A revision to the Student Body Statutes Chapters

BE IT ENACTED BY THE SIXTY SEVENTH STUDENT SENATE THAT:

A revision is made to the Student Body Statutes Chapters 200, 300 and 400. (See attached).

The purpose of the revisions are to redefine open positions in SGA; define the process on submitting legislation and make the statutes consistent.

PASSED: 22nd of April, 2015
A bill to be entitled. An Act

IN THE SENATE

A revision to the Student Body Statutes Chapters 200, 300 and 400.

Read 1st Time 4-15-15
Read 2nd Time 4-22-15
Read 3rd Time

with _____ For, and _____ Against

Introduced by Senator(s) Ravelo
and sponsored by Senator(s) Ravelo

Referred to Committee on 4-22-15

Voted For _____ X _____ Against ________

Report: Favorable Unfavorable

With Amendments Substitute

Without Recommendation

Date __________________________

CERTIFIED TO THE STUDENT BODY

President of the Senate ______________________ 4-26-15

Program Assistant of the Senate ______________________ 4-27-15

President of the Student Body ______________________ 4-28-15

Vice President for Student Affairs ______________________ 4-28-15
Chapter 201  Student Body Presidential Appointments

201.3  In all cases where an individual applies, or is forwarded for a Student Government position, the Student Body President shall act in accordance with Chapter 304.3 of the Student Body Statutes. In addition, the Student Body President shall have ten (10) school days, upon the completion of the candidate search process, to forward a candidate to the Student Senate for confirmation. In cases in which the Student Body President is not in compliance with Chapter 304.3, or when the aforementioned ten (10) day period, has been exceeded, the Student Body President shall attend (or submit in writing) by the next Senate meeting an explanation as to why a qualified candidate could not be found. The Student Body President may request an additional candidate search period. At their discretion, the Senate may grant an extended search period by a majority vote of the body. (In the event that the Student Body President requests a second additional amount of time, the Senate may vote to extend by a two-thirds (2/3) vote, the screening process must be completed by the next regularly scheduled Senate meeting at the end of the ten school days only until the next Senate meeting whereupon the Student Body President must forward a candidate). In the event that the Senate declines to extend the search period, the Student Body President shall forward an appointment (by the next regularly scheduled Senate meeting) for confirmation.

Chapter 202  Senate Confirmation, Inauguration and the Oath of Office

202.9  Student Government Applications

A.  The Senate Internal Affairs Committee shall determine the format Student Government applications will take. Once a format has been originally selected, the Internal Affairs Committee may propose any changes it deems necessary, which must pass the committee as well as the Senate by a two-thirds (2/3) vote in order to be formally adopted.
B. Applications must be consistent with all rules and regulations of Student Government, as well as those of the university, state and federal government.

C. In changing or creating forms, the Internal Affairs Committee shall seek the advice of the Attorney General, the Student Body Chief of State, the Student Government Supervisor and the Senate Program Assistant.

D. In order for candidates to be interviewed before the next Senate meeting, the forwarding letter must be sent to Internal Affairs Committee by two (2) business days before the regular committee meeting time.

Chapter 207 The Student Government Training Act

207.3 The Student Body President, Student Senate President, Chief Justice of the Supreme Court, Chair of the Union Board, Chair of the Campus Recreation Board, Senior Class Council President, Speaker of the Congress of Graduate Students, and the Directors of all Executive Agencies, Bureaus and Affiliated Projects, as well as all Funding Board Chairs shall conduct an appropriate training program suitable to the needs of the members of their respective organizations within four (4) weeks of the fall SGA elections in which the members of their respective organizations have been elected. The content of such training programs shall be at the discretion of the officers listed in the beginning of this section, and shall be directed at teaching new members about the SGA Constitution and Statutes, and all pertinent procedures encountered during the operation of their respective organizations.

Chapter 210 Student Government Association Website Act of 2007

History: Added by the 59th Senate Bill 46. Revised by the 65th Senate Bill 2.

210.1 The Student Government Association shall establish and maintain a website (herein referred to as 'Website') for the Student Government Association (website hereinafter), and it shall be maintained by the Student Publications Office (office hereinafter), for the purposes of informing the Student Body of Student Government Association events, policies, open positions, meeting minutes, and anything else specifically referred to by Statute.
A. The Student Government Association Constitution, Statutes, and Senate Rules of Procedure must be available on the Website.
B. The Website shall have a calendar of upcoming Student Government events and meetings.
C. The Webmaster may choose to include additional information not mandated within these statutes at their discretion, unless it is ordered removed by the Director of Student Affairs.

