

Graduate student, Art Education

Enabling ways to incorporate diversity and inclusion in research projects and teaching methods

CAMPUS IMPACT

The Diversity & Inclusion in Research & Teaching Organization met Initiative 1 of Strategic Goal III at Florida State University.

GOAL III

Diversity and Inclusion (D&I)

Realizing the full potential of diversity and inclusion

Increase Diversity of FSU Student Body, Faculty, and Staff

Specifically, DIRECTO has impacted FSU campus by fostering a campus culture that celebrates diversity & inclusion, improving co-curricular engagement around diversity and inclusion, and by leveraging media to celebrate campus and community inclusion efforts.

- **Fostering a Campus Culture that Celebrates Diversity and Inclusion**
  DIRECTO hosts three signature events that fosters a campus culture of diversity and inclusion by offering a space for those to come together and discuss issues surrounding diversity, inclusion, and equity in higher education.
- **Improving Co-curricular Engagement around Diversity and Inclusion**
  DIRECTO has participated in diversity and inclusion events around campus in addition to having a role in identifying diversity and inclusion activities on campus
  - Participated in College of Business Diversity in Leadership Initiative, which has led to more campus connections
  - Established a relationship with the Resilience Project leaders
  - Established a childcare initiative with Women in STEM faculty affinity group who will be taking over the planning and execution of the initiative
  - Met with Co-chair for Council on Diversity and Inclusion from the College of Medicine to establish more partnerships

- **Leveraging Media to Celebrate Campus and Community Inclusion Efforts**

  DIRECTO has used social media to highlight campus diversity and inclusion efforts in addition to our own efforts to support these causes.

  - Upcoming feature in Honors, Scholars, & Fellows Student Advisory Board 2020 Newsletter
  - DIRECTO Fall Symposium featured in FSU News
  - DIRECTO Facebook to advertise events
  - DIRECTO featured in Spring 2019 Graduate School Newsletter V14, I1
  - DIRECTO featured in the College of Social Sciences and Public Policy blog: *Wicked Problems, Wicked Solutions*
  - The FSU Council on Diversity and Inclusion announced that DIRECTO was one of the recipients of the 2018 President's Diversity and Inclusion Mini-Grant

FUNDRAISING AND BUDGET

Funding for DIRECTO's Signature Events

DIRECTO was initially conceived by members of the Program for Instructional Excellence, The Fellows Society, and Dr. Lisa Liseno. These founding members submitted an application for and received the President's Diversity and Inclusion Mini-Grant Program in support of a Book Club in 2018. Since then, the founding members expanded the vision and fundraising in support of three signature events: The Symposium on Diversity & Inclusion in Research & Teaching, a Book Club, and the Spring Conversation Series.

EVENT	COST	SPONSORS
2019 Symposium	$16,012.25	▪ Student Affairs ▪ President's Office ▪ College of Business ▪ Provost's Office ▪ The Graduate School ▪ Alumni Donation ▪ Congress of Graduate Students
2019 Book Club	$1,249.18	▪ Provost's Office ▪ College of Business
2019 Conversation Series	$2,206.00	▪ President's Office
Total 2019 Budget	$19,467.43	

DIRECTO's signature events throughout 2019 would not be possible without the generous support from our sponsors:

DIRECTO CONTRIBUTORS

Spring 2019 Conversation Series on Diversity and Inclusion in Research and Teaching

Speakers | Dr. Elçin Haskollar, Dr. Tanu Kohli Bagwe, Miguel Hernandez, & Laura Dean (Center for Global Engagement & Center for Leadership and Social Change); Dr. Maria B. Mendoza & Olivia James (Center for Intensive English Studies); Nick Byrd (FSU Philosophy), Dr. Eve Humphrey (FSU Biology), Wen-Chi Shie (FSU College of Social Sciences), Dr. Amanda Kowalsky (FSU Psychology)

Fall 2019 Symposium on Diversity and Inclusion in Research and Teaching

Keynote Speakers | Dr. Pamela McCauley, UCF Professor of Engineering; Dean James Frazier, FSU College of Fine Arts

Student Panel | Francesca St Hilaire, Caleb M. Dawkins, Jasper Meagher, Isiah Steven Parfait, Stephanie Lee, Emma Jo McAuliffe, Trey Cunningham

