



# STUDENT PROGRAM COORDINATOR

## AT FLORIDA STATE UNIVERSITY AGENCIES

**NOW HIRING**  
Priority Deadline, March 16



Advise two or more of the Florida State University SGA Agencies (Black Student Union, Hispanic Latino Student Union, Women Student Union, Veteran Student Union, Asian American Student Union) and leadership development institutes including meeting with leaders, attending events, and assisting in developing in achieving goals. Serve as part of the SGA advising team and work with student leaders in various organizations. Attend meetings and programs, and support initiatives.



Serve on the advising and professional staff team for the Florida State University SGA. Attend SGA entity sponsored programs; establish connections with students, have overall knowledge of SGA and FSU. Interpret, apply, and ensure compliance with Student Body Statutes, the Florida Administrative Code, State of Florida Statutes and Laws, and the rules and regulations of the Florida State University for all student organizations. Participate in departmental initiatives and practices, including staff training, graduate intern supervision, and student employment management.

Serve on University-wide committees, particularly regarding large-scale SGA programs such as Awareness Months, Healthy Campus initiatives, Hazing Prevention, Green Dot, and collaborative programs. Plan, attend, assess and coordinate events as a committee member. Collaborate with outside departments, establishing and maintaining strong working relationships and providing understands for the department.



Support and coordinate departmental assessment initiatives with agencies and bureaus, connecting outcomes to divisional and institutional goals and managing the development of assessment and evaluation tools for programs and services.

Oversee and implement programs in the areas of leadership development, identity development, multicultural competence, and fiscal responsibility and event management.



FSU is located in **Tallahassee, FL**. Known for its natural beauty and proximity to the gulf coast beaches, it is home to the state capital, two major universities, and a growing metropolitan community of 190,000. Tallahassee shares a deep-rooted history and culture with unparalleled nature and outdoor recreation. A fusion of cosmopolitan flair and charming personality defines the spirit of Florida's Capital City. Stretching along the Florida Panhandle, Tallahassee is a place where college town meets cultural center, politics meets performing arts, and history meets nature--a place where the vibrancy of what to do is matched only by the city's inviting hospitality. Tallahassee offers many opportunities for recreational and cultural activities, and is within a half-day drive to Jacksonville, Orlando, Tampa, and Atlanta.

## Go Notes!



**Florida State University** is one of the largest universities in Florida with a diverse student population of approximately 41,000 from all 50 states and more than 115 countries. One of the nation's elite research universities, Florida State University — with the Carnegie Foundation's highest designation, Doctoral/Research University-Extensive — is currently on a mission to become a 'Top 25' nationally ranked public university. Florida State offers a distinctive academic environment built on its cherished values and unique heritage, a welcoming campus, and prime location in the heart of the state capital. Recognized nationally for its commitment to diversity, Florida State University is a national leader in the number of doctorates awarded to African-American students and in the graduation rate of African-American undergraduates. Its College of Medicine and College of Law are among the Top 10 best in the nation for Hispanic students. Beyond academia, Florida State also has a top NCAA Division I Sports program with recent conference and national titles in football, women's basketball, baseball, and women's soccer.

### QUALIFICATIONS

Bachelor's degree required; Master's degree in Higher Education Student Affairs or related field, experience working with student organizations, identity based groups, and on a college campus is strongly preferred. Knowledge and understanding of the basic levels of ACPA/NASPA core competencies.

### HOW TO APPLY

Successful applicants will include a cover letter, resume and contact information for three references. All applications must be submitted via <http://jobs.fsu.edu>.

**Priority Deadline, March 16**

**Reference Job ID: 42964**

### DEPARTMENTAL MISSION STATEMENT

The staff of the department of Student Government at Florida State University assist students in reaching their full potential. With a focus on leadership and identity development, belonging and inclusion, civic engagement and participation, and financial responsibility and stewardship, SGA staff advocate and support traditions, initiatives, and communities that benefit the student body.

The Student Government Association at Florida State University provides FSU students with representation, services and advocacy within the university structure. The Student Government Association provides quality leadership for, and accountability to its constituency by recognizing the strength that arises from diversity, engagement, and dialogue.

**SGA is currently a part of the Union renovation project with plans to move into a new Student Union with expansive student engagement space in Fall 2020. SGA's Black Student Union recently opened a state of the art, two-story building replacing their previous house, with opportunities for programming and academic collaboration.**

***We are excited for you to join our vibrant team!***

<http://sga.fsu.edu>