210.2 Posting on the Student Government Website will constitute posting in a public space and advertisement in a widely published forum.

210.3 Executive Information

A. Acts of the Student Body President including all executive orders, all appointments, all vetoes, and all dismissals of Student Government officers must be posted on the website.

1. The Student Body President may request that other information be posted on the website, but the Office is not obligated to do so.

B. The names of all filled positions of, as well as any publicly available contact information for, all officers in the Executive Branch must be posted on the website.

C. The Executive Program Assistant shall be responsible for transmitting all information as may be required by this act to the Student Publications Office, Student Government Association Webmaster within a reasonable amount of time not to exceed five (5) days, and in a medium which is reasonable.

210.4 Legislative Information

A. Acts of the Senate including a synopsis of all proposed statutory amendments, all proposed allocations, all actual statutory revisions, all actual allocations, all confirmations, all impeachments, and all roll call votes, and the Senate Rules of Procedure must be posted on the website.

1. The posting of the Senate Journal on the website will constitute compliance with 210.4 A, so long as all information required is contained therein.
2. The Senate President may request that other information be posted to the website, but the office is not obligated to do so.

B. The names and offices of all Senators and Officers of the Senate, as well as the committees on which they serve, as well as their publicly available contact information must be posted on the website.

1. The final template of names and information of Senators and SGA officers to be posted on the website must be cleared with the University Registrar to ensure that no private information is posted.

C. The Senate Program Assistant shall be responsible for transmitting all information as may be required by this act to the Office within two (2) days, and in a medium which is reasonable. **Webmaster**

1. In case of technological failures, the bills shall be posted in the Senate offices.

210.5 Judicial Information

A. Acts of the Supreme Court including all Opinions and Advisory Opinions, all orders and writs, and a brief synopsis of all cases including the outcome thereof must be posted to the website.

1. The posting of the Court Register on the website will constitute compliance with 210.4 A, so long as all information required is contained herein.

2. The Chief Justice may request that other information be posted to the website, but the Office is not obligated to do so.

B. The names and offices of all Justices and Officers of the Court as well as their publicly available contact information must be posted on the website.

C. The Clerk of the Court shall be responsible for transmitting all information as may be required by this act to the **Webmaster** Office within five (5) days, and in a medium which is reasonable.
1. In the absence of the Clerk of the Court, the Chief Justice shall be responsible for transmitting all information required by this act to the Webmaster within five (5) days, and in a medium which is reasonable.

210.6 Additional Required Information

A calendar of Student Government Association events, as well as the Student Body Constitution and Statutes, as well as a list of all open positions available in Student Government must be posted on the website.

A. The Office may choose to include additional information not mandated within these statutes at its discretion, unless it is ordered removed by the Director of Student Affairs.

210.7 Website Administration and Compliance

A. When the Webmaster Office has received information for posting in compliance with this Act, it must post such information on the website in a reasonable amount of time.

B. Temporary noncompliance with this Act which is due to technical difficulties will not be considered a statutory violation.

1. Noncompliance which exceeds five (5) days will not be considered temporary, pending the approval of the Director of Student Affairs.

210.8 The Office shall be encouraged to recommend possible changes to the statute to ensure the effective operations of the website as it deems necessary, although this shall not be construed so as to require the Senate to adopt such recommendation.

TITLE III: THE EXECUTIVE

Chapter 304 Presidential Appointment and Dismissal Powers

C. The Candidate Screening Process, conducted by the Chief of Staff and shall include the following.

1. The Chief of Staff shall interview all candidates.

2. All candidates shall provide the appropriate application as defined in Chapter 307.3 202.9, in
completed format, demonstrating their qualifications for the position.

3. The interview shall be conducted in a standardized and professional form for all candidates.

4. The interview shall consist of a basic questionnaire outlining the candidate's experience, qualifications, and goals for the respective position.

5. After all candidates have been interviewed, the Student Body President shall forward the candidate whom deemed most qualified to the Student Senate for confirmation.