Breakout Sessions | Dr. Francesca Bernardi; Angie Davenport; Dr. Monica K. Hurdal; Dr. Aseel Farhat; Julia Ream; Tyler Bruefach; J.R. Harding, PhD; James Howell, M.S., M.Phil.; Dr. Amy KcKenna; Dr. M. Elizabeth Stroupe; Dr. Roxanne Hughes; Zeljka Popovic; Dr. A.J. Ramirez, Ed.D; Dr. Tracy Woodard; Mark Zeigler; Dr. Novell Tani; Dr. Cheron H. Davis; Maria Mendoza; Jennifer Grill; Joséphine A. Garibaldi; Tiffany Rhynard; Hannah Schwadron; Dr. Alysia Roehrig; Dr. Peggy Auman; Erik Rawls, Dr. Tamara Bertrand Jones; Arie Christon; James Hernandez; Dr. Jeannine Turner; Madelyn McClarey; Makana Craig; Cheyeon Ha; Mariana Talpau Joos; Julieth Diaz; Shawna Durtschi; Michael Mesa; Kelly Grove; Arria Hauldin; Morgan Higman; Schanell Mathis; Kewei “Corey” Xu

Poster/Table Session | Marquita Rusley, Atalya Santos, Megha Patel, Valeria Rigobon, Cailyn Hamstra, De’Keria Hunter, Rob Duarte, Hanna Hoover, Chanelle Dupuis, Damian Grant, Denise Martinez, Asmaa Benbaba, Clarissa West-White, Iris Davis, Victoria Gudbranson, Brittany Closson-Pitts, Nitya Pandey, Emily Leyava, Kyung Kim, Victor Kasper, Shuo Yan, Chené Olgar

Fall 2019 Diversity and Inclusion in Research and Teaching Book Club

Facilitators | Michelle Douglas, Director in FSU Human Resources; Brandon Bowden, Ed.D, Assistant VP of FSU Student Affairs; John Crowe, FSU Instructional Development Faculty; Tracy Woodard, TCC Dean of Communications & Humanities

DIRECTO Team Members 2019-2020

Dr. Lisa Liseno: *Advisor*

Valeria Rigobon: *Executive Board Member at Large & Volunteer Coordinator*

Kerestin Goodman: *Executive Board Member at Large*

Vivianne Asturizaga: *Treasurer & Partnerships Executive Board Member*

Christopher Collins: *Events Planning Executive Board Member*

Jennifer Baez: *Strategic Goals Executive Board Member*

Kimberly Burgess: *Strategic Partnerships Board Member*

Henock Daniel: *Communications and Data Analyst Board Member*

Rebecca Turk: *Social Media & Secretary Board Member*

Erika Fundelius: *Communications & Liaison Coordinator*

Aisha Gallion*: Campus Liaison & Social Media*

FLORIDA STATE UNIVERSITY
CONGRESS OF GRADUATE STUDENTS

Allocation, Revision, or Transfer

28th Congress of Graduate Students

Bill #: 11

Sponsored by: Representative LaBayne

Date: Monday, January 13th 2020

Amount: 1,500

From (account name): COGS Unallocated

To (account name): Anthropology Graduate Student Association

Purpose & Description: To provide funds for the undocumented migration project installation participation fee for the Hostile Terrain 94 (HT94) exhibition kit.

Itemized Expenditures:

Quantity	Description	Unit Price
	Expense	$1,500
	Total:	$1,500

UNDOCUMENTED
MIGRATION
PROJECT

INVOICE

NO. 049

REMIT-TO ADDRESS:
The Undocumented Migration Project (UMP), Inc
Jason De León
P.O. Box 24935
Los Angeles, CA 90024
EIN: 83-2986189

TO:
Florida State University
600 W College Ave.
Tallahassee, FL 32306

Email Contact:
mcg18c@my.fsu.edu

Invoice Date: December 18th, 2019

Payment due by February 1st, 2020

AMOUNT:	**DESCRIPTION:**
$1,500 .00	Installation participation fee for the Hostile Terrain 94 (HT94) exhibition kit.

