

Greetings College Leadership Councils,

My name is Omar Pimentel and I serve as the current Student Body Treasurer. This email serves to notify you that the College Leadership Council Funding Committee will be meeting on **Tuesday, January 22, 2019** to hear all budget requests for the 2019-2020 school year (**SSB 219** and time TBD). At this time, it is important to begin preparing a packet containing your council's budget request for the 2019-2020 academic year.

This is the only funding board that your organization can apply to through Student Government for the 2019-2020 fiscal year. In other words, your organization will not be able to request funds from the Programming Allocation Committee (PAC) or the Resource for Travel Allocation Committee (RTAC). However, there is still the opportunity to go directly to Senate or Executive Projects to seek additional funding. I have attached the SGA Statutes, which outline the College Leadership Councils in **chapter 622.3**.

In your requests, please include the following:

1. Description of organization, mission, and leadership structure
2. Approximate student membership
3. Past accomplishments
4. Fiscal year 2019-2020 budgetary needs and requests
5. Justification for that request
6. A report of previous allocations and how those funds were spent
7. Any additional sources of funding

Budget request packets are due **Friday, January 18th, 2019 by 11:59pm** to **SGATREAS@admin.fsu.edu**. Upon submission of the packet, you will receive confirmation as well as a link to sign up for the January 22nd hearing time. I ask that your presentation be no longer than 15 minutes so that there is time for Q&A.

**Important Dates:**

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**Friday, January 18th, 2019** – Budget Packets due by 11:59PM through email ( [sgatreas@admin.fsu.edu](mailto:sgatreas@admin.fsu.edu) )

**Tuesday, January 22nd, 2017** – CLC Hearing/Presentation (**SSB 219** and time TBD)

**Wednesday, January 23rd, 2017** – Extended Hearing date if needed

If you have any questions or concerns, please contact me via email or phone (listed below).

In Seminole Pride,

***Omar J. Pimentel***

Student Body Treasurer

Student Government Association | Florida State University

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