D. The Student Body President may forego the candidate screening process, with the exception of Chapter 304.3, subsection C, subsection 5, in cases where the candidate is forwarded to the Student Body President, with a written notice of a proper interview being conducted, by the Agency or Bureau to which the candidate is applying for a position.

C. It is the responsibility of the Student Body President and the Chief of Staff to ensure that this process is carried out in a fair and constitutional manner.

304.4 Executive Office Positions

A. The Student Body President shall appoint all Executive Cabinet Officers as defined in 304.3 A.

B. The Chief of Staff shall, upon recommendation by the appropriate Executive Cabinet Director, appoint all Deputy Directors and administrative support office staff.

C. The Student Body President may create any office or position deemed necessary and proper provided that the Senate is notified of the action in writing.

D. Any individual appointed to a Cabinet level position as indicated in the Student Body Statutes shall require confirmation by the Senate.

E. The Student Body President may appoint an Acting Executive Cabinet Officer who shall serve in the role, but shall not receive compensation, until a nominee can be forwarded to the Senate.
F. No individual may serve as an Acting Executive Cabinet Director for longer than six weeks.

G. The Student Body President-elect, as defined in Chapter 704, shall have the power to designate, and forward to Senate for confirmation, the Cabinet nominees for their administration, after all appeals and violations have been exhausted or ruled on.

1. The nominees must be confirmed by a majority vote of the Senate.

2. The confirmed nominee shall be referred to as the "designee" (i.e. Chief of Staff designate).

3. Upon installation of the Student Body President-elect, all Cabinet Officer designees shall assume the position for which they were confirmed and all duties, responsibilities, rights, and compensation vested with the position.

H. The terms of all Executive Office appointees shall end when they are dismissed, impeached, or upon installation of their successor.

I. The Student Body President may dismiss any appointee to the Executive Office at their discretion.

304.5 Executive Bureau Positions

A. Executive Bureau Directors

1. The Student Body President shall conduct a candidate search as outlined in Chapter 304.3 beginning the first week of the new administration.

2. The Chief of Staff shall conduct a screening process as defined in Chapter 304.3.

3. The outgoing Director shall submit a written recommendation to the Student Body President on the replacement Director.

4. The Student Body President shall choose a Director and submit the name to the Senate for confirmation.
5. A majority vote of Senate with a quorum being present is necessary for confirmation.

6. The terms of all Executive Bureau Directors shall end when they are dismissed, impeached, or upon installation of their successor.

7. Should a directorship become vacant, the Student Body President may appoint an Acting Director, who shall not receive compensation, to serve in the position until a nominee can be forwarded to the Senate.

8. No individual may serve as Acting Director for longer than six weeks.

9. If the Student Body President wishes the existing Director to remain in office, the individual must be forwarded to Senate for reconfirmation.

10. In accordance with the Article III, Section 3 (I H), of the Student Body Constitution, the Student Body President may remove the Director at their discretion.

B. Executive Bureau Assistant Directors

1. The Director shall conduct a candidate search.

2. The Director shall interview the applicants and make a recommendation to the Student Body President.

3. The Student Body President may choose to either reject the nominee or forward the name to the Senate for confirmation.

4. Senate confirmation requires a majority vote of Senate with a quorum being present.

5. If the Student Body President rejects the nominee then the Director must submit another name.

6. The term length of the Assistant Director shall be the same as the Director of that Bureau or Agency. This term length shall not be affected by the early dismissal, resignation, or impeachment of said Director ends with that of the Director who appointed him/her.
7. In accordance with Article III, Section 3 (I) of the Student Body Constitution, the Student Body President may remove the Assistant Director from office at their discretion.

C. Executive Bureau Personnel and Staff

1. The selection process and appointment of all AU Bureau staff and personnel below the Assistant Director are hired by the Director shall be delineated by their individual chapters in Title XI.

304.6 Executive Agency Positions

A. Appointed Positions

1. Director, Assistant Director, Treasurer and Secretary.

B. Agency Directors

1. The Directors of the agencies shall be chosen in accordance with Chapter 304.3, unless otherwise stipulated in their individual chapter in Title X.

C. In all cases other than elected Directors, the Board of Directors (Board) of each respective agency shall choose two nominations by a majority vote for Agency Director and forward these said applicants to the Student Body President. The Student Body President will then choose a candidate from the applications forwarded from the Agency Board of Directors, and the applicants from the candidate search period and forward the said candidate to the Senate within two weeks for confirmation.