Subtotal:	$1,500 .00
Total:	$1,500 .00

PLEASE MAKE CHECKS PAYABLE TO THE UNDOCUMENTED MIGRATION PROJECT, INC

THE UNDOCUMENTED MIGRATION PROJECT IS A 501(C)(3) TAX EXEMPT ORGANIZATION.

Proposal

Hostile Terrain 94: Pop-Exhibition May–November 2020

Background:

In 1994 the United States Border Patrol formally implemented the immigration enforcement strategy known as "Prevention Through Deterrence." This was a policy designed to discourage undocumented migrants from attempting to cross the U.S/Mexico border near urban ports of entry. Closing off these historically frequented crossing points would funnel individuals attempting to cross the border illegally through more remote and depopulated regions where the natural environment would act as a deterrent to movement. It was anticipated that the difficulties people would experience while traversing dozens of miles across what the Border Patrol deemed the "hostile terrain" of places such as the Sonoran desert of Arizona would ultimately discourage migrants from attempting the journey. This strategy failed to deter border crossers and instead, more than six million people have attempted to migrate through the Sonoran desert of Southern Arizona since the mid-1990s. At least 3,200 people have died, largely from dehydration and hyperthermia, while attempting this journey through Arizona. In recent years, this policy has shifted people towards Texas, where hundreds (if not thousands) have perished while migrating through unpopulated wilderness. Prevention Through Deterrence is still the primary border enforcement strategy being used on the U.S./Mexico border today.

Pop-Up Installation Synopsis:

Over the course of six months (May through November 2020) leading up to the American presidential election, Hostile Terrain 94[1]will be realized in 150 locations around the globe including Los Angeles, New York, Philadelphia, Detroit, Seattle, Miami, Mexico City, San Pedro Sula (Honduras), San Salvador (El Salvador), and Lampedusa (Italy). These installations will be a 15-20 foot long map of the Arizona/Mexico border with ~3400[2] hand written toe tags. These tags represent the recovered bodies of people who have died between the mid-1990s and 2020 crossing the U.S./Mexico border through the Sonoran Desert (**Figure 1**). These tags are color-coded (manila for identified bodies and orange for the 1,000+ unidentified) (**Figure 2 and 5**) and will be filled out by teams of volunteers who will then publicly place them in the exact locations on the map where those individuals were found. Each tag corresponds to a specific number on a large grid to ensure accurate placement of individual remains (**Figures 3-6)**. Each map will come with introductory wall text explaining the project and also feature an augmented reality (AR) experience to accompany the map that can be accessed for free using a cell phone app. Additionally, during the pop-up installations, there will be screenings of the documentary film Border South produced by Raul O. Paz Pastrana and Jason De León.

Prototypes of this installation have been constructed throughout 2019 at the Phillips Museum of Art at Franklin & Marshall College **(Figures 7-11)**, as well as the University of Michigan, Cypress College, and the Penn Museum at the University of Pennsylvania.

[1] "94" installations is a nod to both the year that Prevention Through Deterrence started and the year that the North American Free Trade Agreement was initiated, the latter having resulted in an out migration of millions of disenfranchised Mexican farmers.

[2] 3400 dead is what would be projected for 2020 based on yearly averages since 2000. See https://derechoshumanosaz.net/coalition-work/remembering-the-dead/

