



FLORIDA STATE UNIVERSITY
STUDENT GOVERNMENT ASSOCIATION

Greetings College Leadership Councils,

My name is Alfredo Cortez and I serve as the current Student Body Treasurer. This email serves to notify you that the College Leadership Council Funding Committee will be meeting on **Tuesday, September 5, 2017** to hear all budget requests for the 2018-2019 school year (time and location to be determined). At this time, it is important to begin preparing a packet containing your council's budget request for the 2018-2019 academic year.

This is the only funding board that your organization can apply to through Student Government for the 2017-2018 fiscal year. In other words, your organization will not be able to request funds from the Programming Allocation Committee (PAC) or the Resource for Travel Allocation Committee (RTAC). However, there is still the opportunity to go directly to Senate or Executive Projects to seek additional funding. I have attached the SGA Statutes, which outline the College Leadership Councils in chapter 621.

In your requests, please include the following:

- 1 Description of organization, mission, and leadership structure
- 2 Approximate student membership
- 3 Past accomplishments
- 4 Fiscal year 2017-2018 budgetary needs and requests
- 5 Justification for that request
- 6 A report of previous allocations and how those funds were spent
- 7 Any additional sources of funding
- 8

Budget request packets are due **Friday, September 1st by 11:59pm by email**. Upon submission of the packet, you will receive confirmation as well as a link to sign up for the September 6 hearing time. I ask that your presentation be no longer than 15 minutes so that there is time for Q&A.

Important Dates:

Friday, September 1st, 2017 – Budget Packets due by 11:59PM through email

Tuesday, September 5th, 2017 – CLC Hearing/Presentation (time and date TBD)

Wednesday, September 6th, 2017 – Extended Hearing date if needed

If you have any questions or concerns, please contact me via email or phone (listed below).

In Seminole Pride,

Alfredo Cortez

Student Body Treasurer
Student Government Association
Florida State University
sgatreas@fsu.edu | 850-644-1157