D. In the event that the Student Body President feels that any of the candidates are unqualified, an additional candidate search period may be conducted requested.

E. Within two weeks of the Director's confirmation, that Director will appoint any non-elected Assistant Director. This appointment shall be ratified by majority vote of the Board and then forwarded to the Student Government Association Senate.

1. In the event that the Agency Directorship is vacated, the Assistant Director shall assume the
Directorship and proceed with filling the Assistant Directorship as outline in Chapter 304.6.

2. Agency Directors and Assistant Directors who are appointed shall remain in office until they are dismissed, impeached, or upon installation of their successor.

F. Agency Assistant Directors

1. The Assistant Directors shall be chosen in accordance with the method described in Chapter 304.6, unless otherwise stipulated in the agency's individual chapter in Title X.

2. The Student Body President may dismiss the Assistant Director. The dismissal may be appealed through the same process as the agency director's termination.

G. Agency Personnel

1. Staff appointments shall be made in the manner mandated by the agency's individual statutes.

2. The Student Body President may not dismiss any agency staff person below the Assistant Director that they have not directly appointed.

H. Agency Board of Directors

1. Members of the Board of Directors, not including the treasurer and secretary, shall be appointed following the process outlined in each agencies' respective statutes.

2. The terms of all Board members shall last one year.

3. In accordance with Article III, Section 3 (I-H) of the Student Body Constitution, the Student Body President may dismiss any Board member at his/her discretion that they have directly appointed.

304.7 Vacancies in Elected Positions

A. Elected Seat vacancies
1. The Office of Public Relations—The Student Body President, or their designee shall conduct a candidate search as outlined in Chapter 304.2.

2. The Office of Administration—The Student Body President, or their designee shall conduct a screening process as defined in Chapter 304.3.

3. The Student Body President shall forward a name to the Senate for confirmation.

4. A two-thirds (2/3) vote of a Senate quorum is required for confirmation.

Chapters 319 and 320 were deleted by 60th Student Senate Bill 55.

Chapter 305 Campus Security Council

*History: Amended by the 44th Senate Bill 157. Revised by the 49th Senate Bill 14.*

305.1

A. Title

This act shall be called the "Student Government Association Campus Security Development and Information Act of 1991."

B. Purpose

The purpose of this act is to provide a forum for the coordination of the safety programs of the SGA with those of the Florida State University, and to develop innovative safety programs.

C. Creation

There shall be an advisory body to the Student Body President on safety and security issues known as the Campus Security Council to fulfill the aforementioned purpose.

305.2 Composition

A. The Council shall be composed of:
1. The Campus Security Advisor who shall serve as Chair.
2. A representative of the University Police Department.
3. The Director of Inter-Residence Hall Council.
4. The Vice President for Student Affairs or his/her designee.
5. The Dean of Students or his/her designee.
6. The Director of Environmental Health and Safety or his/her designee.
7. The Director of SAFE Connection.
8. The Director of Office of Management and Budget will serve as an ex-officio member.
10. The Chair(s) of any standing Senate committee(s) that the Senate President shall deem appropriate.
11. The Student Body Vice President.
12. The Student Body President or a designee will serve as an ex-officio member.
13. The Senate President or a designee.

305.3 Powers and Duties

A. The Council shall research and develop new and innovative safety and security programs for Florida State University.

B. The Council should serve as a forum for the heads of different safety programs to discuss issues and projects.

C. The Council shall, with the assistance of the Office of Management and Budget, perform an evaluative audit on the policies and programming of SAFE Connection Program during each academic year.
D. The Council shall issue a report of their finding to the Student Body President recommending changes in the operation or policies of the Bureau. A copy of the report shall be sent to the Senate President.

E. The Council shall issue a report to the Student Body President at the end of each academic year assessing the safety of the Florida State University Campus and recommending improvements and changes that the Student Government Association can implement.

Chapter 307 The Student Government-Open Positions and Application Interest Form Act

History: Added by the 53rd Senate Bill 111.

307.1 The purpose of the Student Government-Open Positions and Application-Interest Form Act is to clearly define a Student Government Open Positions and Student Government Applications Interest Form and to formalize the way in which they are processed.