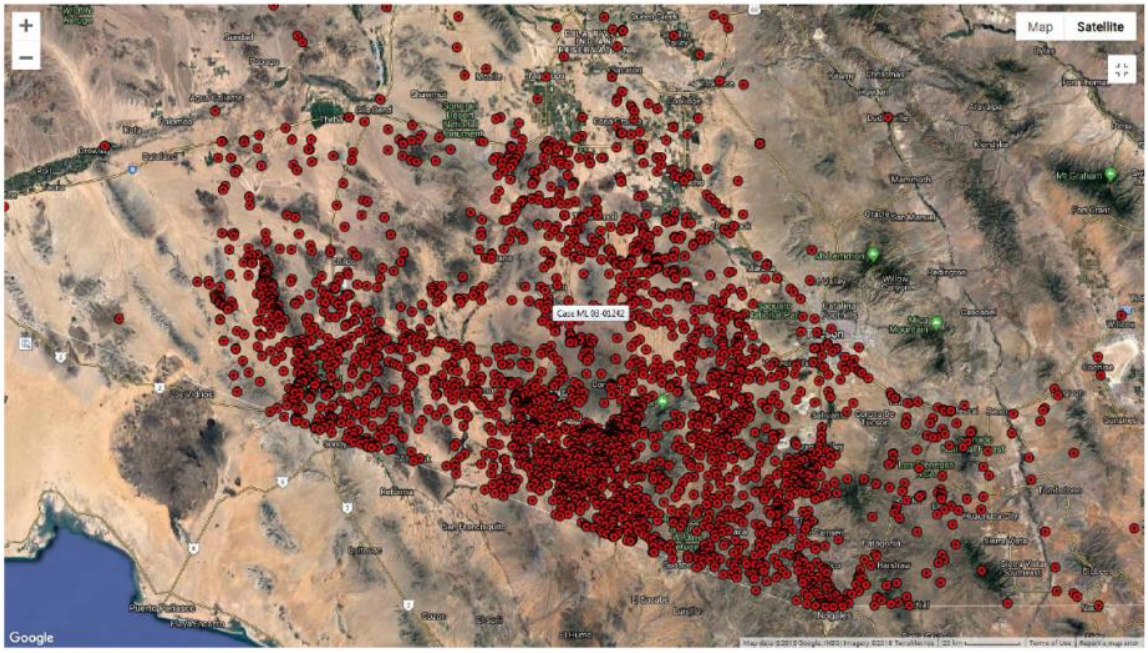


Figure 1. Map of Recovered Human Remains, Arizona (from https://humaneborders.org/migrant-death-mapping/)

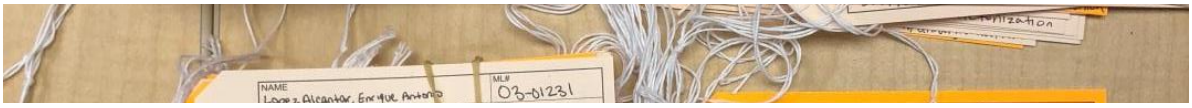


Figure 2. Examples of filled out toe tag with death information for deceased border crossers. Approximately 3200 of these tags will be filled out by hand and mounted in their exact location on a 15-20 foot long wall map.

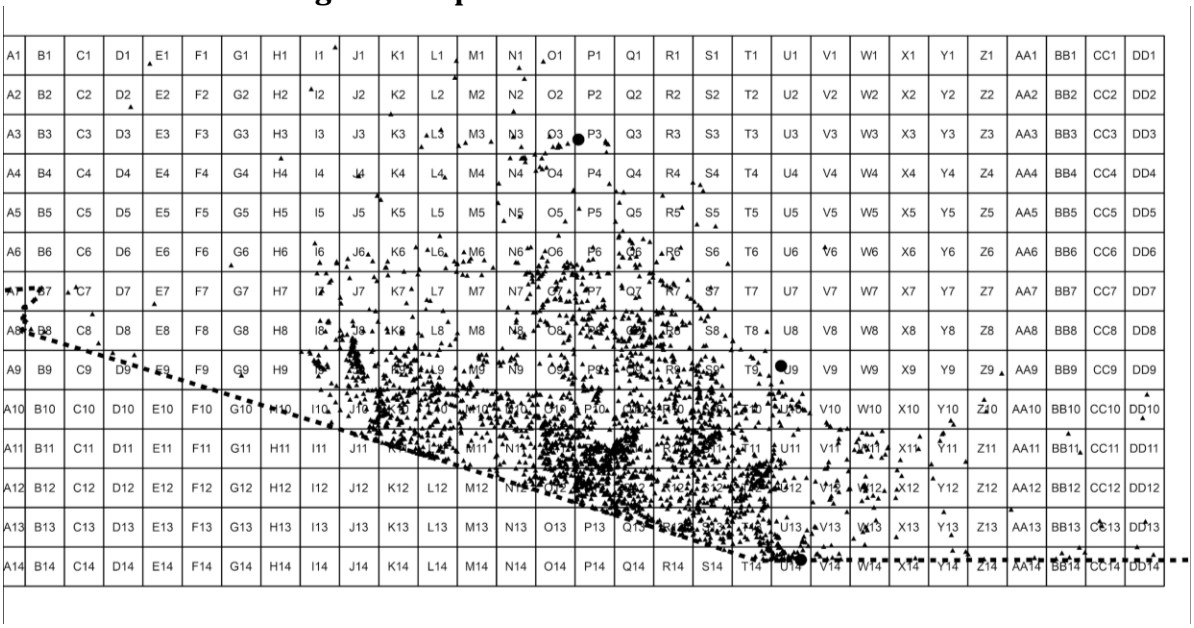


Figure 3. Layout grid of migrant deaths between the mid-1990s and 2019. Each hosting institution will receive an installation package that includes a vinyl wall graphic that shows the border line and key cities (Phoenix, Tucson, and Nogales). This grid will be reproduced through 8.5x11" printed sheets of paper. The printed grid sheets allow for the placement of the toe tags in the exact locations where they were found.

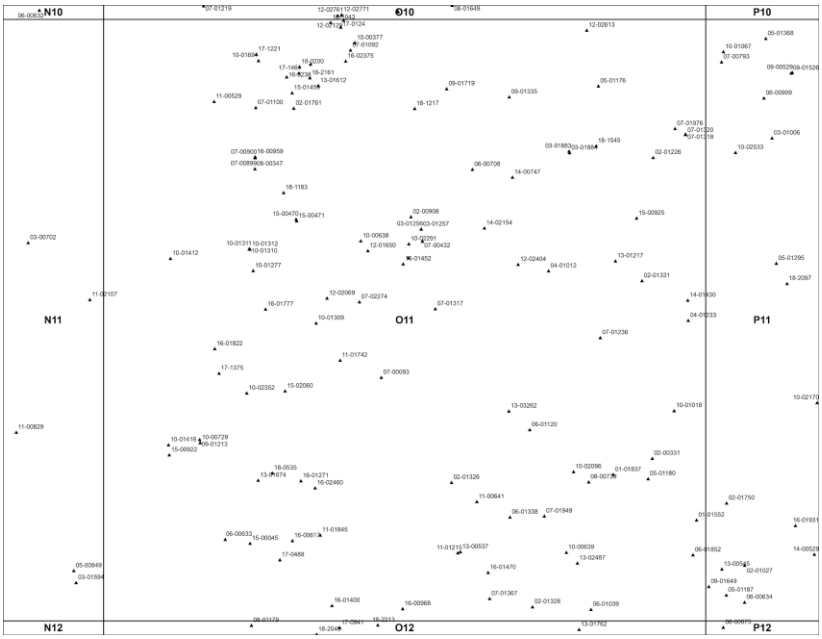


Figure 4. Detail of a printed grid sheet showing the location of migrant human remains listed by case number. For ease of installation, these printed sheets will be organized in separate envelopes labeled by grid designation. Each envelope contains appropriate grid sheet and detailed case information to be filled out for those remains associated with the specific grid.

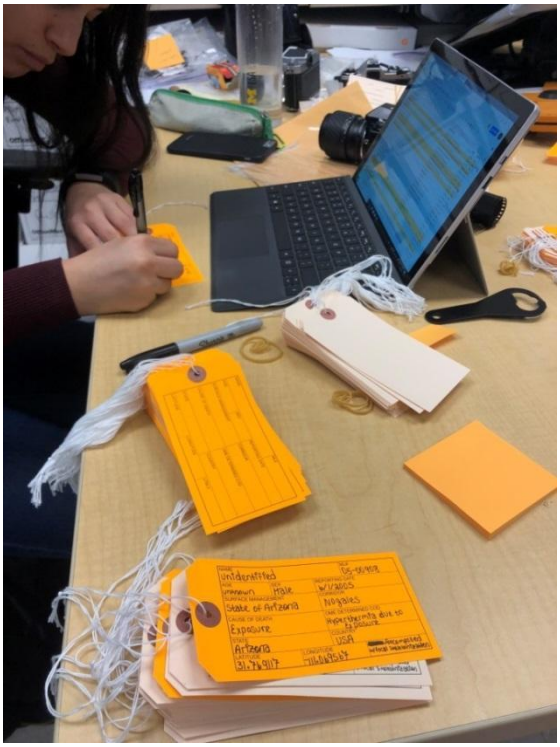


Figure 5: The wall graphic is composed of ~3,200 toe tags that have been filled out by hand.