307.2 The Student Government Association Interest-Open Positions

A. It shall be the duty of the SGA Webmaster to update and publish all open/vacant positions within the Student Government Association with the original date of publication included next to the position title. Form is defined as the piece of literature that is representative of all aspects of Student Government and enables students to express interest in becoming an active participant of this association. The form shall include: These positions shall fall under but not be limited to:

A. Area for student contact information with spaces for name, address, e-mail address, and any other desired information.

B. Area for student to express all related experienced and qualifications.

C. Area for SGA opportunities. This section shall include:

1. Executive Branch - All current cabinet positions, agencies, and bureaus.
2. Legislative Branch - Senate
3. Judicial Branch
4. Other SGA entities

307.3 Student Government Association Applications

A. The Senate Internal Affairs Committee shall determine the format of the Student Government Association applications. Once a format has been originally selected, the Internal Affairs Committee may propose any changes it deems necessary, which must pass the committee as well as the Senate by a two-thirds (2/3) vote in order to be formally adopted.

1. Any changes to the existing Student Government Association application shall be done in the period following the Fall Inauguration until the end of the Fall Semester.

B. Applications must be consistent with all rules and regulations of Student Government, as well as those of the university, state and federal government.

C. In changing or creating forms, the Internal Affairs Committee shall seek the advice of the Attorney General, the Student Body Chief of Staff, the Director of Student Government Adviser and the Senate Program Assistant.

D. In order for candidates to be interviewed before the next Senate meeting, the forwarding letter must be sent to Internal Affairs Committee by two (2) business days before the regular committee meeting time.

307.3 The Student Government Interest Forms shall be processed in the following manner:

The Student Government Interest Forms shall be updated annually to reflect additions and deletions of all Student Government offices and be ready for distribution by the beginning of Summer Session C.
The Student Body Vice President and a designee, hereafter referred to as the responsible party, shall be accountable for making sure the Student Government Interest Form Act is carried out in its entirety.

All Student Government Interest Forms shall be submitted to the office of the responsible party.

Upon receiving a Student Government Interest Form, the responsible party shall send an official Student Government Association (SGA) greeting and refer the Student Government Interest Form to the heads of each SGA entity indicated by the interested student within seven (7) school days.

The responsible party shall also make two copies of the Student Government Interest Form. The original copy shall be stored in the Executive Cabinet Office for the current school year. The other two copies shall be distributed to the head of each SGA entity indicated in the Student Government Opportunities section of the Interest Form.

The head of each of these two SGA entities shall contact the student and offer them an opportunity to become involved with the Student Government Association within 14 school days after receiving the referral from the responsible party.

After contact has been made the Interest Form shall be returned, signed and dated to the responsible party. Thereafter, the responsible party shall file the Interest Form with the original.

TITLE IV THE LEGISLATIVE BRANCH

Chapter 400 Organization of the Senate

400.1 Senate Session

A. Fall, Spring and Summer Meetings

The fall, spring and summer meetings of the Senate shall begin on the second Wednesday of Fall, and the first Wednesday of Spring and Summer classes and shall terminate on the Wednesday prior to finals week of the three semesters.

B. Each Senate shall adopt its own Rules of Procedure in accordance with the Student Body Constitution and Statutes.
C. Except for summer leave of absences, no leave of absence may exceed one week. No Senator may take more than three (3) leaves of absences in one semester. Further, absences accrued during any further leaves shall be considered unexcused absences. Special exceptions may be granted by the Rules and Calendar Committee by a two-thirds vote.

D. At the end of each month the Student-Affairs Committee shall report to WVFS-V89 Radio Station, a summary of what occurred in Student Senate during that month.

400.2 Senate Officers

The Senate President shall be responsible for the duties of all vacant Senate Officers.

A. There shall be a President of the Senate who shall be elected by majority vote of the Senate from its membership immediately following fall inauguration. The Senate President shall be the chief legislative officer of the Student Body and shall perform duties as provided by law and Senate Rules of Procedure.

B. There shall be a Senate President Pro-Tempore who shall be elected by a majority vote of the Senate from its membership immediately following fall inauguration. The Senate President Pro Tempore shall assist the President of the Senate and perform duties as provided by law and by Senate Rules of Procedure.

C. There shall be a Senate Program Assistant. The Senate Program Assistant shall perform duties as provided by law, Senate Rules of Procedure and as directed by the President of the Senate.