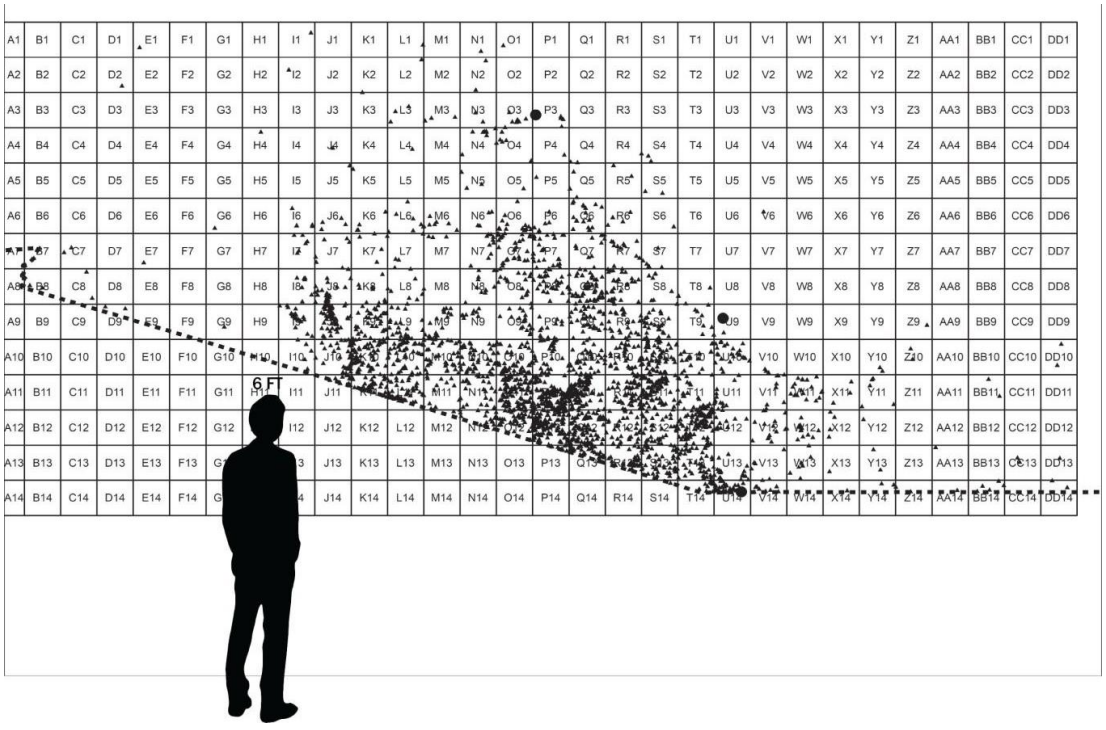


Figure 6. Scale drawing of installation. The small triangles on this grid would be replaced with hanging manila and orange toe-tags.

Figure 7. Prototype from Franklin & Marshall exhibition (January 2019).

Figure 8. Prototype from Franklin & Marshall exhibition (January 2019).

Figure 9. Detail of prototype from Franklin & Marshall exhibition (January 2019).

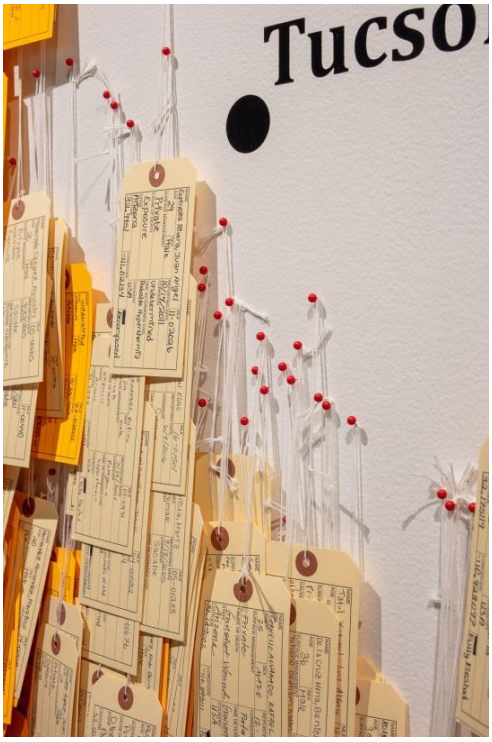


Figure 10. Detail of prototype from Franklin & Marshall exhibition (January 2019).