D. There shall be a Parliamentarian, who shall be appointed by the Senate President, subject to confirmation by the Senate, from outside the membership of the Senate and who shall serve at Senate President’s discretion. The Parliamentarian shall, upon request, give advice on parliamentary procedure and any applicable law(s).

E. There shall be a Sergeant-at-Arms, who shall be appointed by the Senate President, subject to confirmation by the Senate, from outside of the membership of the
Senate and who shall serve at the Senate President's discretion. This individual shall attend the Senate meetings and maintain order under the direction of the Senate President or Presiding Officer. The Sergeant at-arms shall endorse the rules relating to the privileges of the chamber.

F. There shall be a Senate Clerk, who shall be appointed by the Senate President, subject by the confirmation of the Senate who shall serve at Senate President's discretion. The Senate Clerk shall attend the Senate during its meetings and mainly be responsible for distributing legislation, ballots, messages and other literature to Senators within the Chamber. The Senate Clerk shall have the responsibility for taking notes on the major points of debate and any other points of interest to be included in a Legislative History Report. In the event that there is no Senate Clerk employed at the time, the Senate President may choose a Senator to take comprehensive notes on the debate. The Clerk shall also perform any other duties that the Senate President shall determine to be necessary for these purposes.

1. The Senate Clerk shall record and publish the votes of all Senators. Rules and Procedure of the Senate shall be amended to ensure that all Senator's votes on all bills in final form shall be recorded in an honest way. The Senate Clerk shall compile the votes into a chart illustrating how each Senator voted on all bills. The Clerk shall then forward this to the SGA-Student Government Association Webmaster for posting on the SGA Student Government Association Website. Attendance at Senate meetings shall be recorded and published. The highest ethical standards shall go into the Clerk's role of recording votes and attendance for publishing to the website. The Senate President Pro Tempore shall be the immediate supervisor for the collecting and publishing of Senator's votes.

G. During the summer meetings of the Senate, the Senate President may select a temporary replacement for the Parliamentarian, if that individual is absent during the session.

H. Standing committee Chairs and Vice Chairs shall be elected by a majority vote of the committee on which they
serve. Elections shall occur immediately after the reading of committee assignments following fall and spring inaugurations, and upon the resignation, impeachment or departure of a sitting Chair and Vice Chair.

1. A chair or vice chair may be removed by a two-thirds (2/3) vote of the committee they serve on; only those who have served on the committee for minimum of one (1) calendar month shall be eligible to vote on this motion. At least five (5) committee members eligible to vote on the matter must be present to vote.

I. The Rules and Calendar Committee is exempt from 400.2 G.

J. No Senator may serve on more than one standing committee, at the same time, except that they may serve on Rules and Calendar in addition to being a Chair of their committee.

K. Senators may also serve on Sweepings and Central Reserves Committees in addition to membership on other committees.

Chapter 401 Forms of Legislation

401.2 Bills

Bills shall be legislative proposals to appropriate and/or transfer funds, or adopt statutory amendments and revisions.

A. Each bill, resolution or proposed constitutional amendment will have a sponsor. The sponsor will be the Senator who has written the bill, resolution or proposed constitutional amendment. Additional sponsors may be added to the bill, resolution or proposed constitutional amendment at the discretion of the original sponsor. No Senator shall be allowed to request that their name be added as a co-sponsor without the consent of the current sponsor(s). Bills, resolutions and proposed constitutional amendments in their advertisements on the SGA Student Government Association Web Page, Senate Journals and Calendars will denote the sponsor(s). Only the sponsor(s)
of a piece of legislation may speak during the opening and closing debate on that piece of legislation.

B. All forms of legislation must be initially submitted to the Senate Program Assistant Senate President by Noon the day before a Senate meeting. The Senate Program Assistant shall forward the legislation to the Senate President Program Assistant by 5 p.m. the day before the Senate meeting. The Senate Program Assistant shall electronically submit the legislation to the Student Government Association GA Webmaster and recommend the posting of the legislation through the completion of the Senate Session. All legislation shall be turned into the Senate Program Assistant and posted on the Student Government Association SGA website 24 hours prior to the Senate meeting. If electronic failure occurs, the events as outlined in provision 210.4 C shall apply.

C. Once submitted to the Senate Program Assistant, Bills, proposed constitutional amendments and resolutions, and proposed constitutional amendments may not be withdrawn except by the sponsor(s).

D. Each bill, resolution, or proposed constitutional amendment that deletes text from the Statutes, Rules of Procedure or Constitution shall strike out the text to be deleted.

401.5 Enacting Clause - Bills

There shall be an enacting clause on every bill that shall read, "Be it enacted by the ____ Student Senate at the Florida State University that:"

401.7 Record Keeping and Online Posting

History: Revised by the 53rd Senate Bill 125.

A. A file shall be kept by the Senate Program Assistant of the legislation and information/signature sheet as required by 401.6. All bills, constitutional amendments and resolutions, and proposed constitutional amendments passed by the Senate shall be documented and posted on the Student Government Association website if available.
Legislation must be sent in submitted in written or electronic form to the Senate Program Assistant. A written form may be used in addition to the electronic form. The Senate Program Assistant, after making necessary corrections, should forward the proposed legislation to the Student Government Association Webmaster for posting.

Chapter 402 Procedure for Approval of Bills

402.1 Submission of Bills

A. The Senate President or a designee shall transmit an enrolled copy and two other copies of Bills and Resolutions passed by the Senate to the Student Body President by the end of the second day following the previous senate meeting.

1. Upon receipt by office of the Student Body President the bill shall be considered the property of the Executive Branch. If the bill is vetoed by the Student Body President, the vetoed bill shall again be considered property of the Senate.

B. An enrolled copy and two additional copies of a proposed constitutional amendment shall be submitted directly to the Attorney General.

1. In cases where the office of the Attorney General is vacant, an enrolled copy of a proposed constitutional amendment shall be submitted directly to the Chief Justice of the Student Supreme Court.

402.2 Veto and Veto amendment process

A. Upon presentation of a Bill the Student Body President shall have five (5) school days to approve or veto the legislation. If no action is taken within the five (5) day limit, then the bill shall be treated as approved by the Student Body President. This five-day limit shall begin on the first school day after the Bill is presented. The Student Body President shall then submit the bill to the Attorney General. The Attorney General shall refer approved bills to the Vice President for Student Affairs within three (3) school days of receipt.
B. The Student Body President must submit written justification/reasoning to the Senate, within the five (5) day limit, of receipt to sustain any veto of legislation. The Student Body President must also deliver an oral justification to the Senate for the reason for the veto(es). The copy of the President's justification/reasoning for the veto(es) must be e-mailed from the Student Body President to the Senate Program Assistant so that the Senate Program Assistant may e-mail it to all Senators at least 48 hours prior to the President's oral justification to the Senate. The Senate Program Assistant must send the original veto bill to all Senators. If the Vice President for Student Affairs vetoes a bill, it is suggested that a request be submitted to submit that individual requesting an e-mail notification/reasoning of the veto to the Senate. If this occurs, a copy of the e-mailed justification/reasoning must be e-mailed to all Senators.

C. Bills not acted upon within fifteen (15) ten (10) school days after being received by the Vice President for Student Affairs shall be treated as approved unless the Student Body President, Senate President and Student Body Attorney General are notified by the Vice President for Student Affairs within the fifteen (15) ten (10) school day limit as to why the Bill will not be acted upon within that limit and when action will be taken.

D. If a vetoed bill from either the Student Body President or Vice President for Student Affairs is amended on the floor of the Senate during the reconsideration of the bill, that bill will be considered new legislation and be resubmitted to the Student Body President and Vice President for Student Affairs for approval or veto, all preceding statutes on time constraints to bill consideration applying.

E. If a presidential veto is overridden, that bill shall then go directly to the desk of the Vice President for Student Affairs PSA for consideration the following school day.

F. Chapter 402.2 shall nullify and supersede any conflicting statute or rule.

**Chapter 403 Publications of Senate Notices**

403.1 The Senate shall make available to any FSU student who so requests, copies of any and all proposed and enacted Senate
Resolutions, proposed and enacted Bills, amendments to the Constitution, and minutes of Senate meetings. Copies of any and all proposed and enacted bills, proposed and enacted Senate resolutions, amendments to the Constitution, and minutes of Senate meetings.

Chapter 411 Senator's Committee Rights

411.3 All members of the Finance and Budget Committees shall be required to attend a workshop held by the SGA SA&O Student Government Association Accounting Office.