Figure 11. Detail of prototype from Franklin & Marshall exhibition (January 2019).

Interpretative Goals:

This participatory political art project is sponsored and organized by the Undocumented Migration Project, Inc. 501(c)(3) (UMP), a non-profit research-art-education-media collective, directed by anthropologist Jason De León. This installation is intended to do several things:

1. To raise awareness during a presidential election season about the realities of the U.S./Mexico border, including the death and suffering that has been happening daily (since the Clinton Administration) as a direct result of the Border Patrol policy known as "Prevention Through Deterrence" (PTD).

2. To globally memorialize the thousands who have died as a result of PTD, especially the hundreds of still unidentified people whose remains have yet to be reunited with family members.

3. To construct an affordable, accessible, and democratized exhibition that draws in community participation across a range of national and international locations. The installation logistics require the involvement of many people who will directly contribute to its construction and display. **The most powerful participatory element of this project involves the time and effort required of volunteers to meticulously fill out the ~3400 individual toe tag cards that include the name, age, sex, cause of death, condition of body, and location of recovery for each person (Figure 5). (NOTE: We predict that by fall 2020 the death toll will have risen from the current count of ~3,200, so we are projecting the number of tags to be ~3400).** Much of the labor involved in filling out the toe tags will occur off-site, but we could potentially involve visitors to the site to assist with filling out tags if that were feasible.

4. In addition to making the installation using a team of volunteers, each host location (in consultation with the UMP) will create locally relevant programming to coincide with the event (e.g., lectures, testimonials, vigils, performances, film screenings, etc.) that connects that community to global and local immigration issues. This includes the development of an affordable Augmented Reality (AR) experience that can connect the viewer (via a free cell phone app) to stories and visuals from the desert. Each hosting hub can run their own social media programs throughout the planning and installation process. Photographs and videos taken of the installation will be used for inclusion in a book and film to be produced by the UMP in 2021.[3]

[3] The UMP will provide hosting partners with formal consent forms for photographs and videos.

Installation Structure:

In the early fall of 2020, collaborating community groups, institutions, and organizations will receive a pre-prepared installation package complete with wall map, blank toe tags, death information, detailed installation instructions, and associated promotional materials including access to online resources. The recruitment of these groups will begin 12 months prior in the fall of 2019.[4] These groups will self-organize for the installation in consultation with members of the UMP, some of whom will physically travel to select sites to assist with the install. Between May and October of 2020, all 150 installations will be realized around the world. Each node will organize additional events around the installation that are appropriate and relevant to local immigration issues. These communities will livestream parts of their events, as well as make photographic and video recordings that will be compiled into a website, book, and film. Host cities will potentially include large metropolitan areas (e.g., Los Angeles, San Francisco, Seattle, Tucson, Detroit, Miami, Mexico City, San Pedro Sula, Madrid, Manila) and smaller cities and towns in the U.S. and elsewhere. Some smaller locations will be chosen for their significance to immigration issues (e.g., Nogales, Mexico and Lampedusa, Italy).

Funding:

Funding for this project will come from a variety of sources including development and implementation grants that the UMP will apply for, donations from a 2020 public fundraising campaign, organizational sponsors, and funds from hosting institutions. We predict that the funding commitment from a host institution or group will be $1500 if the payment is processed through the Undocumented Migration Project, Inc. 501(c)(3) or $2070 through the principal institution (due to an overhead fee).[5] This price includes installation materials, shipping, insurance, online content, remote consulting, and access to a documentary film. The UMP will also fundraise so that we can subsidize installation costs for locations that may not be able to raise all of the installation fees.

Personnel:

The Undocumented Migration Project, Inc. 501(c)(3) (UMP) is an internationally known research-education-art collective founded by Jason De León in 2009. The UMP has been featured in numerous academic publications, as well as popular media outlets including The New York Times, RadioLab, and the BBC. De León is Professor of Anthropology and Chicana/o Studies at UCLA. He is the author of the award-winning book "The Land of Open Graves: Living and Dying on the Migrant Trail" (UC Press 2015), co-curator of the award winning exhibition "State of Exception", and a 2017 MacArthur Foundation Fellow. The pop-up installation "Hostile Terrain" is based on the multi-media exhibition of the same name co-produced by Michael Wells and Lucy Cahill.

Contacts:

Undocumented Migration Project (UMP) Director: Jason De León jdeleon@ucla.edu
UMP Project Manager: Austin Shipman austin@hostileterrain94.com
Exhibition Coordinator: Nicole Smith nicole@hostileterrain94.com
Exhibition Coordinator: Gabe Canter gabe@hostileterrain94.com

[4] The UMP will do several prototype installations in different locations during the fall of 2019 and winter of 2020 to fine tune the install process.

[5] We are still prototyping the exhibition package and will have hosting costs finalized in the winter of 2020.

Media and Design: Michael Wells http://www.mwellsphoto.com/
Design and Curation: Lucy Cahill http://lucycahill.com/
Fundraising: Gina Tan (Tangible Strategies) https://www.tangible-strategies.com/
"Border South" Documentary Film: Raul Pastrana (Andar Films)
Map Design: Cameron Gokee https://anthro.appstate.edu/directory/dr-cameron-gokee

FLORIDA STATE UNIVERSITY
CONGRESS OF GRADUATE STUDENTS

Resolution

28th Congress of Graduate Students

Resolution #: 2

Sponsored by: Representative Hagemeyer

Date: January 13th, 2020

Whereas: COGS allocated HiGSA $3,500.00 for contractual services and $1080 in food for their annual Cinehassee Iberoamerican film festival during the Annual Budgeting Process in January 2019;

Whereas: purchase requests regarding the use of these funds were not submitted prior to the event, which took place in the Fall of 2019;

Whereas: The Askew Student Life Center sent an invoice to HiGSA for $492.00 in food and $545 in contractual services on November 18, 2019.

Whereas: HiGSA has $3,500.00 remaining in their contractual services account and $986.88 remaining in their food account.

Be it resolved by the Twenty-seventh Congress of Graduate Students of Florida State University that: HiGSA will be granted permission to use the remaining funds in their accounts to pay the Askew Student Life Center for these purchases.

Be it further resolved that: copies of this resolution be sent to the SGA accounting staff and the HiGSA Treasurer, Jeremy Avalos.

ASLC
ASKEW STUDENT LIFE CENTER

INVOICE 1919

November 18, 2019

FSU Student Life Center
942 Learning Way
Tallahassee, FL 32306-4172
Tel: (850) 644-4504 Fax: (850) 644-4534
Federal Tax ID #: 59-1961248

BILL TO:

Hispanic Graduate Student Association
ATTN: Jorge Galeano
Tallahassee, FL 32306
Email: jgaleanocabral@fsu.edu

Date	Description	Amount	Balance
9/22/19	Reimbursement coverage of Public Performance Rights for *Un Traductor*	$250.00	$250.00
10/6/19	Reimbursement coverage of Public Performance Rights for *When Two Worlds Collide*	$295.00	$295.00
10/27/19	Popcorn bill for 92 guests at Film Festival from Concessions	$1.00 x 92	$92.00
11/8/19	Reimbursement for La Tiendita Reception food	$400.00	$400.00
	Balance due to ASLC for Cinehassee Film Festival		$1037.00 *Due by 12/2/19*

Please make checks for this invoice payable to "FLORIDA STATE UNIVERSITY," and include "Student Life Cinema" in the memo line. If using Departmental Online Journal Entry (DOL) or Interdepartmental Requisition (IDR), please submit the signed form to Joanne Toth at jtoth3@fsu.edu

SEND PAYMENTS TO:
FSU Student Life Center
Attn: Candice Conley
942 Learning Way, PO Box 3064172
Tallahassee, FL 32306-4172